

**City Council Amended Agenda  
Regular Meeting - 6:00 p.m.**

**Wednesday, September 18, 2024**

**Council Chambers**

**825 Imperial Beach Boulevard**

**Imperial Beach, CA 91932**

**THE CITY COUNCIL ALSO SITS AS THE IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY, AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY.**

Public Comments: Members of the public can participate in-person at the City Council meeting to provide public comments. Members of the public can also submit written comments prior to the City Council meeting via e-mail at: [comments@imperialbeachca.gov](mailto:comments@imperialbeachca.gov). Written comments received by noon on the day of the City Council meeting, that are within the subject matter jurisdiction of the City of Imperial Beach, will be provided to the City Council and be made available to the public at the City Council meeting. They will be part of the official record of the meeting, but they will not be read aloud at the meeting. Members of the public who wish to watch City Council meetings, are encouraged to stream from the City website's at: [https://www.imperialbeachca.gov/council\\_meetings](https://www.imperialbeachca.gov/council_meetings).

In compliance with the Americans with Disabilities Act, the City of Imperial Beach requests that individuals who require reasonable accommodation to fully participate in this meeting contact the City Clerk's office at (619) 628-2347 or TTY 711 as soon as possible during regular business hours and not later than at least twelve (12) hours in advance of the meeting to discuss your accessibility needs.

**Foreign language and American Sign Language interpretation services are now available for City Council meetings. Contact the City Clerk's office at (619) 628-2347 or TTY 711 by noon on Monday prior to the meeting.**

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. RDA Successor Agency regarding any item on this agenda will be available to the public on the City's website at: <https://pub-imperialbeach.escribemeetings.com/?Year=2024>

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **PLEDGE OF ALLEGIANCE**
- 4. **REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES**  
All City Council assignments are available for review in the City Clerk’s Office.
- 5. **COMMUNICATIONS FROM CITY STAFF**
- 6. **PUBLIC COMMENT**  
Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.
- 7. **PRESENTATIONS**
  - 7.a **CONSIDERATION OF PROCLAMATION CELEBRATING LATINO HERITAGE. (0410-30)** 5  
**Recommendation:**  
Consider proclamation.
  - 7.b **CONSIDERATION OF PROCLAMATION HONORING NATIONAL PREPAREDNESS MONTH. (0410-30)** 7  
**Recommendation:**  
Consider proclamation.
  - 7.c **CONSIDERATION OF PROCLAMATION RECOGNIZING THE AUSTIN FIRE DEPARTMENT ROBOTICS EMERGENCY DEPLOYMENT TEAM. (0410-30)** 9  
**Recommendation:**  
Consider proclamation.
- 8. **CONSENT CALENDAR**  
All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless the item is removed from the Consent Calendar by action of the City Council. A Councilmember or member of the public may make a comment on any item on the Consent Calendar.  
**Recommendation:**  
To approve Consent Calendar Item Nos. 8.a through 8.f.
  - 8.a **APPROVAL OF CITY COUNCIL MEETING MINUTES.** 11  
**Recommendation:**  
That the City Council approves the Regular Meeting Minutes of August 7, 2024 and August 21, 2024.
  - 8.b **RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM AUGUST 24, 2024 TO SEPTEMBER 6, 2024. (0300-25)** 32  
**Recommendation:**  
Staff is seeking that the City Council ratify and file the Warrant Register Report.

8.c	<b>RECEIVE TREASURER’S REPORT FOR JULY 2024. (0300-90)</b> <b>Recommendation:</b> Staff recommends that the City Council receive and file the July 2024 Treasurer's Report.	44
8.d	<b>RESOLUTION NO. 2024-066 RATIFYING PREVIOUS ACTIONS OF THE CITY COUNCIL IN RELATION TO THE FY 2023-24 BUDGET, AND CONSIDERATION OF AN ADDITIONAL AMENDMENT TO THE FY 2023-24 BUDGET. (0300-20)</b> <b>Recommendation:</b> Staff recommends that the City Council adopt Resolution No. 2024-066 ratifying and consolidating previous actions of the City Council related to the City of Imperial Beach Budget and approving additional amendments to the FY 2023-24 Budget.	70
8.e	<b>SECOND READING &amp; ADOPTION OF ORDINANCE 2024-1248, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO TERMS OF OFFICE FOR VARIOUS COMMISSIONS, BOARDS, AND COMMITTEES. (0120-95)</b> <b>Recommendation:</b> Conduct the second reading and adopt the ordinance.	84
8.f	<b>RESOLUTION NO. 2024-067 ACCEPTING GRANT FUNDS FROM CALRECYCLE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM IN THE AMOUNT OF \$75,072 AND APPROPRIATING FUNDS TO FISCAL YEAR 2025 BUDGET FOR PROJECT (GRT084). (0390-86 &amp; 0270-70)</b> <b>Recommendation:</b> Authorize Resolution No. 2024-067 to accept and appropriate CalRecycle grant funds in the amount of \$75,072 into the FY 2025 budget.	92
9.	<b>ORDINANCES/INTRODUCTION &amp; FIRST READING</b> None.	
10.	<b>PUBLIC HEARINGS</b> None.	
11.	<b>REPORTS</b>	
11.a	<b>AMENDED STAFF REPORT - CONSIDERATION OF PROPOSED REQUEST TO EXTEND AN EXISTING MURAL AT VETERANS PARK. (1000-10)</b> <b>Recommendation:</b> That the City Council receive the report and consider approval of the proposed mural extension request.	95
11.b	<b>AMENDED STAFF REPORT - CONSIDERATION FOR A PROPOSED MOSAIC MURAL ON THE PUBLIC WORKS FACILITY FENCE ADJACENT TO THE BIKEWAY. (1000-10)</b> <b>Recommendation:</b> That the City Council receive the report and consider approval of the proposed mural request.	124

**11.c RECEIVE PICKLEBALL UPDATE. (1020-10)**

155

**Recommendation:**

Consider pickleball court update and provide comments and direction to the City Manager.

**12. I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS**

None.

**13. ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**14. CITY COUNCIL FUTURE AGENDA REQUESTS**

**15. ADJOURN REGULAR MEETING**





September 18, 2024

**ITEM TITLE: CONSIDERATION OF PROCLAMATION CELEBRATING LATINO HERITAGE. (0410-30)**

**ORIGINATING DEPARTMENT:**

Mayor

**RECOMMENDATION:**

Consider proclamation.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

No fiscal impact associated with this report.

**ATTACHMENTS:**

ATT 1 - Proclamation Celebrating Latino Heritage



## PROCLAMATION

# CELEBRATION OF LATINO HERITAGE

**WHEREAS**, during Latino Heritage Month, we honor and celebrate the immeasurable contributions and unique stories of Latinos, California's largest ethnic group; and

**WHEREAS**, Californians know that our strength and prosperity lie in our state's diversity, including the 15.6 million Latino Californians with roots that can be traced across the Americas, Indigenous communities of Latin America and Africa, and beyond; and

**WHEREAS**, the City of Imperial Beach encourages and promotes strong and inclusive communities that recognize and celebrate efforts to bring people together for a greater good; and

**WHEREAS**, the City of Imperial Beach commemorates the strong and visible roots of the Latino community, and the decades of hope and sacrifice in the national, regional and local landscape of our nation; and

**WHEREAS**, based on 2023 statistics from the U.S. Census Bureau, 52.8% of the Imperial Beach Population has Hispanic or Latino origins and there are families in Imperial Beach who have been in the city since its inception more than 69 years; and

**WHEREAS**, our Latino community has always been and will always be deeply rooted in our City's history, identity and success. Latinos from the beginning of our community to the present day, shaped our social, political, and economic landscapes. Across all facets of society, Latinos contribute to our City's vibrancy and growth every day; and

**WHEREAS**, we also recognize the persistent disparities and disproportionate challenges that Latino communities face, and recommit to our work to help all thrive; and

**WHEREAS**, the City of Imperial Beach is proud of the Mexican heritage that includes indigenous people, and those called Mexican-American, Chicano, Latino, Spanish, Tejano, Latin-x and, Hispanic; and

**WHEREAS**, in the words of Cesar Chavez "Preservation of one's own culture does not require contempt or disrespect for other cultures," and therefore we celebrate the contributions of the robust Latino Heritage to include: Argentina, Belize, Bolivia, Brazil, Chile, Columbia, Costa Rica, Cuba, Dominican Republic, Ecuador, El Salvador, French Guiana, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Puerto Rico, Saint Lucia, Spain, Suriname, Uruguay, Venezuela; and

**WHEREAS**, September 15<sup>th</sup> is National Independence Day in Guatemala, Honduras, El Salvador, Nicaragua, and Costa Rica, and Mexico celebrates its Independence Day on September 16<sup>th</sup>, Chile on September 18<sup>th</sup> and Belize on September 21<sup>st</sup>; and

**WHEREAS**, throughout the year, but especially during Latino Heritage Month, let us uplift the past, present, and future contributions of Latinos to our rich City's diversity.

**NOW, THEREFORE, BE IT RESOLVED**, that I, Paloma Aguirre, Mayor of the City of Imperial Beach, California, together with the City Council, proclaim that on this day, September 6, 2023, we recognize and celebrate Latino Heritage Month from September 1<sup>st</sup> through September 30<sup>th</sup>.

Dated: September 18, 2024

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*Paloma Aguirre, Mayor*



September 18, 2024

**ITEM TITLE: CONSIDERATION OF PROCLAMATION HONORING NATIONAL PREPAREDNESS MONTH. (0410-30)**

**ORIGINATING DEPARTMENT:**

Fire

**RECOMMENDATION:**

Consider proclamation.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

No fiscal impact associated with this report.

**ATTACHMENTS:**

ATT 1 - Proclamation for National Preparedness Month



# PROCLAMATION

## HONORING NATIONAL PREPAREDNESS MONTH

**WHEREAS**, San Diegans have experienced the effects of disasters including devastating wildland fires, severe flooding, and extreme summer heat, at times resulting in loss of life and damages; and

**WHEREAS**, preparing for, responding to, and recovering from disasters requires a strong network of community partners across San Diego jurisdictions, and that includes an important partnership with residents and businesses to ensure they are safe and prepared for emergencies; and

**WHEREAS**, the City Council of the City of Imperial Beach recognizes the crucial role that staff and volunteer emergency management professionals, first responders, county, cities, special districts, tribes, nonprofit and military partners contribute to helping reduce our risks and impacts of emergencies; and

**WHEREAS**, September is National Preparedness Month, and together, we must all commit to preparing our families and communities for disasters, to ensure we are safer and more resilient; therefore, the City of Imperial Beach encourages all residents to be disaster prepared; and

**WHEREAS**, Preparedness Month serves as a reminder to ask “How prepared are you and your neighbors?” and therefore we remind residents to download the free cell phone app, SD Emergency, the San Diego go-to source for countywide emergency notifications and to also opt in with email addresses and cell phone numbers to AlertSanDiego— both are available at [www.AlertSD.org](http://www.AlertSD.org); and

**WHEREAS**, Preparedness is an effort that requires all of us – government, businesses, nonprofit agencies, partners, residents, and families to work together to help build better prepared communities; and

**WHEREAS**, 2024 is the 21st anniversary of the devastating Cedar Fire – and since that wildfire, San Diegans have experienced annual wildfire impacts that have heightened our need for emergency preparedness; and

**WHEREAS**, 2024 National Preparedness Month Theme is “Start a Conversation” Talking about bad things that could happen like a disaster or emergency isn’t always easy. We may think we’re protecting the people we love by avoiding these conversations. Starting a conversation today can help you and your family to take more actions to prepare.

**NOW THEREFORE BE IT PROCLAIMED** that I Paloma Aguirre, Mayor of the City of Imperial Beach, together with the City Council, do hereby proclaim the month of September 2024 as “NATIONAL PREPAREDNESS MONTH,” in honor of those who work so hard to help prepare our homes, businesses and communities for disasters.

Dated: September 18, 2024



September 18, 2024

**ITEM TITLE: CONSIDERATION OF PROCLAMATION RECOGNIZING THE AUSTIN FIRE DEPARTMENT ROBOTICS EMERGENCY DEPLOYMENT TEAM. (0410-30)**

**ORIGINATING DEPARTMENT:**

Mayor

**RECOMMENDATION:**

Consider proclamation.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

No fiscal impact associated with this report.

**ATTACHMENTS:**

ATT 1 - Proclamation recognizing the Austin Fire Department





# PROCLAMATION

## **RECOGNITION OF THE AUSTIN FIRE DEPARTMENT ROBOTICS EMERGENCY DEPLOYMENT TEAM**

**WHEREAS**, the Austin Fire Department (AFD) Robotics Emergency Deployment (RED) Team is a robotics program that aims to improve emergency response capabilities and firefighter safety; and

**WHEREAS**, the RED Team consists of two public safety drone pilots who arrived in San Diego from Austin, Texas on Sunday, September 8, 2024; and

**WHEREAS**, the RED Team has assisted San Diego State University researchers and scientists from the University of California San Diego, University of California Riverside, and University of Texas at Austin to help collect scientific data in difficult-to-reach areas keeping researchers safe; and

**WHEREAS**, the RED Team have 10 years of experience using drones in the field to help with deploying scientific instruments to aid in environmental monitoring; and

**WHEREAS**, the RED Team is considered the “Top Gun” of hazardous material specialists making them uniquely suited for this type of research being conducted in sensitive environmentally-impacted areas of operation; and

**WHEREAS**, the Austin Fire Department is the first robotics program of its kind in a fire department in the United States is the first major metropolitan department in the country to receive authorization to operate Unmanned Aerial Systems (UAS) in the national airspace; and

**WHEREAS**, the RED Team Certificate of Authorization (COA) is granted by the Federal Aviation Administration and is required of any public safety organization operating UAS as part of an emergency response; and

**WHEREAS**, RED Team pilot Oscar Granados is also a rescue group survivor with the counter assault strike team, has 18 years of service as a fire specialist, and was recognized as Firefighter of the Year by the Austin Fire Department for his bravery in saving the life of a fellow firefighter; and

**WHEREAS**, RED Team pilot Jason Burnside is a firefighter and the program manager for the RED Team, has over 7 years of experience in public safety drone piloting, is a licensed private pilot, and has served 12 years with the Austin Fire Department.

**NOW THEREFORE BE IT PROCLAIMED** that I Paloma Aguirre, Mayor of the City of Imperial Beach, together with the City Council, express our deepest gratitude to the Austin Fire Department RED Team for taking time out of their services in Austin, Texas and away from their families to help the City of Imperial Beach.

Dated: September 18, 2024



CITY COUNCIL

STAFF REPORT

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September 18, 2024

**ITEM TITLE: APPROVAL OF CITY COUNCIL MEETING MINUTES.**

**ORIGINATING DEPARTMENT:**

City Clerk

**RECOMMENDATION:**

That the City Council approves the Regular Meeting Minutes of August 7, 2024 and August 21, 2024.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:** No Fiscal impact associated with this item.

**ATTACHMENTS:**

ATT 1 - 08-07-24 Regular Meeting Minutes\_DRAFT

ATT 2 - 08-21-24 Regular Meeting Minutes\_DRAFT

**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
REGULAR MEETING MINUTES**

**August 7, 2024, 6:00 p.m.  
Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

Present: Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury,  
Councilmember Fisher, Councilmember Leyba-Gonzalez

Staff: City Manager Foltz, Chief Administrative Officer Cortez-Martinez, City  
Attorney Lyon, City Clerk Kelly, Environmental & Natural Resources  
Director Helmer, Community Development Director Openshaw

**The City Council also sits as the Imperial Beach Planning Commission, Public Financing  
Authority, and Imperial Beach Redevelopment Agency Successor Agency.**

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**1. CALL TO ORDER**

Mayor Aguirre called the Regular Meeting to order at 6:00 p.m.

**2. ROLL CALL**

City Clerk Kelly took roll.

**3. PLEDGE OF ALLEGIANCE**

Environmental and Natural Resources Director Helmer led the Pledge of Allegiance.

**4. REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember Leyba-Gonzalez

- SANDAG Board of Directors Meeting. He commended Councilmember Fisher for making phenomenal remarks at the meeting.
- MTS Board of Directors Meeting
- Staffed the City's booth at the SunCoast Farmers Market
- IBAC Cornhole Tournament
- Mayor's Breakfast
- National Night Out

Councilmember Fisher

- Thanked the residents and City staff for an amazing 4th of July event.



- SANDAG Board of Directors meeting. He noted that the Board unanimously supported looking at ways to have the binational agreement cover some of the sewage concerns and to help find solutions.
- National Night Out
- Announced the Concert in the Park is this Friday

Mayor Aguirre recognized Councilmember Fisher for the comments he made at the SANDAG Board meeting. She agreed that they need to entertain the possibility of having a certain fee to address the negative externalities associated with the free trade and commerce at the U.S.-Mexican border. She understood that a working group was created to specifically work on the Tijuana River sewage pollution issues.

Councilmember Seabury

- Pastor Jones' Retirement and St. James Church's 70th Birthday
- Flag Raising for the U.S. Coast Guard
- Remembrance of the 1984 McDonald's Tragedy
- Celebration of Life for Bud Webb
- Mayor's Breakfast

Mayor Pro Tem McKay

- SANDAG Board of Directors meeting. He expressed appreciation for Councilmember Fisher's efforts to help address the Sewage matter. He mentioned that he spoke with the new CEO of SANDAG regarding the same matter and the City's interest in moving forward in a timely manner.
- Metro Wastewater JPA meeting
- Skating Rink with granddaughter
- Mayor's Breakfast
- National Night Out

Mayor Aguirre

- Participated in a delegation to the San Antonio de los Buenos Wastewater Treatment Plant
- Finance Risk and Management Committee meeting for San Diego Community Power Board of Directors
- Participated in a press conference and Board of Supervisors meeting on increasing the monitoring and surveillance of symptoms, signs, and ailments related to the pollution off the coast and also in aerosolized form.
- California Coastal Commission meeting where she gave a Tijuana River informational update
- Mayor's Breakfast and she thanked everyone who attended. She recognized City staff for the preparation and cleanup, thanked the Job Corps, El Tapatio and the I.B. Women's Club for supporting the event.
- Thanked Wired and Seven Mile Casino for sponsoring the Roller Rink
- Showed a slide and provided an update on the County of San Diego's Air Purifier Randomized Drawing Program
- Announced the Air Pollution Control District issued a notice of violation to the International Boundary and Water Commission for nuisance odors related to the sewage and thanked the community for submitting complaints to help bring attention to the matter.

**5. COMMUNICATIONS FROM CITY STAFF**

City Manager Foltz announced the tenant protection ordinance will not be on the agenda tonight and he provided an update on the air sensors.

Community Development Director Openshaw introduced Peter Vinney, the City's new Code Enforcement Officer and she announced a Housing Workshop will be held on August 14

Peter Vinney provided a background on himself.

**6. PUBLIC COMMENT**

Written public comments were submitted by Lenora & John Porcella regarding the MTS 227 Bus Route and Geraldeen Wood-Hermann requested legal protection for all renters.

Oral Comments:

Martha Futterman, President of the South Bay Kiwanis Program, shared a performance report on the Kiwanis Literacy Program

Ed Brakmanis spoke about the benefits of a butterfly garden and the joys of having lightning bugs.

Shirley Nakawatase spoke about the upcoming Sun and Sea Festival and thanked the many sponsors.

Josie Hamada expressed her thanks for the plaque from the 80th Assembly District, she recognized the Sheriff's Department for their efforts in dealing with illegal fireworks during the 4th of July, she thanked Public Works Director Larios for his work at Dunes Park, and she suggested that Councilmembers report out on what they have accomplished in their districts since being elected.

Vera Bryant expressed concern about the street sweeping process on Daisy Avenue and questioned why one side of the street gets ticketed for violations while the other side does not.

Patricia Mendoza complained about the increase in her rent.

Paulina Olvera Cañez expressed concern about the rise in rent, spoke in support for stronger protection against evictions, and she requested the tenant protection ordinance be placed on the ballot.

John Monte complained about a company named Blackstone, he expressed concern about the equity groups purchasing Sussex Gardens, and complained about the effects current construction is having on the residents.

Daniel Loza, resident of Sussex Gardens, asked City Council to pass stronger laws to protect residents from evictions.

Brenda Bautista, resident of Sussex Gardens, said that investors have conducted renovations since they purchased the property. She requested a ban on remodel evictions, and that if a substantial renovation is necessary that requires tenants to vacate the unit, that they be allowed to return to the same unit at the same price, or at close to it.

Robert Lucas, resident of Sussex Gardens, complained about the investment company making it difficult to live at the complex. He asked for the City's help with keeping the tenants from getting evicted.

Tim Keeton said rent control would crush the small landlords. He suggested that the City waive the rental business license tax to those that rent to Section 8 tenants.

Anna Villadolid, resident of Sussex Gardens, complained about the conditions at the complex as a result of the construction. She expressed concern about increased rent and asked the City for protection.

Allen Honeycutt praised the Public Works Department for their professionalism. He requested that after major events they also clean up the litter one block east of Seacoast Drive.

Jeannie Fitzgerald spoke about an incident where her son was struck by a vehicle while he was in a crosswalk on 10th Street. For safety reasons, she requested the installation of a 4-way stop, speedbumps or a roundabout at the intersection of 10th Street and Cyprus.

Bobby Douthit shared his thoughts and concerns about the air pollution monitors, commented that there doesn't seem to be a sense of urgency by the County of San Diego on this matter, and suggested that they be placed in more locations.

Julie Porter spoke in support of Item 11.a.

Martin Mattes gave an update on Chamber of Commerce activities.

Eric Syverson spoke in support for bay and ocean access. He is hopeful that the City will include in its future plans the introduction of non-motorized vehicles into the Estuary, Tijuana Slough, and the Oneonta Slough to further eco-tourism.

Juan Nevarez spoke in support of rent control.

Jose Lopez spoke in support of passing strong tenant protections specifically around rent stabilization and just cause protections against remodeling evictions.

Maria Cerda spoke in support for rent control.

Carlos Lopez spoke in support for rent control.

Tina Wilson spoke in opposition to having higher rent.

Kimberly Sanchez asked for support for rent control.

**7. PRESENTATIONS**

**7.a PRESENTATION ON PORT DISTRICT ACTIVITIES BY PORT COMMISSIONER MALCOLM. (0150-70)**

Port Commissioner Malcolm gave a PowerPoint presentation.

No public comments.

Councilmember Seabury is excited about the aquaculture project, and she supports taking the sand from Pond 20 for the beach.

In response to Councilmember Fisher's question as to why the City of Imperial Beach is the only city that does not have access to the bay, Port Commissioner Malcom responded the City is adjacent to a wildlife refuge, it is difficult to get access environmentally, it is not feasible, and it is very difficult to gain access to the main bay. He also stressed that Imperial Beach is the only city that has a pier, and it also has a beach.

Councilmember Leyba-Gonzalez spoke in support of using the Pond sand and for installing a splash pad.

Mayor Pro Tem McKay thanked Port Commissioner Malcolm for continually advocating for the City of Imperial Beach not just financially but also for addressing the transboundary sewage issue. He asked that the sand for the splash pad be kept clean.

Mayor Aguirre thanked Port Commissioner Malcolm for his partnership, advocacy, and the years of work he has done on the transboundary sewage issue. Regarding the sand from Pond 20, she stressed the importance of ensuring that the sand used is of high quality and she said there is a need for sand at the southern end of IB's beaches. She also stated that the City can help expedite the permitting process by submitting letters of support. She requested that the Port increase their monitoring of homeless encampments at Pond 20. She asked that notification on the pier construction be done at least four weeks in advance because of the large fishing population and to announce it in different publications. She spoke in support for expediting the splash pad project. She said there is a section of the bike path that is in the tidelands area (in Chula Vista and San Diego) that needs some attention, and she also asked that wayfinding signs be installed.

**8. CONSENT CALENDAR**

Mayor Aguirre announced she has a potential conflict of interest on Item No. 8.h (due to the location of her residence).

Eric Syverson spoke about something being built under the pier by a homeless person. In consideration of the TJ River sewage issue, he questioned if the City should be holding and approving events at the beach.

**Motion by Mayor Aguirre**

**Seconded by Councilmember Leyba-Gonzalez**

To approve Consent Calendar Item Nos. 8.a through 8.g and 8.i.

AYES (5): Mayor Aguirre, Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

**Motion Carried (5 to 0)**

**Motion by Mayor Aguirre**

**Seconded by Councilmember Leyba-Gonzalez**

To approve Consent Calendar Item No. 8.h.

AYES (4): Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

Conflict (1): Mayor Aguirre

**Motion Carried (4 to 0)**

**8.a APPROVAL OF CITY COUNCIL MEETING MINUTES.**

City Council approved the Regular Meeting Minutes of June 18, 2024.

**8.b RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM JUNE 8, 2024, TO JUNE 30, 2024. (0300-25)**

City Council ratified and filed the Warrant Register Report.

**8.c RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM JULY 1, 2024, TO JULY 26, 2024. (0300-25)**

City Council ratified and filed the Warrant Register Report.

**8.d RECEIVE TREASURER'S REPORT FOR MAY 2024. (0300-90)**

City Council received and filed the May 2024 Treasurer's Report.

**8.e RESOLUTION NO. 2024-061 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER. (0150-40 & 0210-26)**

Adopted Resolution No. 2024-061 to maintain a state of local emergency related to the cross-border pollution impacts from the Tijuana River and authorize the City Manager, Mayor, and Council members to work with local, State, Federal, and Mexican authorities to advance binational projects to improve conditions in the Tijuana River.

**8.f RESOLUTION NO. 2024-060 AMENDING THE FISCAL YEAR 2023-2025 SALARY SCHEDULE AND VARIOUS PERSONNEL CHANGES. (0510-20 & 0520-75)**

City Council adopted Resolution No. 2024-060, which amends and adopts the Fiscal Year 2023-2025 Salary Schedule and approves and adopts various job descriptions.

**8.g APPROVAL OF A SPECIAL EVENT PERMIT APPLICATION FOR THE PACHUCO CAR CLUB 15TH ANNUAL ANNIVERSARY CAR SHOW AND USE OF PIER PLAZA AND SEACOAST DRIVE. (1040-10)**

City Council approved a special event permit application requested from Pachuco Car Club 15th Annual Anniversary car show on Saturday, October 5, 2024. Approval will include activating Pier Plaza as an event venue and closing Seacoast Drive from Elkwood Avenue to Date Avenue.

**8.h QJ DEVELOPMENT, LLC EXTENSION REQUEST: CP-22-0016, DRC-22-0030, SPR-22-0031, & CEQA EXEMPTION 15332 CLASS 32 FOR A MIXED-USE BUILDING GROUND FLOOR COMMERCIAL & 12 RESIDENTIAL UNITS (2 AFFORDABLE) AT 981 & 983 CALLA AVE. USE-22-0100. (0600-20)**

City Council adopted Resolution 2024-055, approving a six (6) month time extension for Regular Coastal Permit (CP-22-0016), Design Review Case (DRC-22-0030), Site Plan Review (SPR-22-0031), and categorical exemption pursuant to the California Environmental Quality Act (CEQA) guidelines 15332 Class 32 (In-Fill Development Projects) for the demolition of the existing structures and construction of a new three-story mixed-use building that would include a ground floor commercial space measuring approximately 777 square feet and twelve residential units (inclusive of two very-low income affordable units), and a six-car parking garage at 981 & 983 Calla Avenue (APN 626-221-24-00) in the C/MU-1 (General Commercial and Mixed-Use) Zone subject to the conditions as specified in the attached resolution.

**8.i APPROVAL OF A SPECIAL EVENT PERMIT APPLICATION FOR THE 2024 SAN DIEGO AIR COOLED FIESTA IN LA PLAYA CAR SHOW AND USE OF SEACOAST DRIVE, PIER PLAZA AND IMPERIAL BEACH PIER. (1040-10)**

City Council approved a special event permit application requested from San Diego Air Cooled to host their annual car on Sunday, September 22, 2024. Approval will include activating Pier Plaza as an event venue, closing Seacoast Drive from Elkwood Avenue to Date Avenue, and parking cars on the Imperial Beach Pier. City Council also approved the fee waiver request for the special event fees that are eligible for a fee waiver.

**Motion by Mayor Aguirre**

**Seconded by Mayor Pro Tem McKay**

To have Report Item No. 11.a. proceed the Consent Calendar.

AYES (5): Mayor Aguirre, Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

**Motion Carried (5 to 0)**

Mayor Aguirre called a recess at 8:03 p.m. and called the meeting back to order at 8:08 p.m. with all Councilmembers present.

## 11. REPORTS

### 11.a WAKELAND HOUSING AND DEV. CO.; RESOLUTION FOR PERMIT TIME EXTENSION (CP-22-0013/CUP-22-0013/DRC-22-0025/SPR-22-0026) & CEQA EXEMPTION 15332 FOR 50 AFFORDABLE SENIOR UNITS & NEIGHBORHOOD CENTER AT 455 PALM AVENUE (APN 625-230-23-00). USE-22-0095. (0600-20)

Mayor Aguirre announced a corrected Resolution No. 2024-059 was submitted as Last Minute Agenda Information (correction to resolution number).

Community Development Director Openshaw gave a PowerPoint presentation on the item.

John Griffin-Atil, Pastor and Executive Director of the Imperial Beach Neighborhood Center, spoke about his vision for the property.

Rebecca Louie, CEO of the Wakeland Housing and Development Corporation, gave a PowerPoint presentation on the company which has provided affordable housing opportunities for those in need for the last 25 years. They serve seniors, people experiencing homelessness, veterans, and anyone in need of a safe and affordable roof over their head, combined with services to help them thrive. She noted that this project will serve very low-income seniors aged 55+.

John Sugden, Project Manager, gave an overview of the project, reviewed the financing and the project timeline.

#### Written Comments:

In support: Yvonne Vasquez, Kim Frink, Winifred Rose Heiskala, Karen Arciaga, Nancy Stone, Theresa Reel, Ilian Sandoval, Heather Alvarez Sandoval, Lyle Pavuk, Rosa Sandoval, Debra Benson, CL, Beverly Bowler, Jose Griffin-Atil

In opposition: Val Antonescu, Samara Grosse, Sam Curlee, Cheryl Porter, Amber Reece, Jayne Mahan, Mike Doyle, Ryan Webb, Drew, Kevin Stuart, Jarrod Caswell, Carol Haney, Inka B, Betty and Richard Sorensen, Randy Bennett, Bm Karms, Fallon Raeffer, Ryan Raeffer, Margery Erbe, Julie Pendergraft, Lauren Allen, Erica Nuntz, Butch Tillman, Margie Ramos, Jaime Sanchez

Neutral: Lenora & John Porcella, Karen Clay

#### Oral Comments

In support: Martin Arias indicated support (did not speak), Erika Lowery, Marti Emerald, James Knox, Martha Armenth, Carol Tenenbaum, Bethany Case, Felicia House, Bob Miller indicated support (did not speak), Paige Eaves, Gary Brown, Patsy Brown indicated support (Did not speak), Connie Avila-Wehrly, Rev. Denyse Barnes, Rev. Luis Garcia, Rev. Jeri Newell-Davis, and Cheryl Wilson

In opposition: Martin Mattes Indicated opposition (Did not speak), Sam Curlee, Newton Allred (listen), Rebeca Garcia, Allen Wiseley

Councilmember Leyba-Gonzalez spoke in support of the project.

Rebecca Louie responded to questions of City Council. She stated that regarding the upkeep of apartments, most people take pride and joy in their apartments and keep them clean. She also said that routine inspections are conducted, and case managers are brought in if there are any issues. She offered tours of their other properties to City Council and neighbors. Regarding a question of tracking of individuals as they leave, she stated that residents are private individuals with signed leases and come and go as they please. However, there is a community of people watching out for residents such as property managers, case managers and neighbors. She stated that they will work on a preference for having Imperial Beach residents, but there are fair housing laws that govern this. However, they have talented staff navigating the various bureaucracies that are in control, and they have had a lot of success. She addressed some of the concerns expressed by the public speakers noting that at their other projects nothing has spilled out into the surrounding communities and there have been no incidents involving children.

The Mayor and City Council spoke in support of the extension.

Councilmember McKay requested the developers come back with a categorical funding progress report.

City Manager Foltz responded that such an update can be provided when the affordable housing agreement is considered.

**Motion by** Mayor Aguirre

**Seconded by** Councilmember Leyba-Gonzalez

To adopt Resolution No. 2024-059, approving a six (6) month time extension for construction of a new 50-unit affordable senior housing and neighborhood center project at 455 Palm Ave.

AYES (5): Mayor Aguirre, Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

**Motion Carried (5 to 0)**

**Motion by** Mayor Pro Tem McKay

**Seconded by** Councilmember Fisher

To extend the City Council meeting past 10:00 p.m.

AYES (4): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

NOES (1): Councilmember Leyba-Gonzalez

**Motion Carried (4 to 1)**



Mayor Aguirre called a recess at 9:50 p.m. and called the meeting back to order at 9:56 p.m. with all members present.

**9. ORDINANCES/INTRODUCTION & FIRST READING**

**9.a ORDINANCE 2024-1248 AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO TERMS OF OFFICE FOR VARIOUS COMMISSIONS, BOARDS, AND COMMITTEES. (0120-95)**

City Attorney Lyon gave a report on the item.

Councilmember Fisher spoke in support of the item.

**Motion by** Mayor Aguirre

**Seconded by** Mayor Pro Tem McKay

Introduce ordinance by title only waiving the full reading of the ordinance and set the adoption for the next regular meeting.

AYES (5): Mayor Aguirre, Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

**Motion Carried (5 to 0)**

**10. PUBLIC HEARINGS**

**10.a RC COMMERCIAL HOLDINGS, LLC (OWNER); REGULAR COASTAL PERMIT (CP-24-0003), CONDITIONAL USE PERMIT (CUP-24-0002), AND CEQA CATEGORICAL EXEMPTION PER SECTION 15301 CLASS 1 FOR LIVE ENTERTAINMENT AT 951 SEACOAST DRIVE. USE-24-0029 (0600-20).**

City Manager Foltz stated this project is not ready to be considered by the City Council, so staff is recommending that the City Council continue the public hearing to a future meeting. A new mailer will be provided, and a new notice package will be made available for all the neighbors when the project is ready for consideration.

**Motion by** Mayor Aguirre

**Seconded by** Mayor Pro Tem McKay

To continue the public hearing for Regular Coastal Permit (CP-24-0003), Conditional Use Permit (CUP-24-0002), and categorical Exemption pursuant to CEQA Guidelines Section 15301 Class 1 (Existing Facilities) for live entertainment at 951 Seacoast Drive (APN 625-352-23-00), to a future City Council Meeting and sending a new public notice and posting in the Imperial Beach Eagle & Times Newspaper informing the public of the new public hearing date.

AYES (5): Mayor Aguirre, Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

**Motion Carried (5 to 0)**

## 11. REPORTS

### 11.b ADOPTION OF RESOLUTION NO. 2024-058 APPROVING THE IMPERIAL BEACH COMMUNITY RESILIENCE PLAN (0220-70)

Community Development Director Openshaw gave a PowerPoint presentation.

A written comment in support of the item was submitted by Sandra Brillhart.

In response to Councilmember Fisher's question about why money is being spent on studies rather than building projects, Community Development Director Openshaw stated the Bayshore Bikeway Resiliency project is a good example of a project that is moving progressively towards construction. She reviewed the funding process and noted that before applying for the larger dollar amounts staff is being strategic about what is studied to best set us up for securing funding in the future.

Councilmember Seabury suggested that the boardwalk by the Boca Rios be made of a low maintenance material that is termite proof. She suggested the installation of a signpost indicating the coordinates of the most southwesterly point in the United States which could bring tourists to the City.

Mayor Pro Tem McKay requested progress updates on the project two or three times a year.

Mayor Aguirre supported Mayor Pro Tem McKay's suggestion for updates to City Council and Councilmember Seabury's suggestion of a sign at the most southwesterly area in the United States. Additionally, she stated that City Council unanimously opposed the elimination of the deck at the end of Seacoast Drive. So she encouraged staff to amend the plan now, rather than later, to include renderings of the deck at the end of Seacoast Drive.

**Motion by Mayor Aguirre**

**Seconded by Councilmember Seabury**

To adopt Resolution No. 2024-058 approving the Imperial Beach Community Resilience Plan.

AYES (5): Mayor Aguirre, Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

**Motion Carried (5 to 0)**

### 11.c MAR VISTA HIGH SCHOOL AQUATIC FACILITY SWIM PROGRAM DISCUSSION AND RATIFICATION OF AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE SWEETWATER UNION HIGH SCHOOL DISTRICT (0930-15 & 1010-20)

CAO Cotez-Martinez gave a PowerPoint presentation on the item.

Written comments were submitted by Kim Fink in support of the item and by Gary Brown in opposition of the item.

Gary Brown spoke in opposition to the item due to the high costs.

Councilmember Seabury expressed concern about the amount of money being spent on the program.

Mayor Pro Tem McKay commented that school age children still have access to the pool through the South Bay Union School District swim program.

Councilmember Fisher expressed appreciation for Mr. Brown speaking up about this matter. He said there are other needs in the community and City Council has a fiduciary responsibility to make sure those needs are met to the best of their ability without overextending the City. He made the motion to move forward with a termination clause. He also spoke about redirecting the money to a traffic cop.

Mayor Aguirre seconded the motion. She was open to redirecting the money to a traffic cop.

City Council discussion ensued.

Councilmember Leyba-Gonzalez supported termination of the agreement and supported redirecting the money to better lighting in the City.

Councilmember Seabury questioned if there is a way to get the State or Federal government to pay for the pool.

Mayor Aguirre and City Manager Foltz commented on the City's unsuccessful efforts to secure funding for the pool by various State agencies.

Mayor Pro Tem McKay agreed with the rest of City Council to pivot away from the agreement for the pool.

Mayor Aguirre stated there was City Council direction to have staff look at redirecting money for a traffic officer, lighting, or IT.

**Motion by** Councilmember Fisher

**Seconded by** Mayor Aguirre

To adopt Resolution No. 2024-062 ratifying the First Amendment to the Memorandum of Understanding between the City and Sweetwater Union High School District from July 1, 2024 – December 31, 2024, a six-month extension.

AYES (5): Mayor Aguirre, Councilmember Leyba-Gonzalez, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

**Motion Carried (5 to 0)**

**12. I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS**

None.

**13. ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

None.

**14. CITY COUNCIL FUTURE AGENDA REQUESTS**

None.

**15. ADJOURN REGULAR MEETING**

Mayor Aguirre adjourned the Regular Meeting at 10:45 p.m.

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Jacqueline M. Kelly, MMC  
City Clerk

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Paloma Aguirre  
Mayor

DRAFT

**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
REGULAR MEETING MINUTES**

**August 21, 2024, 6:00 p.m.  
Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

Present: Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury,  
Councilmember Fisher

Absent: Councilmember Leyba-Gonzalez

Staff: City Manager Foltz, Chief Administrative Officer Cortez-Martinez, City  
Attorney Lyon, City Clerk Kelly, Fire Chief French, Marine Safety  
Sergeant Wraight, Sewer Supervisor Martinez

**The City Council also sits as the Imperial Beach Planning Commission, Public Financing  
Authority, and Imperial Beach Redevelopment Agency Successor Agency.**

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**1. CALL TO ORDER**

Mayor Aguirre called the Regular Meeting to order at 6:00 p.m.

**2. ROLL CALL**

City Clerk Kelly took roll.

**3. PLEDGE OF ALLEGIANCE**

Marine Safety Sergeant Wraight led the Pledge of Allegiance.

**4. REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember Fisher

- Announced a Concert in the Park will take place on Friday
- Mike Hess event
- Sun and Sea Festival

Councilmember Seabury

- Ribbon cutting for the Sports Park Bathroom
- Sun and Sea Festival
- Super Moon and Blue Moon occurred on Monday

## Mayor Pro Tem McKay

- Spoke to the IB Seniors Club
- CalCities Luncheon meeting
- Ribbon Cutting for the Sports Park Bathroom
- Sun and Sea Festival
- Announced the American Legion is holding a Chili Cook-off this Saturday to benefit the Honor Flight

## Mayor Aguirre

- California Coastal Commission meeting
- San Diego Regional Water Quality Control Board meeting
- South County Economic Development Council Bi-National Forum
- Ribbon Cutting for the Sports Park Bathroom
- Spoke on a panel called Community Conversations Regarding the Tijuana River Sewage Crisis
- She announced that the International Boundary and Water Commission finally granted the contract for the design and build of the plant. She noted that it has taken four years to get to this point despite the funding being allocated in 2020. Additionally, it was announced that the contractor will take about twenty months to finalize the design, so construction will not begin before twenty months from now. She further stated that with every single day that passes, it's a day that we lose in our quality of life, in our economy and our health. So, the City will be reaching out to congressional representatives to inform them that twenty months is way too long and this needs to be expedited even faster.
- She reached out to the Secretary of the California Environmental Protection Agency asking for help on funding air purifiers

She announced that Governor Newsom denied the City's request for a State of Emergency Declaration, stating that the situation does not qualify as a state of emergency under the Stafford Act. The City will be sending another letter to the governor asking him to issue an Executive Order because that is something that he can do without having to use the Stafford Act.

**5. COMMUNICATIONS FROM CITY STAFF**

CAO Cortez-Martinez announced the next Coffee with the Mayor and Sheriff is on August 27 at 6:00 p.m. at the Boys and Girls Club.

**6. PUBLIC COMMENT**

Kim Frink requested an opportunity to give a full presentation to City Council in October on the progress of the Suncoast Market Co-op.

Doug Zilm, General Manager for the Suncoast Co-op, gave a status update on opening the store.

John Becker spoke against rent control.

Susan Kennedy, Susan Schroeder, Barbara Carnahan, Jackie Zoellick, and Stephanie Payan with United Sovereign Americans, expressed concern about the votes cast in the 2022 Election and presented a resolution for City Council to support/consider.

Truth appreciated Councilmember Seabury's comment about lithium fires taking place at recycling facilities and that people should stop throwing their batteries in the trash. She spoke about the

dangers of lithium fires and said people need to oppose battery energy storage sites. She suggested the creation of a nonprofit organization that provides purifiers and filters and to apply for the County of San Diego's Neighborhood Reinvestment Grant. She expressed concern with Nora Vargas attending the Democratic National Convention. She suggested that each agenda item title page include the agenda item number.

## 7. PRESENTATIONS

### 7.a PRESENTATION ON JUNIOR LIFEGUARD PROGRAM. (0220-40)

Marine Safety Sergeant Wraight gave a PowerPoint presentation.

No public comments.

The Mayor and City Council expressed their appreciation for the Marine Safety Department in working creatively to bring forward a successful Junior Lifeguard Program despite the challenges faced by this community.

### 7.b PRESENTATION ON PUMP STATION 1B REHABILITATION. (0830-10)

Sewer Supervisor Martinez introduced his staff and gave a presentation on the item.

No speaker slips.

The Mayor and City Council expressed their appreciation for the Sewer Department's hard work, for doing their job well and fast, and for saving the City money.

### 7.c PRESENTATION ON IMPERIAL BEACH PIER PRE-FIRE PLAN. (0220-45)

Fire Chief French gave a PowerPoint presentation on the item. He was joined by Assistant Chief of Police Jeff Geary and Capt. Chris Woodward of the Port of San Diego Harbor Police Department. They responded to questions of City Council.

No speaker slips.

Mayor Aguirre agreed with Councilmember Fisher that prevention is the best course of action and grease fires can happen very fast. She encouraged staff to ensure that best practices are followed. To Councilmember Seabury's point raised about the pilings, she suggested contacting the Port about an analysis of the pilings and to find out if they are coated. She also suggested that the plan be put in writing for preparation purposes and institutional continuity.

### 7.d UPDATE BY SANDAG ON BORDER TO BAYSHORE BIKEWAY PROJECT. (0140-40 & 0680-20)

Andrew Camacho, Interim Project Manager with SANDAG, gave a PowerPoint presentation on the item.

Truth expressed concern about issues with SANDAG's Border to Bayshore Bikeway Project including the cost.

Mr. Camacho responded to questions of City Council regarding communicating with residents about construction by use of mailers.

In response to Councilmember Seabury's concern regarding people cutting through an alley located at 13th Street and IB Blvd. to avoid the light, Joe De La Garza, with the design team, stated the right turn is not prohibited. The alley was taken into consideration during the design process and the bend-out makes it slower for drivers when making the turn. He also responded to questions of Councilmember McKay regarding the bike sensors and signalization for the bikes.

Councilmember Seabury requested that the Edge Island Planters be built correctly (dig the reservoir deep enough to collect the water).

Mayor Aguirre commented that the bend-outs are intended to serve as a safety feature by preventing cars from cutting a corner quickly. They protect bike riders and pedestrians. She asked that SANDAG do their due diligence with public outreach. She encouraged the use of mailers, going door to door, and engaging the public early and comprehensively. She also spoke about the importance of this project with regard to cyclists using these bike paths comfortably and safely.

**7.e UPDATE BY SANDAG ON OTAY MESA EAST PORT OF ENTRY. (0140-40 & 0680-85)**

Maria Rodriguez Molina, SANDAG Project Development Program Manager, gave a PowerPoint presentation.

Truth questioned if pedestrians have to pay a toll to cross and if they would be able to cross faster. She also questioned how SANDAG didn't know ahead of time that they would not be able to collect a toll at a federal entry point and that it would only be collected on one side of the border. She commented that Mexico will receive 50% of the money from tolls yet none of their share will go to fix the treatment plant. She suggested that the toll be held as a sanction against Mexico until they fix the sewage issue on their side of the border.

Mario Orso, CEO for SANDAG, stated in response to the public comment, there are readers on both sides of the border. He also stated that when the Board approved moving forward with the agreement with Mexico, they gave direction to develop a working group with Mexico to look at different environmental issues along the border. They will also come up with strategies to have a continuous sustainable solution for quality of life on both sides of the border.

Councilmember Fisher spoke about the need to push harder to get things done due to the negative health impacts people are experiencing on both sides of the border. He stressed that it is time for all agencies involved to understand our plight and that it is not going to go away unless they take action.

Mayor Aguirre mentioned her frustration with hearing conversations about exponential growth and billions of dollars of trade along the border, while there is the worst sewage crisis in this nation and it continues to get worse. She encouraged SANDAG to be



innovative and to use the powers that the member agencies have in the binational discussions. She was happy to hear that at least there is a first step with the newly created working group.

Mayor Pro Tem McKay implored SANDAG to show up on the right side of history and stressed that this is the biggest opportunity to solve a huge problem. He stated that the downsides to transportation needs to be recognized in this plan and there are ways to mitigate the downsides by using some of the income generated by the tolls to clean up the River Valley and mitigate all the years of neglect and destruction.

Councilmember Seabury expressed concern about SANDAG handling the tolls due to their track history with SR125. She also expressed concern about the pollution trucks and cars from Mexico generates.

Mr. Orso stated that a fee for transboundary mitigation would require a modification to State legislation. That change would need to give SANDAG broader authority to expand the use of those funds.

Mayor Aguirre stated there was a request by the Chair and Vice Chair of the Borders Committee to have the White Paper, on public health impacts from heavy metals, prepared by San Diego State University School of Public Health, and commissioned by Congressman Peters, be presented to the full SANDAG Board. She asked Mr. Orso to investigate why the presentation has not happened.

#### **7.f UPDATE ON DEVELOPMENT OF PATHOGEN FORECAST MODEL. (0210-90)**

Professor Falk Feddersen, PhD, with UCSD and Scripps Institution of Oceanography, gave a PowerPoint presentation and he responded to questions of City Council regarding the use of the pathogen prediction tool to forecast swimmer illness risk.

No public comments.

Mayor Aguirre commented on the vast improvements made since the first iteration of the SCCOOS Plume tracker to where we are now. She expressed appreciation for Dr. Feddersen's thorough research and investigation, and for helping our community.

Mayor Aguirre called a recess at 9:09 p.m. and called the meeting back to order at 9:13 p.m. with all members present.

#### **8. CONSENT CALENDAR**

No public comments.

**Motion by** Mayor Aguirre

**Seconded by** Mayor Pro Tem McKay

To approve Consent Calendar Item Nos. 8.a through 8.c.

AYES (4): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, and Councilmember Fisher

ABSENT (1): Councilmember Leyba-Gonzalez

**Motion Carried (4 to 0)**

**8.a RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM JULY 27, 2024, TO AUGUST 9, 2024. (0300-25)**

City Council ratified and filed the Warrant Register Report.

**8.b RECEIVE TREASURER'S REPORT FOR JUNE 2024. (0300-90)**

City Council received and filed the June 2024 Treasurer's Report.

**8.c SECOND READING AND ADOPTION OF ORDINANCE 2024-1248 AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO TERMS OF OFFICE FOR VARIOUS COMMISSIONS, BOARDS, AND COMMITTEES. (0120-95)**

Conducted the second reading and adopted the ordinance.

**9. ORDINANCES/INTRODUCTION & FIRST READING**

None.

**10. PUBLIC HEARINGS**

None.

**11. REPORTS**

**11.a PRESENTATION AND FINANCIAL REPORT BY THE YE OLDE PLANK INN SPECIAL EVENT CHANGING OF THE GUARDS SUMMER KICK OFF PARTY (1040-10).**

Marty Mattes gave a PowerPoint presentation. He reviewed the planning, timeline, breakdown, lessons learned and costs for the event. He also mentioned putting on a Summer Sunset Party and Military Appreciation Day.

No public comments.

**12. I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS**

None.

**13. ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

None.

**14. CITY COUNCIL FUTURE AGENDA REQUESTS**

Mayor Pro Tem McKay requested a resolution to add language to State legislation allowing the use of a percentage of the toll collected at the Otay Mesa East Port of Entry for mitigating the environmental impacts from the Tijuana River Valley.

Mayor Aguirre seconded the request and included consideration of sending a letter to State representatives requesting a legislative fix.

**15. ADJOURN REGULAR MEETING**

Mayor Aguirre adjourned the Regular Meeting at 9:30 p.m.

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Jacqueline M. Kelly, MMC  
City Clerk

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Paloma Aguirre  
Mayor

DRAFT



CITY COUNCIL

STAFF REPORT

September 18, 2024

**ITEM TITLE: RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM AUGUST 24, 2024, TO SEPTEMBER 6, 2024. (0300-25)**

**ORIGINATING DEPARTMENT:** Finance

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council ratify the accompanying Warrant Register for the period from August 24, 2024, to September 6, 2024, in the amount of \$1,084,943.06.

**RECOMMENDATION:**

Staff is seeking that the City Council ratify and file the Warrant Register Report.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action.
- Request additional information and an additional report.

**BACKGROUND/ANALYSIS:**

The City of Imperial Beach issues accounts payable and payroll disbursements on a regular basis and presents it to the City Council for ratification at its next regular scheduled meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from August 24, 2024, to September 6, 2024, in the amount of \$1,084,943.06, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate department staff. The Finance Director or designee certifies the accuracy of the attached register and the availability of funds for payment.

Warrants above \$100,000 have been highlighted and explained in the table below:

<b>VENDOR</b>	<b>CHECK</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
THE GARLAND COMPANY	103758	REC CENTER ROOFING MATERIAL	\$121,716.08
FORDYCE CONSTRUCTION	103782	JUL 2024 – 10 <sup>TH</sup> STREETSCAPE	139,574.85

The following registers are submitted for Council ratification:

**Accounts Payable:**

<i>DATE</i>	<i>CHECK NUMBER</i>	<i>AMOUNT(S)</i>
8/29/2024	CK103722-CK103769	\$ 215,177.19
9/5/2024	CK103770-CK103804	360,665.03
	<b>Sub-Total</b>	\$ 575,842.22

<i>DATE</i>	<i>EFT/DRAFT NUMBER</i>	<i>AMOUNT(S)</i>
8/28/2024	DFT0008558	\$ 25.00
8/29/2024	DFT0008557; DFT0008566-84; DFT0008589-92; DFT0008594	194,863.51
8/30/2024	1729-33; DFT0008599	14,983.61
9/3/2024	DFT0008555-56	698.43
	<b>Sub-Total</b>	\$ 210,570.55

Total reflected in the attached Expense Approval Report: \$ **786,412.77**

**Check Reversals/Voids:**

<i>DATE</i>	<i>CHECK/EFT NUMBER</i>	<i>AMOUNT(S)</i>
N/A		
	<b>Sub-Total</b>	\$

**Payroll Checks/Direct Deposits**

<i>DATE</i>	<i>CHECK/EFT NUMBER</i>	<i>AMOUNT(S)</i>
8/29/2024	CK49155-62; EFT0000204	\$ 298,530.29
	<b>Sub-Total</b>	\$ 298,530.29

**TOTAL:                    \$ 1,084,943.06**

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL ANALYSIS:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

**ATTACHMENTS:**

ATT 1 - Expense Approval Report – 08.24.2024-09.06.2024

# Expense Approval Report

By (None)

Payment Dates 8/24/2024 - 9/6/2024



Imperial Beach, CA

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
08/30/2024	1729	FORESTERS INVESTOR SERVI...	FORESTERS 529 PLAN PPE 08...	PPE 08-22-2024	101-0000-209.0122		50.00
08/30/2024	1730	I B FIREFIGHTERS ASSOCIATI...	IBFA DUES ACH PPE 08/22/24	PPE 08-22-2024	101-0000-209.0108		480.00
08/30/2024	1731	ICMA RETIREMENT TRUST 457	ICMA FIXED PPE 08/22/24	PPE 08-22-2024	101-0000-209.0110		5,642.00
08/30/2024	1731	ICMA RETIREMENT TRUST 457	ICMA CITY-PAID PPE 08/22/...	PPE 08-22-2024 (2)	101-0000-209.0110		2,465.43
08/30/2024	1731	ICMA RETIREMENT TRUST 457	ICMA % PPE 08/22/24	PPE 08-22-2024 (3)	101-0000-209.0110		2,608.20
08/30/2024	1732	SEIU LOCAL 221	SEIU DUES ACH PPE 08/22/24	PPE 08-22-2024	101-0000-209.0108		1,004.46
08/30/2024	1732	SEIU LOCAL 221	SEIU COPE ACH PPE 08/22/24	PPE 08-22-2024 COPE	101-0000-209.0108		15.00
08/30/2024	1733	US BANK	PARS PPE 08/22/24 - ppe 05/...	PPE 08-22-2024	101-0000-209.0120		-63.14
08/30/2024	1733	US BANK	PARS ACH PPE 08/22/24	PPE 08-22-2024	101-0000-209.0120		2,613.90
08/29/2024	103722	1903 SOLUTIONS LLC.	07/20/24-07/19/25 FORTINE...	CIB04240620FOR1	503-1923-419.2025		1,806.34
08/29/2024	103723	AGRICULTURAL PEST CONTR...	07/18/24 BIRD CONTROL SR...	756494	101-6040-454.2022	250063	500.00
08/29/2024	103723	AGRICULTURAL PEST CONTR...	08/15/24 BIRD CONTROL SR...	761330	101-6040-454.2022	250063	500.00
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	LIGHT SOCKETS FOR PLAZA U...	1346-1KWH-7YQ9	101-6040-454.3002		69.86
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	POST IT NOTES, BINDERS, MA...	139M-JRT6-3R4L	101-3020-422.3001		56.02
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	CANOPY WEIGHTS FOR PW (2)	13FH-7K6L-MHVX	101-5020-432.3001		76.08
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	CURTAINS FOR SKIN CANCER...	13GJ-JJMJ-PLLP	101-3030-423.3002		162.02
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	FLEET BELTS, WASHERS, NUTS	1499-XC9D-V9NC	501-1921-419.2816		154.74
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	STORAGE FOR MEDICAL GEAR	196M-TD3P-VJ16	101-3030-423.3005		119.12
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	SIGN IN/OUT BOARDS	1C7L-1JRG-1THW	101-3020-422.3002		45.56
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	CARDSTOCK FOR OPEN HOU...	1CJ6-YL71-77N4	101-3020-422.2904		21.74
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	UNIFORM FOOT WEAR	1CVT-YFGT-6TVP	101-3030-423.2503		61.17
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	NAME MAGNETS FOR SIGN I...	1DD6-MX1V-3QRQ	101-3020-422.3002		20.61
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	POP-UP CANOPY (2) SAFETY ...	1FRT-3YMX-KCQH	601-5060-436.3002		551.12
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	REPLACEMENT RECEPTACLE ...	1JQ6-33F3-77YP	101-6040-454.3002		84.44
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	POSTER PAPER FOR 2ND GR...	1K77-Y1YN-7LGV	101-3020-422.2904		34.58
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	METRIC WRENCH SET	1KJ1-M6J6-DP1Y	501-1921-419.3022		135.92
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	SUPPLIES FOR MAYORS BREA...	1M19-6YVX-796M	101-1110-412.2808		94.77
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	REPLACEMENT FOR AED BAT...	1NVK-4Y74-3PDD	101-3030-423.3005		407.31
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	BATTERIES FOR CITY MANAG...	1RGV-WL6Q-1MPH	101-1110-412.3001		30.10
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	STORAGE CONTAINERS FOR ...	1V3P-M3N6-C3K7	101-3030-423.3005		136.59
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	REFURBISH PENS, PENCILS F...	1VKM-WJT3-7Q1M	101-3020-422.3001		46.68
08/29/2024	103724	AMAZON CAPITAL SERVICES, ...	A-FRAME RED (2)	1XTW-1YLY- 3KH6	101-6012-451.3002		232.70
08/29/2024	103725	AT&T	07/20/24-08/19/24 UNKNO...	22181974	503-1923-419.2704		37.17
08/29/2024	103726	BH SKATING PARKS LLC	SOCK SKATE RINK - SMALL T...	998	101-6014-451.2808	250059	3,799.00
08/29/2024	103727	CALIFORNIA ASSOCIATION OF...	2024 CACEO MEMBERSHIP P...	300020191	101-3070-427.2812		100.00
08/29/2024	103728	CHRISTOPHER VERONICA	08/29/24 ICE CREAM SOCIAL...	001130	101-6030-453.2310		540.00
08/29/2024	103729	CHULA VISTA ALARM, INC	AUG 2024 - PW - 495 10TH ST	73000	101-1910-419.2023	250021	55.00
08/29/2024	103729	CHULA VISTA ALARM, INC	AUG 2024 - EOC - 825 IB BLVD	73029	101-1910-419.2023	250021	49.95

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08/29/2024	103729	CHULA VISTA ALARM, INC	AUG 2024 - PW REAR BLDGS -..	73040	101-1910-419.2023	250021	55.00
08/29/2024	103729	CHULA VISTA ALARM, INC	AUG 2024 - CITY HALL - 825 I...	73058	101-1910-419.2023	250021	49.95
08/29/2024	103729	CHULA VISTA ALARM, INC	AUG 2024 - B&G CLUB - 425 ...	73211	101-1910-419.2023	250021	59.95
08/29/2024	103730	CINTAS CORPORATION	08/13/24 FACILITIES MATS	4201820046	101-1910-419.2006		33.99
08/29/2024	103730	CINTAS CORPORATION	08/13/24 PW UNIFORMS	4201820253	101-5020-432.2503	250036	304.52
08/29/2024	103730	CINTAS CORPORATION	08/20/24 FACILITIES MATS	4202569087	101-1910-419.2006		33.99
08/29/2024	103730	CINTAS CORPORATION	08/20/24 PW UNIFORMS	4202570214	101-5020-432.2503	250036	304.52
08/29/2024	103730	CINTAS CORPORATION	08/27/24 FACILITIES MATS	4203273160	101-1910-419.2006		33.99
08/29/2024	103730	CINTAS CORPORATION	08/27/24 PW UNIFORMS	4203273370	101-5020-432.2503	250036	304.52
08/29/2024	103731	CORODATA RECORDS MANA...	JUL 2024 RECORD STORAGE ...	RS7012352	101-1230-413.2104		63.81
08/29/2024	103732	CRH CALIFORNIA WATER, INC	08/01/24-08/31/24 EQUIPM...	1427377	101-1910-419.2801		269.67
08/29/2024	103733	EYEGATE DESIGN	SYMPHONY BY THE SEA LOGO	I080924-2	101-6014-451.2006		375.00
08/29/2024	103734	FLYERS ENERGY LLC	08/22/24 - FUEL DELIVERY (1...	24-166706	501-1921-419.2815		5,213.60
08/29/2024	103735	GOLDFARB & LIPMAN, LLP.	JUL 2024 PROF FEES - HOUSI...	474938	101-1230-413.2006		1,752.00
08/29/2024	103736	GO-STAFF, INC.	WE 08/11/24 PARKS TEMP S...	322017	101-6020-452.2101	250031	1,293.36
08/29/2024	103736	GO-STAFF, INC.	WE 08/20/24 PARKS TEMP S...	322215	101-6020-452.2101	250031	1,196.36
08/29/2024	103737	GRAINGER	LIGHTING CONTACTOR - IB B...	9222890940	101-6040-454.3002	250017	133.69
08/29/2024	103737	GRAINGER	LIGHTING CONTACTOR - IB B...	9227109478	101-6040-454.3002	250017	133.69
08/29/2024	103738	HAWTHORNE MACHINERY CO	MONTHLY EMERGENCY GEN...	SS100139512	601-5060-436.2104	250045	275.00
08/29/2024	103738	HAWTHORNE MACHINERY CO	MONTHLY EMERGENCY GEN...	SS100139513	601-5060-436.2104	250045	275.00
08/29/2024	103739	I.B. CLEARWATER L.L.C.	08/26/24 WATER DELIVERY - ...	8/26/24	101-3020-422.3002		21.62
08/29/2024	103740	JOHN CIAMPOLI PLUMBING ...	170 PALM AVE. PLUMBING R...	9940	101-1910-419.2801	250026	7,883.00
08/29/2024	103741	KANE, BALLMER & BERKMAN	JUL 2024 LEGAL SRVCS	28686	216-1240-413.2001		82.50
08/29/2024	103741	KANE, BALLMER & BERKMAN	JUL 2024 LEGAL SRVCS	28687	216-1240-413.2001		110.00
08/29/2024	103742	LLOYD PEST CONTROL	07/31/24 - 495 10TH ST #11...	8544449	101-1910-419.2022	250014	58.00
08/29/2024	103742	LLOYD PEST CONTROL	08/03/24 - 425 IB BLVD #165...	8547281	101-1910-419.2022	250014	60.00
08/29/2024	103742	LLOYD PEST CONTROL	08/08/24 - 845 IB BLVD #112...	8551806	101-1910-419.2022	250014	39.00
08/29/2024	103742	LLOYD PEST CONTROL	08/08/24 - 825 IB BLVD #855...	8551899	101-1910-419.2022	250014	39.00
08/29/2024	103742	LLOYD PEST CONTROL	1075 8TH ST #1129312	8552915	101-1910-419.2022	250014	58.00
08/29/2024	103742	LLOYD PEST CONTROL	08/09/24 - 950 OCEAN LN #1...	8552929	101-1910-419.2022	250014	65.00
08/29/2024	103743	LOUNSBERY, FERGUSON ALT...	FOR TIME THROUGH 07/31/...	08/12/2024	101-1020-411.2106		150.00
08/29/2024	103743	LOUNSBERY, FERGUSON ALT...	STORMWATER MANDATES I...	304-02841-00001	101-5050-435.2001		380.00
08/29/2024	103744	MAINTEX, INC.	LINERS (4 CS) GLOVES (2 CS) ...	1098346-00	101-6020-452.3002		828.00
08/29/2024	103745	MORITZ EMBROIDERY WORK...	PARKS REC & COMMUNITY S...	259390	101-6010-451.3002		290.00
08/29/2024	103746	MUSCO LIGHTING	I. B. SPORTS PARK - PARTS/S...	427929	101-6020-452.2104	240239-R1	119.00
08/29/2024	103746	MUSCO LIGHTING	I. B. SPORTS PARK - PARTS/S...	427929	101-6020-452.2104	240239-R1	4,985.00
08/29/2024	103747	NEXT DAY PRINTED TEES	EMBROIDERY CHARGE (2) PR...	91347	101-6010-451.2503		27.19
08/29/2024	103748	NORAND CORPORATION	PARKS & REC LOGO / WOODY...	2334-3199	214-5000-532.2006		547.43
08/29/2024	103749	NV5 INC	MAY 2024 - PAR-24-0002 12...	395236	101-1230-413.2102		551.57
08/29/2024	103749	NV5 INC	MAY 2024 - USE24-0020 819...	395238	101-1230-413.2102		562.38
08/29/2024	103749	NV5 INC	JUN 2024 - USE-22-0077 236 ...	397707	101-0000-221.0102		49.44
08/29/2024	103749	NV5 INC	JUL 2024 - USE-24-0001 705 ...	404560	101-0000-221.0102		991.38
08/29/2024	103749	NV5 INC	JUL 2024 - USE-24-0033 160 ...	404562	101-1230-413.2102		580.92
08/29/2024	103749	NV5 INC	JUL 2024 - USE-22-0077 236 ...	404563	101-0000-221.0102		275.78

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08/29/2024	103749	NV5 INC	JUL 2024 - USE-23-0018 558 ...	404564	101-0000-221.0102		236.90
08/29/2024	103749	NV5 INC	JUL 2024 - USE-23-0019 575 ...	404565	101-0000-221.0102		432.60
08/29/2024	103750	ODP BUSINESS SOLUTIONS, L...	ENVELOPES FOR CM OFFICE ...	376010901001	101-1110-412.3002		97.11
08/29/2024	103750	ODP BUSINESS SOLUTIONS, L...	ERGONOMIC KEYBOARD FOR...	378669253001	502-1922-419.2904		37.94
08/29/2024	103750	ODP BUSINESS SOLUTIONS, L...	ERGONOMIC KEYBOARD & ...	378669633001	502-1922-419.2904		181.34
08/29/2024	103751	PLAYCORE WISCONSIN, INC.	REAMA PARK SWING HARD...	PJI-0244692	101-6020-452.2801		854.04
08/29/2024	103752	PRIDE INDUSTRIES	JUL 2024 - LABOR 310 HRS B...	ARI/21321392	101-6040-454.2104	250064	7,130.00
08/29/2024	103753	ROBERT HALF/ACCONTEM...	WE 08/23/24 - FINANCE TEM...	63989513	101-1210-413.2101		1,411.74
08/29/2024	103754	SIGNAL HILL AUTO ENTERPRI...	ANTIBACTERIAL HANDSOAP (...)	071207	101-6040-454.3002	250019	585.46
08/29/2024	103754	SIGNAL HILL AUTO ENTERPRI...	LINER (12 CS) TOILET TISSUE ...	072163	101-6040-454.3002	250019	1,456.67
08/29/2024	103755	SPECIAL EVENT AUDIO SERVI...	50% DEPOSIT SYMPHONY BY...	24-0282 DEPOSIT	101-6014-451.2808	250037	16,409.66
08/29/2024	103756	STC TRAFFIC, INC.	JUL 2024 TRAFFIC ENGINEER...	7289	101-0000-221.0102		737.50
08/29/2024	103757	SUNBELT RENTALS, INC.	REPLACING STREET LIGHTS T...	157326948-0001	101-5010-431.2502		1,173.74
08/29/2024	103758	THE GARLAND COMPANY, IN...	REC CENTER ROOFING MATE...	CI-GUS0234283	214-5000-532.2006	240250-R1	59,408.67
08/29/2024	103758	THE GARLAND COMPANY, IN...	REC CENTER ROOFING MATE...	CI-GUS0234284	214-5000-532.2006	240250-R1	62,307.41
08/29/2024	103759	THE SHERWIN-WILLIAMS CO	WALL PAINT	8444-2	101-1910-419.2801		61.05
08/29/2024	103760	THE SURF HUT	POLARIZED SAFETY GLASSES ...	051338	101-3030-423.2503		3,327.75
08/29/2024	103761	THOMAS LINDLEY	2024 SYMPHONY BY THE SEA...	08/14/24 for 09/28/24	101-6014-451.2808		250.00
08/29/2024	103761	THOMAS LINDLEY	2024 TRUNK OR TREAT - PAR...	08/14/24 for 10/25/24	101-6014-451.2808		250.00
08/29/2024	103762	TINOSA, INC.	TROUBLESHOOT EMERGENCY..	8173	101-3020-422.3002		225.00
08/29/2024	103763	TRANE U.S. INC.	NEW VFD & BELT DRIVE MO...	314747668	101-1910-419.2801	250025	9,616.00
08/29/2024	103764	VERIZON BUSINESS SERVICES	JUL 2024 SV202862 - FD	73025032	503-1923-419.2704		114.08
08/29/2024	103764	VERIZON BUSINESS SERVICES	JUL 2024 SV202863 - LG	73025039	503-1923-419.2704		120.07
08/29/2024	103764	VERIZON BUSINESS SERVICES	JUL 2024 SV202864 - PW	73025046	503-1923-419.2704		181.98
08/29/2024	103764	VERIZON BUSINESS SERVICES	JUL 2024 SV886848 - SENIOR...	73026883	503-1923-419.2704		77.44
08/29/2024	103765	VINYARD DOORS, INC.	DOOR SRVCS - PW	209610	101-1910-419.2801		553.81
08/29/2024	103766	VIRTUAL PROJECT MANAGER,..	AUG 2024 SOFTWARE SYS M...	12-4162	214-5000-532.2006		500.00
08/29/2024	103767	WEST COAST ARBORISTS	08/01/24-08/15/24 - CITYWI...	218082	101-6020-452.2104		4,135.80
08/29/2024	103767	WEST COAST ARBORISTS	08/14/24-08/14/24 - TREE TR...	218089	101-6020-452.2104	250042	2,211.00
08/29/2024	103768	WHITE CAP CONSTRUCTION ...	STRAW WATTLE ROLL	50027513542	601-5060-436.3002		75.02
08/29/2024	103769	WILLIAM LIVESLEY	REFUND - PROPERTY OWNER...	INV-00019746	101-0000-321.7210		60.00
08/29/2024	103769	WILLIAM LIVESLEY	REFUND - PROPERTY OWNER...	INV-00019746	101-0000-323.7103		79.00
08/29/2024	103769	WILLIAM LIVESLEY	REFUND - PROPERTY OWNER...	INV-00019746	101-0000-341.7201		30.00
08/29/2024	103769	WILLIAM LIVESLEY	REFUND - PROPERTY OWNER...	INV-00019746	101-0000-371.8309		4.00
09/05/2024	103770	ACE EXCAVATING & ENVIRO...	08/01/24-08/31/24 SPORTS ...	6	420-0000-202.0000		-2,491.73
09/05/2024	103770	ACE EXCAVATING & ENVIRO...	08/01/24-08/31/24 SPORTS ...	6	420-6020-552.2006	240226-R1	46,451.85
09/05/2024	103770	ACE EXCAVATING & ENVIRO...	08/01/24-08/31/24 SPORTS ...	6	420-6020-552.2006	240226-R1	3,382.66
09/05/2024	103771	ACME SAFETY AND SUPPLY	BIKE PATH CRACK SEALING D...	164958-00	101-5010-431.2123		4,211.94
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	EMPLOYEE APPRECIATION O...	11CG-96TF-4G6V	101-1130-412.3002		32.61
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	ENGING E-39 TOOL HOLDERS	133G-TN64-93YK	101-3020-422.2801		202.28
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	RETURNED WRONG CARDST...	176J-H1F6-X1Q7	101-3020-422.2904		-27.18
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	COOLER & ICE PACKS FOR E...	1CWD-W744-3WGP	502-1922-419.2904		27.17
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	P TOUCH TAPE FOR SIGNIN/...	1DKX-L7NP-C7T9	101-3020-422.3001		17.28
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	OFFICE SUPPLIES FOR HUMA...	1L3V-KCRY-WR6Y	101-1130-412.3002		112.79



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09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	FIRE ENGING E-239 MODULE	1NX4-THLM-9GH3	101-3020-422.2801		126.91
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	IGNITION SWITCH SMALL EN...	1PLM-Q7JW-43TG	501-1921-419.2816		64.60
09/05/2024	103772	AMAZON CAPITAL SERVICES, ...	EMPLOYEE FILE FOLDERS & L...	1YV4-J4MJ-4TD3	101-1130-412.3002		71.64
09/05/2024	103773	BARRY EPSTEIN	REIMB - FINE FOR ADMIN CIT...	INV-00016239	101-0000-351.7802		200.00
09/05/2024	103774	BRIOTIX HEALTH, LP	ERGONOMIC DESK SLEEVE C...	SI-40412	502-1922-419.2904		151.05
09/05/2024	103774	BRIOTIX HEALTH, LP	ERGONOMIC CHAIR & ARM...	SI-40931	502-1922-419.2904		1,069.73
09/05/2024	103775	CARDIO PARTNERS, INC.	ELECTRODES FOR ADULTS (6)	INV3367214	101-3030-423.3005		352.35
09/05/2024	103776	COAR DESIGN GROUP	BID SUPPORT& CONST ADMI...	22428	214-5000-532.2006	230243-R2	5,100.00
09/05/2024	103777	COX COMMUNICATIONS	08/25/24-9/24/24 - 825 IB B...	08-25-24 0701	503-1923-419.2104		900.00
09/05/2024	103777	COX COMMUNICATIONS	08/22/24-09/21/24 - 495 10...	8-22-24 4601	503-1923-419.2104		241.45
09/05/2024	103778	DEPARTMENT OF JUSTICE	JUL 2024 EMPLOYEE FINGER...	753162	101-1130-412.2006		98.00
09/05/2024	103779	ECKENROTH PUBLICATIONS	MAYORS BREAKFAST	147881	101-6014-451.2807		346.00
09/05/2024	103779	ECKENROTH PUBLICATIONS	03/10 DISPLAY AD / PRCS	147881	101-6014-451.2807		136.00
09/05/2024	103780	ESGIL CORPORATION	07/01/24-07/31/24 PROFESS...	538174	101-3040-424.2016		220.00
09/05/2024	103781	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05 RETENTION	207-5000-532.2006	240190-R1	553.95
09/05/2024	103781	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05 RETENTION	207-5000-532.2006	240190-R1	3,345.67
09/05/2024	103781	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05 RETENTION	207-5000-532.2006	240190-R1	474.20
09/05/2024	103781	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05 RETENTION	207-5000-532.2006		0.02
09/05/2024	103781	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05 RETENTION	207-5000-532.2006	240190-R1	2,972.21
09/05/2024	103782	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05	202-5016-531.2006	240188-R1	69,730.16
09/05/2024	103782	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05	207-5000-532.2006	240188-R1	13,372.75
09/05/2024	103782	FORDYCE CONSTRUCTION, I...	JUL 2024 - 10TH STREETSCAP...	05	207-5000-532.2006	240188-R1	56,471.94
09/05/2024	103783	GO-STAFF, INC.	WE 08/25/24 PARKS TEMP S...	322406	101-6020-452.2101	250031	1,293.36
09/05/2024	103784	HADRONEX, INC	FY25 & FY26 SRVC PLAN	34349	601-5060-436.2023	250062	23,221.43
09/05/2024	103785	I.B. CLEARWATER L.L.C.	09/02/24 WATER DELIVERY - ...	09-02-24	101-3020-422.3002		21.47
09/05/2024	103786	JEFFREY SCOTT ARVESON	AUG 2024 DEAD ANIMAL R...	09012024	101-3050-425.2006		347.00
09/05/2024	103787	KPA SERVICES LLC.	AUG 2024 EHS PRO	INV634707	101-1130-412.2006		687.96
09/05/2024	103788	LLOYD PEST CONTROL	08/08/24 - 865 IB BLVD #112...	8551914	101-1910-419.2022	250014	44.00
09/05/2024	103789	MARTIN MARIETTA MATERIA...	753 10TH ST ASPHALT WORK	43453795	101-5010-431.3002		244.49
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	CC HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-1020-411.1112		6,419.20
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	HR HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-1130-412.1112		2,788.40
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	FIN HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-1210-413.1112		6,673.00
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	CM HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-1210-413.1112		8,478.40
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	CD HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-1230-413.1112		1,407.20
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	FD HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-3020-422.1112		30,943.52
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	MS HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-3030-423.1112		5,676.40
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	PW HRA CONTRIBUTIONS - 2...	BAD1725394832553	101-5020-432.1112		6,767.40
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	E&NR HRA CONTRIBUTIONS - ...	BAD1725394832553	101-5040-434.1112		5,944.80
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	PRCS HRA CONTRIBUTIONS - ...	BAD1725394832553	101-6010-451.1112		1,519.80
09/05/2024	103790	MIDAMERICA ADMINISTRATI...	IT HRA CONTRIBUTIONS - 20...	BAD1725394832553	503-1923-419.1112		1,277.40
09/05/2024	103791	NANCY K BOHL, INC	JUL 2024 EMPLOYEE SUPPOR...	INV101135	101-1130-412.2006		320.00
09/05/2024	103792	ODP BUSINESS SOLUTIONS, L...	WRIST REST - PW	375848991001	101-5020-432.3001		17.50
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRUCK 601 VACUUM TUBE	3980-168745	501-1921-419.2816		7.17
09/05/2024	103793	O'REILLY AUTO PARTS #3980	SPRAY PAINT (3)	3980-169046	501-1921-419.2816		40.75

Expense Approval Report

Payment Dates: 8/24/2024 - 9/6/2024

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
09/05/2024	103793	O'REILLY AUTO PARTS #3980	ELECTRONIC TESTER	3980-169698	501-1921-419.2816		21.74
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRUCK 612 TRANSMISSION O...	3980-169843	501-1921-419.2816		224.81
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRUCK 612 TRANSMISSION O...	3980-170058	501-1921-419.2816		38.05
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRUCK 601 WIPERS & RESIST...	3980-170924	501-1921-419.2816		64.33
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRUCK E-39 FILTERS	3980-170994	101-3020-422.2801		961.01
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRUCK E-39 FILTER	3980-171112	101-3020-422.2801		53.93
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRUCK E-239 THREAD KIT	3980-171181	501-1921-419.2816		81.55
09/05/2024	103793	O'REILLY AUTO PARTS #3980	FILTERS TRUCK 603	3980-171354	501-1921-419.2816		38.62
09/05/2024	103793	O'REILLY AUTO PARTS #3980	TRANSMISSION FLUID	3980-171592	501-1921-419.2816		344.54
09/05/2024	103794	PRIME ACTUARIAL CONSULT...	FY 24-25 WORKERS COMP &...	30880	502-1922-419.2006		7,200.00
09/05/2024	103795	ROBERT HALF/ACCOUNTEM...	WE 08/30/24 - FINANCE TEM...	64017827	101-1210-413.2101		1,821.60
09/05/2024	103796	SDGE	07/26/24-08/26/24 1297 IB ...	0052 8034 0664 1 08/30/2024	101-5010-431.2701		118.52
09/05/2024	103797	SIGNAL HILL AUTO ENTERPRI...	TOILET TISSUE (5CS), LINER (...	072944	101-6040-454.3002	250019	438.86
09/05/2024	103798	SOLANA CENTER FOR ENVIR...	07/01/24-07/31/24 SB1383 ...	40-42-7-24	214-5040-434.2904		1,407.01
09/05/2024	103799	ST. JAMES LUTHERAN CHUR...	RENT OF PARKING LOT - FD ...	08-28-2024	101-3020-422.2904		40.00
09/05/2024	103800	U.S. BANK CORPORATE PAY...	JUL-AUG P-CARD CHARGES	08-22-2024	101-1210-413.2102		34,580.21
09/05/2024	103801	U.S. TELEPACIFIC CORP	08/19/24-09/22/24 NETWO...	181199011-0	503-1923-519.2006	250052	248.39
09/05/2024	103802	VERIZON BUSINESS SERVICES	JUL 2024 SV202861 - CITY HA...	73025451	503-1923-419.2704		657.26
09/05/2024	103803	VERIZON WIRELESS	07/20/24-08/19/24 - FIRE ZO...	9971879835	101-3020-422.2705		111.14
09/05/2024	103804	WHITE CAP CONSTRUCTION ...	RUBBER DELINEATOR (12)	50027998508	601-5060-436.3002		154.51
09/03/2024	DFT0008555	AFLAC	AFLAC POST-TAX AFLAC 2024...	109064	101-0000-209.0113		168.87
09/03/2024	DFT0008556	AFLAC	AFLAC PRE-TAX AUG 2024 EFT	109064 (2)	101-0000-209.0113		529.56
08/29/2024	DFT0008557	CALIFORNIA STATE DISBURS...	SDU CHILD SUPPORT PPE 08/...	49446952	101-0000-209.0107		815.57
08/28/2024	DFT0008558	COLONIAL LIFE & ACCIDENT	COLONIAL PRE-TAX AUG 202...	94981140802669	101-0000-209.0113		25.00
08/29/2024	DFT0008566	CALPERS	LG L2 23011 EE PPE 08/22/24	100000017600915EE	101-0000-209.0106		454.05
08/29/2024	DFT0008567	CALPERS	LG L2 23011 ER PPE 08/22/24	100000017600915ER	101-0000-209.0106		569.85
08/29/2024	DFT0008568	CALPERS	MISC L2 23012 EE PPE 08/22...	100000017600950EE	101-0000-209.0106		1,485.31
08/29/2024	DFT0008569	CALPERS	MISC L2 23012 ER PPE 08/22...	100000017600950ER	101-0000-209.0106		1,866.40
08/29/2024	DFT0008570	CALPERS	FIRE PEPRA 25375 EE PPE 08...	100000017600981EE	101-0000-209.0106		4,661.91
08/29/2024	DFT0008571	CALPERS	FIRE PEPRA 25375 ER PPE 08...	100000017600981ER	101-0000-209.0106		4,665.30
08/29/2024	DFT0008572	CALPERS	LG PEPRA 25376 EE PPE 08/...	100000017601021EE	101-0000-209.0106		2,034.00
08/29/2024	DFT0008573	CALPERS	LG PEPRA 25376 ER PPE 08/...	100000017601021ER	101-0000-209.0106		-0.01
08/29/2024	DFT0008573	CALPERS	LG PEPRA 25376 ER PPE 08/...	100000017601021ER	101-0000-209.0106		2,035.49
08/29/2024	DFT0008573	CALPERS	LG PEPRA 25376 ER PPE 08/...	100000017601021ER	101-0000-209.0106		-0.19
08/29/2024	DFT0008574	CALPERS	MISC PEPRA 26352 EE PPE 08...	100000017601071EE	101-0000-209.0106		11,338.85
08/29/2024	DFT0008575	CALPERS	MISC PEPRA 26352 ER PPE 0...	100000017601071ER	101-0000-209.0106		11,514.39
08/29/2024	DFT0008576	CALPERS	FIRE L1 4625 EE PPE 08/22/24	100000017600848EE	101-0000-209.0106		3,455.16
08/29/2024	DFT0008577	CALPERS	FIRE L1 4625 ER PPE 08/22/...	100000017600848ER	101-0000-209.0106		4,497.39
08/29/2024	DFT0008578	CALPERS	LG L1 4626 EE PPE 08/22/24	100000017600878EE	101-0000-209.0106		1,094.48
08/29/2024	DFT0008579	CALPERS	LG L1 4626 ER PPE 08/22/24	100000017600878ER	101-0000-209.0106		1,380.35
08/29/2024	DFT0008580	CALPERS	MISC L1 470 EE PPE 08/22/24	100000017600809EE	101-0000-209.0106		7,609.94
08/29/2024	DFT0008581	CALPERS	MISC L1 470 ER PPE 08/22/24	100000017600809ER	101-0000-209.0106		9,315.13
08/29/2024	DFT0008582	CALPERS	SCP ARSC POST-TAX PPE 08/...	PPE 08-22-2024 ARSCT	101-0000-209.0106		180.63
08/29/2024	DFT0008583	CALPERS	SCP SPM PRE-TAX PPE 08/22...	PPE 08-22-2024 SPMTD	101-0000-209.0106		87.85

Expense Approval Report

Payment Dates: 8/24/2024 - 9/6/2024

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
08/29/2024	DFT0008584	CALPERS	PERS SCP SPM TAXED 08/22...	PPE 08-22-2024 SPMT	101-0000-209.0106		395.55
08/29/2024	DFT0008589	STATE OF CALIFORNIA	STATE TAX W/H PPE 08/22/...	7970200	101-0000-209.0105		17,912.04
08/29/2024	DFT0008590	STATE OF CALIFORNIA	SDI W/H PPE 08/22/24	7970194	101-0000-209.0115		522.33
08/29/2024	DFT0008591	INTERNAL REVENUE SERVICE	FED TAX W/H PPE 08/22/24	30343620 FED	101-0000-209.0102		46,262.04
08/29/2024	DFT0008592	INTERNAL REVENUE SERVICE	MEDICARE W/H PPE 08/22/...	30343620 MED	101-0000-209.0104		12,896.28
08/29/2024	DFT0008594	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PPE 08/22...	30343620 SS	101-0000-209.0104		47,813.42
08/30/2024	DFT0008599	MIDAMERICA ADMINISTRATI...	AUG 2024 FSA HC/DC 08/20/...	08-30-2024	101-0000-209.0125		167.76
<b>Grand Total:</b>							<b>786,412.77</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	417,374.76
202 - PROP "A" (TRANSNET) FUND	69,730.16
207 - RMRA	77,190.74
214 - MISCELLANEOUS GRANTS	129,270.52
216 - HOUSING AUTHORITY	192.50
420 - PARKS MAJOR MAINTENAN CIP	47,342.78
501 - VEHICLE REPLACEMENT/MAINT	6,430.42
502 - RISK MANAGEMENT FUND	8,667.23
503 - TECHNOLOGY/COMMUNICATIONS	5,661.58
601 - SEWER ENTERPRISE FUND	24,552.08
<b>Grand Total:</b>	<b>786,412.77</b>

### Account Summary

Account Number	Account Name	Payment Amount
101-0000-209.0102	P/R FIT PAYABLE	46,262.04
101-0000-209.0104	P/R FICA PAYABLE	60,709.70
101-0000-209.0105	P/R STATE TAX LIABILITY...	17,912.04
101-0000-209.0106	P/R PERS RETIREMENT P...	68,641.83
101-0000-209.0107	P/R GARNISHMENT PAY...	815.57
101-0000-209.0108	P/R EMPLOYEE ASSOC D...	1,499.46
101-0000-209.0110	P/R DEFERRED COMP	10,715.63
101-0000-209.0113	P/R VOLUNTARY LIFE IN...	723.43
101-0000-209.0115	P/R STD-PART-TIME	522.33
101-0000-209.0120	PARS EMPLOYEE CONTR...	2,550.76
101-0000-209.0122	EDUCATIONAL SAVINGS ...	50.00
101-0000-209.0125	P/R FSA	167.76
101-0000-221.0102	DEVELOPER DEPOSITS	2,723.60
101-0000-321.7210	BUSINESS LICENSE	60.00
101-0000-323.7103	RES/FIRE INSPECTION FE...	79.00
101-0000-341.7201	BL - ADMIN PROCESSING...	30.00
101-0000-351.7802	ORDINANCE CIVIL PENA...	200.00
101-0000-371.8309	SB 1186 DISABILITY ACC...	4.00
101-1020-411.1112	HRA CONTRIBUTION	6,419.20
101-1020-411.2106	CONTRACTS-ELECTIONS	150.00
101-1110-412.2808	COMMUNITY PROGRAMS	94.77
101-1110-412.3001	OFFICE SUPPLIES	30.10
101-1110-412.3002	OPERATING SUPPLIES	97.11
101-1130-412.1112	HRA CONTRIBUTION	2,788.40
101-1130-412.2006	PROFESSIONAL SERVICES	1,105.96
101-1130-412.3002	OPERATING SUPPLIES	217.04

## Account Summary

Account Number	Account Name	Payment Amount
101-1210-413.1112	HRA CONTRIBUTION	15,151.40
101-1210-413.2101	TEMPORARY STAFFING	3,233.34
101-1210-413.2102	ADMINISTRATION CHAR...	34,580.21
101-1230-413.1112	HRA CONTRIBUTION	1,407.20
101-1230-413.2006	PROFESSIONAL SERVICES	1,752.00
101-1230-413.2102	ADMINISTRATION CHAR...	1,694.87
101-1230-413.2104	TECHNICAL SERVICES	63.81
101-1910-419.2006	PROFESSIONAL SERVICES	101.97
101-1910-419.2022	PEST CONTROL SERVICE	363.00
101-1910-419.2023	SECURITY & ALARM	269.85
101-1910-419.2801	MAINTENANCE & REPAIR	18,383.53
101-3020-422.1112	HRA CONTRIBUTION	30,943.52
101-3020-422.2705	UTILITIES-CELL PHONES	111.14
101-3020-422.2801	MAINTENANCE & REPAIR	1,344.13
101-3020-422.2904	OTHER SERVICES & CHA...	69.14
101-3020-422.3001	OFFICE SUPPLIES	119.98
101-3020-422.3002	OPERATING SUPPLIES	334.26
101-3030-423.1112	HRA CONTRIBUTION	5,676.40
101-3030-423.2503	RENT-UNIFORMS	3,388.92
101-3030-423.3002	OPERATING SUPPLIES	162.02
101-3030-423.3005	MEDICAL SUPPLIES	1,015.37
101-3040-424.2016	PLAN CHECK SERVICES	220.00
101-3050-425.2006	PROFESSIONAL SERVICES	347.00
101-3070-427.2812	MEMBERSHIP DUES	100.00
101-5010-431.2123	TRAFFIC CONTROL	4,211.94
101-5010-431.2502	RENT-EQUIPMENT	1,173.74
101-5010-431.2701	GAS & ELECTRIC (SDG&E)	118.52
101-5010-431.3002	OPERATING SUPPLIES	244.49
101-5020-432.1112	HRA CONTRIBUTION	6,767.40
101-5020-432.2503	RENT-UNIFORMS	913.56
101-5020-432.3001	OFFICE SUPPLIES	93.58
101-5040-434.1112	HRA CONTRIBUTION	5,944.80
101-5050-435.2001	ATTORNEY SERVICES	380.00
101-6010-451.1112	HRA CONTRIBUTION	1,519.80
101-6010-451.2503	RENT-UNIFORMS	27.19
101-6010-451.3002	OPERATING SUPPLIES	290.00
101-6012-451.3002	OPERATING SUPPLIES	232.70
101-6014-451.2006	PROFESSIONAL SERVICES	375.00
101-6014-451.2807	ADVERTISING	482.00
101-6014-451.2808	COMMUNITY PROGRAMS	20,708.66
101-6020-452.2101	TEMPORARY STAFFING	3,783.08
101-6020-452.2104	TECHNICAL SERVICES	11,450.80

**Account Summary**

Account Number	Account Name	Payment Amount
101-6020-452.2801	MAINTENANCE & REPAIR	854.04
101-6020-452.3002	OPERATING SUPPLIES	828.00
101-6030-453.2310	SENIOR PROGRAMS	540.00
101-6040-454.2022	PEST CONTROL SERVICE	1,000.00
101-6040-454.2104	TECHNICAL SERVICES	7,130.00
101-6040-454.3002	OPERATING SUPPLIES	2,902.67
202-5016-531.2006	PROFESSIONAL SERVICES	69,730.16
207-5000-532.2006	PROFESSIONAL SERVICES	77,190.74
214-5000-532.2006	PROFESSIONAL SERVICES	127,863.51
214-5040-434.2904	OTHER SERVICES & CHA...	1,407.01
216-1240-413.2001	ATTORNEY SERVICES	192.50
420-0000-202.0000	CONTRACT RETENTION ...	-2,491.73
420-6020-552.2006	PROFESSIONAL SERVICES	49,834.51
501-1921-419.2815	VEHICLE OPERATE-FUEL...	5,213.60
501-1921-419.2816	VEHICLE OPERATE-PARTS..	1,080.90
501-1921-419.3022	SMALL TOOLS/NON-CAP...	135.92
502-1922-419.2006	PROFESSIONAL SERVICES	7,200.00
502-1922-419.2904	OTHER SERVICES & CHA...	1,467.23
503-1923-419.1112	HRA CONTRIBUTION	1,277.40
503-1923-419.2025	SOFTWARE MAINTENAN...	1,806.34
503-1923-419.2104	TECHNICAL SERVICES	1,141.45
503-1923-419.2704	UTILITIES-TELEPHONE	1,188.00
503-1923-519.2006	PROFESSIONAL SERVICES	248.39
601-5060-436.2023	SECURITY & ALARM	23,221.43
601-5060-436.2104	TECHNICAL SERVICES	550.00
601-5060-436.3002	OPERATING SUPPLIES	780.65
<b>Grand Total:</b>		<b>786,412.77</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	436,607.42
22-0077-DEP	325.22
23-0018-DEP	236.90
23-0019-DEP	432.60
24-0001-DEP	1,728.88
GRT071-EXP	1,407.01
P23101-C	49,834.51
S22107-SB1CONST	77,190.74
S22107-TNCONST	69,730.16
SP1406-REV	4.00
SP1509-EXP	16,659.66

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
SP1613-EXP	94.77
SP22101-SPORT	127,316.08
SP22101-SR	547.43
SP23104-TRUNK	250.00
SP24108-EXP	3,799.00
T24101-EXP	248.39
<b>Grand Total:</b>	<b>786,412.77</b>



**September 18, 2024**

**ITEM TITLE: RECEIVE TREASURER'S REPORT FOR JULY 2024. (0300-90)**

**ORIGINATING DEPARTMENT:**

Finance

**EXECUTIVE SUMMARY:**

The City has funds invested by Chandler Asset Management, Local Area Investment Fund (LAIF), Chase (the City's operating account), a section 115 trust fund, and tax allocation reserve bonds. On a monthly basis a Treasurer's Report is submitted to the City Council listing cash flows and a summary of cash and investments. The attached Monthly Account Statement Report from Chandler Asset Management provides the investment analysis to include a portfolio summary, listing of assets, and monthly transactions. The attached Local Agency Investment Fund (LAIF) statement provides a listing of monthly transactions. Detailed investment information for LAIF can be found on the California State Treasurer's website ([www.treasurer.ca.gov/pmia-laif/pmia](http://www.treasurer.ca.gov/pmia-laif/pmia)).

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the July 2024 Treasurer's Report.

**OPTIONS:**

- Receive and file the July 2024 Treasurer's Report.

**BACKGROUND/ANALYSIS:**

In accordance with the City's Investment Policy and Government Code Section 53646, the City Treasurer or designee submits to the City Council a monthly investment report (Treasurer's Report) with transactions and holdings as detailed in the attached Chandler Asset Management and LAIF investment reports. The Chandler Asset Management Report discloses the following information about the risk characteristics of the City's portfolio:

1. An asset listing showing par value, cost and accurate and complete market value of each security, type of investment, issuer, and interest rate;
2. Monthly transactions for the period;
3. A one-page summary report that shows: a) average maturity of the portfolio and modified duration of the portfolio; b) maturity distribution of the portfolio; c) average portfolio credit quality; d) time-weighted total rate of return for the portfolio for the prior one month, three months, twelve months, year to date, and since inception compared to the Benchmark Index returns for the same periods;
4. A statement of compliance with investment policy, including a schedule of any transactions or holdings which do not comply with this policy or with the California Government Code, including a justification for the presence in the portfolio and a timetable for resolution;



5. A statement that the City has adequate funds to meet its cash flow requirements for the next six months.

All these categories are reflected on the attached Monthly Account Statement Report from Chandler Asset Management, the City's portfolio and investment management consultant. Details regarding LAIF investments can be found on the California State Treasurer website ([www.treasurer.ca.gov/pmia-laif/pmia](http://www.treasurer.ca.gov/pmia-laif/pmia)). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The City has funds invested by Chandler Asset Management, Local Area Investment Fund (LAIF), Chase (the City's operating account), a section 115 trust fund, and tax allocation reserve bonds. As of the month ending July 31, 2024, the total market value of the City's investment portfolio equals \$36,630,457.46. The attached Treasurer's Report provides a statement of cash flows and cash and investments description.

**ATTACHMENTS:**

- ATT 1 - 2024.7 Treasurer's Report
- ATT 2 - 2024.07 Chandler Statement
- ATT 3 - 2024.07 LAIF Statement



**CITY OF IMPERIAL BEACH**  
**TREASURER'S REPORT**  
**Statement of Cash Flows**  
**For the Month Ended**  
**July 31, 2024**

ATTACHMENT 1

	<u>Beginning</u>		
	<u>Balance</u>	<u>Total Activity</u>	<u>Ending Balance</u>
<b>GENERAL FUND</b>			
101 - GENERAL FUND	19,713,268.50	(3,574,925.83)	\$ 16,138,342.67
103 - M&A DA FUND	559,259.46	25,621.53	584,880.99
105 - PEG FUND	38,605.81	759.37	<u>39,365.18</u>
			16,762,588.84
<b>OTHER GOVERNMENT FUNDS</b>			
201 - GAS TAX FUND	(49,410.19)	63,314.60	13,904.41
202 - PROP "A" (TRANSNET) FUND	(251,146.03)	(122,322.69)	(373,468.72)
207 - ROAD MTCE & REHAB (RMRA)	1,418,108.38	49,940.43	1,468,048.81
210 - CDBG-FEDERAL ASSISTANCE	(0.54)	-	(0.54)
212 - SLESF (COPS) FUND	25,989.94	(25,989.96)	(0.02)
214 - MISCELLANEOUS GRANTS FUND	2,132,689.07	(153,624.44)	1,979,064.63
401 - CAPITAL IMPROVEMENT FUND	913,369.11	(117,219.49)	796,149.62
420 - PARKS MAJOR MAINTENANCE CIP	1,542,663.95	(34,436.05)	<u>1,508,227.90</u>
			5,391,926.09
<b>HOUSING AUTHORITY</b>			
216 - HOUSING AUTHORITY	869,092.05	(6,767.91)	<u>862,324.14</u>
			862,324.14
<b>SUCCESSOR AGENCY</b>			
303 - REDEV OBLIG RETIRE FUND	618,606.54	(14,062.29)	<u>604,544.25</u>
			604,544.25
<b>INTERNAL SERVICES</b>			
501 - VEHICLE REPLACEMENT/MAINT	1,024,000.37	(64,110.50)	959,889.87
502 - RISK MANAGEMENT FUND	2,064,985.10	(715,470.12)	1,349,514.98
503 - TECHNOLOGY/COMMUNICATIONS	598,614.38	(64,742.76)	533,871.62
504 - FACILITY MAINT/REPLACEMENT	279,262.63	(7,384.34)	<u>271,878.29</u>
			3,115,154.76
<b>SEWER FUND</b>			
601 - SEWER ENTERPRISE FUND	6,827,675.63	(104,381.82)	<u>6,723,293.81</u>
			6,723,293.81
<b>AGENCY FUNDS</b>			
715 - ASSESSMENT DIST. #63 FUND	126,335.21	-	126,335.21
720 - ASSESSMENT DIST. #64 FUND	32,199.34	-	32,199.34
725 - ASSESSMENT DIST. #66 FUND	182,186.16	-	182,186.16
730 - ASSESSMENT DIST. #68 FUND	108,240.81	-	108,240.81
735 - ASSESSMENT DIST. #71 FUND	17,414.03	-	<u>17,414.03</u>
			466,375.55
<b>GRAND TOTAL</b>			<b><u>\$ 33,926,207.44</u></b>



**CITY OF IMPERIAL BEACH  
TREASURER'S REPORT  
Statement of Cash Flows  
For the Month Ended  
July 31, 2024**

ATTACHMENT 1

<b><u>CASH DEPOSIT ACCOUNTS</u></b>	<b><u>Beginning Balance</u></b>	<b><u>Total Activity</u></b>	<b><u>Ending Balance</u></b>
Chase - Checking (Operating)	23,412.35	851,339.87	\$ 874,752.22
Chandler Investments	23,179,013.67	28,811.97	23,207,825.64
LAIF	15,338,656.94	(5,495,027.36)	9,843,629.58
			<b><u><u>\$ 33,926,207.44</u></u></b>

**Operating Bank Reconciliation**

General Ledger Balance	874,752.22
Outstanding Checks/Deposits/Adjustments	\$1,197,321.74
Statement Balance	<b><u><u>\$2,072,073.96</u></u></b>

**Chandler Asset Management Reconciliation**

General Ledger Balance	23,207,825.64
Cash Receivable Pending/Interest/Market Value/Other Adjustments	711.15
Statement Balance	<b><u><u>\$ 23,208,536.79</u></u></b>

**LAIF Reconciliation**

General Ledger Balance	9,843,629.58
Interest/Market Value/Other Adjustments	-
Statement Balance	<b><u><u>\$ 9,843,629.58</u></u></b>



**CITY OF IMPERIAL BEACH  
TREASURER'S REPORT  
Cash and Investments  
As of July 31, 2024**

Description	Cost Value	Market Value	Interest/Yield to Maturity	Maturity Date	% of Portfolio
<b>Cash and Cash Equivalents</b>					
Chase Bank (statement balance)	\$2,072,073.96	\$2,072,073.96	0.000%	n/a	5.73%
LAIF	9,843,629.58	9,884,016.42	4.579%	n/a	27.23%
<b>Investments</b>					
Chandler Investments					
Asset-Backed Securities	1,309,707.10	1,311,990.76	4.830%	See Attached	3.62%
Federal Agencies	4,736,344.50	4,785,344.89	4.260%	See Attached	13.10%
Collater. Mortgage Obligation	1,750,255.44	1,763,917.58	4.750%	See Attached	4.84%
Cash/ Receivable	711.09	711.09	0.000%	See Attached	0.00%
Commercial Paper	-	-	0.000%	See Attached	0.00%
US Corporate	5,719,080.70	5,764,142.17	4.680%	See Attached	15.82%
Money Market Funds	7,301.13	7,301.13	4.910%	See Attached	0.02%
Negotiable CDs	-	-	0.000%	See Attached	0.00%
Supranational	912,910.90	918,695.75	4.600%	See Attached	2.53%
US Treasury	8,772,225.93	8,873,418.65	4.610%	See Attached	24.26%
<b>Total Cash and Investments</b>	<b>\$35,124,240.33</b>	<b>\$ 35,381,612.40</b>	<b>4.578%</b>		
<b>PARS Section 115 Trust Fund</b>					
Pension					
Portfolio Balance	\$ 728,131.08	\$ 881,455.46	0.000%	n/a	2.01%
OPEB					
Portfolio Balance	\$ 300,000.00	\$ 364,909.59	0.000%	n/a	0.83%
	<b>\$ 1,028,131.08</b>	<b>\$ 1,246,365.05</b>			
<b>Bond Reserves</b>					
2020 Tax Allocation Revenue Bonds					
Cash Management	2,480.01	2,480.01	0.000%	n/a	0.01%
2022 Tax Allocation Revenue Bonds					
Cash Management	-	-	0.000%	n/a	0.00%
<b>Total Bond Reserves</b>	<b>\$ 2,480.01</b>	<b>\$ 2,480.01</b>			
<b>Total Investment Portfolio</b>	<b>\$ 36,154,851.42</b>	<b>\$ 36,630,457.46</b>			<b>100.00%</b>

I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six months. This report meets the requirements of Government Code Section 53646.

PREPARED BY:

Signature on file

Lily Flyte, Finance Director

# MONTHLY ACCOUNT STATEMENT

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City of Imperial Beach | Account | As of July 31, 2024

**CHANDLER ASSET MANAGEMENT** | [chandlerasset.com](http://chandlerasset.com)

**Chandler Team:**

For questions about your account, please call (800) 317-4747,  
or contact [clientservice@chandlerasset.com](mailto:clientservice@chandlerasset.com)

**Custodian:**

US Bank

# PORTFOLIO SUMMARY



City of Imperial Beach | Account | As of July 31, 2024

## Portfolio Characteristics

Average Modified Duration	1.84
Average Coupon	3.14%
Average Purchase YTM	4.13%
Average Market YTM	4.58%
Average Quality	AA
Average Final Maturity	2.08
Average Life	1.89

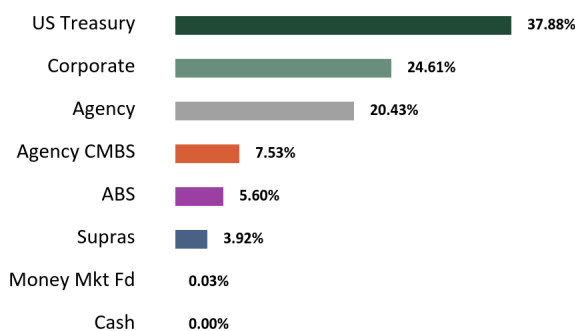
## Account Summary

	Beg. Values as of 07/01/2024	End Values as of 07/31/2024
Market Value	23,182,311.19	23,425,522.01
Accrued Interest	154,597.97	185,192.84
<b>Total Market Value</b>	<b>23,336,909.16</b>	<b>23,610,714.85</b>
Income Earned	69,473.27	87,550.09
Cont/WD	0.00	0.00
Par	23,630,604.21	23,681,804.96
Book Value	23,360,363.10	23,407,142.31
Cost Value	23,186,997.39	23,208,536.79

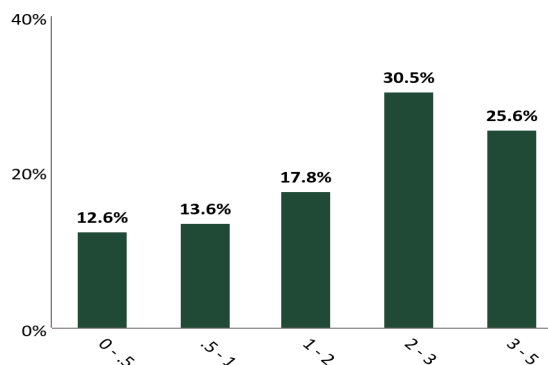
## Top Issuers

United States	37.88%
Federal Home Loan Banks	14.70%
FHLMC	7.53%
Farm Credit System	4.71%
Royal Bank of Canada	1.56%
Inter-American Development Bank	1.47%
International Finance Corporation	1.41%
BlackRock, Inc.	1.29%

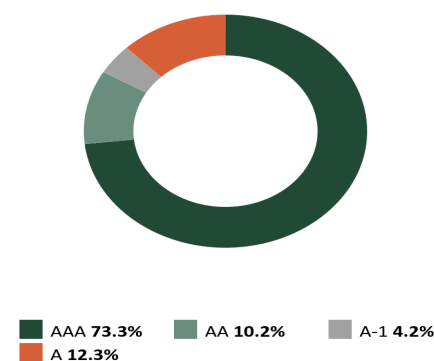
## Sector Allocation



## Maturity Distribution



## Credit Quality



\*See Footnote

## Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (08/01/13)
City of Imperial Beach	1.18%	2.49%	2.75%	5.86%	3.59%	1.37%	1.76%	1.57%	1.51%
Benchmark Return*	1.14%	2.43%	2.40%	5.35%	2.71%	0.73%	1.31%	1.26%	1.19%
Secondary Benchmark Return*	1.16%	2.45%	2.53%	5.56%	2.90%	0.85%	1.44%	1.40%	1.34%

\*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-3 Year US Treasury Index Secondary Benchmark: ICE BofA 1-3 Year AAA-A US Corporate & Government Index

The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

Execution Time: 08/03/2024 12:07:48 AM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

# STATEMENT OF COMPLIANCE



City of Imperial Beach | Account | As of July 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
<b>AGENCY MORTGAGE SECURITIES (CMOS)</b>				
Max % (MV)	100.0	7.5	Compliant	
Max Maturity (Years)	5.0	3.5	Compliant	
<b>ASSET-BACKED SECURITIES (ABS)</b>				
Max % (MV)	20.0	5.6	Compliant	
Max % Issuer (MV)	5.0	1.1	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>BANKERS' ACCEPTANCES</b>				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
<b>CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>COMMERCIAL PAPER</b>				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
<b>CORPORATE MEDIUM TERM NOTES</b>				
Max % (MV)	30.0	24.7	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	

# STATEMENT OF COMPLIANCE



City of Imperial Beach | Account | As of July 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	0.0	Compliant	
<b>FEDERAL AGENCIES</b>				
Max % (MV)	100.0	20.5	Compliant	
Max % Issuer (MV)	100.0	14.8	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
<b>LOCAL AGENCY INVESTMENT FUND (LAIF)</b>				
Max Concentration (MV)	75.0	0.0	Compliant	
<b>LOCAL GOVERNMENT INVESTMENT POOL (LGIP)</b>				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
<b>MONEY MARKET MUTUAL FUNDS</b>				
Max % (MV; Money Market Fund & Mutual Fund)	20.0	0.0	Compliant	
Max % Issuer (MV)	20.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
<b>MORTGAGE-BACKED SECURITIES (NON-AGENCY)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>MUNICIPAL SECURITIES</b>				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>MUTUAL FUNDS</b>				
Max % (MV; Money Market Fund & Mutual Fund)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
<b>NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 or A- by 1)	0.0	0.0	Compliant	



# STATEMENT OF COMPLIANCE



City of Imperial Beach | Account | As of July 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
<b>REPURCHASE AGREEMENTS</b>				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	1.0	0.0	Compliant	
<b>SRI PROHIBITED INVESTMENTS</b>				
Prohibited Investment - Fossil Fuels	0.0	0.0	Compliant	
<b>SUPRANATIONAL OBLIGATIONS</b>				
Max % (MV)	30.0	3.9	Compliant	
Max % Issuer (MV)	10.0	1.5	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>U.S. TREASURIES</b>				
Max % (MV)	100.0	37.8	Compliant	
Max % Issuer (MV)	100.0	37.8	Compliant	
Max Maturity (Years)	5	4	Compliant	

# RECONCILIATION SUMMARY



City of Imperial Beach | Account | As of July 31, 2024

## Maturities / Calls

Month to Date	(325,000.00)
Fiscal Year to Date	(325,000.00)

## Principal Paydowns

Month to Date	(33,725.79)
Fiscal Year to Date	(33,725.79)

## Purchases

Month to Date	1,365,634.28
Fiscal Year to Date	1,365,634.28

## Sales

Month to Date	(970,442.10)
Fiscal Year to Date	(970,442.10)

## Interest Received

Month to Date	42,406.11
Fiscal Year to Date	42,406.11

## Purchased / Sold Interest

Month to Date	(3,895.96)
Fiscal Year to Date	(3,895.96)

## Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Book Value	23,360,363.10	23,360,363.10
Maturities/Calls	(325,000.00)	(325,000.00)
Principal Paydowns	(33,725.79)	(33,725.79)
Purchases	1,365,634.28	1,365,634.28
Sales	(970,442.10)	(970,442.10)
Change in Cash, Payables, Receivables	(7,272.54)	(7,272.54)
Amortization/Accretion	18,445.07	18,445.07
Realized Gain (Loss)	(859.70)	(859.70)
Ending Book Value	23,407,142.31	23,407,142.31

## Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Market Value	23,182,311.19	23,182,311.19
Maturities/Calls	(325,000.00)	(325,000.00)
Principal Paydowns	(33,725.79)	(33,725.79)
Purchases	1,365,634.28	1,365,634.28
Sales	(970,442.10)	(970,442.10)
Change in Cash, Payables, Receivables	(7,272.54)	(7,272.54)
Amortization/Accretion	18,445.07	18,445.07
Change in Net Unrealized Gain (Loss)	196,431.60	196,431.60
Realized Gain (Loss)	(859.70)	(859.70)
Ending Market Value	23,425,522.01	23,425,522.01

# HOLDINGS REPORT



City of Imperial Beach | Account | As of July 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
<b>ABS</b>									
47788UAC6	JDOT 2021 A3 0.36 09/15/2025	2,981.73	03/02/2021 0.37%	2,981.15 2,981.61	99.60 4.38%	2,969.68 0.48	0.01% (11.93)	Aaa/NA AAA	1.13 0.10
89190GAC1	TAOT 2021-B A3 0.26 11/17/2025	23,171.56	06/08/2021 0.27%	23,169.06 23,170.99	99.22 3.70%	22,990.17 2.68	0.10% (180.82)	NA/AAA AAA	1.30 0.23
43815EAC8	HAROT 2021-3 A3 0.41 11/18/2025	16,803.56	08/17/2021 0.33%	16,803.32 16,803.52	98.76 4.13%	16,595.00 2.49	0.07% (208.52)	NA/AAA AAA	1.30 0.33
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	19,649.78	02/07/2023 5.43%	19,649.31 19,649.56	99.90 5.46%	19,629.34 16.90	0.08% (20.22)	Aaa/AAA NA	1.32 0.38
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	14,290.81	11/16/2021 0.89%	14,287.80 14,289.85	98.20 4.47%	14,033.20 3.49	0.06% (256.66)	Aaa/NA AAA	1.48 0.50
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	13,465.64	07/13/2021 0.52%	13,464.44 13,465.39	98.35 4.58%	13,243.98 3.11	0.06% (221.41)	Aaa/NA AAA	1.62 0.40
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	14,994.21	11/09/2021 0.95%	14,993.89 14,994.13	98.24 4.11%	14,729.89 4.73	0.06% (264.24)	NA/AAA AAA	1.71 0.52
44935FAD6	HART 2021-C A3 0.74 05/15/2026	9,912.37	11/09/2021 0.75%	9,910.16 9,911.62	98.60 3.79%	9,773.35 3.26	0.04% (138.27)	NA/AAA AAA	1.79 0.46
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	25,696.97	05/10/2022 3.63%	25,695.64 25,696.46	98.88 4.69%	25,410.39 13.75	0.11% (286.06)	Aaa/AAA NA	2.07 0.77
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	25,714.01	03/10/2022 2.34%	25,708.32 25,711.49	98.36 5.05%	25,291.97 26.51	0.11% (419.52)	Aaa/NA AAA	2.13 0.60
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	12,202.22	10/13/2021 0.68%	12,201.91 12,202.13	97.95 3.91%	11,951.92 3.46	0.05% (250.22)	Aaa/AAA NA	2.13 0.64
448977AD0	HART 2022-A A3 2.22 10/15/2026	51,854.68	03/09/2022 2.23%	51,852.69 51,853.96	98.31 4.56%	50,977.05 51.16	0.22% (876.90)	NA/AAA AAA	2.21 0.73
380146AC4	GMCAR 2022-1 A3 1.26 11/16/2026	12,266.95	01/11/2022 1.24%	12,265.89 12,266.59	98.07 3.99%	12,030.69 6.44	0.05% (235.90)	NA/AAA AAA	2.30 0.71
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	28,025.84	04/05/2022 3.16%	28,019.98 28,023.41	98.62 4.62%	27,640.33 36.20	0.12% (383.08)	Aaa/AAA NA	2.55 0.92
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	45,000.00	02/16/2023 5.09%	44,991.64 44,994.53	99.93 5.16%	44,967.66 63.00	0.19% (26.87)	Aaa/NA AAA	2.72 1.34
02582JIT8	AMXCA 2022-2 A 05/17/2027	110,000.00	05/17/2022 3.42%	109,975.67 109,990.73	98.62 5.21%	108,484.13 165.73	0.46% (1,506.60)	NA/AAA AAA	0.79 0.76
58768PAC8	MBART 2022-1 A3 5.21 08/16/2027	83,437.83	02/15/2023 5.03%	83,868.06 83,693.14	99.98 5.29%	83,417.81 193.20	0.36% (275.33)	Aaa/AAA NA	3.04 1.19

# HOLDINGS REPORT



City of Imperial Beach | Account | As of July 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
47800CAC0	JDOT 2023 A3 5.01 11/15/2027	70,000.00	02/22/2023 3.39%	69,987.25 69,991.09	99.95 5.13%	69,963.49 155.87	0.30% (27.60)	Aaa/NA AAA	3.29 1.44
58770JAD6	MBALT 2024-A A3 5.32 01/18/2028	60,000.00	05/17/2024 5.73%	59,992.98 59,993.35	101.20 4.86%	60,720.17 141.87	0.26% 726.83	Aaa/NA AAA	3.47 1.93
362583AD8	GMCAR 2023-2 A3 4.47 02/16/2028	65,000.00	04/04/2023 4.51%	64,998.21 64,998.69	99.37 4.87%	64,589.84 121.06	0.28% (408.85)	Aaa/AAA NA	3.55 1.85
438123AC5	HAROT 2023-4 A3 5.67 06/21/2028	75,000.00	11/01/2023 5.74%	74,986.79 74,988.88	101.50 5.11%	76,128.03 118.13	0.32% 1,139.15	Aaa/NA AAA	3.89 2.20
89239FAD4	TAOT 2023-D A3 5.54 08/15/2028	60,000.00	11/07/2023 6.30%	59,993.53 59,994.50	101.57 5.04%	60,943.91 147.73	0.26% 949.41	NA/AAA AAA	4.04 2.49
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	245,000.00	09/07/2023 5.17%	244,932.09 244,944.02	101.16 4.72%	247,854.10 561.87	1.06% 2,910.08	NR/AAA AAA	4.13 1.96
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	105,000.00	06/04/2024 5.24%	104,984.05 104,984.52	101.11 4.79%	106,165.23 90.65	0.45% 1,180.70	Aaa/AAA NA	4.57 2.05
05522RDJ4	BACCT 2024-1 A 4.93 03/15/2029	120,000.00	06/06/2024 4.93%	119,993.27 119,993.46	101.24 4.60%	121,489.44 262.93	0.52% 1,495.98	Aaa/AAA NA	4.62 2.55
<b>Total ABS</b>		<b>1,309,468.17</b>	<b>4.34%</b>	<b>1,309,707.10</b> <b>1,309,587.62</b>	<b>100.21</b> <b>4.83%</b>	<b>1,311,990.76</b> <b>2,196.70</b>	<b>5.60%</b> <b>2,403.14</b>	<b>Aaa/AAA</b> <b>AAA</b>	<b>3.24</b> <b>1.58</b>

AGENCY									
3130AQF40	FEDERAL HOME LOAN BANKS 1.0 12/20/2024	175,000.00	12/21/2021 1.03%	174,846.00 174,980.15	98.47 5.04%	172,317.63 199.31	0.74% (2,662.52)	Aaa/AA+ AA+	0.39 0.38
3133ENKS8	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025	90,000.00	01/06/2022 1.20%	89,797.50 89,970.67	98.30 5.15%	88,472.62 70.31	0.38% (1,498.05)	Aaa/AA+ AA+	0.44 0.42
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	250,000.00	03/07/2022 1.76%	238,280.00 246,398.83	95.55 4.70%	238,866.49 406.25	1.02% (7,532.34)	Aaa/AA+ AA+	1.07 1.04
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	350,000.00	01/26/2023 4.00%	354,683.00 352,227.44	99.86 4.61%	349,499.69 2,143.75	1.49% (2,727.75)	Aaa/AA+ AA+	1.37 1.30
3130AUU36	FEDERAL HOME LOAN BANKS 4.125 03/13/2026	250,000.00	03/14/2023 4.30%	248,767.50 249,336.43	99.53 4.43%	248,827.61 3,953.13	1.06% (508.82)	Aaa/AA+ AA+	1.62 1.52
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	250,000.00	08/09/2023 4.58%	249,425.00 249,610.20	100.56 4.21%	251,390.17 5,218.75	1.07% 1,779.97	Aaa/AA+ AA+	2.04 1.89
3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	1,000,000.00	09/13/2023 4.81%	994,820.00 996,346.04	100.64 4.30%	1,006,445.93 17,986.11	4.30% 10,099.89	Aaa/AA+ AA+	2.11 1.96

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3130AXQL5	FEDERAL HOME LOAN BANKS 4.875 12/11/2026	250,000.00	12/27/2023 4.04%	255,720.00 254,569.64	101.42 4.23%	253,555.86 1,692.71	1.08% (1,013.78)	Aaa/AA+ AA+	2.36 2.20
3130B1EFO	FEDERAL HOME LOAN BANKS 4.625 06/11/2027	500,000.00	06/26/2024 4.57%	500,765.00 500,740.19	101.38 4.11%	506,897.45 4,946.18	2.16% 6,157.26	Aaa/AA+ AA+	2.86 2.64
3130AWC24	FEDERAL HOME LOAN BANKS 4.0 06/09/2028	400,000.00	07/06/2023 4.49%	391,388.00 393,248.50	99.91 4.03%	399,621.16 2,311.11	1.71% 6,372.66	Aaa/AA+ AA+	3.86 3.52
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	500,000.00	09/07/2023 4.49%	497,450.00 497,907.80	101.30 4.03%	506,495.51 8,689.24	2.16% 8,587.71	Aaa/AA+ AA+	4.11 3.67
3133EPWK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028	250,000.00	10/12/2023 4.71%	247,682.50 248,055.25	101.79 4.03%	254,468.63 4,031.25	1.09% 6,413.38	Aaa/AA+ AA+	4.15 3.70
3133ERAK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029	500,000.00	04/22/2024 4.71%	492,720.00 493,121.54	101.70 3.97%	508,486.13 6,744.79	2.17% 15,364.59	Aaa/AA+ AA+	4.69 4.16
<b>Total Agency</b>		<b>4,765,000.00</b>	<b>4.21%</b>	<b>4,736,344.50</b> <b>4,746,512.69</b>	<b>100.45</b> <b>4.26%</b>	<b>4,785,344.89</b> <b>58,392.88</b>	<b>20.43%</b> <b>38,832.20</b>	<b>Aaa/AA+</b> <b>AA+</b>	<b>2.72</b> <b>2.47</b>

AGENCY CMBS									
3137BKRJ1	FHMS K-047 A2 3.329 05/25/2025	99,324.57	05/19/2022 3.04%	99,898.79 99,470.67	98.54 5.18%	97,873.71 275.54	0.42% (1,596.95)	Aaa/AA+ AAA	0.82 0.69
3137BMTX4	FHMS K-052 A2 3.151 11/25/2025	250,000.00	02/10/2023 4.54%	241,220.70 245,947.33	97.87 4.96%	244,682.60 656.46	1.04% (1,264.73)	Aaa/AA+ AAA	1.32 1.10
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	250,000.00	02/15/2023 4.64%	237,392.58 243,750.58	97.09 4.93%	242,722.00 571.88	1.04% (1,028.58)	Aaa/AA+ AAA	1.49 1.30
3137BQYS0	FHMS K-056 A2 2.525 05/25/2026	250,000.00	02/08/2023 4.30%	236,826.17 242,834.69	96.35 4.80%	240,885.60 526.04	1.03% (1,949.09)	Aaa/AA+ AAA	1.82 1.61
3137BSP72	FHMS K-058 A2 2.653 08/25/2026	250,000.00	01/31/2023 4.11%	237,910.16 243,077.97	96.24 4.65%	240,597.48 552.71	1.03% (2,480.50)	Aaa/AA+ AAA	2.07 1.93
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	250,000.00	02/08/2023 4.21%	242,861.33 245,554.69	97.41 4.64%	243,519.08 714.58	1.04% (2,035.62)	Aaa/AA+ AAA	2.49 2.20
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	250,000.00	05/12/2023 3.98%	242,705.08 244,802.90	96.52 4.56%	241,297.45 675.83	1.03% (3,505.45)	Aaa/AA+ AA+	3.07 2.80
3137FETNO	FHMS K-073 A2 3.35 01/25/2028	220,000.00	05/24/2023 4.27%	211,440.63 213,630.24	96.52 4.54%	212,339.67 614.17	0.91% (1,290.57)	Aaa/AA+ AAA	3.49 3.12
<b>Total Agency CMBS</b>		<b>1,819,324.57</b>	<b>4.23%</b>	<b>1,750,255.44</b> <b>1,779,069.08</b>	<b>96.96</b> <b>4.75%</b>	<b>1,763,917.58</b> <b>4,587.21</b>	<b>7.53%</b> <b>(15,151.50)</b>	<b>Aaa/AA+</b> <b>AAA</b>	<b>2.15</b> <b>1.92</b>

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<b>CASH</b>									
CCYUSD	Receivable	711.09	-- 0.00%	711.09 711.09	1.00 0.00%	711.09 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
<b>Total Cash</b>		<b>711.09</b>	<b>0.00%</b>	<b>711.09</b>	<b>0.00%</b>	<b>711.09</b>	<b>0.00</b>	<b>AAA</b>	<b>0.00</b>
<b>CORPORATE</b>									
78015K7C2	ROYAL BANK OF CANADA 2.25 11/01/2024	150,000.00	08/19/2021 0.77%	156,999.00 150,552.24	99.18 5.54%	148,770.20 843.75	0.64% (1,782.03)	A1/A AA-	0.25 0.25
63743HFC1	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 1.875 02/07/2025	125,000.00	03/18/2022 2.75%	121,962.50 124,451.92	98.21 5.43%	122,765.98 1,132.81	0.52% (1,685.95)	A2/A- A	0.52 0.50
69371RR73	PACCAR FINANCIAL CORP 2.85 04/07/2025	70,000.00	03/31/2022 2.86%	69,981.80 69,995.87	98.43 5.21%	68,899.70 631.75	0.29% (1,096.17)	A1/A+ NA	0.68 0.66
87612EBL9	TARGET CORP 2.25 04/15/2025	150,000.00	02/17/2022 2.08%	150,739.50 150,149.62	98.14 4.96%	147,205.33 993.75	0.63% (2,944.29)	A2/A A	0.71 0.68
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	110,000.00	04/19/2022 3.35%	109,984.60 109,996.25	98.66 5.24%	108,521.14 982.67	0.46% (1,475.10)	A1/A AA-	0.73 0.71
438516CB0	HONEYWELL INTERNATIONAL INC 1.35 06/01/2025	150,000.00	03/09/2022 2.30%	145,542.00 148,849.55	97.04 5.01%	145,566.64 337.50	0.62% (3,282.91)	A2/A A	0.84 0.81
594918BJ2	MICROSOFT CORP 3.125 11/03/2025	250,000.00	01/27/2023 4.27%	242,652.50 246,650.94	98.18 4.63%	245,441.29 1,909.72	1.05% (1,209.65)	Aaa/AAA WR	1.26 1.20
92826CAD4	VISA INC 3.15 12/14/2025	200,000.00	02/09/2023 4.50%	192,858.00 196,549.76	97.99 4.68%	195,989.79 822.50	0.84% (559.97)	Aa3/AA- NA	1.37 1.32
857477BR3	STATE STREET CORP 1.746 02/06/2026	40,000.00	02/02/2022 1.75%	40,000.00 40,000.00	98.16 5.66%	39,263.70 339.50	0.17% (736.30)	A1/A AA-	1.52 0.50
713448FQ6	PEPSICO INC 4.55 02/13/2026	45,000.00	02/13/2023 4.57%	44,973.90 44,986.62	99.94 4.59%	44,973.80 955.50	0.19% (12.82)	A1/A+ NA	1.54 1.43
907818GE2	UNION PACIFIC CORP 4.75 02/21/2026	200,000.00	02/14/2023 4.82%	199,586.00 199,785.07	99.99 4.76%	199,973.68 4,222.22	0.85% 188.61	A3/A- A-	1.56 1.45
037833BY5	APPLE INC 3.25 02/23/2026	250,000.00	02/01/2023 4.27%	242,755.00 246,293.10	98.02 4.58%	245,057.65 3,565.97	1.05% (1,235.45)	Aaa/AA+ NA	1.57 1.48
00440EAV9	CHUBB INA HOLDINGS LLC 3.35 05/03/2026	200,000.00	03/09/2023 5.09%	190,024.00 194,433.62	97.59 4.79%	195,179.81 1,637.78	0.83% 746.19	A3/A A	1.76 1.67
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	150,000.00	01/11/2023 4.55%	133,867.50 141,160.63	93.73 4.65%	140,588.25 201.56	0.60% (572.37)	A1/A+ A+	1.88 1.82

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74340XBU4	PROLOGIS LP 3.25 06/30/2026	200,000.00	01/27/2023 4.42%	192,662.00 195,889.31	97.31 4.73%	194,623.93 559.72	0.83% (1,265.38)	A3/A NA	1.91 1.83
857477CD3	STATE STREET CORP 5.272 08/03/2026	100,000.00	07/31/2023 5.27%	100,000.00 100,000.00	100.88 4.81%	100,876.11 2,606.71	0.43% 876.11	A1/A AA-	2.01 1.76
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	215,000.00	08/03/2023 5.07%	214,892.50 214,927.52	100.98 4.54%	217,112.85 5,157.31	0.93% 2,185.33	A1/A+ NA	2.03 1.86
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	250,000.00	09/12/2023 5.54%	249,922.50 249,945.84	101.54 4.73%	253,855.05 6,255.13	1.08% 3,909.20	Aa1/A+ AA	2.05 1.80
437076CV2	HOME DEPOT INC 4.95 09/30/2026	80,000.00	11/27/2023 5.04%	79,824.80 79,865.75	100.79 4.56%	80,631.19 1,331.00	0.34% 765.44	A2/A A	2.17 1.93
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	250,000.00	10/31/2023 5.87%	250,077.50 250,057.81	102.30 4.79%	255,744.59 3,717.10	1.09% 5,686.77	Aa3/A+ AA-	2.25 1.99
713448FW3	PEPSICO INC 5.125 11/10/2026	90,000.00	11/08/2023 5.13%	89,975.70 89,981.58	101.37 4.48%	91,235.51 1,037.81	0.39% 1,253.94	A1/A+ NA	2.28 2.03
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	115,000.00	12/04/2023 5.26%	115,000.00 115,000.00	101.17 4.73%	116,348.80 840.78	0.50% 1,348.80	A1/A AA-	2.36 2.19
24422EXF1	JOHN DEERE CAPITAL CORP 4.5 01/08/2027	250,000.00	01/18/2024 4.52%	249,852.50 249,878.56	100.07 4.47%	250,181.21 718.75	1.07% 302.65	A1/A A+	2.44 2.28
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	215,000.00	01/10/2024 4.88%	214,946.25 214,955.81	100.45 4.68%	215,976.09 349.38	0.92% 1,020.28	A1/A AA-	2.47 2.30
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	250,000.00	03/01/2024 4.78%	250,167.50 250,143.89	100.84 4.45%	252,090.44 5,166.67	1.08% 1,946.55	A1/AA- NA	2.57 2.28
857477CL5	STATE STREET CORP 4.993 03/18/2027	160,000.00	03/13/2024 4.99%	160,000.00 160,000.00	101.00 4.58%	161,603.24 2,951.42	0.69% 1,603.24	A1/A AA-	2.63 2.33
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	150,000.00	10/13/2022 5.00%	143,916.00 146,302.09	98.67 4.51%	148,009.03 1,350.00	0.63% 1,706.94	A2/A+ A+	2.77 2.57
14913UAL4	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027	250,000.00	05/17/2024 4.93%	250,490.00 250,457.57	101.39 4.46%	253,487.09 2,673.61	1.08% 3,029.51	A2/A A+	2.79 2.55
437076DB5	HOME DEPOT INC 4.875 06/25/2027	200,000.00	-- 4.94%	199,626.55 199,639.17	101.11 4.46%	202,229.77 975.00	0.86% 2,590.60	A2/A A	2.90 2.60
09290DAH4	BLACKROCK FUNDING INC 4.6 07/26/2027	300,000.00	07/23/2024 4.57%	300,240.00 300,238.65	100.62 4.38%	301,855.22 191.67	1.29% 1,616.58	Aa3/AA- NA	2.99 2.69
023135BC9	AMAZON.COM INC 3.15 08/22/2027	250,000.00	07/10/2024 4.73%	238,730.00 238,899.10	96.41 4.42%	241,025.53 3,478.13	1.03% 2,126.43	A1/AA AA-	3.06 2.83
89236TKJ3	TOYOTA MOTOR CREDIT CORP 4.55 09/20/2027	150,000.00	06/20/2024 4.89%	148,485.00 148,537.37	100.05 4.53%	150,072.11 2,483.54	0.64% 1,534.74	A1/A+ A+	3.14 2.85



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91324PDE9	UNITEDHEALTH GROUP INC 2.95 10/15/2027	240,000.00	07/30/2024 4.60%	228,345.60 228,355.55	95.41 4.50%	228,987.46 2,084.67	0.98% 631.90	A2/A+ A	3.21 2.98
<b>Total Corporate</b>		<b>5,805,000.00</b>	<b>4.49%</b>	<b>5,719,080.70</b> <b>5,746,930.76</b>	<b>99.34</b> <b>4.68%</b>	<b>5,764,142.17</b> <b>62,505.37</b>	<b>24.61%</b> <b>17,211.41</b>	<b>A1/A+</b> <b>A+</b>	<b>2.08</b> <b>1.91</b>
<b>MONEY MARKET FUND</b>									
31846V203	FIRST AMER:GVT OBLG Y	7,301.13	-- 4.91%	7,301.13 7,301.13	1.00 4.91%	7,301.13 0.00	0.03% 0.00	Aaa/ AAAm AAA	0.00 0.00
<b>Total Money Market Fund</b>		<b>7,301.13</b>	<b>4.91%</b>	<b>7,301.13</b> <b>7,301.13</b>	<b>1.00</b> <b>4.91%</b>	<b>7,301.13</b> <b>0.00</b>	<b>0.03%</b> <b>0.00</b>	<b>Aaa/AAAm</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>SUPRANATIONAL</b>									
4581X0DZ8	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024	195,000.00	09/15/2021 0.52%	194,855.70 194,993.02	99.28 5.49%	193,603.85 346.67	0.83% (1,389.17)	Aaa/AAA NA	0.15 0.14
45950KCR9	INTERNATIONAL FINANCE CORP 1.375 10/16/2024	100,000.00	07/29/2021 0.47%	102,898.00 100,188.08	99.17 5.35%	99,166.92 401.04	0.42% (1,021.17)	Aaa/AAA NA	0.21 0.21
4581X0EKO	INTER-AMERICAN DEVELOPMENT BANK 4.5 05/15/2026	150,000.00	06/27/2023 4.53%	149,884.50 149,927.87	100.15 4.41%	150,231.79 1,425.00	0.64% 303.92	Aaa/AAA NA	1.79 1.69
45950KDF4	INTERNATIONAL FINANCE CORP 4.375 01/15/2027	230,000.00	11/29/2023 4.49%	229,250.20 229,407.95	100.35 4.22%	230,816.38 447.22	0.99% 1,408.43	Aaa/AAA NA	2.46 2.31
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	250,000.00	09/28/2023 4.82%	236,022.50 238,457.55	97.95 4.07%	244,876.82 461.81	1.05% 6,419.27	Aaa/AAA NA	3.95 3.64
<b>Total Supranational</b>		<b>925,000.00</b>	<b>3.32%</b>	<b>912,910.90</b> <b>912,974.47</b>	<b>99.33</b> <b>4.60%</b>	<b>918,695.75</b> <b>3,081.74</b>	<b>3.92%</b> <b>5,721.28</b>	<b>Aaa/AAA</b> <b>NA</b>	<b>2.02</b> <b>1.88</b>
<b>US TREASURY</b>									
91282CCT6	UNITED STATES TREASURY 0.375 08/15/2024	1,000,000.00	12/08/2023 5.23%	967,968.75 998,191.78	99.81 5.07%	998,067.43 1,730.77	4.26% (124.35)	Aaa/AA+ AA+	0.04 0.04
912797GW1	UNITED STATES TREASURY 10/03/2024	1,000,000.00	10/31/2023 5.44%	951,720.07 990,974.38	99.09 5.23%	990,932.08 0.00	4.23% (42.30)	P-1/A-1+ F1+	0.18 0.17



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91282CDB4	UNITED STATES TREASURY 0.625 10/15/2024	250,000.00	10/14/2021 0.63%	249,980.47 249,998.66	99.05 5.24%	247,626.95 461.07	1.06% (2,371.71)	Aaa/AA+ AA+	0.21 0.21
912828Z52	UNITED STATES TREASURY 1.375 01/31/2025	200,000.00	02/16/2021 0.38%	207,843.75 200,994.05	98.20 5.07%	196,393.75 7.47	0.84% (4,600.30)	Aaa/AA+ AA+	0.50 0.49
912828ZC7	UNITED STATES TREASURY 1.125 02/28/2025	250,000.00	02/09/2022 1.59%	246,533.20 249,343.36	97.79 5.01%	244,470.70 1,176.97	1.04% (4,872.66)	Aaa/AA+ AA+	0.58 0.57
912828ZF0	UNITED STATES TREASURY 0.5 03/31/2025	250,000.00	03/17/2021 0.63%	248,671.88 249,781.95	97.13 4.93%	242,824.22 420.08	1.04% (6,957.73)	Aaa/AA+ AA+	0.67 0.65
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	1,000,000.00	04/12/2024 5.12%	975,937.50 983,057.36	98.42 4.92%	984,195.31 7,745.90	4.20% 1,137.95	Aaa/AA+ AA+	0.71 0.68
912828ZL7	UNITED STATES TREASURY 0.375 04/30/2025	250,000.00	03/30/2021 0.66%	247,138.67 249,478.01	96.70 4.92%	241,738.28 236.92	1.03% (7,739.73)	Aaa/AA+ AA+	0.75 0.73
912828ZT0	UNITED STATES TREASURY 0.25 05/31/2025	250,000.00	10/14/2021 0.78%	245,244.14 248,911.61	96.26 4.88%	240,648.44 105.87	1.03% (8,263.17)	Aaa/AA+ AA+	0.83 0.81
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	250,000.00	12/02/2021 1.05%	242,753.91 248,025.77	95.68 4.72%	239,203.13 1.70	1.02% (8,822.64)	Aaa/AA+ AA+	1.00 0.98
9128285C0	UNITED STATES TREASURY 3.0 09/30/2025	250,000.00	05/05/2022 2.99%	250,097.66 250,033.39	98.15 4.64%	245,380.86 2,520.49	1.05% (4,652.53)	Aaa/AA+ AA+	1.17 1.12
9128285J5	UNITED STATES TREASURY 3.0 10/31/2025	250,000.00	06/09/2022 3.05%	249,580.08 249,845.08	98.07 4.61%	245,166.02 1,895.38	1.05% (4,679.06)	Aaa/AA+ AA+	1.25 1.20
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	350,000.00	01/27/2023 3.84%	334,496.09 341,672.86	96.67 4.37%	338,337.89 2,100.71	1.44% (3,334.97)	Aaa/AA+ AA+	1.75 1.68
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	350,000.00	01/27/2023 3.83%	323,175.78 334,565.18	94.65 4.26%	331,283.20 2,423.08	1.41% (3,281.98)	Aaa/AA+ AA+	2.04 1.96
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	250,000.00	01/27/2023 3.79%	234,355.47 240,556.80	95.28 4.18%	238,203.13 1,059.78	1.02% (2,353.68)	Aaa/AA+ AA+	2.29 2.19
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	250,000.00	10/21/2022 4.40%	231,025.39 238,601.16	96.03 4.09%	240,068.36 2,100.41	1.02% 1,467.20	Aaa/AA+ AA+	2.67 2.52
91282CKJ9	UNITED STATES TREASURY 4.5 04/15/2027	250,000.00	05/21/2024 4.60%	249,287.11 249,334.95	100.97 4.12%	252,421.88 3,319.67	1.08% 3,086.92	Aaa/AA+ AA+	2.71 2.50
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	250,000.00	10/13/2022 4.26%	239,277.34 243,357.70	97.79 4.06%	244,472.66 706.52	1.04% 1,114.95	Aaa/AA+ AA+	2.91 2.74
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	250,000.00	01/20/2023 3.59%	245,068.36 246,699.53	97.31 4.06%	243,281.25 3,269.36	1.04% (3,418.28)	Aaa/AA+ AA+	3.08 2.87
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	1,000,000.00	10/11/2023 4.70%	979,570.31 983,715.46	100.26 4.03%	1,002,617.19 13,862.70	4.28% 18,901.73	Aaa/AA+ AA+	3.17 2.90

# HOLDINGS REPORT



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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	500,000.00	02/09/2024 4.17%	473,593.75 476,337.05	95.88 3.99%	479,414.06 6,634.62	2.05% 3,077.01	Aaa/AA+ AA+	4.04 3.71
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	400,000.00	03/18/2024 4.39%	378,906.25 380,579.37	96.67 3.98%	386,671.88 2,649.46	1.65% 6,092.50	Aaa/AA+ AA+	4.29 3.94
<b>Total US Treasury</b>		<b>9,050,000.00</b>	<b>3.89%</b>	<b>8,772,225.93</b> <b>8,904,055.47</b>	<b>98.08</b> <b>4.61%</b>	<b>8,873,418.65</b> <b>54,428.94</b>	<b>37.88%</b> <b>(30,636.83)</b>	<b>Aaa/AA+</b> <b>AA+</b>	<b>1.57</b> <b>1.47</b>
<b>Total Portfolio</b>		<b>23,681,804.96</b>	<b>4.13%</b>	<b>23,208,536.79</b> <b>23,407,142.31</b>	<b>98.92</b> <b>4.58%</b>	<b>23,425,522.01</b> <b>185,192.84</b>	<b>100.00%</b> <b>18,379.70</b>	<b>Aa2/AA</b> <b>AA</b>	<b>2.08</b> <b>1.84</b>
<b>Total Market Value + Accrued</b>						<b>23,610,714.85</b>			

# TRANSACTION LEDGER



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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	07/01/2024	31846V203	7,312.50	FIRST AMER:GVT OBLG Y	1.000	4.91%	(7,312.50)	0.00	(7,312.50)	0.00
Purchase	07/02/2024	31846V203	671.13	FIRST AMER:GVT OBLG Y	1.000	4.92%	(671.13)	0.00	(671.13)	0.00
Purchase	07/08/2024	31846V203	6,131.25	FIRST AMER:GVT OBLG Y	1.000	4.90%	(6,131.25)	0.00	(6,131.25)	0.00
Purchase	07/09/2024	31846V203	468.75	FIRST AMER:GVT OBLG Y	1.000	4.91%	(468.75)	0.00	(468.75)	0.00
Purchase	07/09/2024	31846V203	150,000.00	FIRST AMER:GVT OBLG Y	1.000	4.91%	(150,000.00)	0.00	(150,000.00)	0.00
Purchase	07/12/2024	31846V203	4,375.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(4,375.00)	0.00	(4,375.00)	0.00
Purchase	07/15/2024	023135BC9	250,000.00	AMAZON.COM INC 3.15 08/22/2027	95.492	4.73%	(238,730.00)	(3,128.13)	(241,858.13)	0.00
Purchase	07/15/2024	31846V203	1,563.32	FIRST AMER:GVT OBLG Y	1.000	4.92%	(1,563.32)	0.00	(1,563.32)	0.00
Purchase	07/16/2024	31846V203	4,654.49	FIRST AMER:GVT OBLG Y	1.000	4.92%	(4,654.49)	0.00	(4,654.49)	0.00
Purchase	07/18/2024	31846V203	3,014.82	FIRST AMER:GVT OBLG Y	1.000	4.92%	(3,014.82)	0.00	(3,014.82)	0.00
Purchase	07/19/2024	31846V203	5,240.63	FIRST AMER:GVT OBLG Y	1.000	4.92%	(5,240.63)	0.00	(5,240.63)	0.00
Purchase	07/22/2024	31846V203	2,247.30	FIRST AMER:GVT OBLG Y	1.000	4.92%	(2,247.30)	0.00	(2,247.30)	0.00
Purchase	07/24/2024	31846V203	250,639.34	FIRST AMER:GVT OBLG Y	1.000	4.92%	(250,639.34)	0.00	(250,639.34)	0.00
Purchase	07/25/2024	31846V203	5,352.65	FIRST AMER:GVT OBLG Y	1.000	4.92%	(5,352.65)	0.00	(5,352.65)	0.00
Purchase	07/25/2024	31846V203	4,847.50	FIRST AMER:GVT OBLG Y	1.000	4.92%	(4,847.50)	0.00	(4,847.50)	0.00
Purchase	07/26/2024	09290DAH4	300,000.00	BLACKROCK FUNDING INC 4.6 07/26/2027	100.080	4.57%	(300,240.00)	0.00	(300,240.00)	0.00
Purchase	07/30/2024	31846V203	150,000.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(150,000.00)	0.00	(150,000.00)	0.00
Purchase	07/30/2024	31846V203	1,800.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(1,800.00)	0.00	(1,800.00)	0.00
Purchase	07/31/2024	91324PDE9	240,000.00	UNITEDHEALTH GROUP INC 2.95 10/15/2027	95.144	4.60%	(228,345.60)	(2,084.67)	(230,430.27)	0.00
<b>Total Purchase</b>			<b>1,388,318.68</b>				<b>(1,365,634.28)</b>	<b>(5,212.80)</b>	<b>(1,370,847.08)</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>1,388,318.68</b>				<b>(1,365,634.28)</b>	<b>(5,212.80)</b>	<b>(1,370,847.08)</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Maturity	07/09/2024	06367TQW3	(150,000.00)	BANK OF MONTREAL 0.625 07/09/2024	100.000	0.63%	150,000.00	0.00	150,000.00	0.00
Maturity	07/15/2024	79466LAG9	(25,000.00)	SALESFORCE INC 0.625 07/15/2024	100.000	0.63%	25,000.00	0.00	25,000.00	0.00

# TRANSACTION LEDGER



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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Maturity	07/30/2024	91159HHX1	(150,000.00)	US BANCORP 2.4 07/30/2024	100.000	2.40%	150,000.00	0.00	150,000.00	0.00
<b>Total Maturity</b>			<b>(325,000.00)</b>				<b>325,000.00</b>	<b>0.00</b>	<b>325,000.00</b>	<b>0.00</b>
Sale	07/08/2024	31846V203	(1,939.59)	FIRST AMER:GVT OBLG Y	1.000	4.90%	1,939.59	0.00	1,939.59	0.00
Sale	07/15/2024	31846V203	(190,197.24)	FIRST AMER:GVT OBLG Y	1.000	4.92%	190,197.24	0.00	190,197.24	0.00
Sale	07/24/2024	3130ATUR6	(250,000.00)	FEDERAL HOME LOAN BANKS 4.625 12/13/2024	99.729	4.42%	249,322.50	(1,316.84)	250,639.34	(859.70)
Sale	07/26/2024	31846V203	(300,240.00)	FIRST AMER:GVT OBLG Y	1.000	4.92%	300,240.00	0.00	300,240.00	0.00
Sale	07/31/2024	31846V203	(228,742.77)	FIRST AMER:GVT OBLG Y	1.000	4.93%	228,742.77	0.00	228,742.77	0.00
<b>Total Sale</b>			<b>(971,119.60)</b>				<b>970,442.10</b>	<b>(1,316.84)</b>	<b>971,758.94</b>	<b>(859.70)</b>
<b>TOTAL DISPOSITIONS</b>			<b>(1,296,119.60)</b>				<b>1,295,442.10</b>	<b>(1,316.84)</b>	<b>1,296,758.94</b>	<b>(859.70)</b>
<b>OTHER</b>										
Coupon	07/01/2024	3137BKRJ1	0.00	FHMS K-047 A2 3.329 05/25/2025		2.86%	276.12	0.00	276.12	0.00
Coupon	07/01/2024	3137BMTX4	0.00	FHMS K-052 A2 3.151 11/25/2025		4.46%	656.46	0.00	656.46	0.00
Coupon	07/01/2024	3137BNGT5	0.00	FHMS K-054 A2 2.745 01/25/2026		4.55%	571.88	0.00	571.88	0.00
Coupon	07/01/2024	3137BQYS0	0.00	FHMS K-056 A2 2.525 05/25/2026		4.23%	526.04	0.00	526.04	0.00
Coupon	07/01/2024	3137BSP72	0.00	FHMS K-058 A2 2.653 08/25/2026		4.03%	552.71	0.00	552.71	0.00
Coupon	07/01/2024	3137BVZ82	0.00	FHMS K-063 A2 3.43 01/25/2027		4.17%	714.58	0.00	714.58	0.00
Coupon	07/01/2024	3137FBBX3	0.00	FHMS K-068 A2 3.244 08/25/2027		3.94%	675.83	0.00	675.83	0.00
Coupon	07/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.25%	614.17	0.00	614.17	0.00
Coupon	07/06/2024	3133ENKS8	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025		1.20%	506.25	0.00	506.25	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	07/08/2024	24422EXF1	0.00	JOHN DEERE CAPITAL CORP 4.5 01/08/2027		4.52%	5,625.00	0.00	5,625.00	0.00
Coupon	07/09/2024	06367TQW3	0.00	BANK OF MONTREAL 0.625 07/09/2024		0.63%	468.75	0.00	468.75	0.00
Coupon	07/12/2024	459058KT9	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4.82%	4,375.00	0.00	4,375.00	0.00
Coupon	07/15/2024	47788UAC6	0.00	JDOT 2021 A3 0.36 09/15/2025		0.39%	1.21	0.00	1.21	0.00
Coupon	07/15/2024	89190GAC1	0.00	TAOT 2021-B A3 0.26 11/17/2025		0.27%	6.35	0.00	6.35	0.00
Coupon	07/15/2024	79466LAG9	0.00	SALESFORCE INC 0.625 07/15/2024		0.63%	78.13	0.00	78.13	0.00
Coupon	07/15/2024	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026		0.53%	6.37	0.00	6.37	0.00
Coupon	07/15/2024	89238JAC9	0.00	TAOT 2021-D A3 0.71 04/15/2026		0.71%	9.85	0.00	9.85	0.00
Coupon	07/15/2024	44935FAD6	0.00	HART 2021-C A3 0.74 05/15/2026		0.76%	6.99	0.00	6.99	0.00
Coupon	07/15/2024	448977AD0	0.00	HART 2022-A A3 2.22 10/15/2026		2.23%	104.65	0.00	104.65	0.00
Coupon	07/15/2024	47787JAC2	0.00	JDOT 2022 A3 0.36 09/15/2026		2.35%	53.68	0.00	53.68	0.00
Coupon	07/15/2024	58768PAC8	0.00	MBART 2022-1 A3 5.21 08/16/2027		4.92%	369.04	0.00	369.04	0.00
Coupon	07/15/2024	47800CAC0	0.00	JDOT 2023 A3 5.01 11/15/2027		5.07%	292.25	0.00	292.25	0.00
Coupon	07/15/2024	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,053.50	0.00	1,053.50	0.00
Coupon	07/15/2024	89239FAD4	0.00	TAOT 2023-D A3 5.54 08/15/2028		5.61%	277.00	0.00	277.00	0.00
Coupon	07/15/2024	45950KDF4	0.00	INTERNATIONAL FINANCE CORP 4.375 01/15/2027		4.49%	5,032.40	0.00	5,032.40	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	07/15/2024	58770JAD6	0.00	MBALT 2024-A A3 5.32 01/18/2028		5.39%	266.00	0.00	266.00	0.00
Coupon	07/15/2024	05522RDJ4	0.00	BACCT 2024-1 A 4.93 03/15/2029		4.93%	525.87	0.00	525.87	0.00
Coupon	07/15/2024	02582JIT8	0.00	AMXCA 2022-2 A 05/17/2027		3.42%	310.75	0.00	310.75	0.00
Coupon	07/16/2024	362554AC1	0.00	GMCAR 2021-4 A3 0.68 09/16/2026		0.68%	7.60	0.00	7.60	0.00
Coupon	07/16/2024	380146AC4	0.00	GMCAR 2022-1 A3 1.26 11/16/2026		1.27%	14.07	0.00	14.07	0.00
Coupon	07/16/2024	362585AC5	0.00	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	77.49	0.00	77.49	0.00
Coupon	07/16/2024	362583AD8	0.00	GMCAR 2023-2 A3 4.47 02/16/2028		4.51%	242.13	0.00	242.13	0.00
Coupon	07/18/2024	43815EAC8	0.00	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	6.77	0.00	6.77	0.00
Coupon	07/19/2024	78016HZT0	0.00	ROYAL BANK OF CANADA 4.875 01/19/2027		4.88%	5,240.63	0.00	5,240.63	0.00
Coupon	07/21/2024	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	11.72	0.00	11.72	0.00
Coupon	07/21/2024	43815JAC7	0.00	HAROT 2023-1 A3 5.04 04/21/2027		5.10%	189.00	0.00	189.00	0.00
Coupon	07/21/2024	438123AC5	0.00	HAROT 2023-4 A3 5.67 06/21/2028		5.75%	354.38	0.00	354.38	0.00
Coupon	07/25/2024	05602RAD3	0.00	BMWOT 2022-A A3 3.21 08/25/2026		3.24%	74.90	0.00	74.90	0.00
Coupon	07/25/2024	05593AAC3	0.00	BMWLT 2023-1 A3 5.16 11/25/2025		5.22%	94.69	0.00	94.69	0.00
Coupon	07/25/2024	096919AD7	0.00	BMWOT 2024-A A3 5.18 02/26/2029		5.18%	664.77	0.00	664.77	0.00
Coupon	07/30/2024	91159HHX1	0.00	US BANCORP 2.4 07/30/2024		2.40%	1,800.00	0.00	1,800.00	0.00
Coupon	07/31/2024	912828Z52	0.00	UNITED STATES TREASURY 1.375 01/31/2025		0.38%	1,375.00	0.00	1,375.00	0.00

# TRANSACTION LEDGER



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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	07/31/2024	91282CAB7	0.00	UNITED STATES TREASURY 0.25 07/31/2025		1.05%	312.50	0.00	312.50	0.00
<b>Total Coupon</b>			<b>0.00</b>				<b>34,422.48</b>	<b>0.00</b>	<b>34,422.48</b>	<b>0.00</b>
Custody Fee	07/25/2024	CCYUSD	(104.17)	Cash		0.00%	(104.17)	0.00	(104.17)	0.00
<b>Total Custody Fee</b>			<b>(104.17)</b>				<b>(104.17)</b>	<b>0.00</b>	<b>(104.17)</b>	<b>0.00</b>
Dividend	07/31/2024	31846V203	0.00	FIRST AMER:GVT OBLG Y		4.92%	711.09	0.00	711.09	0.00
<b>Total Dividend</b>			<b>0.00</b>				<b>711.09</b>	<b>0.00</b>	<b>711.09</b>	<b>0.00</b>
Management Fee	07/08/2024	CCYUSD	(1,939.59)	Cash		0.00%	(1,939.59)	0.00	(1,939.59)	0.00
<b>Total Management Fee</b>			<b>(1,939.59)</b>				<b>(1,939.59)</b>	<b>0.00</b>	<b>(1,939.59)</b>	<b>0.00</b>
Principal Paydown	07/01/2024	3137BKRJ1	209.11	FHMS K-047 A2 3.329 05/25/2025		2.86%	209.11	--	209.11	0.00
Principal Paydown	07/15/2024	89190GAC1	6,128.64	TAOT 2021-B A3 0.26 11/17/2025		0.27%	6,128.64	--	6,128.64	0.00
Principal Paydown	07/15/2024	47788UAC6	1,052.49	JDOT 2021 A3 0.36 09/15/2025		0.39%	1,052.49	--	1,052.49	(0.00)
Principal Paydown	07/15/2024	47789QAC4	1,237.10	JDOT 2021-B A3 0.52 03/16/2026		0.53%	1,237.10	--	1,237.10	0.00
Principal Paydown	07/15/2024	89238JAC9	1,658.10	TAOT 2021-D A3 0.71 04/15/2026		0.71%	1,658.10	--	1,658.10	(0.00)
Principal Paydown	07/15/2024	44935FAD6	1,427.94	HART 2021-C A3 0.74 05/15/2026		0.76%	1,427.94	--	1,427.94	0.00
Principal Paydown	07/15/2024	448977AD0	4,714.20	HART 2022-A A3 2.22 10/15/2026		2.23%	4,714.20	--	4,714.20	0.00
Principal Paydown	07/15/2024	47787JAC2	2,049.53	JDOT 2022 A3 0.36 09/15/2026		2.35%	2,049.53	--	2,049.53	0.00
Principal Paydown	07/15/2024	58768PAC8	1,562.17	MBART 2022-1 A3 5.21 08/16/2027		4.92%	1,562.17	--	1,562.17	0.00
Principal Paydown	07/16/2024	362554AC1	1,215.79	GMCAR 2021-4 A3 0.68 09/16/2026		0.68%	1,215.79	--	1,215.79	(0.00)

# TRANSACTION LEDGER



City of Imperial Beach | Account | As of July 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Principal Paydown	07/16/2024	380146AC4	1,128.42	GMCAR 2022-1 A3 1.26 11/16/2026		1.27%	1,128.42	--	1,128.42	(0.00)
Principal Paydown	07/16/2024	362585AC5	1,968.99	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	1,968.99	--	1,968.99	(0.00)
Principal Paydown	07/18/2024	43815EAC8	3,008.05	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	3,008.05	--	3,008.05	(0.00)
Principal Paydown	07/21/2024	43815GAC3	1,692.20	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	1,692.20	--	1,692.20	(0.00)
Principal Paydown	07/25/2024	05602RAD3	2,302.81	BMWOT 2022-A A3 3.21 08/25/2026		3.24%	2,302.81	--	2,302.81	0.00
Principal Paydown	07/25/2024	05593AAC3	2,370.25	BMWLT 2023-1 A3 5.16 11/25/2025		5.22%	2,370.25	--	2,370.25	0.00
<b>Total Principal Paydown</b>			<b>33,725.79</b>				<b>33,725.79</b>	<b>--</b>	<b>33,725.79</b>	<b>(0.01)</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>31,682.03</b>				<b>66,815.60</b>	<b>0.00</b>	<b>66,815.60</b>	<b>(0.01)</b>



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

September 10, 2024

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

CITY OF IMPERIAL BEACH

CITY TREASURER  
 825 IMPERIAL BEACH BLVD  
 IMPERIAL BEACH, CA 91932

[Tran Type Definitions](#)

**Account Number:**

July 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/2/2024	7/1/2024	RW	1754670	1715090	LARISSA PATROS	-500,000.00
7/5/2024	7/3/2024	RW	1754772	1715202	LARISSA PATROS	-850,000.00
7/11/2024	7/11/2024	RW	1754999	1715441	LARISSA PATROS	-2,000,000.00
7/15/2024	7/12/2024	QRD	1757143	N/A	SYSTEM	154,972.64
7/16/2024	7/16/2024	RW	1757434	1717881	LARISSA PATROS	-300,000.00
7/29/2024	7/29/2024	RW	1757963	1718413	LARISSA PATROS	-2,000,000.00

**Account Summary**

Total Deposit:	154,972.64	Beginning Balance:	15,338,656.94
Total Withdrawal:	-5,650,000.00	Ending Balance:	9,843,629.58



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September 18, 2024

**ITEM TITLE: RESOLUTION NO. 2024-066 RATIFYING PREVIOUS ACTIONS OF THE CITY COUNCIL IN RELATION TO THE FY 2023-24 BUDGET, AND CONSIDERATION OF AN ADDITIONAL AMENDMENT TO THE FY 2023-24 BUDGET. (0300-20)**

**ORIGINATING DEPARTMENT:**

Finance

**EXECUTIVE SUMMARY:**

The Fiscal Year (“FY”) 2023-24 municipal budget was adopted in May 2023 and represents the first year of a two-year budget cycle. Fiscal Year 2023-24 concluded on June 30, 2024, and staff has conducted an analysis of the FY 2023-24 adopted General Fund budget in comparison with authorized modifications in personnel and operational costs and City Council resolutions. Resolution No. 2024-066 will ratify and consolidate previous actions of the City Council and direct staff to complete an additional FY 2023-24 budget amendment to adjust certain accounts to better reflect actual results of operations.

Staff is currently preparing for the FY 2023-24 annual audit, which is scheduled to take place in late September. It is anticipated that the final Financial Statements will be prepared and presented to the City Council in early December 2024.

**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 2024-066 ratifying and consolidating previous actions of the City Council related to the City of Imperial Beach Budget and approving additional amendments to the FY 2023-24 Budget.

**OPTIONS:**

- Adopt Resolution No. 2024-066
- Provide direction to staff to provide additional information

**BACKGROUND/ANALYSIS:**

The municipal budget is the primary document that links the priorities of the City Council with the funding necessary to accomplish those goals. As such, it is a living document that is amended throughout the budget period, as financial needs change over time. City Council periodically considers various resolutions that amend or modify the anticipated revenues and expenditures in the General Fund. Through a series of previously adopted amendments (resolutions), the City Council has increased the authorized expenditures in the FY 2023-24 General Fund Budget. Staff

is continually monitoring the City's revenues and expenditures with the goal of keeping them in balance.

The FY 2023-24 fiscal year ended on June 30, 2024, but certain revenues received, and expenditures incurred through August 31, 2024, are also required to be included in FY 2023-24. Since June, staff has been recording these financial transactions, along with other required year-end adjustments in preparations for the City's annual audit.

As part of the year-end closing, both the revenue and expenditure budgets are reviewed and adjusted as necessary. The purpose of these adjustments is to bring the initial budgeted estimates closer to the actual results of operations so that the final budget is more accurate and more useful for future budget planning.

## **GENERAL FUND**

### ***General Fund Summary***

The projections provided in this staff report are preliminary. The totals may change as the fiscal year is being closed out. Final revenue and expenditure amounts will not be certain until the annual audit is completed, and the audited financial statements are issued. Staff plans to report on the results of the audit to the City Council in November/December 2024.

### ***Revenues***

The FY 2023-24 adopted General Fund revenue budget was \$29,484,900 and the current amended budget is \$29,502,353.

Staff is proposing an overall increase in the General Fund Revenue budget of \$1.4 million for FY 2023-24 to align revenue accounts with larger variances with current trends. Amendments are proposed for recurring revenues as opposed to one-time items and/or items where large year-to-year fluctuations are expected, such as grants. While the amendment increases and decreases affect multiple accounts, the most prominent adjustments are as follows:

- Increase of \$505,100 to 101-0000-311.6006 (RPTTF Residual) for higher than anticipated property tax revenues
- Increase of \$331,600 to 101-0000-316.7049 (Transient Occupancy Tax) for higher revenues resulting from the passage of Measure R
- Increase of \$ 237,700 to 101-0000-318.1005 (Franchise Tax – Solid Waste) for higher than anticipated revenues
- Increase of \$150,000 to 101-0000-341.7401 (Building/Plan Fees) for higher than anticipated revenues resulting from the passage of the new fee schedule
- Increase of \$121,700 to 101-0000-311.6001 (1% General Tax) for higher than anticipated property tax revenues
- Decrease of \$219,900 to 101-0000-313.4001 (7.75% Sales Tax – City) for lower than anticipated revenues
- Decrease of \$129,900 to 103-0000-376.8803 (Community Benefit Contribution) for lower than anticipated revenues

The full details of the adjustment can be seen in the year-end revenue budget amendment (“Attachment 2”).

### ***Expenditures***

The General Fund adopted expenditure budget was \$29,484,900, and the current amended General Fund budget is \$32,605,965. During FY 2023-24, the City Council approved the following budget amendments using funds from General Fund reserves for one-time capital improvement project expenditures:

- Transfer to Park Fund for Sports Park Facility Remodel - \$1,076,170
- Transfer to CIP Fund for City Hall Facility Improvements - \$468,300
- Transfer to CIP Fund for Dempsey Center Facility Improvements - \$275,000
- Transfer to Park Fund for Sports Park Restroom Remodel - \$180,000
- Transfer to IT Funds for Security Cameras Project - \$140,000

Additionally, open purchase orders for projects approved in FY 2022-23 as well as budgets for previously approved capital projects were carried over into the FY 2023-24 budget.

Staff is proposing an overall decrease in the General Fund expenditure budget of \$532,000 for FY 2023-24 to reflect current cost trends and operational needs in accounts that experienced larger variances. While the amendment increases and decreases affect multiple accounts, the more prominent adjustments are as follows:

- Increase of \$131,200 to account 101-3040-424.2006 (Building – Professional Services) due to unexpected increases in consulting expenses resulting from staffing shortage
- Increase of \$126,700 to account 101-3020-422.1003 (Fire – Overtime) due to unexpected overtime staffing costs
- Increase of \$103,000 to account 101-1220-413.2002 (City Attorney – Other Projects) due to unbudgeted special legal project costs
- Increase of \$99,300 to account 101-6040-454.1001 (Tidelands – Salaries Full-Time) due to staffing needs
- Increase of \$95,500 to account 101-3040-424.2016 (Building – Plan Check Services) due to unexpected increases in consulting expenses resulting from staffing shortage
- Decrease of \$226,100 to account 101-3010-421.2006 (Sheriff - Professional Services) due to the use of available Supplemental Law Enforcement Safety Funding (SLESF) Funds
- Decrease of \$177,700 to account 101-3040-424.1001 (Building – Salaries Full-Time) due to position vacancies
- Decrease of \$100,100 to account 101-1230-413.2006 (Community Development – Professional Services) due to certain projects’ timelines being pushed to a future date

A full listing of the proposed expenditure budget adjustments can be seen in the year-end expenditure budget amendment (“Attachment 3”).

## **INTERNAL SERVICE FUNDS**

### ***Fund 501 – Vehicle Replacement***

The Vehicle Replacement Fund adopted revenue and expenditure budget was \$1,220,800. The current amended revenue budget remains the same, while expenditure budget increased to \$1,736,658.

Staff is proposing an increase to both revenues and expenditures for this fund. The larger amendments are related to higher than budgeted fuel cost expenditures and fuel cost reimbursement revenue.

### ***Fund 502 – Risk Management***

The Risk Management Fund adopted revenue and expenditure budget was \$867,400 with no amendments executed to date.

Staff is proposing a decrease in expenditures for this fund related to insurance premium savings.

### ***Fund 503 – Information Technology***

The IT Fund adopted revenue and expenditure budget was \$1,246,300. The current amended revenue budget increased to \$1,386,300, while expenditure budget increased to \$1,446,300.

Staff is proposing an overall decrease in expenditures for this fund related operational cost savings and staff vacancies.

### ***Fund 504 – Facility Maintenance***

The Facility Maintenance adopted revenue and expenditure budget was \$150,000. The current amended revenue budget remains the same, while expenditure budget increased to \$168,988. Staff is not proposing any additional amendments to FY 2023-24 budget for this fund.

## **SEWER ENTERPRISE FUND**

### ***Fund 601 – Sewer Enterprise Fund***

The Sewer Enterprise Funds adopted revenue budget was \$6,553,500 while expenditure budget was \$7,568,300. The current amended revenue budget remains the same, while expenditure budget increased to \$8,807,193 as open purchase orders and previously approved capital projects were carried over into the FY 2023-24 budget from prior years.

Staff is proposing an overall decrease in expenditures for this fund related operational cost savings.

A full listing of the proposed Internal Service and Sewer Fund budget adjustments is included as “Attachment 4” to this report.

**SPECIAL REVENUE FUNDS**

***Fund 201 – Gas Tax Fund & Fund 207 RMRA (SB1) Gas Tax Fund***

Several revenue decreases budget amendments are being requested as gas tax revenues came in lower than projected.

***Fund 202 – Proposition “A” (Transnet) Fund***

Several budget adjustments are being requested to “true-up” actual Prop “A” and RTCIP revenues as well as Transnet funded expenses to project activity.

***Fund 212 – Supplemental Law Enforcement Services Fund (SLESF Fund)***

A minimum of \$100,000 of funds (per City) are allocated annually from the State through the Citizens’ Option for Public Safety (COPS) program. Imperial Beach budgets for the minimum \$100,000 in revenue, but often receive a greater amount. A budget amendment, as shown in “Attachment 5”, is being requested to true-up the SLESF funding received, and the actual FY 2023-24 expenditures recorded.

***Fund 216 – Housing Authority***

Fund 216 accounts for activity within the City’s housing fund. Activity is sporadic and minimal and, as a result, the fund usually does not have an approved budget. Recently, there has been legal oversight for a potential housing project within the City. As such, the City has incurred expenses within the fund. Staff is requesting a budget amendment to true-up FY 2023-24 expenditures.

A full listing of the proposed Special Revenue Funds budget adjustments is included as “Attachment 5” to this report.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

<b>FISCAL YEAR:</b>	<b>FY 2023-24</b>
<b>BUDGETED:</b>	<b>No</b>
<b>BUDGET AMENDMENT</b>	<b>Yes</b>
<b>ACCOUNT NO(S):</b>	<b>Various</b>
<b>PROJECT NO(S):</b>	<b>N/A</b>
<b>FISCAL ANALYSIS:</b>	<b>Resolution No. 2024-066 ratifies previous budget adjustments approved by the City Council and proposes year-end budget amendments</b>
<b>CURRENT BUDGET:</b>	<b>N/A</b>

**ANTICIPATED  
EXPENDITURE:**

**N/A**

**ATTACHMENTS:**

ATT 1 – Resolution 2024-066

ATT 2 – General Fund Revenue Budget Amendments

ATT 3 – General Fund Expenditure Budget Amendments

ATT 4 – Internal Service and Sewer Fund Budget Amendments

ATT 5 – Special Revenue Funds Budget Amendments

**RESOLUTION NO. 2024-066****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING THE FISCAL YEAR 2023-24 GENERAL FUND, SPECIAL REVENUE, INTERNAL SERVICE AND SEWER ENTERPRISE BUDGETS AND RATIFYING CERTAIN PREVIOUS ACTIONS AND DIRECTION OF THE CITY COUNCIL**

**WHEREAS**, the City Council is responsible for the adoption of and approval of any modification of the Fiscal Year 2023-24 City of Imperial Beach Budget; and

**WHEREAS**, the City Council has taken previous action and provided direction to staff to implement actions that result in amendments to the adopted Fiscal Year 2023-24 City of Imperial Beach Budget; and

**WHEREAS**, the City Council desires to be fully transparent in relation to the adoption, amendment, modification, alteration or any other action associated with the City of Imperial Beach Budget; and

**WHEREAS**, Resolution No. 2024-066 will ratify and consolidate the actions of the City Council in relation to the Fiscal Year 2023-24 City of Imperial Beach Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

## Section 1 – Findings

1. The City Council has determined that the above recitals are true and correct and are hereby incorporated as findings.
2. The City Council adopted the Fiscal Year 2023-24 City of Imperial Beach Budget in May of 2023 and by Resolution initiated several amendments to the Budget.
3. The City Council ratifies and reconfirms the amendments outlined in Section 2 below and authorizes the City Manager or the Chief Administrative Officer to execute all necessary actions to amend the City of Imperial Beach Budget to reflect the previous actions of the City Council.

## Section 2 – Budget Amendments

The amendments to the Fiscal Year 2023-24 City of Imperial Beach Budget are identified in the Resolutions identified below and the contents of this Resolution. The following resolutions are incorporated by reference:

- |                       |                         |
|-----------------------|-------------------------|
| 1. Resolution 2023-21 | 10. Resolution 2023-89  |
| 2. Resolution 2023-55 | 11. Resolution 2023-92  |
| 3. Resolution 2023-56 | 12. Resolution 2023-106 |
| 4. Resolution 2023-58 | 13. Resolution 2024-01  |
| 5. Resolution 2023-70 | 14. Resolution 2024-16  |
| 6. Resolution 2023-75 | 15. Resolution 2024-23  |
| 7. Resolution 2023-82 | 16. Resolution 2024-26  |
| 8. Resolution 2023-83 | 17. Resolution 2024-35  |
| 9. Resolution 2023-84 |                         |

It is the intention of this Resolution to include and incorporate all actions that would result in an amendment of the Fiscal Year 2023-24 City of Imperial Beach Budget. Any omission of a



resolution that would result in a budget amendment that was inadvertently excluded will not invalidate the effect of this Resolution and if discovered this Resolution may be corrected by a future Resolution of the City Council.

In addition to the Resolutions listed above, the City Council hereby authorizes and directs the City Manager or designee to incorporate the following amendments to the Fiscal Year 2023-24 City of Imperial Beach Budget:

- A. The revenues of the General Fund shall be adjusted as detailed in Attachment 2.
- B. The expenditures of the General Fund adjusted as detailed in Attachment 3.
- C. The revenue and expenditures of the Internal Service Funds and Sewer Enterprise Fund shall be adjusted as detailed in Attachment 4.
- D. The revenue and expenditures of the Special Revenue Funds shall be adjusted as detailed Attachment 5.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 18th day of September 2024, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

## FY23-24 BUDGET AMENDMENTS

### GENERAL FUND REVENUES

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u> <u>INCREASE/(DECREASE)</u>	<u>REASON</u>
101-0000-311.6001	1% GENERAL PURPOSE TAX	121,700.00	FY23-24 TRUE-UP
101-0000-311.6002	RPTTF RDA PASS-THRU	118,100.00	FY23-24 TRUE-UP
101-0000-311.6004	VLF ADJ- R & T CODE 97.70	69,000.00	FY23-24 TRUE-UP
101-0000-311.6006	RPTTF RESIDUAL	505,100.00	FY23-24 TRUE-UP
101-0000-313.4001	7.75% SALES TAX (1% CITY)	(219,900.00)	FY23-24 TRUE-UP
101-0000-313.4002	MEASURE I SALES TAX	98,100.00	FY23-24 TRUE-UP
101-0000-315.6003	DOCUMENTARY TRANSFER TX	11,700.00	FY23-24 TRUE-UP
101-0000-316.7049	TRANSIENT OCCUPANCY TAX	331,600.00	FY23-24 TRUE-UP
101-0000-318.1005	SOLID WASTE (EDCO)	237,700.00	FY23-24 TRUE-UP
101-0000-318.1010	GAS & ELECTRIC (SDG&E)	62,400.00	FY23-24 TRUE-UP
101-0000-318.1015	CABLE (COX CABLE)	(17,600.00)	FY23-24 TRUE-UP
101-0000-321.7210	BUSINESS LICENSE	(59,400.00)	FY23-24 TRUE-UP
101-0000-322.7301	BUILDING PERMITS	(48,600.00)	FY23-24 TRUE-UP
101-0000-322.7303	ELECTRICAL PERMITS	36,800.00	FY23-24 TRUE-UP
101-0000-322.7305	PUBLIC WORKS PERMITS	28,600.00	FY23-24 TRUE-UP
101-0000-323.7103	RES/FIRE INSPECTION FEES	(53,000.00)	FY23-24 TRUE-UP
101-0000-325.7306	SPECIAL EVENT PERMIT FEES	10,100.00	FY23-24 TRUE-UP
101-0000-335.4001	STATE MANDATED COST REIMB	12,400.00	FY23-24 TRUE-UP
101-0000-341.7201	BL - ADMIN PROCESSING FEE	20,200.00	FY23-24 TRUE-UP
101-0000-341.7401	BUILDING PLAN CHECK	150,000.00	FY23-24 TRUE-UP
101-0000-341.7403	PLANNING & ZONING FEES	52,400.00	FY23-24 TRUE-UP
101-0000-342.2001	OTHER PORT REIMBURSE	12,200.00	FY23-24 TRUE-UP
101-0000-342.2005	TIDELANDS (PORT)	28,400.00	FY23-24 TRUE-UP
101-0000-344.7705	MISC SPECIAL EVENT FEES	8,900.00	FY23-24 TRUE-UP
101-0000-344.7713	RECREATION CLASSES - SENIOR	(8,200.00)	FY23-24 TRUE-UP
101-0000-344.7715	RECREATION CLASSES - CONTRACT	34,400.00	FY23-24 TRUE-UP
101-0000-344.7730	AQUATICS REGISTRATION	28,200.00	FY23-24 TRUE-UP
101-0000-347.7702	JR.LIFEGUARD PROGRAM FEES	(18,400.00)	FY23-24 TRUE-UP
101-0000-352.7801	TRAFFIC FINES	16,100.00	FY23-24 TRUE-UP
101-0000-362.8201	RENT LAND	(26,900.00)	FY23-24 TRUE-UP
101-0000-371.8302	CONTRIBUTIONS	30,500.00	FY23-24 TRUE-UP
101-0000-391.9002	TRANSFER IN-GAS TAX FUND	(31,900.00)	FY23-24 TRUE-UP
103-0000-376.8803	COMMUNITY BENEFIT CONTRIBUTION	(129,900.00)	FY23-24 TRUE-UP
<b>TOTAL GF REVENUE ADJUSTMENT</b>		<b>1,410,800.00</b>	

## FY23-24 BUDGET AMENDMENTS

### GENERAL FUND EXPENDITURES

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u>	
		<u>INCREASE/(DECREASE)</u>	<u>REASON</u>
101-1010-411.1001	SALARIES FULL-TIME	(9,900.00)	FY23-24 TRUE-UP
101-1020-411.1001	SALARIES FULL-TIME	(11,300.00)	FY23-24 TRUE-UP
101-1020-411.1103	SECTION 125 CAFETERIA	(15,600.00)	FY23-24 TRUE-UP
101-1020-411.2101	TEMPORARY STAFFING	21,800.00	FY23-24 TRUE-UP
101-1110-412.1001	SALARIES FULL-TIME	11,600.00	FY23-24 TRUE-UP
101-1110-412.1112	HRA CONTRIBUTION	8,500.00	FY23-24 TRUE-UP
101-1110-412.2006	PROFESSIONAL SERVICES	(12,400.00)	FY23-24 TRUE-UP
101-1130-412.1001	SALARIES FULL-TIME	(9,800.00)	FY23-24 TRUE-UP
101-1130-412.2001	ATTORNEY SERVICES	13,900.00	FY23-24 TRUE-UP
101-1130-412.2006	PROFESSIONAL SERVICES	22,000.00	FY23-24 TRUE-UP
101-1210-413.1001	SALARIES FULL-TIME	52,200.00	FY23-24 TRUE-UP
101-1210-413.1002	SALARIES PART-TIME	(34,700.00)	FY23-24 TRUE-UP
101-1210-413.2101	TEMPORARY STAFFING	22,000.00	FY23-24 TRUE-UP
101-1220-413.2001	ATTORNEY SERVICES	(55,500.00)	FY23-24 TRUE-UP
101-1220-413.2002	ATTORNEY SERVICES-OTHER	103,000.00	FY23-24 TRUE-UP
101-1230-413.1001	SALARIES FULL-TIME	32,400.00	FY23-24 TRUE-UP
101-1230-413.2006	PROFESSIONAL SERVICES	(100,100.00)	FY23-24 TRUE-UP
101-1910-419.1001	SALARIES FULL-TIME	(48,100.00)	FY23-24 TRUE-UP
101-1910-419.1002	SALARIES PART-TIME	(10,400.00)	FY23-24 TRUE-UP
101-1910-419.1103	SECTION 125 CAFETERIA	(15,500.00)	FY23-24 TRUE-UP
101-1910-419.2104	TECHNICAL SERVICES	(8,900.00)	FY23-24 TRUE-UP
101-1910-419.2701	GAS & ELECTRIC (SDG&E)	19,500.00	FY23-24 TRUE-UP
101-1910-419.2801	MAINTENANCE & REPAIR	9,600.00	FY23-24 TRUE-UP
101-1920-419.1110	PENSION EXPENSE	(16,500.00)	FY23-24 TRUE-UP
101-3010-421.2006	PROFESSIONAL SERVICES	(226,100.00)	FY23-24 TRUE-UP
101-3010-421.2104	TECHNICAL SERVICES	(11,600.00)	FY23-24 TRUE-UP
101-3020-422.1001	SALARIES FULL-TIME	51,300.00	FY23-24 TRUE-UP
101-3020-422.1002	SALARIES PART-TIME	(54,900.00)	FY23-24 TRUE-UP
101-3020-422.1003	OVERTIME	126,700.00	FY23-24 TRUE-UP
101-3020-422.1006	FLSA WAGES	(31,400.00)	FY23-24 TRUE-UP
101-3020-422.1101	PERS-CITY PORTION	(16,600.00)	FY23-24 TRUE-UP
101-3020-422.1103	SECTION 125 CAFETERIA	18,500.00	FY23-24 TRUE-UP
101-3020-422.1106	WORKER'S COMP INSURANCE	(16,100.00)	FY23-24 TRUE-UP
101-3020-422.1107	FICA	25,600.00	FY23-24 TRUE-UP
101-3020-422.1112	HRA CONTRIBUTION	26,900.00	FY23-24 TRUE-UP
101-3020-422.2006	PROFESSIONAL SERVICES	(9,600.00)	FY23-24 TRUE-UP
101-3020-422.5004	EQUIPMENT	(46,700.00)	FY23-24 TRUE-UP
101-3030-423.1001	SALARIES FULL-TIME	56,700.00	FY23-24 TRUE-UP
101-3030-423.1002	SALARIES PART-TIME	(77,400.00)	FY23-24 TRUE-UP

101-3030-423.1003	OVERTIME	29,000.00	FY23-24 TRUE-UP
101-3030-423.1103	SECTION 125 CAFETERIA	11,700.00	FY23-24 TRUE-UP
101-3030-423.1106	WORKER'S COMP INSURANCE	(10,400.00)	FY23-24 TRUE-UP
101-3030-423.1107	FICA	10,500.00	FY23-24 TRUE-UP
101-3035-423.1002	SALARIES PART-TIME	8,800.00	FY23-24 TRUE-UP
101-3035-423.2006	PROFESSIONAL SERVICES	(8,400.00)	FY23-24 TRUE-UP
101-3040-424.1001	SALARIES FULL-TIME	(177,700.00)	FY23-24 TRUE-UP
101-3040-424.1101	PERS-CITY PORTION	(15,200.00)	FY23-24 TRUE-UP
101-3040-424.1103	SECTION 125 CAFETERIA	(14,400.00)	FY23-24 TRUE-UP
101-3040-424.1106	WORKER'S COMP INSURANCE	(14,600.00)	FY23-24 TRUE-UP
101-3040-424.1107	FICA	(13,500.00)	FY23-24 TRUE-UP
101-3040-424.2006	PROFESSIONAL SERVICES	131,200.00	FY23-24 TRUE-UP
101-3040-424.2016	PLAN CHECK SERVICES	95,500.00	FY23-24 TRUE-UP
101-3040-424.2104	TECHNICAL SERVICES	(10,000.00)	FY23-24 TRUE-UP
101-3070-427.1001	SALARIES FULL-TIME	11,500.00	FY23-24 TRUE-UP
101-5000-532.2006	PROFESSIONAL SERVICES	(74,500.00)	FY23-24 TRUE-UP
101-5010-431.1001	SALARIES FULL-TIME	64,600.00	FY23-24 TRUE-UP
101-5010-431.1003	OVERTIME	12,800.00	FY23-24 TRUE-UP
101-5010-431.1007	STAND-BY PAY	14,300.00	FY23-24 TRUE-UP
101-5010-431.1101	PERS-CITY PORTION	8,900.00	FY23-24 TRUE-UP
101-5010-431.1107	FICA	8,400.00	FY23-24 TRUE-UP
101-5010-431.2006	PROFESSIONAL SERVICES	(51,100.00)	FY23-24 TRUE-UP
101-5010-431.2701	GAS & ELECTRIC (SDG&E)	19,400.00	FY23-24 TRUE-UP
101-5010-431.2801	MAINTENANCE & REPAIR	46,000.00	FY23-24 TRUE-UP
101-5010-431.3002	OPERATING SUPPLIES	12,000.00	FY23-24 TRUE-UP
101-5020-432.1001	SALARIES FULL-TIME	(79,400.00)	FY23-24 TRUE-UP
101-5020-432.2705	UTILITIES-CELL PHONES	(8,000.00)	FY23-24 TRUE-UP
101-5040-434.2904	OTHER SERVICES & CHARGES	(35,700.00)	FY23-24 TRUE-UP
101-5050-435.1001	SALARIES FULL-TIME	(14,900.00)	FY23-24 TRUE-UP
101-5050-435.2104	TECHNICAL SERVICES	(9,200.00)	FY23-24 TRUE-UP
101-5050-540.2006	PROFESSIONAL SERVICES	(8,900.00)	FY23-24 TRUE-UP
101-6010-451.1001	SALARIES FULL-TIME	(72,900.00)	FY23-24 TRUE-UP
101-6010-451.1002	SALARIES PART-TIME	(39,000.00)	FY23-24 TRUE-UP
101-6010-451.1106	WORKER'S COMP INSURANCE	(10,200.00)	FY23-24 TRUE-UP
101-6010-451.2006	PROFESSIONAL SERVICES	(44,100.00)	FY23-24 TRUE-UP
101-6010-451.2107	CONTRACTS - RECREATION	14,300.00	FY23-24 TRUE-UP
101-6012-451.1002	SALARIES PART-TIME	(85,500.00)	FY23-24 TRUE-UP
101-6012-451.1101	PERS-CITY PORTION	(12,700.00)	FY23-24 TRUE-UP
101-6012-451.1103	SECTION 125 CAFETERIA	(17,700.00)	FY23-24 TRUE-UP
101-6012-451.1106	WORKER'S COMP INSURANCE	(13,000.00)	FY23-24 TRUE-UP
101-6012-451.1107	FICA	(9,000.00)	FY23-24 TRUE-UP
101-6012-451.2006	PROFESSIONAL SERVICES	66,600.00	FY23-24 TRUE-UP
101-6012-451.3002	OPERATING SUPPLIES	13,200.00	FY23-24 TRUE-UP
101-6014-412.2830	EVENT SPONSORSHIP	(10,000.00)	FY23-24 TRUE-UP
101-6014-451.2808	COMMUNITY PROGRAMS	17,000.00	FY23-24 TRUE-UP
101-6016-451.1001	SALARIES FULL-TIME	(75,600.00)	FY23-24 TRUE-UP
101-6016-451.1103	SECTION 125 CAFETERIA	(27,600.00)	FY23-24 TRUE-UP

101-6016-451.1106	WORKER'S COMP INSURANCE	(8,000.00)	FY23-24 TRUE-UP
101-6020-452.1001	SALARIES FULL-TIME	21,200.00	FY23-24 TRUE-UP
101-6020-452.2104	TECHNICAL SERVICES	(27,200.00)	FY23-24 TRUE-UP
101-6030-453.1001	SALARIES FULL-TIME	70,500.00	FY23-24 TRUE-UP
101-6030-453.1103	SECTION 125 CAFETERIA	17,300.00	FY23-24 TRUE-UP
101-6030-453.2310	SENIOR PROGRAMS	(10,800.00)	FY23-24 TRUE-UP
101-6030-453.5004	EQUIPMENT	(54,000.00)	FY23-24 TRUE-UP
101-6040-454.1001	SALARIES FULL-TIME	99,300.00	FY23-24 TRUE-UP
101-6040-454.1002	SALARIES PART-TIME	(25,900.00)	FY23-24 TRUE-UP
101-6040-454.1007	STAND-BY PAY	15,900.00	FY23-24 TRUE-UP
101-6040-454.1103	SECTION 125 CAFETERIA	(16,500.00)	FY23-24 TRUE-UP
101-6040-454.1107	FICA	12,600.00	FY23-24 TRUE-UP
101-6040-454.2006	PROFESSIONAL SERVICES	(34,000.00)	FY23-24 TRUE-UP
101-6040-454.2801	MAINTENANCE & REPAIR	(8,000.00)	FY23-24 TRUE-UP

<b>TOTAL GF EXPENDITURE ADJUSTMENT</b>	<b>\$</b>	<b>(532,000.00)</b>
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## FY23-24 BUDGET AMENDMENTS

### INTERNAL SERVICE AND SEWER FUNDS

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u> <u>INCREASE/(DECREASE)</u>	<u>REASON</u>
501-0000-371.8305	FUEL COST REIMBURSEMENTS	60,800.00	FY23-24 TRUE-UP
501-0000-391.9004	TRANSFER IN-CDBG FUND	(12,300.00)	FY23-24 TRUE-UP
<b>TOTAL SPECIAL REV FUNDS REVENUE ADJ</b>		<b>48,500.00</b>	
501-1921-419.2815	VEHICLE OPERATE-FUEL/OIL	37,600.00	FY23-24 TRUE-UP
501-1921-419.2816	VEHICLE OPERATE-PARTS M&O	12,300.00	FY23-24 TRUE-UP
501-1921-419.4002	INTEREST PMT-CITY LOAN	21,300.00	FY23-24 TRUE-UP
502-1922-419.1001	SALARIES FULL-TIME	10,500.00	FY23-24 TRUE-UP
502-1922-419.2802	INSURANCE PREMIUM/DEPOSIT	(42,900.00)	FY23-24 TRUE-UP
503-1923-419.1001	SALARIES FULL-TIME	(56,200.00)	FY23-24 TRUE-UP
503-1923-419.2006	PROFESSIONAL SERVICES	(13,900.00)	FY23-24 TRUE-UP
503-1923-419.2025	SOFTWARE MAINTENANCE	(35,000.00)	FY23-24 TRUE-UP
503-1923-419.2101	TEMPORARY STAFFING	67,000.00	FY23-24 TRUE-UP
503-1923-419.2104	TECHNICAL SERVICES	(52,100.00)	FY23-24 TRUE-UP
601-5060-436.1001	SALARIES FULL-TIME	(32,900.00)	FY23-24 TRUE-UP
601-5060-436.1003	OVERTIME	24,100.00	FY23-24 TRUE-UP
601-5060-436.1007	STAND-BY PAY	27,200.00	FY23-24 TRUE-UP
601-5060-436.2104	TECHNICAL SERVICES	(243,100.00)	FY23-24 TRUE-UP
601-5060-436.2701	GAS & ELECTRIC (SDG&E)	19,800.00	FY23-24 TRUE-UP
601-5060-436.2702	UTILITIES-WATER	(12,900.00)	FY23-24 TRUE-UP
601-5060-436.2801	MAINTENANCE & REPAIR	(14,100.00)	FY23-24 TRUE-UP
601-5060-536.1001	SALARIES FULL-TIME	27,800.00	FY23-24 TRUE-UP
<b>TOTAL SPECIAL REV FUNDS EXPEND. ADJ</b>		<b>(255,500.00)</b>	

## FY23-24 BUDGET AMENDMENTS

### SPECIAL REVENUE FUNDS

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>BUDGET</u> <u>INCREASE/(DECREASE)</u>	<u>REASON</u>
201-0000-331.4001	GAS TAX SECTION 2105	(13,100.00)	FY23-24 TRUE-UP
201-0000-331.4003	GAS TAX SECTION 2107	8,800.00	FY23-24 TRUE-UP
201-0000-331.4006	GAS TAX SECTION 2103	(21,600.00)	FY23-24 TRUE-UP
202-0000-322.7306	RTCIP - TRANSNET FEES	19,700.00	FY23-24 TRUE-UP
202-0000-331.4008	PROP "A" (TRANSNET) FUND	(588,500.00)	FY23-24 TRUE-UP
207-0000-331.4010	GAS TAX SECTION 2031 RMRA	(35,300.00)	FY23-24 TRUE-UP
212-0000-336.4002	SLESF "COPS" FUNDING	61,200.00	FY23-24 TRUE-UP
<b>TOTAL SPECIAL REV FUNDS REVENUE ADJ</b>		<b>(568,800.00)</b>	
201-5015-431.9001	TRANSFER OUT	(31,900.00)	FY23-24 TRUE-UP
202-5016-531.1001	SALARIES FULL-TIME	65,300.00	FY23-24 TRUE-UP
212-3036-421.2006	PROFESSIONAL SERVICES	62,200.00	FY23-24 TRUE-UP
216-1240-413.2001	ATTORNEY SERVICES	14,700.00	FY23-24 TRUE-UP
<b>TOTAL SPECIAL REV FUNDS EXPEND. ADJ</b>		<b>110,300.00</b>	



CITY COUNCIL

STAFF REPORT

September 18, 2024

**ITEM TITLE: SECOND READING & ADOPTION OF ORDINANCE 2024-1248, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO TERMS OF OFFICE FOR VARIOUS COMMISSIONS, BOARDS, AND COMMITTEES.**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

The attached ordinance amends the term expiration dates of various commissions, boards, and committees such that expirations will occur in March of odd-numbered years instead of December of even numbered years to allow for sufficient time and full City Council involvement in the selection process.

**RECOMMENDATION:**

Conduct the second reading and adopt the ordinance.

**OPTIONS:**

- Conduct the second reading and adopt ordinance; or
- Provide direction to the City Manager.

**BACKGROUND/ANALYSIS:**

Currently, the terms of office for City commissions, boards, and committees expire at the end of December of even-numbered years. With the City Council's relatively recent changes to the appointment process which includes application review by an ad hoc and interviews by the entire City Council, the process can be time-consuming. The holiday season at the end of the year has not been an ideal time to carry out this appointment selection process. Further, newly elected councilmembers take office in early December which also means that such newly elected councilmembers may not be able to fully participate in the process if the appointments must be made before the end of December of even-numbered years. Moving the expiration dates for the terms of office to March in odd-numbered years solves these issues.

In addition to changing the expiration dates in the Municipal Code, this proposed ordinance will also modify the terms of office of current members of the City commissions, boards, and committees to line up with the new expiration dates at the end of March of the indicated odd-numbered years.

City Council conducted the second reading and adoption of Ordinance No. 2024-1248 at their meeting of August 21, 2024. However, when the ordinance was introduced at the August 7, 2024 City Council meeting, a reading of the title of the ordinance was not conducted. In California, a



reading of an ordinance's title is not required if the following conditions are met per Government Code §36934:

- The title is included in the published agenda
- A copy of the full ordinance is available to the public in print and online before the ordinance is introduced or passed

Therefore, the second reading and adoption of Ordinance No. 2024-1248 is being reconsidered in compliance with the above requirements.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

No fiscal impact associated with this report.

**ATTACHMENTS:**

ATT 1- Ordinance 2024-1248 (A copy is also available in print in the Office of the City Clerk)

**ORDINANCE NO. 2024-1248****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO TERMS OF OFFICE FOR VARIOUS COMMISSIONS, BOARDS, AND COMMITTEES**

**WHEREAS**, the City of Imperial Beach ("City") has created various commissions, boards, and committees to allow citizen volunteer participation in City issues; and

**WHEREAS**, there is a need to modify the terms of office of various commissions, boards, and committees so that full City Council participation can occur during the appointment process of such volunteers because currently the terms of office expire at the end of election years, and newly elected councilmembers may not be able to engage in full participation if the terms expire at the end of December; and

**WHEREAS**, this Ordinance seeks to amend the term expiration dates such that expirations will occur in March of odd-numbered years to allow for sufficient time and full City Council involvement in the selection process.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:**

Section 1: The above recitals are true and correct and incorporated herein as findings as though set forth in full.

Section 2. Various sections in Title 2 shall be amended to read as shown in Exhibit "A" to this Ordinance (underline indicates new language and ~~strikethrough~~ indicates deleted language).

Section 3. The terms of office for the existing members of City commissions, boards, and committees will be modified as shown in Exhibit "B" to this Ordinance.

Section 4. Any current vacancies on the Parks and Recreation Committee and the Tidelands Advisory Committee will be filled with the regularly scheduled recruitment process in March 2025, or thereafter for the term that correlates with such vacancy. The City Clerk is hereby directed to remove and/or modify any currently posted vacancy notices to be consistent with this process and to publish vacancy notices such that appointments to such vacant positions can occur with the regularly scheduled appointment process in March of 2025. Notwithstanding the above, the City Council may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. Such emergency appointments shall be made by the Mayor with the approval of the City Council. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to the process in the Imperial Beach Municipal Code.

Section 5. This Ordinance shall become effective thirty (30) days following its passage and adoption.

Section 6. The City Council of the City of Imperial Beach hereby declares that should any section, paragraph, sentence, phrase, term, or word of this Ordinance, hereby adopted, be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this Ordinance irrespective of any such portion declared invalid.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Imperial Beach, held on the 7th day of August 2024, and thereafter **PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, held on the 18<sup>th</sup> day of September 2024 by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

**APPROVED AS TO FORM:**

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**JENNIFER M. LYON**  
**CITY ATTORNEY**

**Exhibit A**

**2.24 TIDELANDS ADVISORY COMMITTEE**

**§ 2.24.080 Terms of office.**

The terms of office shall be as follows:

**A.**

Two terms of office shall expire on ~~December~~ March 31, 2025 and each March four years thereafter of each presidential election year; and

**B.**

Three terms of office shall expire on ~~December~~ March 31, 2027 and each March four years thereafter of each even year, excluding the presidential election year.

**2.31 DESIGN REVIEW BOARD**

**§ 2.31.050 Terms of office.**

Appointments to the Design Review Board shall be for four years. The terms of office shall be staggered as follows:

**A.**

~~Three~~ terms of office shall expire on ~~December~~ March 31, 2025~~1998~~, and each ~~March~~ December four years thereafter;

**B.**

~~Two~~ terms of office shall expire on ~~December~~ March 31, 2027~~00~~, and each ~~March~~ December four years thereafter.

**2.32 PARKS AND RECREATION COMMITTEE**

**§ 2.32.030 Terms of office.**

Appointments to the Parks and Recreation Committee shall be for four years. The terms of office shall be staggered as follows:

**A.**

~~Three~~ Four terms of office shall expire on ~~December~~ March 31, 2025~~3~~, and each ~~March~~ December four years thereafter;

**B.**

~~Four~~ Three terms of office shall expire on ~~December~~ March 31, 2027~~0~~, and each ~~March~~ December four years thereafter.

## 2.26 VETERANS AND MILITARY AFFAIRS COMMITTEE

### § 2.26.030 Terms of Office.

Appointments to the Veterans Affairs Committee shall be for four years. The terms of office shall be staggered as follows:

**A.**

~~Two~~ Five terms of office shall expire on ~~March~~December 31, 2027, and each March, four years thereafter.

**B.**

~~Three~~ terms of office shall expire on ~~December 31, 2025,~~ and each December, four years thereafter.

**Exhibit B**

**TIDELANDS ADVISORY COMMITTEE**

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
Vacant	Member	----	<u>12/31/2026</u> <u>3/31/2027</u>
Joseph James Ellis	Vice Chair	03/01/2017	<u>12/31/2024</u> <u>3/31/2025</u>
John Keating	Member	04/06/2023	<u>12/31/2026</u> <u>3/31/2027</u>
Tiffany Lavan	Member	02/03/2021	<u>12/31/2024</u> <u>3/31/2025</u>
Lynne Fischer	Member	04/06/2023	<u>12/31/2026</u> <u>3/31/2027</u>

**DESIGN REVIEW BOARD**

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
Karl Bradley	Chair	04/06/2023	<u>12/31/2026</u> <u>3/31/2027</u>
Miguel Beltran	Vice Chair	02/03/2021	<u>12/31/2024</u> <u>3/31/2025</u>
Chelsea Grace	Member	02/03/2021	<u>12/31/2024</u> <u>3/31/2025</u>
Lance Rogers	Member	02/03/2021	<u>12/31/2024</u> <u>3/31/2025</u>
Ilia Voronchihin	Member	04/06/2023	<u>12/31/2026</u> <u>3/31/2027</u>

**PARKS AND RECREATION COMMITTEE**

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
Vacant	Member	----	<u>12/31/2024</u> <u>3/31/2025</u>
Vacant	Member	----	<u>12/31/2027</u> <u>3/31/2027</u>
Veronica Archer	Member	02/19/20 (Original appt.) 12/6/23: (Consideration of 6-month extension)	06/30/2024* (6-Month Extension) <u>12/31/2027</u> <u>3/31/2027</u>
Karl Bradley	Member	02/19/20 (Original appt.) 12/6/23: (Consideration of 6-month extension)	06/30/2024* (6-Month Extension) <u>12/31/2027</u> <u>3/31/2027</u>
Odette Gonzalez	Member	03/03/2021	<u>12/31/2024</u> <u>3/31/2025</u>
Jenni Nesbitt	Member	03/03/2021	<u>12/31/2024</u> <u>3/31/2025</u>
Jennifer Olsen-Bellis	Member	03/03/2021	<u>12/31/2024</u> <u>3/31/2025</u>

**VETERANS AND MILITARY AFFAIRS COMMITTEE**

<b>NAME</b>	<b>TITLE</b>	<b>DATE APPOINTED</b>	<b>TERM EXPIRATION</b>
John Haythe	Member	06/05/2024	<del>12/31/2027</del>
Madeline Foley	Member	06/05/2024	<del>12/31/2027</del>
Frank Martin	Member	06/05/2024	<del>12/31/2027</del> <del>25</del>
Pan Phyu	Member	06/05/2024	<del>12/31/2027</del> <del>25</del>
Thomas Pochedly	Member	06/05/2024	<del>12/31/2027</del> <del>25</del>



September 18, 2024

**ITEM TITLE: RESOLUTION NO. 2024-067 ACCEPTING GRANT FUNDS FROM CALRECYCLE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM IN THE AMOUNT OF \$75,072 AND APPROPRIATING FUNDS TO FISCAL YEAR 2025 BUDGET FOR PROJECT (GRT084). (0390-86 & 0270-70).**

**ORIGINATING DEPARTMENT:**

Environmental & Natural Resources

**EXECUTIVE SUMMARY:**

In 2022, the City received grant funds from CalRecycle Local Assistance Grant Program to implement an Edible Food Recovery Program as required by SB 1383. The City continues to implement an Edible Food Recovery Program in partnership with local agencies in San Diego County. CalRecycle is also continuing to provide financial support for cities to implement this program.

The City has received additional grant funds from CalRecycle in the amount of \$75,072 to continue education, outreach, and implementation of an Edible Food Recovery Program. The attached Resolution authorizes the City to accept these funds and amend the budget for fiscal year 2025.

**RECOMMENDATION:**

Authorize Resolution No. 2024-067 to accept and appropriate CalRecycle grant funds in the amount of \$75,072 into the FY 2025 budget.

**OPTIONS:**

- Authorize the Resolution
- Request additional information

**BACKGROUND/ANALYSIS:**

SB 1383 requires agencies in California to implement organic waste recycling and establish an Edible Food Recovery Program. In 2022, the City updated the Imperial Beach Municipal Code to incorporate the requirements of SB 1383, which includes a new organic waste collection program with EDCO and establishes a new Edible Food Recovery Program that collects edible food from local businesses that would otherwise go to waste and redistributing it to feed people in need. The City is currently implementing an Edible Food Recovery Program in coordination with the



local jurisdictions in San Diego County through a contract with Solana Center for Environmental Innovation.

The attached Resolution authorizes the City to accept and appropriate \$75,072 in additional grant funds from CalRecycle to support the implementation of an Edible Food Recovery Program – Project Code: GRT084 for fiscal year 2025.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

<b>FISCAL YEAR:</b>	<b>2025</b>
<b>BUDGETED:</b>	<b>No</b>
<b>BUDGET AMENDMENT</b>	<b>Yes</b>
<b>ACCOUNT NO(S):</b>	<b>214-5040-434.2904 Other services and charges</b> <b>214-0000-334.4001 State of CA Grants</b>
<b>PROJECT NO(S):</b>	<b>GRT084</b>
<b>FISCAL ANALYSIS:</b>	<b>Accept and appropriate \$75,072 in state grant funds.</b>
<b>CURRENT BUDGET:</b>	<b>\$0</b>
<b>ANTICIPATED EXPENDITURE:</b>	<b>\$75,072</b>

**ATTACHMENTS:**

1. Resolution No. 2024-067

**RESOLUTION NO. 2024-067**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ACCEPTING GRANT FUNDS FROM CALRECYCLE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM IN THE AMOUNT OF \$75,072 AND APPROPRIATING THE GRANT FUNDS TO FISCAL YEAR 2025 BUDGET FOR PROJECT (GRT084)**

**WHEREAS**, the City is receiving a grant from the CalRecycle to assist with the SB 1883 implementation; and

**WHEREAS**, the City Council adopted Resolution No. 2023-114 authorizing the City of Imperial Beach for submittal of individual grant applications to CalRecycle for all grant programs for which the City of Imperial Beach is eligible; and

**WHEREAS**, the City Council desires to continue work towards compliance with SB 1383 Edible Food Recovery program requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the City of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Manager or designee is authorized to accept CalRecycle grant funds in the amount of \$75,072 for continuing work towards compliance with SB 1383.
3. The Finance Director is authorized to amend the budget and increase expenses in account number 214-5040-434.2904 and 214-0000-334.4001 in the amount of \$75,072 for the SB 1383 Implementation Grant (GRT084).
4. The Finance Director is authorized to add these funds and track the expenses for the SB 1838 Implementation Grant (GRT084).

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 18<sup>th</sup> day of September 2024, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**



September 18, 2024

**ITEM TITLE: AMENDED STAFF REPORT - CONSIDERATION OF PROPOSED REQUEST TO EXTEND AN EXISTING MURAL AT VETERANS PARK. (1000-10)**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

The Imperial Beach Arts Bureau has submitted a mural application to extend an existing mural, “One Love”, which is located on the south-facing wall of the restroom facility at Veterans Park, to the west-facing wall. City Council Policy No. 618 – Murals on Public Property sets forth mural criteria and the application process for murals proposed in public areas. This Policy intends to ensure all murals proposed in public areas have been reviewed by city staff for completeness and approved by the City Council before mural execution. Murals are required to meet all the mural criteria, policies, and guidelines outlined in the policy unless otherwise approved by the City Council.

**RECOMMENDATION:**

That the City Council receive the report and consider approval of the proposed mural extension request.

**OPTIONS:**

The City Council can also:

- Discuss and consider approving the mural extension as proposed; or
- Request modifications of the proposed mural extension; or
- Continue the discussion to a future meeting with direction to the City Manager; or
- Deny the mural extension request.

**BACKGROUND/ANALYSIS:**

In recent years, murals in Imperial Beach have generated more interest and become more prevalent throughout the city. The City views art, including murals, as integral to the community yet also recognizes that any mural on public property is a controlled message of the City. On November 2, 2022, the City Council adopted Resolution 2022-84 approving City Council Policy No. 618 – Murals on Public Property. This Policy sets forth mural criteria and the application process for murals proposed in public areas including buildings and parks owned by the City. This

Policy intends to ensure all murals proposed on city facilities have been reviewed by city staff for completeness and approved by the city council during a regularly scheduled meeting before mural execution. Murals must meet all the mural criteria, policies, and guidelines outlined in Policy No. 618; however, the City Council holds the sole authority to approve or waive any of the criteria and requirements listed in the application.

The Imperial Beach Arts Bureau has submitted a mural application proposing to extend an existing mural located on the south-facing wall of the city-owned restroom facility at Veterans Park. The existing mural, themed “One Love”, shows a young couple embracing and surrounded by a field of flowers and is an original artwork that was created by artist Isabella Anderson. The proposed extension would wrap the existing mural around the southern wing of the west-facing wall of the restroom facility in the same flower motif that is shown on the southern wall.

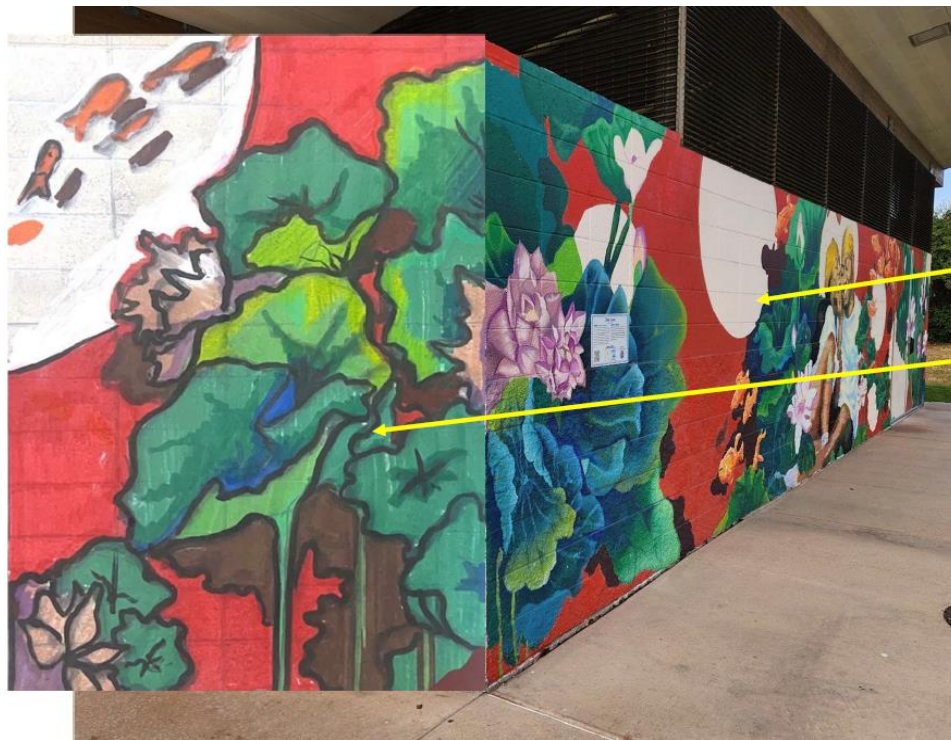






**Proposed Art Location**

- Existing "One Love" mural
- Proposed mural extension location



**Proposed Artwork**

- Existing "One Love" mural
- Proposed mural extension Artwork

The proposed mural extension would measure 6 feet in width and 8 feet in height for a total of 48 square feet. The proposed design would be painted using a water-based latex paint to match the existing floral design ensuring that the mural extension is cohesive and presented as a single piece.

The applicant acknowledges that it is the responsibility of the artist to create, install, fund, and maintain the mural. The artist proposes to prepare the wall appropriately and would utilize an anti-

graffiti coating to help mitigate issues that may arise from vandalism or graffiti. Additionally, the artist shall carry any required insurance coverage per City Council Policy 618.

As it exists today, the current mural can only be seen if approached from the south side of Veteran's Park and the applicant desires to engage viewers approaching from the west and finalize the overall beautification of the restroom facility. Following City Mural Policy No. 618 criteria, the mural would be painted by the original artist, Isabella Anderson, who also designed and painted the existing mural. Isabella's past artwork in Imperial Beach also includes the Stardust Donut mural, the Lowrider mural on Mason's Garage, and the Kraken Mural on Basswood Avenue. The artist would be financially sponsored by the Imperial Beach Arts Bureau whose mission is to empower artists and create community and is based in Imperial Beach.

The artist estimates an installation timeline of two weekends. To complete the project, the artist is requesting the use of the utility closet within the restroom facility for the duration of the project for mop sink access and storage of materials.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:** No direct cost to the City. Per Policy No. 618 – Murals on Public Property, the artist is responsible for the cost and material for installing and maintaining the mural and the artist shall carry any required insurance coverage.

**ATTACHMENTS:**

ATT 1 – One Love Mural Extension Request - Application

ATT 2 – One Love Mural Extension Request - Supplemental Information

ATT 3 – Resolution 2022-84 City Policy No. 618 – Murals on Public Property

### City of Imperial Beach Mural Application

Before completing the application, please review City Council Policy number 618 entirely.

**Name of Applicant/Sponsor:**

Imperial Beach Arts Bureau

**Telephone Number:**

[REDACTED]

**Email:**

[REDACTED]

**Mailing Address:**

[REDACTED]

[REDACTED]

**1. Full Name of Artist (or Artist team/sponsor):**

Isabella Anderson

**2. Title of Mural Artwork:**

One Love

**3. A description of how the proposed mural aligns with the City's mission statement and criteria:**

Extension of existing mural "One Love", showing a young couple on a background if flowers.

Beautification of public buildings for the benefit of the community.


**4. Provide a description of interest/reason in installing a mural in the City of Imperial Beach:**

Beautification of the Restroom facility in Veterans Park

**5. Date of anticipated fabrication date and project timeline:**

By 31 December 2024

**6. Project Manager – person who will manage all aspects of project installation and will be main contact for the City of Imperial Beach through the installation process (name, address, email, phone). This could be the artist sponsor:**

\_\_\_\_\_  \_\_\_\_\_  
 \_\_\_\_\_ David Frink \_\_\_\_\_  
 \_\_\_\_\_

**7. Proposed Location(s) of Work (be as specific as possible, including address if available):**

1075 8th Street,  
 \_\_\_\_\_  
 west side of Men's toilet room, projecting wing wall in front of entry door  
 \_\_\_\_\_  
 \_\_\_\_\_

**8. Type of Mural (Check all that apply) or provide additional information:**

- Mural painted on exterior building or wall
  - Mural consisting of tile or other material affixed to exterior building or wall
  - Mural painted on interior building or wall
  - Mural consisting of tile or other material affixed to interior building or wall
- \_\_\_\_\_  
 \_\_\_\_\_

**9. Proposed mural dimensions:**

Width 6	Height 8	Total Area 48	Dept of mural from plane of wall	Overall mural heigh above grade
Ft.	Ft.	Sq. Ft.	In.	Ft.

**10. Color rendering of proposed mural:**

samples attached  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**11. Provide a site plan of the location (may attach photos, maps or renderings):**

site plan attached  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**12. Budget and Funding (please attach your own form for budget information. Budget must be attached for application to be considered complete):**

\$1,500 total budget, paid by IB Arts Bureau,

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**13. Information on wall preparation, material, and process, protective coating, and maintenance plan:**

Latex paint to match existing mural

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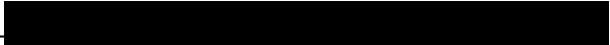
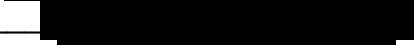
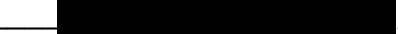
**14. Include and describe at least 3 images/video in a USB file of Artist past work.**

Existing "One Love" mural, Stardust Donut mural, Lowrider mural on Mason's garage, Kraken Mural on Basswood

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**15. Provide 3 references (name, phone, address, email):**

	David Frink
	Lynne Fischer
	Sherry Hansen

**\*Please include a copy of valid certificate of insurance with the property limit amounts as stated in the Policy.**

**RESPONSIBILITY STATEMENT & WAIVER**

I, Isabella Anderson (Name) (hereinafter "Artist") have prepared designs of the artwork entitled One Love (mural extension) (Title of the mural) and more particularly described as (description of mural): Flowers & tropical fish on a colorful background

hereinafter referred to as "Artwork" and located at (location/address) 1075 8t Street in the City of Imperial Beach, State of California, and agree that I've read and understand all the mural criteria, goals and objectives. I understand that submitting an application for consideration does not guarantee a final approval, and that the City has the right to accept or reject this application in its sole and absolute discretion.

The above-described Artwork may be considered to be a "work of visual art" and subject to the provisions of the artist's rights of attribution and integrity as set out in the Visual

Artists Rights Act, 17 U.S.C §§106A and 113(d) (“VARA”), and a “work of fine art” subject to the provisions of the California Art Preservation Act, Cal. Civil Code §§987 and 989 (“CAPA”). I am an author of the Artwork described herein, and am authorized to waive the rights conferred by VARA and CAPA, and any rights arising under United States federal or state law, or under laws of another country, that convey rights of the same nature as those conveyed under VARA and CAPA that are herein waived, as against the City of Imperial Beach (City) and its agents, and grant the City a license to reproduce the Artwork as specified below.

**1.0 Alterations, Modification or Removal of Artwork.** The Artist acknowledges and understands that the City has the right to remove or otherwise alter or modify the Artwork in its sole discretion. The Artist acknowledges and understands that the installation of the Artwork may subject the Artwork to destruction, distortion, mutilation, or other modification due to the acts of third parties.

**1.0.1 Limited VARA Waiver.** In consideration of the covenants and conditions in this waiver, and except as otherwise provided for in this waiver, the Artist agrees to waive any right that the Artist may have under VARA to prevent the removal of the Artwork, or the destruction, distortion, mutilation, or other modification of the Artwork which arises from, is connected with, or is caused or claimed to be caused by the removal, repair, conservation, maintenance of the Artwork by the City or its elected officials, officers, employees, agents, or representatives, or by the presence of the Artwork at the site. The Artist’s VARA rights under this waiver shall cease with the Artist’s death and do not extend to the Artist’s heirs, successors or assigns.

**1.0.2 California Civil Code Section 987 Waiver.** In consideration of the covenants and conditions in this waiver, the Artist waives any rights which the Artist or the Artist’s heirs, beneficiaries, devisees, or personal representatives may have under CAPA to prevent the removal, defacement, mutilation, alteration, or destruction of the Artwork.

**1.1 Conflict.** This clause is intended to replace and substitute for the rights of the Artist under VARA and CAPA to the extent that any portion of this waiver is in direct conflict with those rights. The parties acknowledge that this waiver supersedes those laws to the extent that this waiver is in direct conflict therewith.

**1.2 City’s License to Reproduce.** In consideration of the placement of the Artwork on City property, the Artist does hereby grant a non-exclusive, irrevocable, royalty-free copyright license to the City, and to other parties duly authorized by the City, to reproduce the Artwork in any dimension for all standard City educational, public relations, tourism and arts promotional purposes or digital reproductions of the Artwork, and displaying, images to the general public. Such reproductions and transmissions may be magazines, books, newspapers, journals, brochures and pamphlets, exhibition catalogues, films, television, video, websites, slides, negatives, prints and electronic media, DVD, CD, computerized retrieval systems, and by all means or methods now known or hereafter invented in connection with standard City activities.

**1.3 Artist's Representations and Warranties.** *The Artist warrants and represents to the City as follows: that the Artist has good and complete rights, title and interest in and to the copyright in the Artwork or is otherwise entitled to license the copyright or holds a copyright license which would allow for the grant of a sub-license for the copyright pursuant to the terms of this waiver and that the ownership of this copyright is not subject to any undisclosed liens, charges, licenses or other encumbrances; and that the mural and/or the granting of this waiver does not and will not infringe any third party's copyrights or other intellectual property rights.*

HEREBY CERTIFY I am the record Artist of the Artwork and that I have read all the license and waiver, this

(Day) 4 day of September (month), 2024 (year).

By: Isabella Anderson (Print full name)

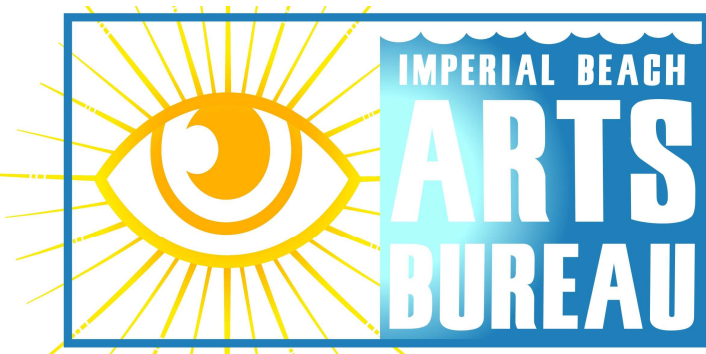
Signature: \_\_\_\_\_

Notwithstanding anything in this policy or guidelines, the City may act at any time to protect the health and safety of the public in the event of an emergency and such action may result in the damage, destruction, or removal of a mural.

**Other Considerations**

This policy applies to any existing and future murals on public property and supersedes any written or verbal agreements or understandings.

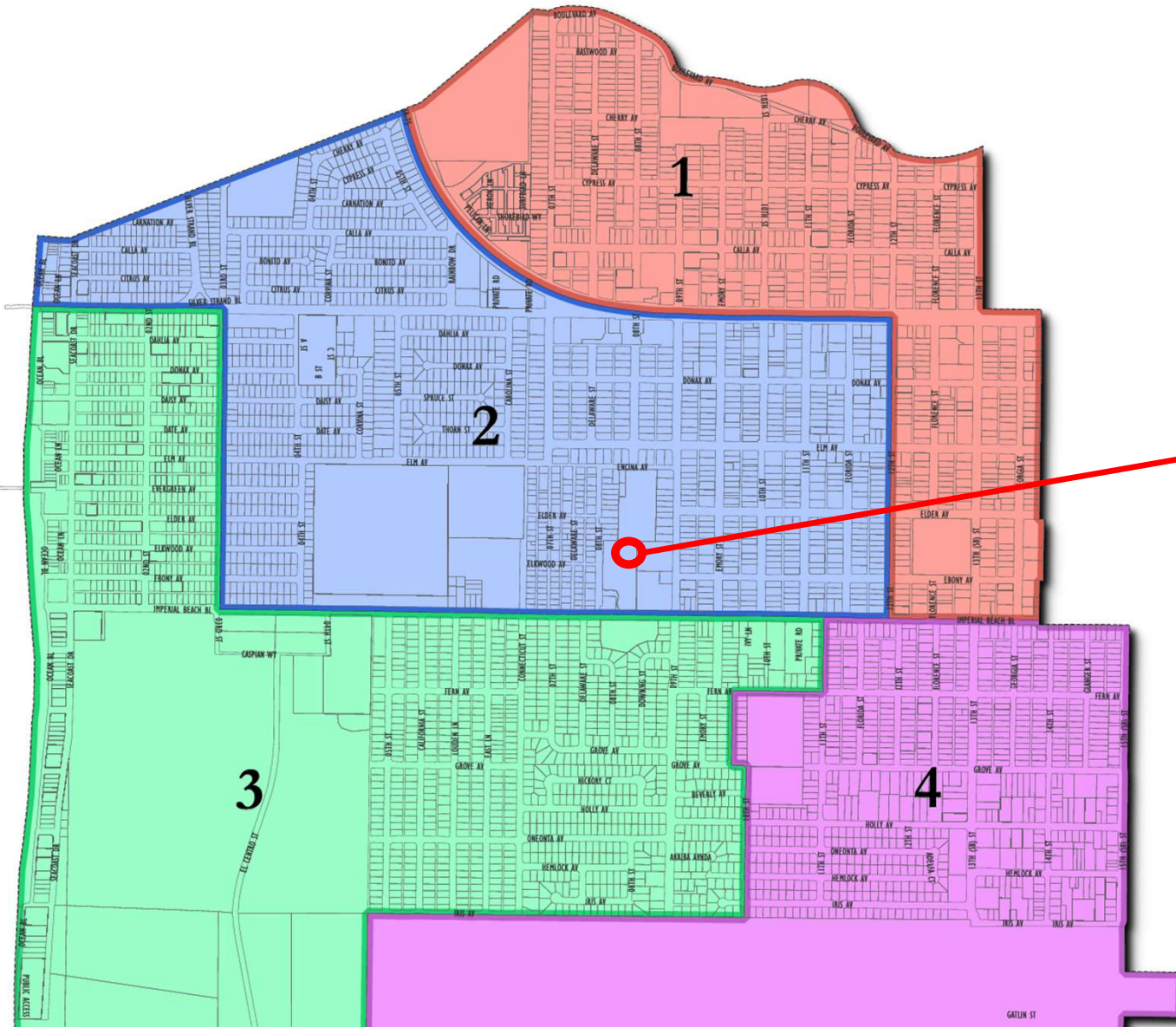
# Mural Extension “One Love” Mural in Veterans Park



Another Public Art Project  
by

Imperial Beach Arts Bureau

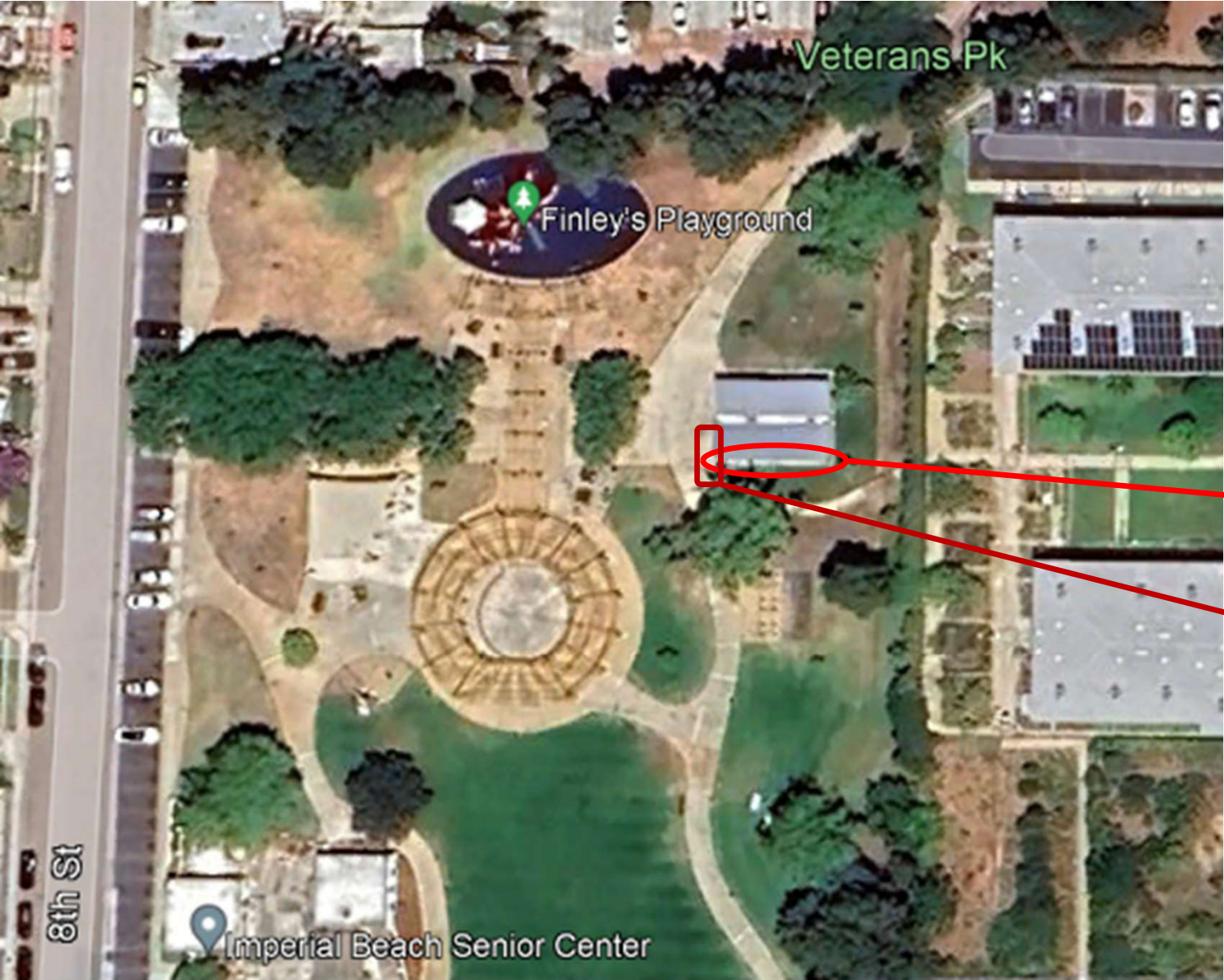
# Vicinity Map



**Proposed Public Art Project**  
Add to existing mural "One Love" in Veterans Park



# Aerial View

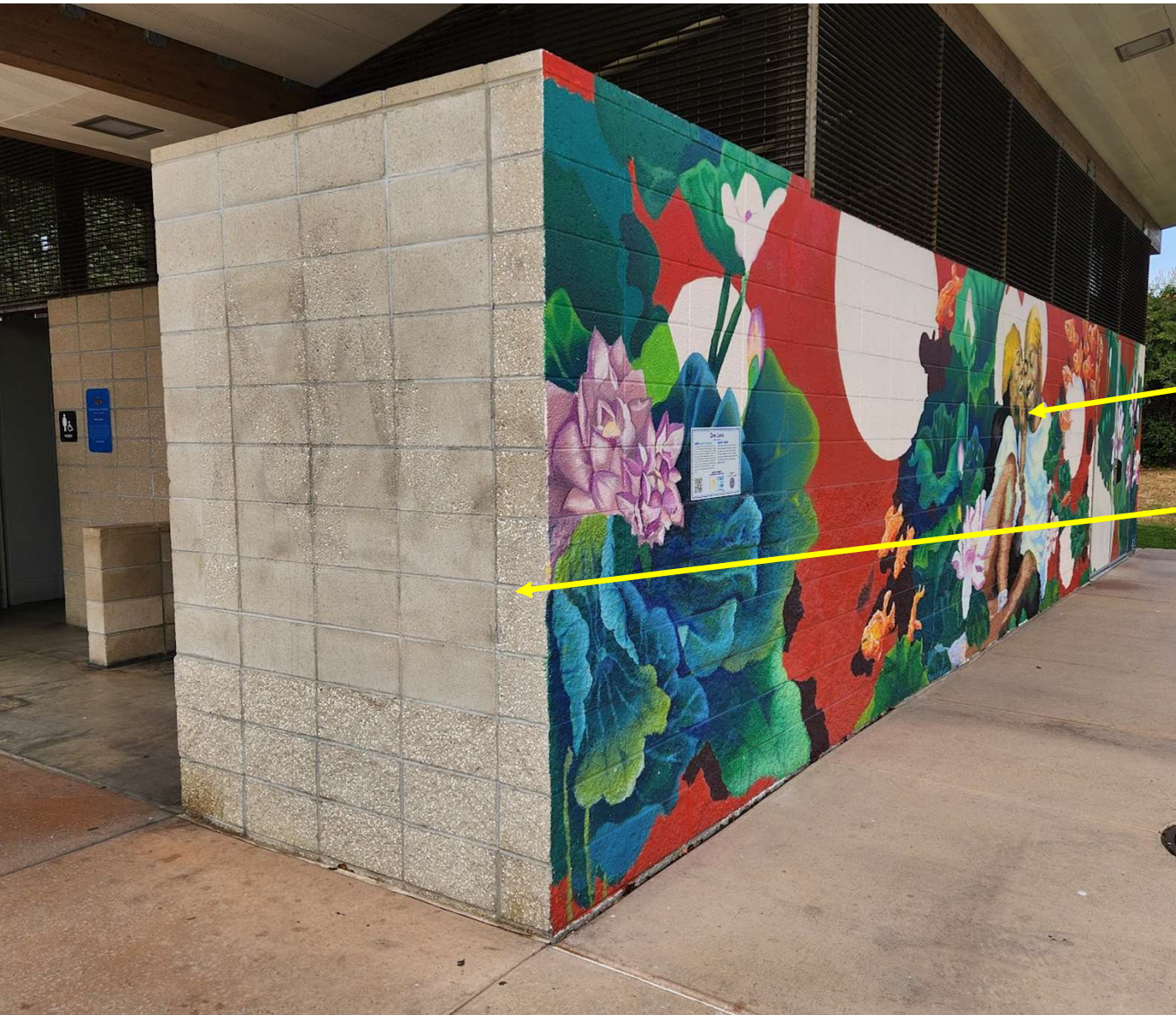


Location of existing "One Love" mural

Location of Proposed mural extension



## Proposed Art Location



Existing "One Love"  
mural

Proposed mural  
extension location



# Proposed Artwork



Existing "One Love"  
mural

Proposed mural  
extension Artwork



## Project Information

- Artist – Isabella Anderson (Original mural artist)
- Material & application – Water Base Latex (House Paint)
- Budget - \$1,500 (funds by IB Arts Bureau)
- Installation Timing – Two weekends
- Request use of Utility Closet for duration of project for mop sink access & storage of materials



RESOLUTION NO. 2022-84

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING CITY COUNCIL POLICY NO. 618- MURALS ON PUBLIC PROPERTY**

**WHEREAS**, the City supports artistic and cultural activities within the City and recognizes the importance of aesthetic qualities in the daily life of residents of placing murals in public areas; and

**WHEREAS**, murals can become a recognized asset to the City's growth and image; and

**WHEREAS**, the City has several artworks and murals throughout the City in public spaces created in partnership with other public organizations and local non-profit organizations; and

**WHEREAS**, in recent years, murals in the community have created a great deal of interest and excitement; and

**WHEREAS**, any mural on public property is a controlled message of the City and thus requests should be reviewed and considered by the majority of the City Council during a regular meeting; and


**WHEREAS**, murals should be accessible to the public, durable to the outdoor elements, safe to the public and compatible with the City's mission statement: *"To maintain and enhance Imperial Beach as "Classic Southern California": a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources."*

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City's public spaces, buildings, and property where murals currently are installed or will be installed in the future are not intended to be forums for free expression by the public. All murals are carefully selected and controlled by the City as government speech.
2. Approve City Council Policy 618 – Murals on Public Property (attached hereto as Exhibit "A").
3. Approve the application form in substantially the form attached hereto as Exhibit "B" and authorize the City Manager, or designee, to make changes as needed to the application form to the extent that they are done to implement Policy 618.
4. City Council Policy 618 supersedes any prior informal or formal understandings related to murals in City-owned public areas.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 2<sup>nd</sup> day of November 2022, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>	<b>SPRIGGS, LEYBA-GONZALEZ, FISHER, DEDINA</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>	<b>AGUIRRE</b>

  
 \_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

  
 \_\_\_\_\_  
**JACQUELINE M. KELLY, MMIS**  
**CITY CLERK**

<b>CITY OF IMPERIAL BEACH COUNCIL POLICY</b>		
<b>SUBJECT: Murals on Public Property</b>	<b>POLICY NUMBER: 618</b>	<b>PAGE  1 OF 6</b>
<b>ADOPTED BY: Resolution No. 2022-84</b>	<b>DATED: November 2, 2022</b>	

## **BACKGROUND**

The City of Imperial Beach supports artistic and cultural activities within the City and recognizes the aesthetic quality of daily life by placing murals in public areas, on buildings, and in parks owned by the City. Art is a fundamental element and defining characteristic of the City of Imperial Beach. The City promotes, facilitates, and encourages public art. The City also recognizes that murals can become a recognized asset to the City's growth and image. In recent years, murals in the community have created a great deal of interest and excitement.

The City prioritizes mural designs that embody important City values and messages, or reflect a City goal, value, or mission statement. There are a wide range of possible design ideas. Those interested in collaborating with the City on a mural design should explain how the design speaks to a value, goal or objective that is consistent with and reflects the values of the City's mission statement. Occasionally, the City may solicit designs with specific messages or values. As the final product will represent the City's principles on public property, through the process outlined in this policy, the City Council will make the determination on all aspects of the final design and production. The locations of any current and future murals are not intended to be a forum for free expression by the public. Murals will be displayed as an expression of the City's sentiment and authorized by a City Council resolution.

## **PURPOSE**

Murals are an integral part of the City of Imperial Beach community and they have been more prominent recent years. The City of Imperial Beach is fortunate to have murals and other works of art throughout the City thanks to the Port of San Diego - Arts, Culture & Design Committee, and local non-profit Cultural and Arts organizations. All murals on public property are considered as messages of the City and therefore government speech.

Proposed murals on public property should stimulate the vitality and economy of the City while enhancing public spaces, buildings, and parks. The mural should be accessible to the public, durable to the outdoor elements, safe to the public and compatible with the City's mission statement: *"To maintain and enhance Imperial Beach as "Classic Southern California": a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources."*

Any group or individual that wishes to paint or create a mural on public property must submit an application and obtain final approval from the City Council. Painting murals on public property without permission is illegal and punishable by law. The City of Imperial Beach does not condone any type of illegal graffiti, unapproved murals, or art, irrespective of artistic content.

## **POLICIES**

It is the intent of this Policy to ensure all murals proposed on City buildings and facilities have been reviewed by City staff for completeness and approved by the majority of the City Council during a regularly scheduled meeting prior to any murals execution. All murals on public areas must be reviewed by a City staff committee comprised of one (1) staff member from each of the following departments: Community Development Department, Parks, Recreation and Community Services, Public Works, and the City Manager's Office. The City Manager and/or designee will compile the final application proposal for completeness and ensure it meets all the mural policies and guidelines. The artist and/or their designee/sponsor is encouraged to collaborate with City staff. Once the application is complete, the City Manager and/or designee will present to the City Council the proposal of the mural at a regularly scheduled meeting, at the earliest reasonable date. Staff members will not make a recommendation regarding the design or content of the mural and are not included in the voting process. The artist and/or their sponsor/designee will be added to the City Council agenda as interested parties and encouraged to be available during the meeting for any questions or comments. A majority of the City Council has the final decision-making authority for the proposed mural project.

Murals must meet the following criteria, which are also outlined on the application:

### **Mural Criteria**

The City Council has the final approval of murals and any of the mural criteria and regulations listed below should be included in the application. The City Council has the sole authority to approve or waive any of the criteria and requirements listed below, however if an applicant is requesting a waiver on any of the categories below, a statement indicating the reasons for the waiver must be provided as part of a complete application.

1. Murals must be completed by an artist with prior experience, or the artist must work with another artist with prior experience. Murals should be signed and dated. Painting of the mural shall be completed by the artist, and the artist shall be the sole project lead for the volunteer artists unless otherwise approved by the City Council.
2. . As government speech on City property, the City has the sole and absolute discretion to determine if the mural proposal should be accepted. No mural can – considerably deviate from the City Council approved design.

3. The materials to paint the mural must be durable, graffiti resistant and weather resistant. All materials will be subject to prior review and approval by the City Council.
4. The mural should be an original design, and the artist shall not copy work from another artist. The theme for the mural should reflect the City's Mission Statement. No branded or copyrighted products, services, etc. should be depicted.
5. Murals shall not serve as an advertisement sign in violation of Imperial Beach Municipal Code Chapter 19.52 - Signs. Logos (with the exception of City owned logos and seals), advertising, signage, and other branding are prohibited.
6. Mural approval does not warrant or guarantee that, after installation, the mural will be preserved or remain intact for the expected life span of the mural. The mural should have a weatherproof and vandalism-resistant coating. The artist is required to enter into an agreement regarding maintenance, preservation, and removal with the City prior to painting the mural. Approval by the City Council does not constitute an indication or promise of any conservation or restoration funds from the City.
7. If vandalism/graffiti to the mural occurs, it is the responsibility of the artist to remove graffiti within 48 hours after notification to the artist or representative of the artist. If the graffiti is not removed and the mural is not repaired by the artist or his/her representative, the City can either remove the mural entirely and/or remove the graffiti vandalism using the City's standard removal techniques/materials, however there is no guarantee that the mural would appear as originally designed depending on the damage.
8. The standard display timeline for murals could be up to five (5) years. Because the lifespan of the mural is not indefinite, the mural is considered "temporary." However, the City will work with the artist to increase the lifespan of the art when feasible and desired by the City. The City will evaluate each mural's eligibility for replacement, removal, or repairs after five (5) years or sooner, depending on the condition of the mural. The City Council will make the final determination on each mural's status, and the City can remove the mural at any time as discussed further below.
9. It is the responsibility of the artist to create and maintain the mural. The City assumes that the mural will be kept in good repair with periodic maintenance to be performed by the artist and/or designee as needed. By submitting the application, the artist and/or designee agree that should the mural be defaced and/or not repaired, maintained,

preserved and/or conserved to the satisfaction of the City, the City in its sole discretion, has the authority to repair, maintain, preserve, and/or conserve the mural, or alternatively, the authority to remove or alter the mural.

10. The application for a mural will be considered by the City Council at a regularly scheduled meeting with notice of the meeting provided at least 72-hours in advance of the meeting. Presentation of the project provides an opportunity for the City Council to ask questions and discuss the proposed mural. The artist is highly encouraged to attend the meeting.
11. The artist is responsible for the cost and material for installing and maintaining the mural. The artist shall carry any required insurance coverage
12. If an artist would like to submit a proposal for multiple murals, then a separate application is required for each location.
13. General Liability insurance must be procured and maintained while the project is active. Insurance of the types and to the limits and confirming to requirements are as follows:
  - General Liability Coverage. The artist, organization, or sponsor shall maintain commercial general liability insurance of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed or the general aggregate limit shall be at least twice the required occurrence limit.
14. Workers' Compensation and Automobile Liability Coverage may also be required.
15. Incomplete applications will not be reviewed or considered.

Artists approved by the City Council may be required to obtain an encroachment permit prior to installation of the mural which will require indemnification, stormwater requirements, construction plan, proposed materials, and traffic control.

### **City Requests for Murals**

1. The City may request and propose a mural at a public building, space, or park while partnering with local non-profit art and cultural organizations or local artist.
2. The City reserves the right to have priority in adding a mural in such public areas that are owned by the City.
3. City staff is required to follow the mural criteria, goals, and objectives, stated above, and present the proposal to the City Council at a regular meeting.
4. The City proposal must include the following information:

- a) Department proposing the mural (name and title of coordinated staff member of the project)
- b) Description of the mural
- c) A description of how the proposed mural aligns with the City's mission statement and criteria
- d) A description of interest/reason for installing a mural
- e) Location of the mural, with supporting renderings/drawings
- f) Date of anticipated fabrication date and project timeline
- g) Name of the artist or local non-profit organization
- h) Include at least 3 sample works from the artist
- i) Budget and Funding
- j) Include any additional information that support this policy and are included in the mural criteria, goals, and objectives

### **Removal Guidelines**

Any mural shall be eligible for removal or may be considered for review toward removal, if one or more of the following conditions apply:

1. The condition or security of the mural cannot be reasonably guaranteed.
2. The mural requires excessive maintenance or has faults of design, material or workmanship, and repair or remedy is impractical or unfeasible.
3. The mural has been damaged or has deteriorated, and repair or remedy is impractical or unfeasible.
4. The mural condition poses a threat to public safety.
5. The mural is proved to be inauthentic or in violation of existing copyright laws. Murals should not contain material that is protected under copyright law unless written permission is obtained. This includes permission to use photos of people, all copyrighted material and text, and images of artwork. Allow ample time to acquire these permissions.
6. The mural has exceeded its expected lifespan.
7. No suitable site is available for relocation or exhibition, or significant changes in the use, character, or design of the site have occurred which affect the integrity of the mural.
8. Changes to the site have significantly limited or prevented the public's access to the mural.
9. The site where the mural is located is undergoing privatization or reconstruction.
10. A majority of the City Council votes to approve its removal at any time for any reason.

Murals may be reviewed for removal at any time at the initiative of City staff members or a member of the City Council. Review also may be initiated by the artist. The artist may also request removal.



**City of Imperial Beach  
Murals and Policy Guidelines  
Application Process**

Thank you for your interest in adding a mural on City's public spaces, buildings, and areas. In an effort to properly review your request and proposed project, please respond to the questions below as detailed as possible:

- Attach any supplemental or support materials to this form.
- If you do not have enough space in the form below to answer questions, please attach a separate page with application question number and your additional text.
- A separate application is needed for each mural per location proposed.
- Incomplete applications will not be reviewed.
- Please be sure to provide answers to all questions below. No fields may be left blank or application will be considered incomplete.
- Artists are required to submit at least 3 photos or videos of their past work.
- After submission of the application, the City will notify you within 30 working days that your submission is complete and is under review or that it is incomplete and must be modified before it will be reviewed. The review process may exceed 60 working days, depending on City Council meeting availability. City staff will conduct a preliminary review for application completeness before the proposal is presented to the City Council for a final decision.
- No funds will be made available for travel, lodging, storage, or materials. An artist may request in-kind City contribution of City staff time (e.g., visit an area, install signage, move minor equipment), and use of equipment that the City already owns (e.g., a lift). The City will not rent or purchase equipment in support of the mural. Depending on the site, artist may need to rent a lift or scaffolding.
- The project must commence within 6 months of the City Council approving the proposal and completed within 1 year after the City Council approves the project.

## City of Imperial Beach Mural Application

Before completing the application, please review City Council Policy number 618 entirely.

**Name of Applicant/Sponsor:**

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**Telephone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Mailing Address:**

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**1. Full Name of Artist (or Artist team/sponsor):**

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**2. Title of Mural Artwork:**

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**3. A description of how the proposed mural aligns with the City's mission statement and criteria:**

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**4. Provide a description of interest/reason in installing a mural in the City of Imperial Beach:**

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**5. Date of anticipated fabrication date and project timeline:**

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**6. Project Manager – person who will manage all aspects of project installation and will be main contact for the City of Imperial Beach through the installation process (name, address, email, phone). This could be the artist sponsor:**

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**7. Proposed Location(s) of Work (be as specific as possible, including address if available):**

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**8. Type of Mural (Check all that apply) or provide additional information:**

- Mural painted on exterior building or wall
- Mural consisting of tile or other material affixed to exterior building or wall
- Mural painted on interior building or wall
- Mural consisting of tile or other material affixed to interior building or wall

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**9. Proposed mural dimensions:**

Width	Height	Total Area	Dept of mural from plane of wall	Overall mural heigh above grade
Ft.	Ft.	Sq. Ft.	In.	Ft.

**10. Color rendering of proposed mural:**

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**11. Provide a site plan of the location (may attach photos, maps or renderings):**

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**12. Budget and Funding (please attach your own form for budget information. Budget must be attached for application to be considered complete):**

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**13. Information on wall preparation, material, and process, protective coating, and maintenance plan:**

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**14. Include and describe at least 3 images/video in a USB file of Artist past work.**

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**15. Provide 3 references (name, phone, address, email):**

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**\*Please include a copy of valid certificate of insurance with the property limit amounts as stated in the Policy.**

**RESPONSIBILITY STATEMENT & WAIVER**

I, \_\_\_\_\_ (Name) (hereinafter "Artist") have prepared designs of the artwork entitled \_\_\_\_\_ (Title of the mural) and more particularly described as (description of mural):

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hereinafter referred to as "Artwork" and located at (location/address) \_\_\_\_\_ in the City of Imperial Beach, State of California, and agree that I've read and understand all the mural criteria, goals and objectives. I understand that submitting an application for consideration does not guarantee a final approval, and that the City has the right to accept or reject this application in its sole and absolute discretion.

The above-described Artwork may be considered to be a "work of visual art" and subject to the provisions of the artist's rights of attribution and integrity as set out in the Visual

Artists Rights Act, 17 U.S.C §§106A and 113(d) (“VARA”), and a “work of fine art” subject to the provisions of the California Art Preservation Act, Cal. Civil Code §§987 and 989 (“CAPA”). I am an author of the Artwork described herein, and am authorized to waive the rights conferred by VARA and CAPA, and any rights arising under United States federal or state law, or under laws of another country, that convey rights of the same nature as those conveyed under VARA and CAPA that are herein waived, as against the City of Imperial Beach (City) and its agents, and grant the City a license to reproduce the Artwork as specified below.

**1.0 Alterations, Modification or Removal of Artwork.** The Artist acknowledges and understands that the City has the right to remove or otherwise alter or modify the Artwork in its sole discretion. The Artist acknowledges and understands that the installation of the Artwork may subject the Artwork to destruction, distortion, mutilation, or other modification due to the acts of third parties.

**1.0.1 Limited VARA Waiver.** In consideration of the covenants and conditions in this waiver, and except as otherwise provided for in this waiver, the Artist agrees to waive any right that the Artist may have under VARA to prevent the removal of the Artwork, or the destruction, distortion, mutilation, or other modification of the Artwork which arises from, is connected with, or is caused or claimed to be caused by the removal, repair, conservation, maintenance of the Artwork by the City or its elected officials, officers, employees, agents, or representatives, or by the presence of the Artwork at the site. The Artist’s VARA rights under this waiver shall cease with the Artist’s death and do not extend to the Artist’s heirs, successors or assigns.

**1.0.2 California Civil Code Section 987 Waiver.** In consideration of the covenants and conditions in this waiver, the Artist waives any rights which the Artist or the Artist’s heirs, beneficiaries, devisees, or personal representatives may have under CAPA to prevent the removal, defacement, mutilation, alteration, or destruction of the Artwork.

**1.1 Conflict.** This clause is intended to replace and substitute for the rights of the Artist under VARA and CAPA to the extent that any portion of this waiver is in direct conflict with those rights. The parties acknowledge that this waiver supersedes those laws to the extent that this waiver is in direct conflict therewith.

**1.2 City’s License to Reproduce.** In consideration of the placement of the Artwork on City property, the Artist does hereby grant a non-exclusive, irrevocable, royalty-free copyright license to the City, and to other parties duly authorized by the City, to reproduce the Artwork in any dimension for all standard City educational, public relations, tourism and arts promotional purposes or digital reproductions of the Artwork, and displaying, images to the general public. Such reproductions and transmissions may be magazines, books, newspapers, journals, brochures and pamphlets, exhibition catalogues, films, television, video, websites, slides, negatives, prints and electronic media, DVD, CD, computerized retrieval systems, and by all means or methods now known or hereafter invented in connection with standard City activities.

**1.3 Artist's Representations and Warranties.** *The Artist warrants and represents to the City as follows: that the Artist has good and complete rights, title and interest in and to the copyright in the Artwork or is otherwise entitled to license the copyright or holds a copyright license which would allow for the grant of a sub-license for the copyright pursuant to the terms of this waiver and that the ownership of this copyright is not subject to any undisclosed liens, charges, licenses or other encumbrances; and that the mural and/or the granting of this waiver does not and will not infringe any third party's copyrights or other intellectual property rights.*

HEREBY CERTIFY I am the record Artist of the Artwork and that I have read all the license and waiver, this

(Day) \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

By: \_\_\_\_\_ (Print full name)

Signature: \_\_\_\_\_

Notwithstanding anything in this policy or guidelines, the City may act at any time to protect the health and safety of the public in the event of an emergency and such action may result in the damage, destruction, or removal of a mural.

**Other Considerations**

This policy applies to any existing and future murals on public property and supersedes any written or verbal agreements or understandings.



September 18, 2024

**ITEM TITLE: AMENDED STAFF REPORT - CONSIDERATION FOR A PROPOSED MOSAIC MURAL ON THE PUBLIC WORKS FACILITY FENCE ADJACENT TO THE BIKEWAY. (1000-10)**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

The Imperial Beach Arts Bureau has applied to install a “Turtle & Wildlife” themed mosaic mural on a portion of fencing adjacent to the city’s Public Works building facing the Bayshore Bikeway. City Council Policy No. 618 – Murals on Public Property sets forth mural criteria and the application process for murals proposed in public areas. This Policy intends to ensure all murals proposed in public areas have been reviewed by city staff for completeness and approved by the City Council before mural execution. Murals are required to meet all the mural criteria, policies, and guidelines outlined in the policy unless otherwise approved by the City Council.

**RECOMMENDATION:**

That the City Council receive the report and consider approval of the proposed mural request.

**OPTIONS:**

The City Council can also:

- Discuss and consider approving the mural as proposed; or
- Request modifications of the proposed mural; or
- Continue the discussion to a future meeting with direction to the City Manager; or
- Deny the mural request.

**BACKGROUND/ANALYSIS:**

In recent years, murals in Imperial Beach have generated more interest and become more prevalent throughout the city. The City views art, including murals, as integral to the community yet also recognizes that any mural on public property is a controlled message of the City. On November 2, 2022, the City Council adopted Resolution No. 2022-84 approving City Council Policy No. 618 – Murals on Public Property. This Policy sets forth mural criteria and the application process for murals proposed in public areas including buildings and parks owned by the City. This



Policy intends to ensure all murals proposed on city facilities have been reviewed by city staff for completeness and approved by the city council during a regularly scheduled meeting before mural execution. Murals must meet all the mural criteria, policies, and guidelines outlined in Policy No. 618; however, the City Council holds the sole authority to approve or waive any of the criteria and requirements listed in the application.

The Imperial Beach Arts Bureau has submitted an application proposing to install mosaic panels on a portion of fencing adjacent to the city's Public Works building facing the Bayshore Bikeway. The proposed mural theme is "Turtle & Wildlife" and is intended to represent the beauty of the local wildlife. The artist, Robin Tobin, will develop a final design with community involvement by hosting 2-3 events where members of the community will also help attach tiles to hardback (or similar) boards. Once completed, the artist will then grout the panels and bolt them to the existing chain-link fence at the city's Public Works building. Mosaic art examples with a similar theme are shown in the images provided by the applicant below.

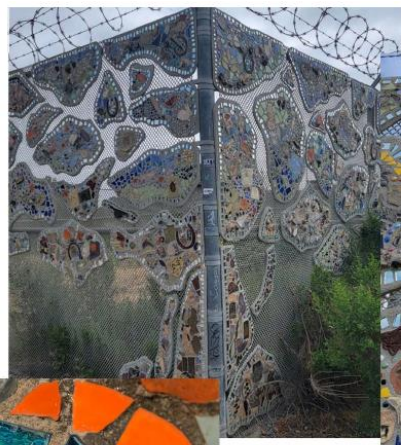




Public Works Building

Proposed Mosaic Panel Location

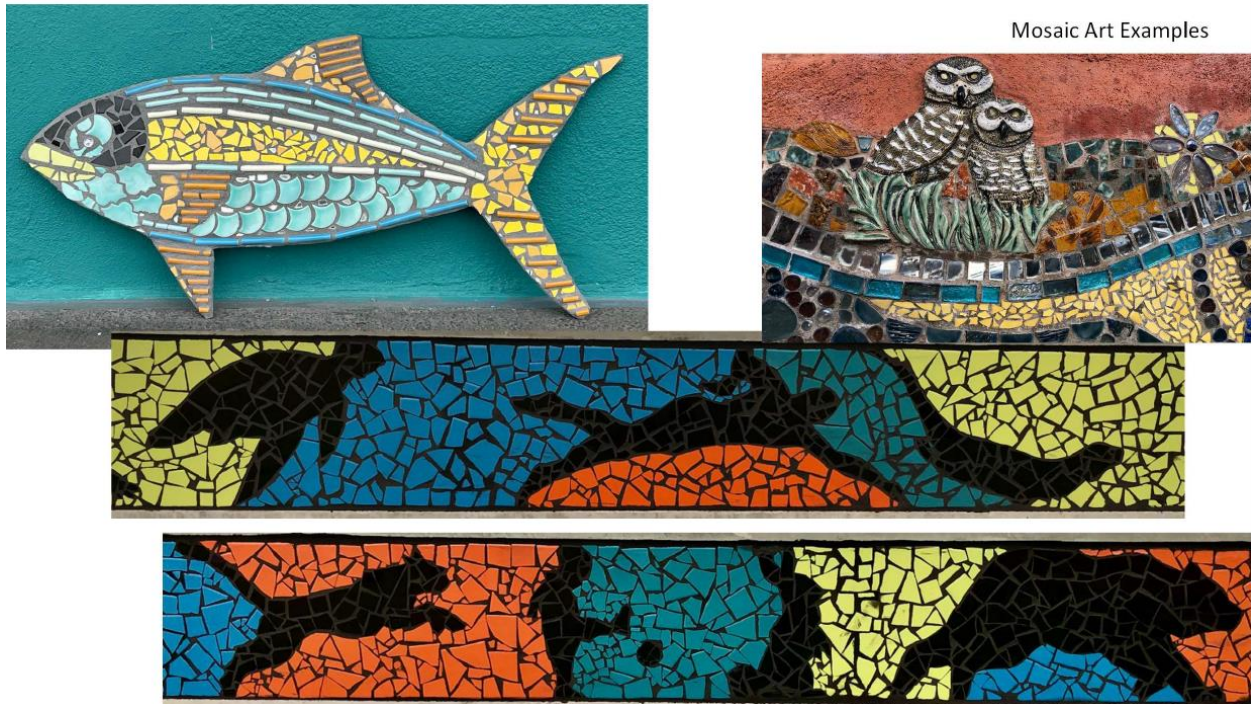
Bayshore Bikeway (view facing east)



Mosaic Art Examples







The proposed mural extension would measure 7 feet in width and 8 feet in height for a total of 56 square feet and 3 inches in depth. The proposed mosaic murals would be comprised of ceramic tile with grout over thin-set cement and placed on concrete board substrate then bolted to existing chain-link fence posts facing west toward the Bayshore Bikeway.

The applicant acknowledges that it is the responsibility of the artist to create, install, fund, and maintain the mural. Additionally, the artist shall carry any required insurance coverage per City Council Policy 618.

As it exists today, the chain-link fence adjacent to the Public Works building hosts no artwork and is seen by users of Bayshore Bikeway traveling east. The applicant desires to beautify the city's Public Works facility and enhance the experience of users of the Bayshore Bikeway. Following City Mural Policy No. 618 criteria, the mural would be completed by artist Robin Tobin. The artist would be financially sponsored in part by the Imperial Beach Arts Bureau whose mission is to empower artists and create community and is based in Imperial Beach. Additional funding for the mosaic would be provided by private donors.

The artist estimates an installation timeline of two weekends of community events plus additional time for on-site installation the month following the completion of the tile artwork.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

No direct cost to the City. Per Policy No. 618 – Murals on Public Property, the artist is responsible for the cost and material for installing and maintaining the mural and the artist shall carry any required insurance coverage.

**ATTACHMENTS:**

ATT 1 – Bikeway Mosaic Mural Request - Application

ATT 2 – Bikeway Mosaic Mural Request - Supplemental Information

ATT 3 – Resolution 2022-84 City Policy No. 618 – Murals on Public Property

## City of Imperial Beach Mural Application

Before completing the application, please review City Council Policy number 618 entirely.

**Name of Applicant/Sponsor:**

Imperial Beach Arts Bureau

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**Telephone Number:** [REDACTED]

**Email:** [REDACTED]

**Mailing Address:**

[REDACTED]

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[REDACTED]

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**1. Full Name of Artist (or Artist team/sponsor):**

Rob Tobin

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**2. Title of Mural Artwork:**

Turtle & Wildlife Mosaic

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**3. A description of how the proposed mural aligns with the City's mission statement and criteria:**

A community art project to represent the beauty of local wildlife

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**4. Provide a description of interest/reason in installing a mural in the City of Imperial Beach:**

Beautification of the Public Works facility

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**5. Date of anticipated fabrication date and project timeline:**

Fabrication and community art events in October and November 2024, final installation in

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December 2024

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**6. Project Manager – person who will manage all aspects of project installation and will be main contact for the City of Imperial Beach through the installation process (name, address, email, phone). This could be the artist sponsor:**

\_\_\_\_\_  \_\_\_\_\_  
 \_\_\_\_\_  
 David Frink, Rob Tobin  
 \_\_\_\_\_

**7. Proposed Location(s) of Work (be as specific as possible, including address if available):**

495 10th Street,  
 \_\_\_\_\_  
 Mosaic panels to be bolted to the fence posts adjacent to the Public Works building on Bayshore Bikeway,  
 \_\_\_\_\_  
 facing west  
 \_\_\_\_\_

**8. Type of Mural (Check all that apply) or provide additional information:**

- Mural painted on exterior building or wall
  - Mural consisting of tile or other material affixed to exterior building or wall
  - Mural painted on interior building or wall
  - Mural consisting of tile or other material affixed to interior building or wall
- Mosaic panels - tile affixed to concrete board, to be bolted to existing fence posts  
 \_\_\_\_\_  
 \_\_\_\_\_

**9. Proposed mural dimensions:**

Width 7	Height 8	Total Area 56	Depth of mural from plane of wall	Overall mural height above grade
Ft.	Ft.	Sq. Ft.	3 In.	8 Ft.

**10. Color rendering of proposed mural:**

attached  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**11. Provide a site plan of the location (may attach photos, maps or renderings):**

attached  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**12. Budget and Funding (please attach your own form for budget information. Budget must be attached for application to be considered complete):**

\$10,000 total budget for time and materials. \$5,000 from IB Arts Bureau, \$1,000 from Councilmember Seabury,  
remainder from other donors. No City funds requested at this time.

**13. Information on wall preparation, material, and process, protective coating, and maintenance plan:**

ceramic tile with grout over thin-set cement over concrete board substrate to be bolted to fence posts

**14. Include and describe at least 3 images/video in a USB file of Artist past work.**

attached

**15. Provide 3 references (name, phone, address, email):**

[REDACTED] David Frink, Carol Seabury

**\*Please include a copy of valid certificate of insurance with the property limit amounts as stated in the Policy.**

**RESPONSIBILITY STATEMENT & WAIVER**

I, Rob Tobin (Name) (hereinafter "Artist") have prepared designs of the artwork entitled Turtle Mosaic (Title of the mural) and more particularly described as (description of mural):  
Mosaic depiction of turtles and other wildlife, produced by the Imperial Beach community

hereinafter referred to as "Artwork" and located at (location/address)  
495 10th Street in the City of Imperial Beach, State of California, and agree that I've read and understand all the mural criteria, goals and objectives. I understand that submitting an application for consideration does not guarantee a final approval, and that the City has the right to accept or reject this application in its sole and absolute discretion.

The above-described Artwork may be considered to be a "work of visual art" and subject to the provisions of the artist's rights of attribution and integrity as set out in the Visual

Artists Rights Act, 17 U.S.C §§106A and 113(d) (“VARA”), and a “work of fine art” subject to the provisions of the California Art Preservation Act, Cal. Civil Code §§987 and 989 (“CAPA”). I am an author of the Artwork described herein, and am authorized to waive the rights conferred by VARA and CAPA, and any rights arising under United States federal or state law, or under laws of another country, that convey rights of the same nature as those conveyed under VARA and CAPA that are herein waived, as against the City of Imperial Beach (City) and its agents, and grant the City a license to reproduce the Artwork as specified below.

**1.0 Alterations, Modification or Removal of Artwork.** The Artist acknowledges and understands that the City has the right to remove or otherwise alter or modify the Artwork in its sole discretion. The Artist acknowledges and understands that the installation of the Artwork may subject the Artwork to destruction, distortion, mutilation, or other modification due to the acts of third parties.

**1.0.1 Limited VARA Waiver.** In consideration of the covenants and conditions in this waiver, and except as otherwise provided for in this waiver, the Artist agrees to waive any right that the Artist may have under VARA to prevent the removal of the Artwork, or the destruction, distortion, mutilation, or other modification of the Artwork which arises from, is connected with, or is caused or claimed to be caused by the removal, repair, conservation, maintenance of the Artwork by the City or its elected officials, officers, employees, agents, or representatives, or by the presence of the Artwork at the site. The Artist’s VARA rights under this waiver shall cease with the Artist’s death and do not extend to the Artist’s heirs, successors or assigns.

**1.0.2 California Civil Code Section 987 Waiver.** In consideration of the covenants and conditions in this waiver, the Artist waives any rights which the Artist or the Artist’s heirs, beneficiaries, devisees, or personal representatives may have under CAPA to prevent the removal, defacement, mutilation, alteration, or destruction of the Artwork.

**1.1 Conflict.** This clause is intended to replace and substitute for the rights of the Artist under VARA and CAPA to the extent that any portion of this waiver is in direct conflict with those rights. The parties acknowledge that this waiver supersedes those laws to the extent that this waiver is in direct conflict therewith.

**1.2 City’s License to Reproduce.** In consideration of the placement of the Artwork on City property, the Artist does hereby grant a non-exclusive, irrevocable, royalty-free copyright license to the City, and to other parties duly authorized by the City, to reproduce the Artwork in any dimension for all standard City educational, public relations, tourism and arts promotional purposes or digital reproductions of the Artwork, and displaying, images to the general public. Such reproductions and transmissions may be magazines, books, newspapers, journals, brochures and pamphlets, exhibition catalogues, films, television, video, websites, slides, negatives, prints and electronic media, DVD, CD, computerized retrieval systems, and by all means or methods now known or hereafter invented in connection with standard City activities.



**1.3 Artist's Representations and Warranties.** *The Artist warrants and represents to the City as follows: that the Artist has good and complete rights, title and interest in and to the copyright in the Artwork or is otherwise entitled to license the copyright or holds a copyright license which would allow for the grant of a sub-license for the copyright pursuant to the terms of this waiver and that the ownership of this copyright is not subject to any undisclosed liens, charges, licenses or other encumbrances; and that the mural and/or the granting of this waiver does not and will not infringe any third party's copyrights or other intellectual property rights.*

HEREBY CERTIFY I am the record Artist of the Artwork and that I have read all the license and waiver, this

(Day) 4 day of September (month), 2024 (year).

By: Rob Tobin (Print full name)

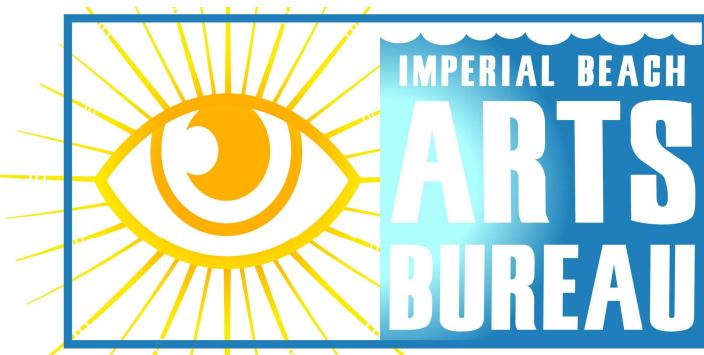
Signature: \_\_\_\_\_

Notwithstanding anything in this policy or guidelines, the City may act at any time to protect the health and safety of the public in the event of an emergency and such action may result in the damage, destruction, or removal of a mural.

**Other Considerations**

This policy applies to any existing and future murals on public property and supersedes any written or verbal agreements or understandings.

# District 1 Public Art Proposed Mosaic Panels at Bikeway

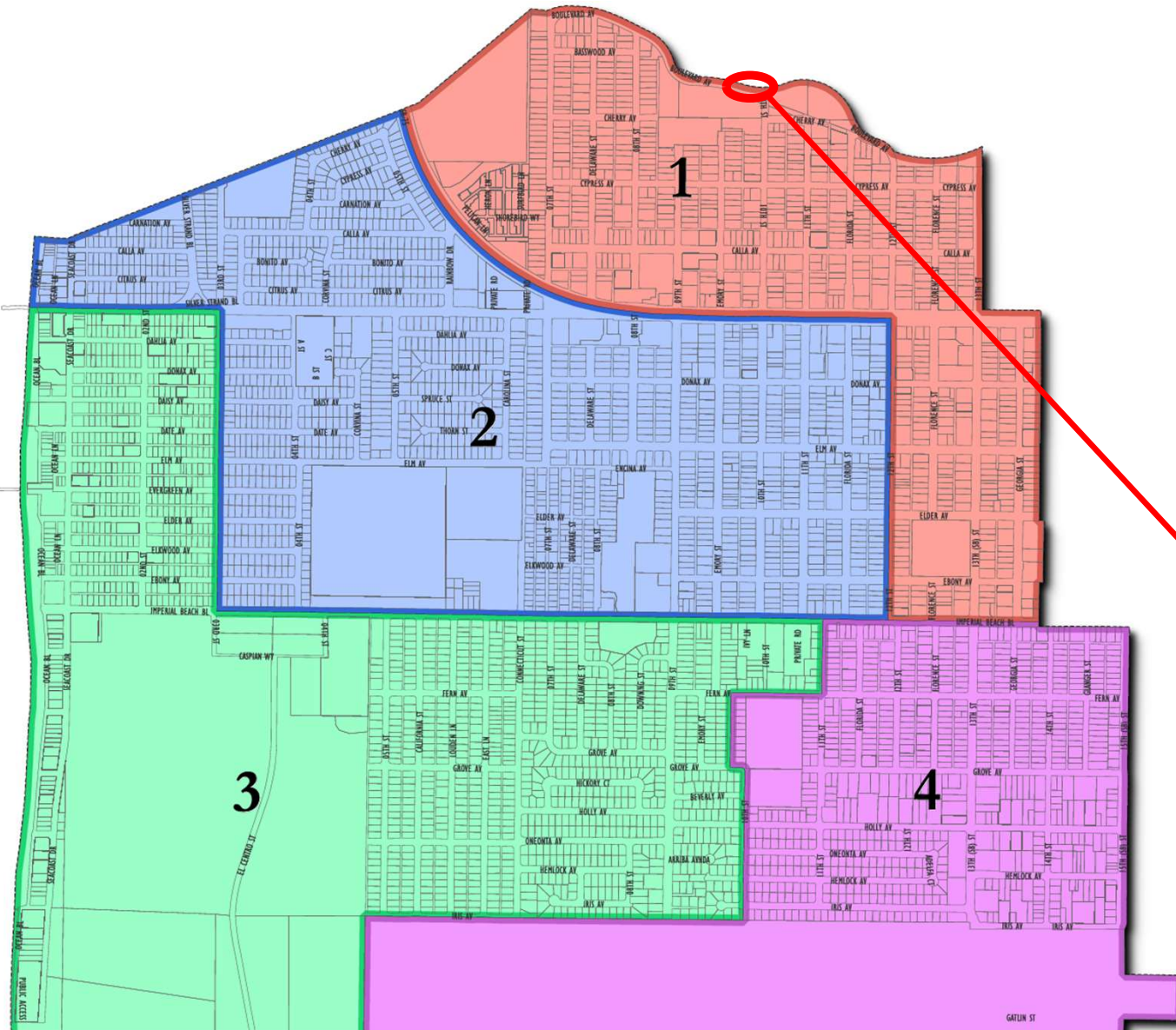


A Collaborative Project  
Imperial Beach Arts Bureau  
&  
City of Imperial Beach

# Vicinity Map

## Proposed Public Art Project in District 1

Mosaic Panels on Fence Adjacent to the Bikeway





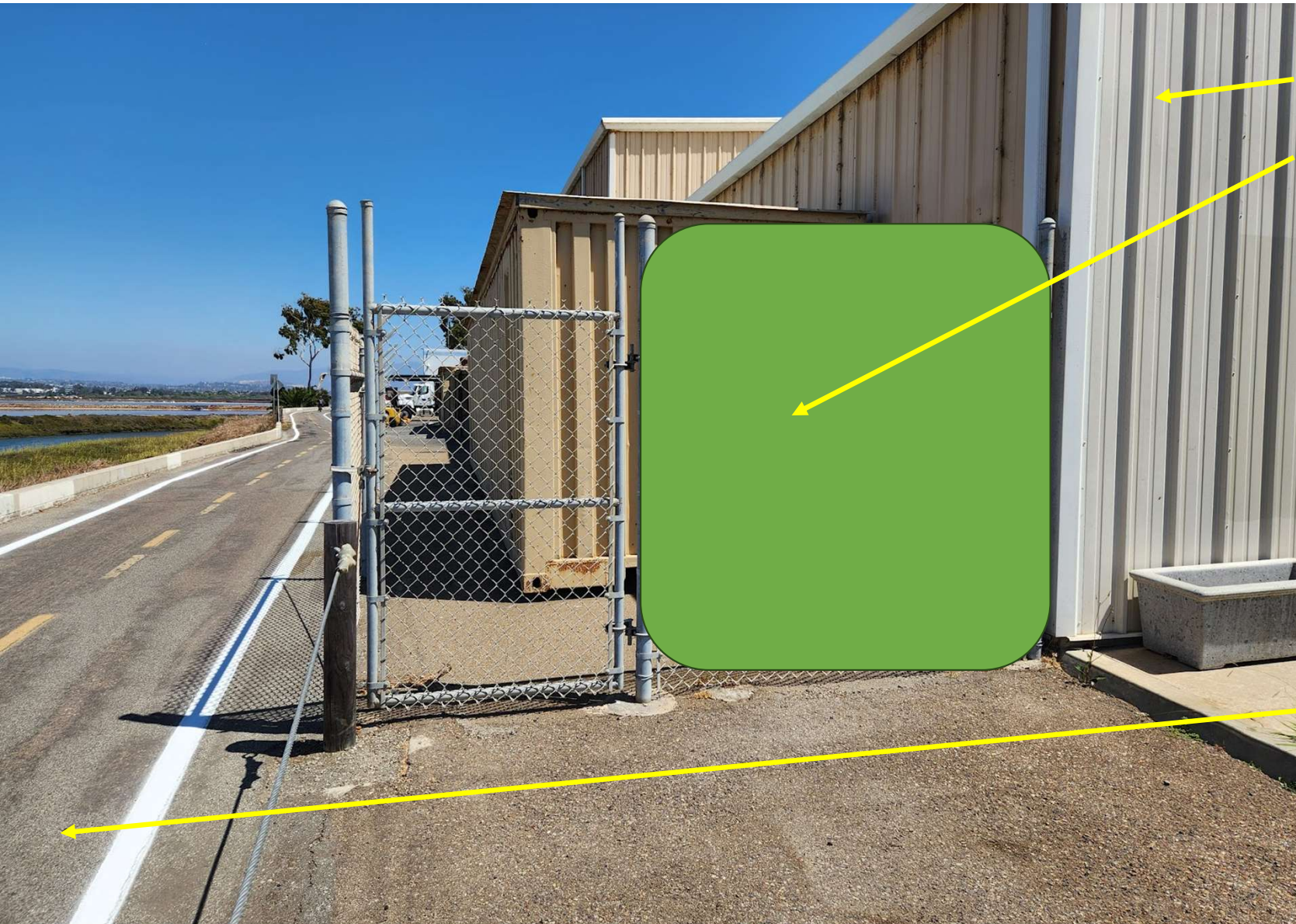
# Aerial View



Proposed Location for New Mosaic Panel on Existing Chain Link Fence Posts

Location of community event to produce mosaic panel artwork





Public Works Building

Proposed Mosaic Panel  
Location

Bayshore Bikeway  
(view facing east)



Mosaic Art Examples





Mosaic Art Examples







## Additional Issues

- Theme: Turtles, Wildlife
- Artist: Rob Tobin, with community involvement
- Mosaic Tile on Hardibacker (or similar) board
- Finished Panels to be bolted to fence posts
- Budget - \$10,000 (\$5,000 by IBAB)
- 2 or 3 community events to attach tile to boards, then artist grouts the panels
- Community Mosaic Event 1 on October 19 at Farmers Market
- Community Mosaic Event 2 on October 26 at Public Works parking lot (same day as Art Bike Ride)
- Installation on site by Artist in November, December 2024

RESOLUTION NO. 2022-84

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING CITY COUNCIL POLICY NO. 618- MURALS ON PUBLIC PROPERTY**

**WHEREAS**, the City supports artistic and cultural activities within the City and recognizes the importance of aesthetic qualities in the daily life of residents of placing murals in public areas; and

**WHEREAS**, murals can become a recognized asset to the City’s growth and image; and

**WHEREAS**, the City has several artworks and murals throughout the City in public spaces created in partnership with other public organizations and local non-profit organizations; and

**WHEREAS**, in recent years, murals in the community have created a great deal of interest and excitement; and

**WHEREAS**, any mural on public property is a controlled message of the City and thus requests should be reviewed and considered by the majority of the City Council during a regular meeting; and


**WHEREAS**, murals should be accessible to the public, durable to the outdoor elements, safe to the public and compatible with the City’s mission statement: *“To maintain and enhance Imperial Beach as “Classic Southern California”: a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources.”*

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City’s public spaces, buildings, and property where murals currently are installed or will be installed in the future are not intended to be forums for free expression by the public. All murals are carefully selected and controlled by the City as government speech.
2. Approve City Council Policy 618 – Murals on Public Property (attached hereto as Exhibit “A”).
3. Approve the application form in substantially the form attached hereto as Exhibit “B” and authorize the City Manager, or designee, to make changes as needed to the application form to the extent that they are done to implement Policy 618.
4. City Council Policy 618 supersedes any prior informal or formal understandings related to murals in City-owned public areas.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 2<sup>nd</sup> day of November 2022, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>	<b>SPRIGGS, LEYBA-GONZALEZ, FISHER, DEDINA</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>	<b>NONE</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>	<b>AGUIRRE</b>

  
 \_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

  
**JACQUELINE M. KELLY, MMIS**  
**CITY CLERK**

<b>CITY OF IMPERIAL BEACH COUNCIL POLICY</b>		
<b>SUBJECT: Murals on Public Property</b>	<b>POLICY NUMBER: 618</b>	<b>PAGE  1 OF 6</b>
<b>ADOPTED BY: Resolution No. 2022-84</b>	<b>DATED: November 2, 2022</b>	

## **BACKGROUND**

The City of Imperial Beach supports artistic and cultural activities within the City and recognizes the aesthetic quality of daily life by placing murals in public areas, on buildings, and in parks owned by the City. Art is a fundamental element and defining characteristic of the City of Imperial Beach. The City promotes, facilitates, and encourages public art. The City also recognizes that murals can become a recognized asset to the City's growth and image. In recent years, murals in the community have created a great deal of interest and excitement.

The City prioritizes mural designs that embody important City values and messages, or reflect a City goal, value, or mission statement. There are a wide range of possible design ideas. Those interested in collaborating with the City on a mural design should explain how the design speaks to a value, goal or objective that is consistent with and reflects the values of the City's mission statement. Occasionally, the City may solicit designs with specific messages or values. As the final product will represent the City's principles on public property, through the process outlined in this policy, the City Council will make the determination on all aspects of the final design and production. The locations of any current and future murals are not intended to be a forum for free expression by the public. Murals will be displayed as an expression of the City's sentiment and authorized by a City Council resolution.

## **PURPOSE**

Murals are an integral part of the City of Imperial Beach community and they have been more prominent recent years. The City of Imperial Beach is fortunate to have murals and other works of art throughout the City thanks to the Port of San Diego - Arts, Culture & Design Committee, and local non-profit Cultural and Arts organizations. All murals on public property are considered as messages of the City and therefore government speech.

Proposed murals on public property should stimulate the vitality and economy of the City while enhancing public spaces, buildings, and parks. The mural should be accessible to the public, durable to the outdoor elements, safe to the public and compatible with the City's mission statement: *"To maintain and enhance Imperial Beach as "Classic Southern California": a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources."*

Any group or individual that wishes to paint or create a mural on public property must submit an application and obtain final approval from the City Council. Painting murals on public property without permission is illegal and punishable by law. The City of Imperial Beach does not condone any type of illegal graffiti, unapproved murals, or art, irrespective of artistic content.

## **POLICIES**

It is the intent of this Policy to ensure all murals proposed on City buildings and facilities have been reviewed by City staff for completeness and approved by the majority of the City Council during a regularly scheduled meeting prior to any murals execution. All murals on public areas must be reviewed by a City staff committee comprised of one (1) staff member from each of the following departments: Community Development Department, Parks, Recreation and Community Services, Public Works, and the City Manager's Office. The City Manager and/or designee will compile the final application proposal for completeness and ensure it meets all the mural policies and guidelines. The artist and/or their designee/sponsor is encouraged to collaborate with City staff. Once the application is complete, the City Manager and/or designee will present to the City Council the proposal of the mural at a regularly scheduled meeting, at the earliest reasonable date. Staff members will not make a recommendation regarding the design or content of the mural and are not included in the voting process. The artist and/or their sponsor/designee will be added to the City Council agenda as interested parties and encouraged to be available during the meeting for any questions or comments. A majority of the City Council has the final decision-making authority for the proposed mural project.

Murals must meet the following criteria, which are also outlined on the application:

### **Mural Criteria**

The City Council has the final approval of murals and any of the mural criteria and regulations listed below should be included in the application. The City Council has the sole authority to approve or waive any of the criteria and requirements listed below, however if an applicant is requesting a waiver on any of the categories below, a statement indicating the reasons for the waiver must be provided as part of a complete application.

1. Murals must be completed by an artist with prior experience, or the artist must work with another artist with prior experience. Murals should be signed and dated. Painting of the mural shall be completed by the artist, and the artist shall be the sole project lead for the volunteer artists unless otherwise approved by the City Council.
2. . As government speech on City property, the City has the sole and absolute discretion to determine if the mural proposal should be accepted. No mural can – considerably deviate from the City Council approved design.

3. The materials to paint the mural must be durable, graffiti resistant and weather resistant. All materials will be subject to prior review and approval by the City Council.
4. The mural should be an original design, and the artist shall not copy work from another artist. The theme for the mural should reflect the City's Mission Statement. No branded or copyrighted products, services, etc. should be depicted.
5. Murals shall not serve as an advertisement sign in violation of Imperial Beach Municipal Code Chapter 19.52 - Signs. Logos (with the exception of City owned logos and seals), advertising, signage, and other branding are prohibited.
6. Mural approval does not warrant or guarantee that, after installation, the mural will be preserved or remain intact for the expected life span of the mural. The mural should have a weatherproof and vandalism-resistant coating. The artist is required to enter into an agreement regarding maintenance, preservation, and removal with the City prior to painting the mural. Approval by the City Council does not constitute an indication or promise of any conservation or restoration funds from the City.
7. If vandalism/graffiti to the mural occurs, it is the responsibility of the artist to remove graffiti within 48 hours after notification to the artist or representative of the artist. If the graffiti is not removed and the mural is not repaired by the artist or his/her representative, the City can either remove the mural entirely and/or remove the graffiti vandalism using the City's standard removal techniques/materials, however there is no guarantee that the mural would appear as originally designed depending on the damage.
8. The standard display timeline for murals could be up to five (5) years. Because the lifespan of the mural is not indefinite, the mural is considered "temporary." However, the City will work with the artist to increase the lifespan of the art when feasible and desired by the City. The City will evaluate each mural's eligibility for replacement, removal, or repairs after five (5) years or sooner, depending on the condition of the mural. The City Council will make the final determination on each mural's status, and the City can remove the mural at any time as discussed further below.
9. It is the responsibility of the artist to create and maintain the mural. The City assumes that the mural will be kept in good repair with periodic maintenance to be performed by the artist and/or designee as needed. By submitting the application, the artist and/or designee agree that should the mural be defaced and/or not repaired, maintained,

preserved and/or conserved to the satisfaction of the City, the City in its sole discretion, has the authority to repair, maintain, preserve, and/or conserve the mural, or alternatively, the authority to remove or alter the mural.

10. The application for a mural will be considered by the City Council at a regularly scheduled meeting with notice of the meeting provided at least 72-hours in advance of the meeting. Presentation of the project provides an opportunity for the City Council to ask questions and discuss the proposed mural. The artist is highly encouraged to attend the meeting.
11. The artist is responsible for the cost and material for installing and maintaining the mural. The artist shall carry any required insurance coverage
12. If an artist would like to submit a proposal for multiple murals, then a separate application is required for each location.
13. General Liability insurance must be procured and maintained while the project is active. Insurance of the types and to the limits and confirming to requirements are as follows:
  - General Liability Coverage. The artist, organization, or sponsor shall maintain commercial general liability insurance of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed or the general aggregate limit shall be at least twice the required occurrence limit.
14. Workers' Compensation and Automobile Liability Coverage may also be required.
15. Incomplete applications will not be reviewed or considered.

Artists approved by the City Council may be required to obtain an encroachment permit prior to installation of the mural which will require indemnification, stormwater requirements, construction plan, proposed materials, and traffic control.

### **City Requests for Murals**

1. The City may request and propose a mural at a public building, space, or park while partnering with local non-profit art and cultural organizations or local artist.
2. The City reserves the right to have priority in adding a mural in such public areas that are owned by the City.
3. City staff is required to follow the mural criteria, goals, and objectives, stated above, and present the proposal to the City Council at a regular meeting.
4. The City proposal must include the following information:



- a) Department proposing the mural (name and title of coordinated staff member of the project)
- b) Description of the mural
- c) A description of how the proposed mural aligns with the City's mission statement and criteria
- d) A description of interest/reason for installing a mural
- e) Location of the mural, with supporting renderings/drawings
- f) Date of anticipated fabrication date and project timeline
- g) Name of the artist or local non-profit organization
- h) Include at least 3 sample works from the artist
- i) Budget and Funding
- j) Include any additional information that support this policy and are included in the mural criteria, goals, and objectives

### **Removal Guidelines**

Any mural shall be eligible for removal or may be considered for review toward removal, if one or more of the following conditions apply:

1. The condition or security of the mural cannot be reasonably guaranteed.
2. The mural requires excessive maintenance or has faults of design, material or workmanship, and repair or remedy is impractical or unfeasible.
3. The mural has been damaged or has deteriorated, and repair or remedy is impractical or unfeasible.
4. The mural condition poses a threat to public safety.
5. The mural is proved to be inauthentic or in violation of existing copyright laws. Murals should not contain material that is protected under copyright law unless written permission is obtained. This includes permission to use photos of people, all copyrighted material and text, and images of artwork. Allow ample time to acquire these permissions.
6. The mural has exceeded its expected lifespan.
7. No suitable site is available for relocation or exhibition, or significant changes in the use, character, or design of the site have occurred which affect the integrity of the mural.
8. Changes to the site have significantly limited or prevented the public's access to the mural.
9. The site where the mural is located is undergoing privatization or reconstruction.
10. A majority of the City Council votes to approve its removal at any time for any reason.

Murals may be reviewed for removal at any time at the initiative of City staff members or a member of the City Council. Review also may be initiated by the artist. The artist may also request removal.



**City of Imperial Beach  
Murals and Policy Guidelines  
Application Process**

Thank you for your interest in adding a mural on City's public spaces, buildings, and areas. In an effort to properly review your request and proposed project, please respond to the questions below as detailed as possible:

- Attach any supplemental or support materials to this form.
- If you do not have enough space in the form below to answer questions, please attach a separate page with application question number and your additional text.
- A separate application is needed for each mural per location proposed.
- Incomplete applications will not be reviewed.
- Please be sure to provide answers to all questions below. No fields may be left blank or application will be considered incomplete.
- Artists are required to submit at least 3 photos or videos of their past work.
- After submission of the application, the City will notify you within 30 working days that your submission is complete and is under review or that it is incomplete and must be modified before it will be reviewed. The review process may exceed 60 working days, depending on City Council meeting availability. City staff will conduct a preliminary review for application completeness before the proposal is presented to the City Council for a final decision.
- No funds will be made available for travel, lodging, storage, or materials. An artist may request in-kind City contribution of City staff time (e.g., visit an area, install signage, move minor equipment), and use of equipment that the City already owns (e.g., a lift). The City will not rent or purchase equipment in support of the mural. Depending on the site, artist may need to rent a lift or scaffolding.
- The project must commence within 6 months of the City Council approving the proposal and completed within 1 year after the City Council approves the project.

## City of Imperial Beach Mural Application

Before completing the application, please review City Council Policy number 618 entirely.

**Name of Applicant/Sponsor:**

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**Telephone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Mailing Address:**

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**1. Full Name of Artist (or Artist team/sponsor):**

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**2. Title of Mural Artwork:**

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**3. A description of how the proposed mural aligns with the City's mission statement and criteria:**

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**4. Provide a description of interest/reason in installing a mural in the City of Imperial Beach:**

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**5. Date of anticipated fabrication date and project timeline:**

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**6. Project Manager – person who will manage all aspects of project installation and will be main contact for the City of Imperial Beach through the installation process (name, address, email, phone). This could be the artist sponsor:**

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**7. Proposed Location(s) of Work (be as specific as possible, including address if available):**

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**8. Type of Mural (Check all that apply) or provide additional information:**

- Mural painted on exterior building or wall
- Mural consisting of tile or other material affixed to exterior building or wall
- Mural painted on interior building or wall
- Mural consisting of tile or other material affixed to interior building or wall

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**9. Proposed mural dimensions:**

Width	Height	Total Area	Dept of mural from plane of wall	Overall mural heigh above grade
Ft.	Ft.	Sq. Ft.	In.	Ft.

**10. Color rendering of proposed mural:**

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**11. Provide a site plan of the location (may attach photos, maps or renderings):**

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**12. Budget and Funding (please attach your own form for budget information. Budget must be attached for application to be considered complete):**

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**13. Information on wall preparation, material, and process, protective coating, and maintenance plan:**

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**14. Include and describe at least 3 images/video in a USB file of Artist past work.**

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**15. Provide 3 references (name, phone, address, email):**

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**\*Please include a copy of valid certificate of insurance with the property limit amounts as stated in the Policy.**

**RESPONSIBILITY STATEMENT & WAIVER**

I, \_\_\_\_\_ (Name) (hereinafter "Artist") have prepared designs of the artwork entitled \_\_\_\_\_ (Title of the mural) and more particularly described as (description of mural):

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\_\_\_\_\_ hereinafter referred to as "Artwork" and located at (location/address) \_\_\_\_\_ in the City of Imperial Beach, State of California, and agree that I've read and understand all the mural criteria, goals and objectives. I understand that submitting an application for consideration does not guarantee a final approval, and that the City has the right to accept or reject this application in its sole and absolute discretion.

The above-described Artwork may be considered to be a "work of visual art" and subject to the provisions of the artist's rights of attribution and integrity as set out in the Visual

Artists Rights Act, 17 U.S.C §§106A and 113(d) (“VARA”), and a “work of fine art” subject to the provisions of the California Art Preservation Act, Cal. Civil Code §§987 and 989 (“CAPA”). I am an author of the Artwork described herein, and am authorized to waive the rights conferred by VARA and CAPA, and any rights arising under United States federal or state law, or under laws of another country, that convey rights of the same nature as those conveyed under VARA and CAPA that are herein waived, as against the City of Imperial Beach (City) and its agents, and grant the City a license to reproduce the Artwork as specified below.

**1.0 Alterations, Modification or Removal of Artwork.** The Artist acknowledges and understands that the City has the right to remove or otherwise alter or modify the Artwork in its sole discretion. The Artist acknowledges and understands that the installation of the Artwork may subject the Artwork to destruction, distortion, mutilation, or other modification due to the acts of third parties.

**1.0.1 Limited VARA Waiver.** In consideration of the covenants and conditions in this waiver, and except as otherwise provided for in this waiver, the Artist agrees to waive any right that the Artist may have under VARA to prevent the removal of the Artwork, or the destruction, distortion, mutilation, or other modification of the Artwork which arises from, is connected with, or is caused or claimed to be caused by the removal, repair, conservation, maintenance of the Artwork by the City or its elected officials, officers, employees, agents, or representatives, or by the presence of the Artwork at the site. The Artist’s VARA rights under this waiver shall cease with the Artist’s death and do not extend to the Artist’s heirs, successors or assigns.

**1.0.2 California Civil Code Section 987 Waiver.** In consideration of the covenants and conditions in this waiver, the Artist waives any rights which the Artist or the Artist’s heirs, beneficiaries, devisees, or personal representatives may have under CAPA to prevent the removal, defacement, mutilation, alteration, or destruction of the Artwork.

**1.1 Conflict.** This clause is intended to replace and substitute for the rights of the Artist under VARA and CAPA to the extent that any portion of this waiver is in direct conflict with those rights. The parties acknowledge that this waiver supersedes those laws to the extent that this waiver is in direct conflict therewith.

**1.2 City’s License to Reproduce.** In consideration of the placement of the Artwork on City property, the Artist does hereby grant a non-exclusive, irrevocable, royalty-free copyright license to the City, and to other parties duly authorized by the City, to reproduce the Artwork in any dimension for all standard City educational, public relations, tourism and arts promotional purposes or digital reproductions of the Artwork, and displaying, images to the general public. Such reproductions and transmissions may be magazines, books, newspapers, journals, brochures and pamphlets, exhibition catalogues, films, television, video, websites, slides, negatives, prints and electronic media, DVD, CD, computerized retrieval systems, and by all means or methods now known or hereafter invented in connection with standard City activities.

**1.3 Artist's Representations and Warranties.** *The Artist warrants and represents to the City as follows: that the Artist has good and complete rights, title and interest in and to the copyright in the Artwork or is otherwise entitled to license the copyright or holds a copyright license which would allow for the grant of a sub-license for the copyright pursuant to the terms of this waiver and that the ownership of this copyright is not subject to any undisclosed liens, charges, licenses or other encumbrances; and that the mural and/or the granting of this waiver does not and will not infringe any third party's copyrights or other intellectual property rights.*

HEREBY CERTIFY I am the record Artist of the Artwork and that I have read all the license and waiver, this

(Day) \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

By: \_\_\_\_\_ (Print full name)

Signature: \_\_\_\_\_

Notwithstanding anything in this policy or guidelines, the City may act at any time to protect the health and safety of the public in the event of an emergency and such action may result in the damage, destruction, or removal of a mural.

**Other Considerations**

This policy applies to any existing and future murals on public property and supersedes any written or verbal agreements or understandings.



September 18, 2024

ITEM TITLE: RECEIVE PICKLEBALL UPDATE. (1020-10)

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

The City Council has directed City staff to explore the possibility of bringing the sport of pickleball to the City of Imperial Beach and report back to the Council on possible locations. This report is intended to provide an update on concept designs and general cost estimates.

**RECOMMENDATION:**

Consider pickleball court update and provide comments and direction to the City Manager.

**OPTIONS:**

- Consider pickleball court update and provide comments and direction to the City Manager.

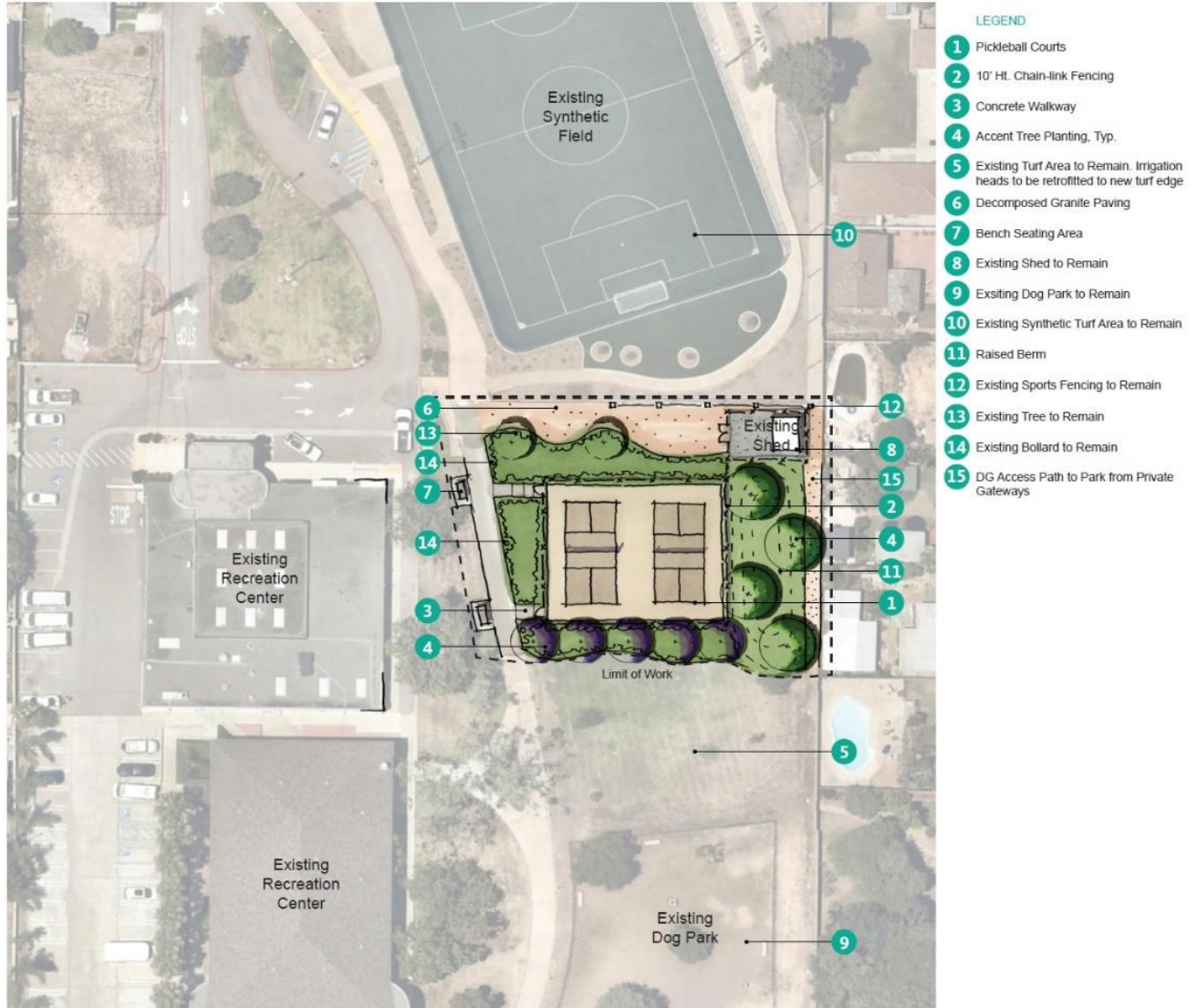
**BACKGROUND/ANALYSIS:**

Pickleball is a sport that combines many elements of tennis, badminton, and ping-pong. Pickleball can be played both indoors or outdoors on a hard surface court and a slightly modified tennis net. Pickleball is played with a paddle and a plastic ball with holes and may be played as doubles or singles. The sport can be enjoyed by all ages and skill levels.

At the March 6, 2024 City Council meeting, the Council directed staff to prepare concept plans for potential pickleball locations within Veterans Park and Sports Park. The map to the right shows the general area of the park locations being considered. Below are concept plans that have currently been prepared and general cost estimates.



## Veterans Park - Option A



### Features:

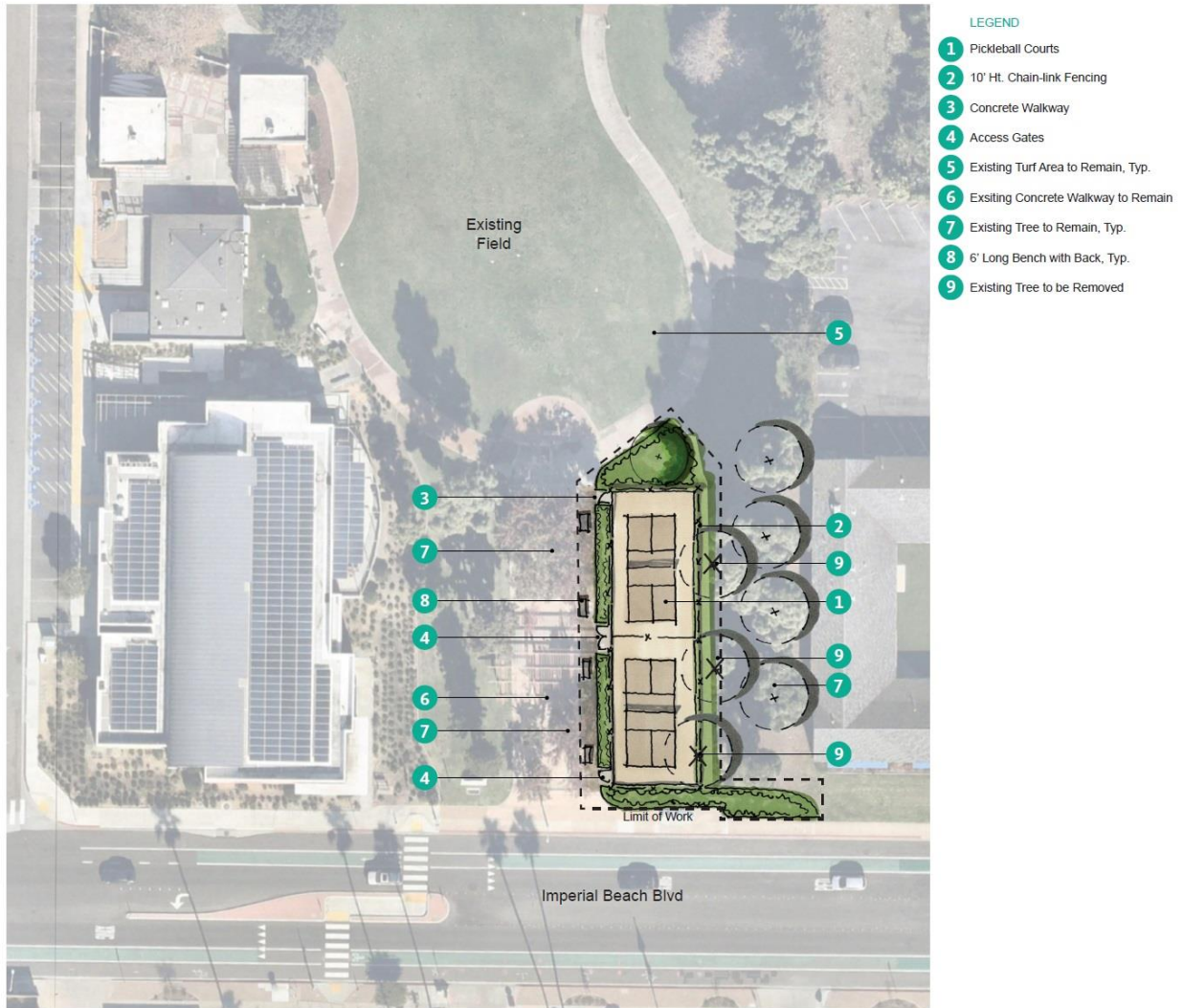
- Two pickle ball courts
- 10 ft. high fence
- Concrete Walkway
- Added Landscaping

**Comments:** Close to existing houses will need to study noise levels.

**Estimated Cost:** \$392,070



## Veterans Park - Option B



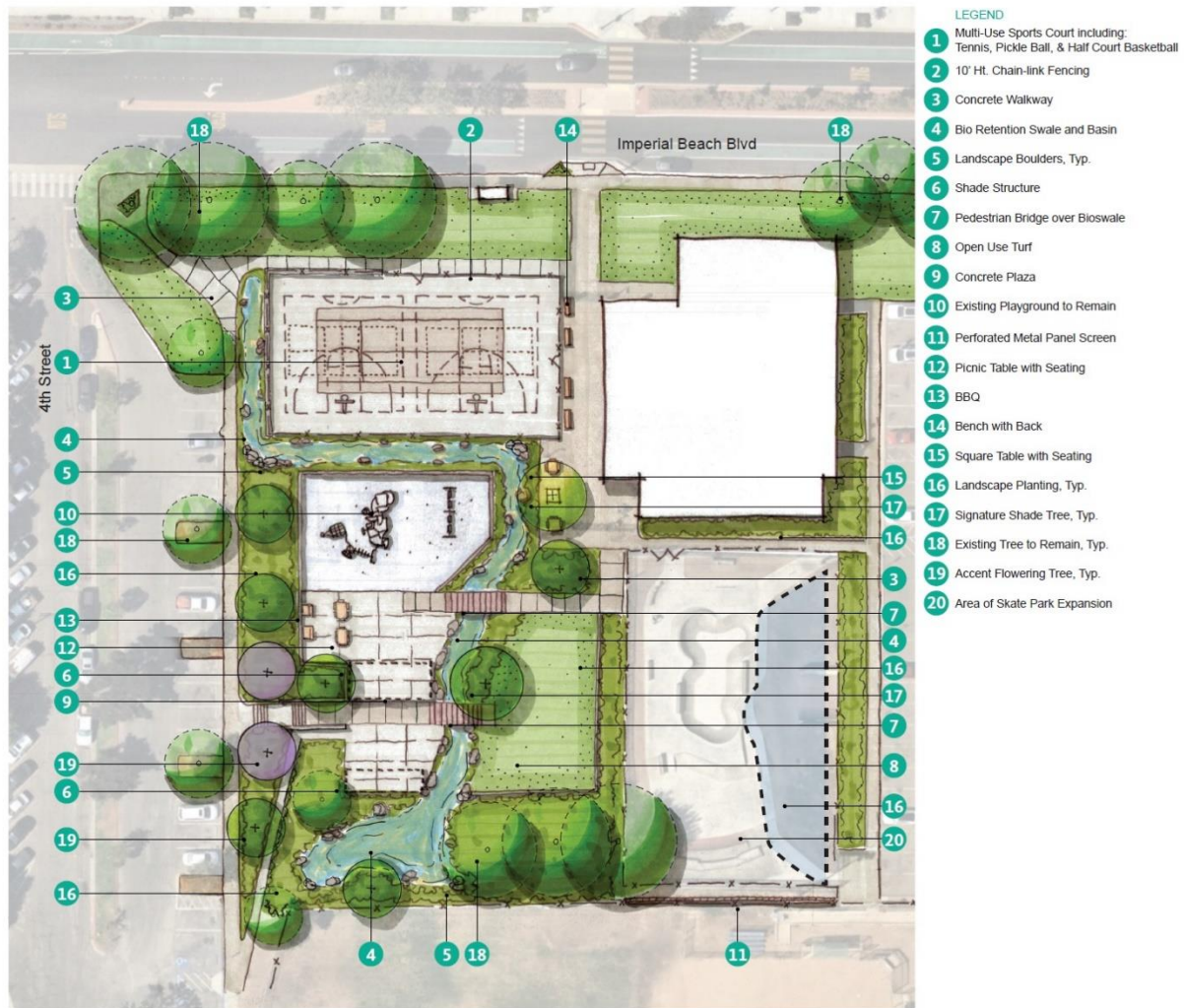
### Features:

- Two pickle ball courts
- 10. ft high fence
- Concrete Walkway
- Access Gate
- Added Seating
- Added Landscaping

**Comments:** A tree would need to be removed. Not close to homes.

**Estimated Cost:** \$380,260

## Sports Park Option 1 – Multi-Use



### Features:

- Multiuse Sports Court to include: two pickle ball courts and two half-court basketball courts
- 10 ft. high fence
- Bio Retention Swale and Basin
- Updated Picnic Areas with new shade, tables, bbq
- New Pedestrian Walkways
- Added Open Turf Play Area
- Added Benches
- Skatepark Renovated
- New Seating Wall Around Playground
- Added Landscaping

**Comments:** Full renovation of park space next to Sports Park Recreation Center.

**Estimated Cost for Full Renovation:** \$2,102,105

## Sports Park Option 1B



### Features:

- Replace half-court basketball court with pickleball court
- One pickle ball court
- 10 ft. high fence
- Concrete Walkway

**Comments:** City currently only has one other outdoor half-court basketball court at Dunes Park. Would remove existing community amenity. Staff is reviewing an option with a north/south orientation adjacent to the softball field.

**Estimated Cost:** \$176,430



## Sports Park - Option 1C



### Features:

- Add one pickleball court near softball field
- Update half-court basketball court
- 10 ft high fence
- Concrete Walkway
- Drainage Basin

**Comments:** Tree would need to be removed. City currently only has one softball field.

**Estimated Cost for Pickleball Court and Basketball Court:** \$457,790

**ENVIRONMENTAL DETERMINATION:**

Preparation of concept plans are not a project as defined by CEQA. A future project would require CEQA review.

**FISCAL IMPACT:**

The project is not budgeted and would require additional analysis before a fiscal impact could be provided.