



AGENDA

VETERANS & MILITARY AFFAIRS COMMITTEE

Regular Meeting Agenda

Monday, November 25, 2024, 4:00 p.m.

Council Chambers

825 Imperial Beach Boulevard

Imperial Beach, CA 91932

Public Comments: Members of the public can participate in-person at the Veterans and Military Affairs Committee meeting to provide public comments. Members of the public can also submit written comments prior to the meeting via e-mail at: comments@imperialbeachca.gov.

Written comments received by noon on the day of the Committee meeting, that are within the subject matter jurisdiction of the City of Imperial Beach, will be provided to the Committee and be made available to the public at the Committee meeting. They will be part of the official record of the meeting, but they will not be read aloud at the meeting.

Please note in your email subject line the item on the agenda you wish to comment on.

In compliance with the Americans with Disabilities Act, the City of Imperial Beach requests that individuals who require reasonable accommodation to fully participate in this meeting contact the City Clerk's office at (619) 628-2347 or TTY 711 as soon as possible during regular business hours and not later than at least twelve (12) hours in advance of the meeting to discuss your accessibility needs.

Any writings or documents provided to a majority of the Committee regarding any item on this agenda will be made available for public inspection on the City's website at: <https://www.imperialbeachca.gov/129/Agendas-Minutes>

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

Each person wishing to address the Design Review Board regarding items not on the posted agenda may do so at this time. In accordance with State law, the Design Review Board may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to City staff or placed on a future agenda.

4. **BUSINESS ITEMS**

4.a **APPROVAL OF THE SEPTEMBER 30, 2024 VETERANS AND MILITARY AFFAIRS COMMITTEE SPECIAL MEETING MINUTES**

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Recommendation:

That the Veterans and Military Affairs Committee approve the September 25, 2024 Special Meeting Minutes.

4.b **PRESENTATION ON NAVY COMMUNICATIONS AND RESOURCES BY AMY PUGA, NAVY BASE CORONADO OMBUDSMAN.***

4.c **PRESENTATION ON THE CITY'S SPECIAL EVENT PERMITTING PROCESS.***

*No Staff Report.

5. **INFORMATIONAL ITEMS/REPORTS**

This item is intended for Staff to provide brief informational reports to the Board/Committee. Board/Committee members may also give brief reports related to items within the jurisdiction of the Board/Committee. Board/Committee members may ask brief questions of Staff, but cannot engage in dialogue or discussion with Staff or other members of the Board/Committee pursuant to the Brown Act. If appropriate, the item will be referred to a future agenda.

6. **ADJOURNMENT**



STAFF REPORT

VETERANS & MILITARY AFFAIRS COMMITTEE

November 25, 2024

ITEM TITLE: APPROVAL OF THE SEPTEMBER 30, 2024 VETERANS AND MILITARY AFFAIRS COMMITTEE SPECIAL MEETING MINUTES

ORIGINATING DEPARTMENT:

City Clerk

RECOMMENDATION:

That the Veterans and Military Affairs Committee approve the September 25, 2024 Special Meeting Minutes.

ATTACHMENTS:

ATT 1 September 25, 2024 Special Meeting Minutes_DRAFT

**CITY OF IMPERIAL BEACH
VETERANS AND MILITARY AFFAIRS COMMITTEE
SPECIAL MEETING MINUTES**

**September 30, 2024, 4:00 p.m.
Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

Members Present: Chair Haythe, Vice Chair Martin, Member Foley, Member Phyu,
Member Pochedly
Staff Present CAO Cortez-Martinez, City Clerk Kelly, Fire Chief French, Parks,
Recreation and Community Services Director Bullock

1. CALL TO ORDER

Chair Haythe called the meeting to order at 4:00 p.m.

2. ROLL CALL

City Clerk Kelly took roll.

Chair Haythe lead the Pledge of Allegiance.

3. PUBLIC COMMENT

None.

4. BUSINESS ITEMS

**4.1 APPROVAL OF THE AUGUST 26, 2024 VETERANS AND MILITARY
AFFAIRS COMMITTEE REGULAR MEETING MINUTES**

Motion by Vice Chair Martin

Seconded by Member Pochedly

To approve the August 26, 2024 Regular Meeting Minutes.

AYES (5): Chair Haythe, Vice Chair Martin, Member Foley, Member Phyu,
Member Pochedly

Motion Carried (5 to 0)

4.2 UPDATE ON CITY OF IMPERIAL BEACH EVENTS BY PARKS, RECREATION AND COMMUNITY SERVICES DIRECTOR BULLOCK.

Parks, Recreation, and Community Services Director Bullock gave a PowerPoint presentation, and she extended an invitation to the committee to have an information booth at the Trunk or Treat event or the Holiday event. In response to Chair Haythe's question about guidelines for community service organizations to use City parks for events, she gave an overview of the permit application process, noting that the process and guidelines are available on the City's website, and she offered to walk organizations through the guidelines.

Fire Chief French reminded the VMAC members that only two members can be present at the booths.

4.3 UPDATE ON MILITARY APPRECIATION DAY EVENT.

Marty Mattes gave a PowerPoint presentation on the item. He provided an update on the Military Appreciation Day event scheduled for November 11, including the agenda and timeline for the event. He suggested the VMAC get involved with planning next year's event and offered to advise on how to organize the event. He responded to questions of the VMAC stating that the Chamber of Commerce handles vendors, tables and the exchange of money and that the Fleet Reserve Association (FRA) is screening the local bands.

4.4 UPDATE ON PEARL HARBOR DAY EVENT BY THE FLEET RESERVE ASSOCIATION - APPLICANT.

Mick Folton, Jr. Past President and current Secretary of the FRA Branch 289, gave an update on the Pearl Harbor Day event, noting that they are on track to sponsor and officiate over the ceremony on December 7.

In response to Chair Haythe's question about the permits and floral wreath, CAO Cortez-Martinez responded that the staff would look in to the matter and work with Mr. Fulton.

In response to Member Pochedley's question about the target audience and the need for active-duty military personnel to be aware of the event, Mr. Folton spoke about the ways in which the event is advertised and said invitations are also sent to the local military. He further stated that the event is open to the public and if active duty personnel show up, there is no requirement to be in uniform.

4.5 RECEIVE GENERAL OVERVIEW OF VETERANS/COMMUNITY SERVICE ORGANIZATIONS.

- Imperial Beach American Legion Post #820

Kathy Bourke from the American Legion discussed the organization's mission to assist veterans and their dependents and the importance of the November 11 event. She also mentioned the need for a permanent permit for the November 11 event and the challenge of getting permits annually.

- Imperial Beach Fleet Reserve Association #289

Mick Folton Secretary of Fleet Reserve Branch 289, provided an overview of the organization's history and its involvement in various veteran events, including the Memorial Day and Pearl Harbor Day ceremonies. He emphasized the importance of continuing the Military Appreciation Day event and the need for a streamlined permitting process.

- Imperial Beach Veterans of Foreign Wars Post #5477

Mike Doyle, Commander of the VFW, provided a brief history of the organization and its advocacy efforts for veterans. He mentioned the VFW's involvement in local community service activities, such as helping the homeless and participating in food bank drives. Information on the VFW was submitted for the record.

5. INFORMATIONAL ITEMS/REPORTS

Chair Haythe proposed having Heather Duat from the Vet Rating Group present at the next meeting to discuss the organization's services. He also suggested organizing a forum with all veteran service organizations to provide information to the community.

Member Pochedley asked staff to look into the comments made by a public speaker at the previous VMAC meeting on the permitting process and background checks of military personnel.

Member Martin offered to liaise with Martin Mattes for the November 11 event.

Fire Chief French invited everyone to the Navy Flag Raising Ceremony to be held on October 1.

Member Foley proposed the creation of an email list for new Navy families to keep them informed about local events and resources. To which Member Pochedley, suggesting working with the base ombudsman.

6. ADJOURNMENT

Chair Haythe adjourned the meeting at 5:02 p.m.

Jacqueline M. Kelly, MMC
City Clerk

John H.M. Haythe
Chair

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