

City Council Agenda
Closed Session Meeting - 5:00 p.m.
Regular Meeting - 6:00 p.m.

Wednesday, March 19, 2025

Council Chambers

825 Imperial Beach Boulevard

Imperial Beach, CA 91932

THE CITY COUNCIL ALSO SITS AS THE IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY, AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY.

Public Comments: Members of the public can participate in-person at the City Council meeting to provide public comments. Members of the public can also submit written comments prior to the City Council meeting via e-mail at: comments@imperialbeachca.gov. Written comments received by noon on the day of the City Council meeting, that are within the subject matter jurisdiction of the City of Imperial Beach, will be provided to the City Council and be made available to the public at the City Council meeting. They will be part of the official record of the meeting, but they will not be read aloud at the meeting. Members of the public who wish to watch City Council meetings, are encouraged to stream from the City website's at: <https://www.imperialbeachca.gov/129/Agendas-Minutes>.

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1. **CALL TO ORDER - CLOSED SESSION**
2. **ROLL CALL**
3. **CLOSED SESSION**
 - 3.a **CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code section 54957.6
Agency Designated Representatives: City Manager, CAO, City Attorney, Human Resources Director, Finance Director, Fire Chief, Finance Manager, Housing & Neighborhood Services Manager
Employee Organizations: Imperial Beach Firefighters' Association (IBFA), Service Employees International Union (SEIU) Local 221, Unrepresented Employees – Management/Mid-Management
 - 3.b **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code section 54957
Title: City Manager
 - 3.c **CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code section 54957.6
Agency Designated Representatives: Mayor & City Attorney
Unrepresented Employee: City Manager
4. **ADJOURN CLOSED SESSION**
5. **CALL TO ORDER - REGULAR MEETING**
6. **ROLL CALL**
7. **PLEDGE OF ALLEGIANCE**
8. **REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES**

All City Council assignments are available for review in the City Clerk's Office.
9. **COMMUNICATIONS FROM CITY STAFF**
10. **PUBLIC COMMENT**

Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.
11. **PRESENTATIONS**
 - 11.a **SANDAG UPDATE ON THE BORDER TO BAYSHORE PROJECT. (0680-20)***

*No Staff Report.
12. **CONSENT CALENDAR**

All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless the item is removed from the Consent Calendar by action of the City Council. A Councilmember or member of the public may make a comment on any item on the Consent Calendar.

Recommendation:

To approve Consent Calendar Item Nos. 12.a through 12.d.

- 12.a **APPROVAL OF CITY COUNCIL MEETING MINUTES.** 4
Recommendation:
That the City Council approves the Regular Meeting Minutes of December 4, 2025.
- 12.b **RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM FEBRUARY 22, 2025 TO MARCH 7, 2025. (0300-25)** 20
Recommendation:
Staff is seeking that the City Council ratify and file the Warrant Register Report.
- 12.c **RESOLUTION 2025-011 AMENDING THE AGREEMENT WITH COAR DESIGN GROUP FOR ARCHITECTURAL SERVICES FOR THE IMPERIAL BEACH SPORTS PARK PROJECT TO INCREASE THE CONTRACT LIMIT. (0920-40)** 36
Recommendation:
Adoption of Resolution 2025-011 approving an amendment to the Professional Services Agreement (PSA) with Coar Design Group for the design services of the Imperial Beach Sports Park building.
- 12.d **RESOLUTION NUMBER 2025-012 AUTHORIZING AN APPLICATION FOR SANDAG'S SMART GROWTH INCENTIVE PROGRAM (SGIP) FOR THE PALM AVENUE STREETScape AND GATEWAY PROJECT. (0140-40 & 0720-10)** 39
Recommendation:
Adopt Resolution No. 2025-012 to authorize the City Manager to submit an application for SANDAG's SGIP grant.
- 13. **ORDINANCES/INTRODUCTION & FIRST READING**
None.
- 14. **PUBLIC HEARINGS**
None.
- 15. **REPORTS**
 - 15.a **2025 UPDATE ON THE COMMUNITY OUTREACH PROGRAM. (0240-10)** 43
Recommendation:
That the City Council receive and file the report.
- 16. **I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS**
None.
- 17. **ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**
- 18. **CITY COUNCIL FUTURE AGENDA REQUESTS**
- 19. **ADJOURN REGULAR MEETING**



CITY COUNCIL

STAFF REPORT

March 19, 2025

ITEM TITLE: APPROVAL OF CITY COUNCIL MEETING MINUTES.

ORIGINATING DEPARTMENT:

City Clerk

RECOMMENDATION:

That the City Council approves the Regular Meeting Minutes of December 4, 2025.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT: No Fiscal impact associated with this item.

ATTACHMENTS:

ATT 1 – 12-04-25 Regular Meeting Minutes_DRAFT

**CITY OF IMPERIAL BEACH
CITY COUNCIL
REGULAR MEETING MINUTES**

**December 4, 2024, 6:00 p.m.
Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

Present: Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, Councilmember Fisher, Councilmember Leyba-Gonzalez

Staff: City Manager Foltz, Chief Administrative Officer Cortez-Martinez, City Attorney Lyon, City Clerk Kelly, Fire Chief French, Community Development Director Openshaw, City Planner/Management Associate Ayala

The City Council also sits as the Imperial Beach Planning Commission, Public Financing Authority, and Imperial Beach Redevelopment Agency Successor Agency.

1. CALL TO ORDER

Mayor Aguirre called the Regular Meeting to order at 6:00 p.m.

2. ROLL CALL

City Clerk Kelly took roll.

3. PLEDGE OF ALLEGIANCE

Fire Engineer/Paramedic Morales led the Pledge of Allegiance.

4. REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES

Councilmember Leyba-Gonzalez

- Announced he had no committee assignments to report on
- Spoke about visiting a local business on Small Business Saturday

Councilmember Fisher

- SANDAG Board of Directors meeting; He emphasized the need to continue fighting for funds to address the increased traffic, problems, and pollution that will result from the new border crossing; He appreciated the support of Mayor Pro Tem McKay and Port Commissioner Malcolm

Councilmember Seabury

- Mar Vista Key Club meeting
- Chamber of Commerce Mixer
- William Nixon Feed the Kids and Families Annual event at the Boys and Girls Club
- Holiday Tree Lighting at Pier Plaza
- U.S. Space Force Flag Raising
- She reminded everyone to recycle their holiday trees

Mayor Pro Tem McKay

- SANDAG Board of Directors meeting; Following up on Councilmember Fisher's comments, he stated the matter will be considered at the next board meeting and he encouraged everyone to attend, call in, or email comments
- Holiday Tree Lighting at Pier Plaza
- U.S. Space Force Flag Raising

Mayor Aguirre

- San Diego Community Power Board of Directors meeting
- Provided welcoming remarks at the Holiday Tree Lighting at Pier Plaza
- U.S. Space Force Flag Raising
- She looked forward to having Mayor Pro Tem McKay represent the City at the next SANDAG Board of Directors meeting and she spoke about the importance of having a 1% fee for environmental mitigation
- She joined Senator Padilla at a press conference regarding SB10 which authorizes SANDAG to collect a 1% fee for environmental mitigation from the new toll road. She encouraged everyone to reach out to Senator Padilla to express support for the bill

5. COMMUNICATIONS FROM CITY STAFF

CAO Cortez-Martinez announced that everyone is invited to the Pearl Harbor Remembrance Ceremony at the Imperial Beach Pier and the Reindeer Dash at Veterans Park on December 7. She also announced a Special City Council meeting will be held on December 17 for the Certification of Results and Oath of Office.

Fire Chief French announced a Holiday Food and Toy Drive in partnership with the Imperial Beach Athletic Club.

City Manager Foltz recommended moving Item No. 11.b after Item No. 7.b and moving Item No. 11.a after the Consent Calendar.

Motion by Mayor Aguirre

Seconded by Councilmember Fisher

To move Item No. 11.b after Item No. 7.b and moving Item No. 11.a after the Consent Calendar.

AYES (5): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, Councilmember Fisher, and Councilmember Leyba-Gonzalez

Motion Carried (5 to 0)

6. PUBLIC COMMENT

Edward Brakmanis recommended the creation of butterfly gardens, not just on City property, but also on school and private properties. He also spoke about having a butterfly festival to bring people to Imperial Beach.

Timothy Keeton suggested that Imperial Beach Municipal Code 2.12.150 - Group Communications be used tonight because he believed there is an identifiable group with an identifiable leader and members who are speaking on the same topic. He also said that the podium is not the place for public speakers to have one on one dialog with a councilmember.

Truth highlighted problems and concerns she has observed outside of Imperial Beach. She expressed concerns about ACCE's political influence and agenda that may impact unbiased, non-partisan decision-making in Imperial Beach.

Leon Benham, President of the Citizens for Coastal Conservancy, presented photos showing that in 1966, the river had a single channel that brought 650,000 cubic yards of sand to the beach each year. However, this year, the photos show that 530 acres are now covered in sewage ponds, which is the source of the foul odor. He encouraged the City Council to use the upcoming federal funding to restore the river back to a single channel.

7. PRESENTATIONS

7.a RECOGNITION OF 2024 FIRE PREVENTION POSTER CONTEST WINNERS. (0410-30)

Fire Engineer/Paramedic Morales gave a PowerPoint presentation on the item and he announced the following Poster Contest winners:

Miroslav Kanzaki - Imperial Beach Charter
Teacher: Ms. Luckey

Xavier Jimenez - Bayside STEAM Academy
Teacher: Mrs. Knight-Kelly

Emilio Atondo - Oneonta Elementary
Teacher: Mrs. Uribe

Donovan Gomez - Central Elementary
Teacher: Mrs. Guzman

7.b PRESENTATION ON PORT DISTRICT ACTIVITIES BY PORT COMMISSIONER MALCOLM. (0150-70)

Port Commissioner Malcom announced the new President & CEO is Scott Chadwick. He thanked Randa Coniglio for her 25 years of service and congratulated her on her retirement. He gave a PowerPoint presentation on Port of San Diego projects and activities.

Ernie Medina, Chief Engineer with the Port of San Diego, gave an update on the IB Pier Utility Repairs and Pile Replacement.

Paula Silvia, Program Director for Aquaculture & Blue Technology at the Port of San Diego, reported on the Shellfish & Seaweed Aquaculture Program.

Karen Holeman, Director of Environmental Services for the Port of San Diego, reported on the Ports efforts to address the Tijuana River Valley transboundary pollution issue and the future efforts to travel to Washington, D.C. to address the matter with the new federal administration.

Leon Benham quoted from a grand jury report on a perceived lack of public trust in the Port of San Diego. He also spoke about the public not having a recreational benefit from Pond 20 since it is being used for mitigation.

Councilmember Fisher thanked Commissioner Malcolm for speaking at the SANDAG board meeting.

Councilmember Leyba-Gonzalez spoke about the need for a splash pad.

Councilmember Seabury spoke about the need to prevent unauthorized personnel from accessing the ladder on the pier. She also asked questions about the sand project and looked forward to increased marine life with the kelp beds.

Mayor Pro Tem McKay thanked Commissioner Malcolm for partnering with the City specifically on the Otay Mesa East topic.

Mayor Aguirre thanked Port Commissioner Malcolm for his leadership on the Pond 20 matter and for the comments he made at the SANDAG board meeting. She requested the Port's support in advocating for SB10. She also encouraged the Port to take precautionary measures to avoid entanglement of marine mammals, such as whales, dolphins and seals, in the aquaculture operations. She stressed the importance of getting the splash pad up and running by the beginning of summer.

In response to Mayor Aguirre's concern about muscle cultivation, Director Silva stated anything that is produced off Imperial Beach will not be used for human consumption.

Councilmember Leyba-Gonzalez left the Council Chambers at 7:34 p.m. and returned at 7:36 p.m.

11. REPORTS

11.b PRESENTATION AND FINANCIAL REPORT BY THE IMPERIAL BEACH ATHLETIC CLUB (IBAC) FOR THE 2024 SUMMER SERIES EVENTS. (1040-10)

Chad Harbin, President of the Imperial Beach Athletic Club, gave a PowerPoint presentation on the item.

No public comments.

The Mayor and City Council voiced support and gratitude for IBAC's efforts to give back to Imperial Beach through their various events and charitable initiatives.

8. CONSENT CALENDAR

Truth commented on a misspelled word on page 56 of the agenda packet.

Leon Benham commented the increase in sewage discharge is unacceptable and is urging the repeal of SB 507 and a reconsideration of the EPA's actions in replacing the original Arcadis plan. He also suggested there may be alternative technologies and solutions that should be investigated before moving forward with the current plan.

Regarding Item 8.h, Councilmember Seabury was skeptical about the value of the Mayor's trip to meet with the Biden administration given the timing and the lack of action from that administration in the past. She suggested the City focus its efforts on working with the new administration, rather than trying to get the outgoing one to act in the final weeks of their term.

Mayor Aguirre emphasized the need to continue pursuing all available avenues, even with the outgoing administration, as a final attempt before the new administration takes over.

Motion by Mayor Aguirre

Seconded by Councilmember Leyba-Gonzalez

To approve Consent Calendar Item Nos. 8.a through 8.h.

AYES (5): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, Councilmember Fisher, and Councilmember Leyba-Gonzalez,

Motion Carried (5 to 0)

8.a **RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM NOVEMBER 9, 2024 TO NOVEMBER 22, 2024. (0300-25)**

City Council ratified and filed the Warrant Register Report.

8.b **RESOLUTION 2024-089 TO ACCEPT AND APPROPRIATE \$73,100 IN GRANT FUNDS FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR A PEDESTRIAN AND BICYCLE SAFETY PROGRAM AND APPROVE AN AGREEMENT WITH CIRCULATE SAN DIEGO TO ADMINISTER THE PROGRAM. (0390-86)**

Adopted Resolution No. 2024-089 to approve the grant agreement between the City of Imperial Beach and the California Office of Traffic Safety, accept and appropriate \$73,100 in grant funds for the Pedestrian and Bicycle Safety Program, and approve an agreement with WalkSanDiego, doing business as Circulate San Diego, to administer the Pedestrian and Bicycle Safety Program.

8.c RESOLUTION 2024-090 APPROVING THE CALENDAR AND SETTING THE TIME FOR REGULAR CITY COUNCIL MEETINGS FOR 6:00 P.M. FOR THE YEAR 2025. (0410-95)

City Council adopted Resolution 2024-90 (Attachment 1) approving the calendar (Exhibit A) and setting the time for Regular City Council meetings for 6:00 p.m. for the year 2025. The calendar will also include scheduled Special City Council Workshops with a start time to be determined.

8.d LOCAL APPOINTMENTS LIST. (0460-45)

City Council approved the Local Appointments List in compliance with California Government Code §54972 and directs staff to post a copy of the list on the City's Internet Website in compliance with California Government Code §54973.

8.e RESOLUTION 2024-091 TO AWARD A PROFESSIONAL SERVICES CONTRACT TO MICHAEL BAKER INTERNATIONAL TO PROVIDE AS-NEEDED ENGINEERING SERVICES TO THE CITY. (0750-05)

City Council adopted Resolution No. 2024-091 awarding a professional service agreement for as-needed engineering services to Michael Baker International for an initial three (3) year term with an option to renew the agreement for two (2) additional twelve (12) month periods for a maximum agreement total of five (5) years.

8.f RECEIVE TREASURER'S REPORT FOR OCTOBER 2024. (0300-90)

City Council received and filed the October 2024 Treasurer's Report.

8.g RESOLUTION NOS. SA-24-90 & SA-24-91 OF THE IB RDA SUCCESSOR AGENCY APPROVING THE ADMINISTRATIVE BUDGET & THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 25-26) FOR THE 12-MONTH PERIOD 07-01-2025 THROUGH 06-30-2026 AND APPROVING RELATED ACTIONS. (0418-50)

The Successor Agency adopted Resolution No. SA-24-90 approving the Administrative Budget for the period from July 1, 2025 through June 30, 2026, and adopted Resolution No. SA-24-91 approving the ROPS 25-26 for the period from July 1, 2025 through June 30, 2026, and approve related actions.

8.h NOTIFICATION OF TRAVEL: MAYOR AGUIRRE WILL TRAVEL TO WASHINGTON, D.C. DECEMBER 17-19, 2024 TO ADVOCATE FOR FEDERAL STATE OF EMERGENCY. (0410-60)

Mayor Aguirre called a recess at 8:09 p.m. and called the meeting back to order at 8:16 p.m. with all members present.

11. REPORTS

11.a DISCUSSION OF REGULATIONS FOR TENANT PROTECTIONS. (0660-95)

Mayor Aguirre introduced the item.

City Manager Foltz gave a PowerPoint presentation on the item.

Written public comments were submitted by: Sandra Brillhart, Mark Williams, Gary Trieschman, Melanie Woods, and Pat Flowers.

Timothy Keeton commented that the staff report fails to show that there are hundreds of cities throughout the state that do not have additional measures.

Valerie Fernandez complained that due to no fault evictions, she will have to move. She spoke in support for preventing homelessness and protecting the affordable housing that currently exists.

Sheila Martinez expressed concern that the proposed regulations regarding tenant protections would unfairly burden property owners.

Ignacio Martinez said the proposed relocation requirements would impose a significant burden on small property owners, especially those with just a few rental units. He stressed that property owners face unseen difficulties and expenses, and urged tenants to understand that renting is a two-way relationship with challenges on both sides.

Rosie Perez shared her personal situation of having to move out of her apartment by January 31 due to new ownership and she spoke about the difficulty of finding affordable housing, with rent prices for apartments in the area being beyond her budget. She explained that the problem is not with small, family-owned properties, but with large corporations that own multiple apartments and neglect their tenants.

Truth criticized the Tenant Protection Act (AB 1482), arguing it discourages homeowners from renting, limits their rights, and could lead to government-imposed rent control. She said the law's provisions, such as extended time for tenants to move and rent caps, raise housing costs and reduce rental options. She also mentioned that local ordinances can worsen the situation, citing expensive evictions in cities like San Diego and Chula Vista. She called for change by voting out lawmakers responsible for the state's housing issues.

Gilberto Vera, Deputy Director of the Legal Aid Society San Diego, shared his dual perspective as both a tenant advocate and the child of small landlords. He urged support for a ban on substantial remodel evictions and recommended passing a moratorium to protect tenants while stronger protections are developed.

Mary Dow complained about the stress involved with being evicted and she questioned when society will draw the line on corporate greed, highlighting the struggles of hardworking individuals just trying to get by.

Alberto Fernandez, resident of Hawaiian Gardens, spoke on behalf of tenants facing eviction due to extensive renovations or no-fault evictions. He emphasized that many residents are too afraid or unaware to speak out, and highlighted that housing is a basic human right, not a privilege. He expressed concern about the unaffordable rent increases and the difficulty in finding new, affordable housing.

Joshua Lopez spoke about the lack of affordable housing options and the constant threat of eviction due to inadequate renter protections. He urged City Council to consider policies that protect renters and preserve community diversity.

Robert Lucas urged City Council to consider stronger laws to protect tenants from corporate landlords. He stressed that tenants want to stay in this community and called for action to preserve diversity and support renters.

Brenda Bautista spoke about the practices of private equity firms which are monopolizing real estate by rapidly buying properties, evicting tenants, and raising rent prices. She called for ethical decision-making to prevent monopolistic practices, stressing that while substantial remodel evictions are legal, they are not ethical.

Philip Del Rio expressed his frustration that landlords focus on numbers and profits, while tenants face real-life consequences like homelessness. He urged City Council to vote to support protections for renters.

Sherman Qualls spoke about facing eviction and expressed frustration with rising rents, especially considering the profits landlords have made over the years, and called for more support for tenants in difficult situations like his.

Eric Sutton, a property manager and member of the Southern California Rental Housing Association, spoke about recent updates to state law regarding substantial remodel evictions. He warned that adding more local regulations could discourage property revitalization. He suggested forming a stakeholder working group to ensure all voices are heard before implementing additional protections. He advocated for fair and balanced policies and proactive education for both tenants and landlords.

Gilbert Ivan Johnson urged City Council to address evictions in Imperial Beach and protect tenants, especially those on fixed incomes or disability, and who are at risk of losing their homes.

Cathy Iaconetti, a real estate broker in Imperial Beach, opposed increasing tenant protections, arguing it could worsen the local housing market, which is already seeing a decline. She warned that additional regulations could discourage investment in affordable housing and harm property values, urging the City Council to consider the long-term effects before making changes.

George Ching, representing the Pacific Southwest Association of Realtors, expressed concerns about the need for maintenance and repairs in Imperial Beach's rental housing, which could be hindered by increasing costs and rent restrictions. He warned that this could force property owners to sell to larger corporations. He emphasized the need to prioritize affordable housing ownership.

Nicole Le, an organizer with ACCE, expressed concerns about the housing crisis in Imperial Beach, particularly the evictions occurring due to substantial remodels. She highlighted the poor living conditions, including mold, broken stoves, and non-working fridges, and mentioned that many tenants are being charged high water bills despite

unresolved maintenance issues. She pointed out that many residents are afraid to speak up at City Council meetings due to fear of retaliation and eviction. She urged the City Council to consider the impact on tenants' livelihoods when making decisions.

Danie Loza spoke in support for laws that protect tenants.

Luis Guillen spoke in opposition to being evicted and asked for support to continue living at Hawaiian Gardens.

Rachel Orozco Ramirez urged City Council to provide protections for tenants.

Juan Nevarez criticized landlords for prioritizing profits over tenants' well-being. He urged the City Council to pass a non-renovation eviction law to protect the community.

Sandra Del Rio criticized the practices of her apartment owner for evicting residents for renovations, while raising rent significantly without any substantial improvements. She urged the City Council to implement stronger protections against such corporate practices to prevent homelessness in Imperial Beach.

Jose Lopez, Director of the San Diego office of ACCE, advocated for stronger tenant protections and expressed concern over tenants being evicted for remodeling. He urged the City Council to take action to protect the community, calling on their support to pass laws that will benefit residents and ensure they feel cared for.

Teri Monte encouraged City Council to consider adaptable solutions that work for the specific needs of the community.

John Monte said the real issue is corporate equity investment firms buying properties like Hawaiian Gardens and using "substantial remodel" loopholes to evict tenants and raise rents. He suggested a moratorium on evictions which would provide time for the City Council to review the situation and come up with the best solutions.

Mico Miranda expressed concern for her family, neighbors and community. She asked for help to remain in their homes and avoid being evicted again.

Miguel Lopez described how his rent has increased significantly, making it harder to afford living in Imperial Beach. He urged City Council to stop renovations that force families out of their homes.

Maria Diaz pleaded with City Council to help her and her neighbors stay in their homes. She asked for new laws to protect them and to stop the evictions.

Sara Gonzalez-Quintero advocated for stopping no-fault evictions due to remodeling. She said that many residents are being forced out and urged City Council to invest in maintaining the community rather than allowing displacement.

Anthony Azul said tenants are not only facing evictions but also harassment through fees and other charges not listed in their original leases. He said these extra fees are allowing landlords to extract more money without officially raising rents.

Judith, a landlord, said that tenants are harassing the landlords and that not all landlords are bad people.

Gustavo shared his frustration with being harassed and the challenges of maintaining his property. He expressed his desire for fairness and justice. He spoke about the high costs of home repairs and property taxes, compared to corporate landlords. He also spoke about a protest in front of his house, which terrified his family, and how the experience affected him emotionally, highlighting the impact on his kids and his own mental state as a veteran.

Councilmember Leyba-Gonzalez announced his support for the renters.

Mayor Pro Tem McKay acknowledged that there are existing state laws in place and mentioned that while there are concerns about shortcomings in these laws, these laws were made at the state level, not locally. He recommended individuals address these issues with state legislators rather than making changes at the local level.

Councilmember Fisher said that some of the challenges stem from large investment firms. He suggested more community outreach and gathering of data to better understand the true issues. He stressed the importance of creating solutions that apply to the entire community, rather than targeting specific areas, and warned of unintended consequences.

Councilmember Seabury addressed concerns raised by residents, noting confusion around payments to the previous owner and the state of the property. While some residents claim there are issues like mold, others argue that the property doesn't need remodeling. She emphasized the need for landlords to maintain safe and functional living conditions for residents' well-being. She also reiterated that the real responsibility lies with state lawmakers in Sacramento.

Mayor Aguirre noted that while state laws often restrict local action, there is a specific provision that allows cities to tailor laws to their communities. She mentioned a recent case that upheld local ordinances and suggested that Imperial Beach could take advantage of this flexibility to create fair and balanced regulations that address tenant and landlord issues. She expressed a desire to protect small, local landlords while also addressing broader community concerns that have emerged, particularly during and after COVID-19. She was open to forming an ad hoc committee to gather more input from the community, as some may not feel safe or able to speak up. She proposed pausing evictions temporarily to allow for more discussion. She emphasized the importance of focusing on larger multi-family housing buildings.

Mayor Pro Tem McKay expressed hesitation about focusing on larger buildings for regulation, as it could create an uneven focus, potentially putting certain property owners at a disadvantage based solely on the size of their buildings.

City Attorney Lyon suggested gathering City Council's ideas and staff will look into them. She noted that the City has the ability to create local regulations, and there are jurisdictions with enforceable regulations that could serve as a model.

Councilmember McKay supported forming an ad hoc but opposed a moratorium. He expressed concern that singling out certain sizes of ownership or corporations could lead to challenges and accusations of unfair treatment.

Councilmember Leyba-Gonzalez spoke in support of an ad hoc.

Councilmember Fisher expressed concern about the timeline for addressing tenant issues, fearing false hope for those facing eviction. He supported creating an ad hoc committee to gather information and to discuss potential actions. He criticized Sacramento for ineffective affordable housing policies and emphasized the need for real solutions.

Councilmember Seabury raised concerns about a potential eviction moratorium, questioning whether tenants would still be required to pay rent during a pause. She was also concerned with legal liability if tenants remain in unhealthy living conditions, like those with mold or asbestos. She commented that ACCE may be promoting fear among tenants and that instead they should focus on helping tenants find solutions and move forward.

Mayor Pro Tem McKay was concerned that if the moratorium is implemented now, it may create an unfair situation for those who have already moved, as they would not be able to benefit from it. He also expressed concern about City Council taking a delayed action.

City Manager Foltz stated if a moratorium is implemented, it would apply citywide based on the parameters set by the City Council. It wouldn't be specific to any individual building or current eviction cases. Also, the moratorium's scope and duration would depend on the standards the City Council decides.

Mayor Aguirre suggested staff gather lessons from cities like San Diego and Chula Vista, which have enacted similar ordinances, to understand what has worked and what hasn't. She also stressed the need for community input, focusing on vulnerable populations like seniors and the disabled, and managing expectations to avoid creating false hope.

Consensus of City Council to form an ad hoc committee consisting of herself and Councilmember Fisher.

Motion by Councilmember Seabury

Seconded by Mayor Aguirre

To continue the City Council meeting past 10:00 p.m.

AYES (5): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, Councilmember Fisher, and Councilmember Leyba-Gonzalez

Motion Carried (5 to 0)

Mayor Aguirre called a recess at 10:43 p.m. and called the meeting back to order at 10:50 p.m. with all Councilmembers present.

9. ORDINANCES/INTRODUCTION & FIRST READING

None.

10. PUBLIC HEARINGS

10.a 1337 HOLLY DEV. (APPLICANT); CONSTRUCT A NEW 4-STORY, 46-UNIT RESIDENTIAL DEVELOPMENT WITH 48 PARKING SPACES, DETACHED ADU, & A 5,244 SF PARK AT 1368-1376 HOLLY AVE. & 1368 14TH ST. (APN 633-161-14-00, 633-161-13-00, 633-161-12-00) USE-23-0066. (0600-20)

Mayor Aguirre declared the Public Hearing open.

Community Development Director Openshaw gave a PowerPoint presentation on the item.

A written public comment was submitted by Sandra Brillhart.

John Roche submitted a document that states two parking spaces are required for each unit. He suggested reducing the number of units to 25 or adding underground parking to meet the required number of parking spaces. He commented that the project is out of character for the neighborhood.

Frank Avilla expressed concern about the affordability of the units and that the new building does not fit with the existing neighborhood.

Susana Tejada Usami indicated opposition to the project and was concerned about the lack of parking. (did not speak)

Councilmember Seabury suggested that extra parking spots be converted to handicapped spaces. She also raised questions about utility costs, asking whether solar panels would benefit residents or just the building itself. She also expressed concern about the adequacy of trash collection for such a large development, questioning whether more frequent pickups would be required. She also inquired as to where the bike repair station would be located.

Director Openshaw confirmed that solar panels are required by green building codes and are also a part of the City's climate action measures, though the distribution of utility bills would need to be clarified by the developer. Regarding trash pickup, the developer consulted with EDCO, and a forklift truck will be used for internal trash collection, though the frequency of pickups will need to be coordinated with EDCO. As for street parking, she noted the request to make it handicapped parking and mentioned that the developer would respond. Lastly, the bike repair station will be located inside the building, not in the park, and will allow residents to store and repair their bikes.

Aaron Anavim, applicant and owner, responded to questions of City Council regarding the solar panels, utilities, and street parking.

Councilmember Leyba-Gonzalez expressed support for the project, highlighting the significance of having a dedicated park in District 4. He also acknowledged parking issues citywide, but emphasized his support for the project.

In response to Councilmember McKay's question about what the law allows with regard to parking, Director Openshaw stated there are two government code sections that apply to the project, specifically related to the density bonus law, which limits parking requirements to half a space per unit. Additionally, recent legislation prohibits local agencies from enforcing minimum parking requirements, meaning the project technically wouldn't be required to provide any parking.

Mayor Aguirre expressed excitement about District 4's first standalone park, highlighting its importance and potential benefits. She acknowledged the parking issues but emphasized the need for more housing to meet regional housing goals. She supported providing two parking spaces with a provision for loading/unloading during business hours. She also suggested using native plants for landscaping, warning against toxic succulents like coral cactus, and recommended adjusting the park sign design to better resemble a surfboard rather than a triangle.

**Motion by Councilmember Leyba-Gonzalez
Seconded by Mayor Aguirre**

To adopt Resolution No. 2024-087 approving Site Plan Review (SPR-23-0015), Design Review Case (DRC-23-0015), and categorical exemption pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15332 Class 32 (In-Fill Development Projects) and adding the condition: On-street parking spaces are subject to an encroachment permit and City authorization, which should serve public and project needs. Overnight parking shall be provided to the public.

AYES (5): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, Councilmember Fisher, and Councilmember Leyba-Gonzalez

Motion Carried (5 to 0)

11. REPORTS

11.c RESOLUTION 2024-088 AUTHORIZING RECEIPT OF HOUSING ACCELERATION PROGRAM FUNDS, BUDGET ADJUSTMENTS, AND PROFESSIONAL SERVICES AGREEMENTS WITH CITYTHINKERS, INC. FOR THE 13th STREET CORRIDOR IMPROVEMENT PLAN AND 4LEAF, INC. FOR PLANNING SERVICES. (0720-25)

A corrected Resolution No. 2024-088 was provided as Last Minute Agenda Information.

City Planner/Management Associate Ayala gave a PowerPoint presentation.

No public comments.

Councilmember Seabury expressed frustration with SANDAG's vehicle miles traveled (VMT) proposal, arguing that it doesn't consider the reality of Imperial Beach residents needing to commute outside the area for work. She also criticized the idea of promoting urban walking neighborhoods as unrealistic for this community. She suggested renaming 13th Street to Navy Boulevard, as it leads into the military base, which has been a longstanding part of the area.

Councilmember Fisher expressed support for receiving the \$650,000 grant from SANDAG, acknowledging the stipulations but seeing it as a needed investment for the City. He emphasized that people still have the freedom to drive or walk as they wish and he appreciated the staff's efforts in securing the grant and highlighted the need for improvements on 13th Street.

Mayor Aguirre supported improving walkability and bikeability in the City, while enhancing sidewalks, crosswalks, and lighting. She advocated for revitalizing 13th Street and emphasized the need for meaningful outreach to local businesses to ensure their success and attract investment.

City Planner/Management Associate Ayala stated working with a consultant will help develop a plan for future projects aimed at securing funding. However, the availability of funding from state agencies or SANDAG is uncertain, and the goal is to create a document the City can utilize for future funding whenever it becomes available.

Motion by Mayor Aguirre

Seconded by Mayor Pro Tem McKay

To adopt Resolution No. 2024-088 authorizing the City to accept the grant funds, make necessary budget adjustments, and enter into a Professional Services agreement with Citythinkers, Inc. to develop the Imperial Beach 13th Street Corridor Improvement Plan and expand pre-existing contract services with 4Leaf, Inc. for professional planning services.

AYES (5): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury, Councilmember Fisher, and Councilmember Leyba-Gonzalez

Motion Carried (5 to 0)

11.d DESIGNATION OF MAYORAL AND CITY COUNCIL ASSIGNMENTS REQUIRING ELECTED OFFICIAL REPRESENTATION FOR 2025 (0410-50).

An updated Metro Wastewater JPA stipend and updated Job Corps contact information were provided as Last Minute Agenda Information.

Mayor Aguirre reported on the item and she announced that in accordance with FPPC Regulation 18702.5, a Form 806, Agency Report of public Official Appointments, was posted on the City's website listing the paid appointed positions to which council members will vote to appoint themselves.

Motion by Mayor Pro Tem McKay
Seconded by Councilmember Fisher

City Council approved the Mayor's proposal for City Council assignments for 2025.

AYES (5): Mayor Aguirre, Mayor Pro Tem McKay, Councilmember Seabury,
Councilmember Fisher, and Councilmember Leyba-Gonzalez,

Motion Carried (5 to 0)

12. I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS

See Consent Calendar Item No. 8.g.

13. ITEMS PULLED FROM THE CONSENT CALENDAR

None.

14. CITY COUNCIL FUTURE AGENDA REQUESTS

None.

15. ADJOURN REGULAR MEETING

Mayor Aguirre adjourned the Regular Meeting at 11:44 p.m.

Jacqueline M. Kelly, MMC
City Clerk

Paloma Aguirre
Mayor



CITY COUNCIL

STAFF REPORT

March 19, 2025

ITEM TITLE: RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM FEBRUARY 22, 2025 TO MARCH 7, 2025. (0300-25)

ORIGINATING DEPARTMENT:

Finance

EXECUTIVE SUMMARY:

Staff is recommending that the City Council ratify the accompanying Warrant Register for the period from February 22, 2025, to March 7, 2025, in the amount of \$1,842,810.96.

RECOMMENDATION:

Staff is seeking that the City Council ratify and file the Warrant Register Report.

OPTIONS:

- Receive and file the report from the City Manager.
- Provide direction to the City Manager to take a specific action.
- Request additional information and an additional report.

BACKGROUND/ANALYSIS:

The City of Imperial Beach issues accounts payable and payroll disbursements on a regular basis and presents it to the City Council for ratification at its next regularly scheduled meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from February 22, 2025, to March 7, 2025, in the amount of \$1,842,810.96, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate department staff. The Finance Director or designee certifies the accuracy of the attached register and the availability of funds for payment.

Warrants above \$100,000 have been highlighted and explained in the table below:

VENDOR	CHECK	DESCRIPTION	AMOUNT
CITY OF SAN DIEGO	104810	FY25 Q1 & Q2 DISPATCH SRVCS; FY Q3 METROPOLITAN TREATMENT CHARGE	\$ 1,039,707.72
WSP USA ENVIRONMENT & INFRASTRUCTURE	104863	SEP/OCT 2024 SD BAY WQIP & SEP/OCT 2024 TJ RIVER WQIP	148,567.84

The following registers are submitted for Council ratification:

Accounts Payable:

<i>DATE</i>	<i>CHECK NUMBER</i>	<i>AMOUNT(S)</i>
2/27/2025	CK104803-CK104833	\$ 1,072,430.86
3/6/2025	CK104834-CK104864	326,129.55
	Sub-Total	\$ 1,398,560.41

<i>DATE</i>	<i>EFT/DRAFT NUMBER</i>	<i>AMOUNT(S)</i>
2/24/2025	DFT0009226-27; DFT0009229	\$ 779.83
2/26/2025	DFT0009236-55; DFT0009262-63; DFT0009265	160,374.30
2/27/2025	1794-98; DFT0009228; DFT0009260-61	35,774.58
2/28/2025	DFT0009267; DFT0009272	432.20
	Sub-Total	\$ 197,360.91

Total reflected in the attached Expense Approval Report: **\$ 1,595,921.32**

Check Reversals/Voids:

<i>DATE</i>	<i>CHECK/EFT NUMBER</i>	<i>AMOUNT(S)</i>
2/26/2025	CK104767	\$ (2,127.29)
	Sub-Total	\$ (2,127.29)

Payroll Checks/Direct Deposits

<i>DATE</i>	<i>CHECK/EFT NUMBER</i>	<i>AMOUNT(S)</i>
2/27/2025	CK49246-47; EFT0000223	\$ 248,716.93
2/28/2025	DFT0009270	300.00
	Sub-Total	\$ 249,016.93

TOTAL: \$ 1,842,810.96

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL ANALYSIS:

Warrants are issued from budgeted funds and there is no additional impact on reserves.

ATTACHMENTS:

ATT 1 - Expense Approval Report – 02.22.2025 – 03.07.2025

Expense Approval Report

By (None)

Payment Dates 2/22/2025 - 3/7/2025



Imperial Beach, CA

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
02/27/2025	1794	FORESTERS INVESTOR SERVI...	FORESTERS 529 PLAN PPE 02/20/25	PPE 02-20-2025	101-0000-209.0122		50.00
02/27/2025	1795	I B FIREFIGHTERS ASSOCIATI...	IBFA DUES ACH PPE 02/20/25	PPE 02-20-2025	101-0000-209.0108		480.00
02/27/2025	1796	ICMA RETIREMENT TRUST 457	ICMA % PPE 02/20/25	PPE 02-20-2025	101-0000-209.0110		11,056.60
02/27/2025	1796	ICMA RETIREMENT TRUST 457	ICMA CITY-PAID PPE 02/20/25	PPE 02-20-2025 (2)	101-0000-209.0110		2,350.04
02/27/2025	1796	ICMA RETIREMENT TRUST 457	ICMA FIXED PPE 02/20/25	PPE 02-20-2025 (3)	101-0000-209.0110		4,894.92
02/27/2025	1797	SEIU LOCAL 221	SEIU DUES ACH PPE 02/20/25	PPE 02-20-2025	101-0000-209.0108		861.16
02/27/2025	1797	SEIU LOCAL 221	SEIU COPE ACH PPE 02/20/25	PPE 02-20-2025 COPE	101-0000-209.0108		15.00
02/27/2025	1798	US BANK	PARS ACH PPE 02/20/25	PPE 02-20-2025	101-0000-209.0120		1,470.24
02/27/2025	104803	AGRICULTURAL PEST CONTR...	02/20/25 BIRD CONTROL SRVCS	789080	101-6040-454.2022	250063	500.00
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	COLOR/PLAIN PRINTING PAPER - PW	14YV-YHJ6-4MRH	101-5020-432.3001		108.70
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	BINDER CLIPS - FD	1CTM-XDC9-1HRQ	101-3020-422.3001		7.60
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	FILE ORGANIZER, WALL MOUNTED FILE - FD	1CTM-XDC9-1HRQ	101-3020-422.3002		59.33
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	SMALL PARTS FOR LAWNMOWERS	1HN4-FDXV-CQQW	501-1921-419.2816		75.99
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	DISPATCH CHAIRS (2) - MS	1KCW-T4DT-9DXJ	101-3030-423.3001		237.08
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	SUNSCREEN, RESPIRATORS (2) - TIDELANDS	1L4J-LKWQ-G44Q	101-6040-454.3002		341.92
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	KEYBOARD, WRIST REST, MOUSE, EARBUDS, PLANNER - PW	1NPG-HHW3-31MC	101-5020-432.3001		113.78
02/27/2025	104804	AMAZON CAPITAL SERVICES, ...	AA BATTERIES - MS	1XQL-PM1H-PV4F	101-3030-423.3002		27.34
02/27/2025	104805	APCD COUNTY OF SAN DIEGO	MAR2025-MAR2026 - APCD2004-PTO-921141 - FLEET	01373-1983-RI-2025	501-1921-419.2813		294.00
02/27/2025	104805	APCD COUNTY OF SAN DIEGO	MAR2025-MAR2026 - APCD2010-PTO-000664 - SEWER	01373-1983-RI-2025	601-5060-436.2813		444.00
02/27/2025	104805	APCD COUNTY OF SAN DIEGO	MAR2025-MAR2026 - APCD2017-PTO-002940 - SEWER	01373-1983-RI-2025	601-5060-436.2813		444.00
02/27/2025	104805	APCD COUNTY OF SAN DIEGO	MAR2025-MAR2026 - APCD1983-SITE-01373 - SEWER	01373-1983-RI-2025	601-5060-436.2813		164.00
02/27/2025	104805	APCD COUNTY OF SAN DIEGO	MAR2025-MAR2026 - APCD2009-PTO-987621 - SEWER	01373-1983-RI-2025	601-5060-436.2813		444.00

Expense Approval Report

Payment Dates: 2/22/2025 - 3/7/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
02/27/2025	104805	APCD COUNTY OF SAN DIEGO	MAR2025-MAR2026 - APCD2003-SITE-04890 PS#10	04890-2003-RI-2025	601-5060-436.2813		629.00
02/27/2025	104806	APRIL GAIL CORTEZ VILLAMIL	12/03/24-01/12/25 - CAPOEIRA (4 CLASSES)	21025AV3	101-6010-451.2107		108.00
02/27/2025	104807	CALIFORNIA AMERICAN WAT...	01/15/25-02/13/25 - 1001 IRIS AVENUE	1015-210019176333 02/17/...	101-1910-419.2702		20.39
02/27/2025	104807	CALIFORNIA AMERICAN WAT...	01/15/25-02/13/25 - 942 DONAX AVE IRRIG	1015-210019746893 02/17/...	101-6020-452.2702		20.39
02/27/2025	104807	CALIFORNIA AMERICAN WAT...	01/11/25-02/11/25 - 401 IMPERIAL BEACH BLVD	1015-210021068367 02/18/...	601-5060-436.2702		2,596.14
02/27/2025	104808	CINTAS CORPORATION	FIRST AID CABINET - SENIOR CTR	5255122604	502-1922-419.2904		83.39
02/27/2025	104809	CINTAS CORPORATION	02/11/25 FACILITIES MATS	4220782083	101-1910-419.2006	250067	30.78
02/27/2025	104809	CINTAS CORPORATION	02/11/25 PW UNIFORMS	4220782242	101-5020-432.2503	250036	273.80
02/27/2025	104809	CINTAS CORPORATION	02/18/25 FACILITIES MATS	4221515234	101-1910-419.2006	250067	30.78
02/27/2025	104809	CINTAS CORPORATION	02/18/25 PW UNIFORMS	4221515360	101-5020-432.2503	250036	273.80
02/27/2025	104810	CITY OF SAN DIEGO	FY25 Q3 METROPOLITAN TREATMENT CHARGE	1000409077	601-5060-436.2104	250040	964,261.00
02/27/2025	104810	CITY OF SAN DIEGO	FY25 Q1 FIRE DISPATCH SERVICES	1000409826	101-3020-422.2104		37,723.36
02/27/2025	104810	CITY OF SAN DIEGO	FY25 Q2 FIRE DISPATCH SERVICES	1000409828	101-3020-422.2104		37,723.36
02/27/2025	104811	COUNTY OF SAN DIEGO	EXEMPT FEE USE-23-0052 - 902 4TH ST (23-0052-DEP)	USE-23-0052	101-0000-221.0102		44.50
02/27/2025	104811	COUNTY OF SAN DIEGO	EXEMPT FEE USE-23-0052 - 902 4TH ST	USE-23-0052	101-1230-413.2102		5.50
02/27/2025	104812	EL TAPATIO INC	02/19/25 CITY COUNCIL DINNER - COUNCIL MTNG	02-19-2025	101-1010-411.2804		210.80
02/27/2025	104813	ESGIL CORPORATION	JAN 2025 PROFESSIONAL SRVCS	1364350	101-3040-424.2016		220.00
02/27/2025	104814	GLOBAL VILLAGE LANGUAGE...	INTERPRETATION SRVCS	13912	101-1020-411.2006		285.62
02/27/2025	104815	GO-STAFF, INC.	WE 02/09/25 PARKS TEMP STAFF - J TORRES 40 HRS	327959	101-6020-452.2101		1,293.36
02/27/2025	104815	GO-STAFF, INC.	WE 02/16/25 PARKS TEMP STAFF - J TORRES 40 HRS	328023	101-6020-452.2101		1,293.36
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	MATERIALS FOR SEWER RESTROOM UPGRADE - D. COLAHAN	10400	601-5060-436.2801		126.29
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	FAST TRACK 2 HANDLE HOOK - PRCS - J. ROLFE	10479	101-6016-451.2808		44.07
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	LIGHTING TIMERS - A. HERRERA	1511084	101-6040-454.3002		53.83
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	AUDIO/VIDEO WALL PLATE - D. COLAHAN	1518312	101-1910-419.2801		6.98
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	PLYWOOD, HEX BOLT - K. HENDERSON	1524384	101-6020-452.2801		47.56

Expense Approval Report

Payment Dates: 2/22/2025 - 3/7/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	ROLLER FRAME, BUCKET - J. PEREZ TORRES	1536219	501-1921-419.2816		103.82
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	SUPPLIES - PRCS - J...	1541826	101-6030-453.3022		235.61
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	STRAW WATTLES FOR STORAGE PITS - M. CORTEZ	2021889	101-5010-431.3002		161.46
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	L-ANGLE BRACKET (2) - J. MAYORGA	2023358	101-6016-451.2808		93.27
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	DECKMATE (3) - PRCS - J. MAYORGA	2221799	101-6016-451.2808		-120.80
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	ELECTRICAL SUPPLIES TOOLS - A. REYES	2294075	101-6040-454.3002		93.51
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	ELECTRICAL SUPPLIES - A. REYES	2294115	101-6040-454.3002		45.45
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	FLEET SHOP UTILITY SINK FAUCET - A. RODRIGUEZ	2514783	501-1921-419.2816		187.99
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	SHOP PARTS - J. PEREZ TORRES	2525973	501-1921-419.2816		105.38
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	CLEARWELD FOR SINK REPAIR - G. LARSON	292317	101-6020-452.2801		27.95
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	BRASS TUBE - K. HENDERSON	293279	101-6020-452.2801		19.00
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	TEAK OIL - A. HERRERA	3534487	101-6040-454.3002		39.37
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	PAINT LINERS/PAIL,STAINING PADS,MASKS - A. HERRERA	3541541	101-6040-454.3002		49.47
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	WHITE TOWELS - J. CARTIER	3551038	101-6040-454.3002		64.61
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	CHANNEL LOCKS, THREAD TUBE, COUPLING - G. LARSON	4293883	101-6020-452.2801		131.67
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	ALUM HOOK - K. HENDERSON	4514442	101-6020-452.2801		34.61
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	SHOP PAINTING - J. PEREZ TORRES	534819	501-1921-419.3002		208.59
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	ROLLERS, MIXERS, PAINT SUPPLIES - A. RODRIGUEZ	541902	501-1921-419.2816		191.03
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	FLEET SHOP CLEANING SUPPLIES - A. RODRIGUEZ	6022728	501-1921-419.3002		327.80
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	HAMMERS, SNAKE - D. MARTINEZ	6541223	101-5010-431.3002		65.64
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	PAINTING SUPP - M. DAUM	6542351	601-5060-436.3002		19.87
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	SANDING SHEETS, UTILITY BLADES - A. HERRERA	6542355	101-6040-454.3002		30.04
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	TRUECOAT,PAINTBAGS,ROUTER-SHOP - J. PEREZ TORRES	6551628	501-1921-419.2816		367.91
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	CONDUIT FOR CITY HALL HVAC - D. COLAHAN	7021092	101-1910-419.2801		18.67
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	PAINTING & TAPE SUPPLIES - FLEET - A. RODRIGUEZ	7511530	501-1921-419.2816		86.71

Expense Approval Report

Payment Dates: 2/22/2025 - 3/7/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	POWERCARE BAR/CHAIN OIL,TRUFUEL-DISPUTED - J.GITME	7901405	101-1210-413.3002		33.34
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	VENT PIPE FOR PORTABLE AC - D. COLAHAN	8010718	101-1910-419.2801		37.65
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	LUMBER FOR WALL IN OFFICE - D. COLAHAN	8020899	401-5020-532.2006		17.21
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	POLISHING PADS, GLOVES - A. REYES	8293553	101-6040-454.3002		60.28
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	SIMPLE GREEN - FD - E. KAHLE	8901299	101-3020-422.3002		95.61
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	6PK TAPE,TAPE(2),ZIP TIES - PRCS - J. MAYORGA	9020786	101-6030-453.3022		103.17
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	DRYWALL SUPPLIES FOR OFFICE - D. COLAHAN	9020804	401-5020-532.2006		65.84
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	PAINTING SUPPLIES - M. DAUM	9510966	601-5060-436.3002		50.57
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	STAPLES,FUSES,DIELECTRIC GREASE,TAPE - A. HERRERA	9522928	101-6040-454.3002		93.20
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	STORAGE BOXES (CANCELLED,CREDITED JAN)- FD - E.KAHLE	9901231	101-3020-422.3002		64.54
02/27/2025	104816	HOME DEPOT CREDIT SERVIC...	STORAGE BOX, LATCHING BOXES (2) - FD - E. KAHLE	9901237	101-3020-422.3002		-37.65
02/27/2025	104818	JUAN LARIOS	DEPT HEAD HEALTH/FITNESS REIMBURSEMENT	02-18-2025	101-5020-432.1108		420.00
02/27/2025	104819	LN CURTIS & SONS	RESCUE TOOL - FD	INV917047	101-3020-422.5004		476.38
02/27/2025	104819	LN CURTIS & SONS	RESCUE TOOL - FD	INV917047	101-3020-422.5004		130.80
02/27/2025	104820	LORENA ALLEN	JAN 2025 IB WALKING CLUB	2242025LA15	101-6030-453.2310		200.00
02/27/2025	104820	LORENA ALLEN	FEB 2025 IB WALKING CLUB	2252025LA16	101-6030-453.2310		200.00
02/27/2025	104821	MICHAEL BAKER INTERNATI...	THROUGH 01/26/25 - 9TH ST ENHANCEMENT (S22101)	1239387	207-5000-532.2006	250099	3,927.50
02/27/2025	104822	NORBERTS ATHLETIC PRODU...	MATS FOR RECREATION PROGRAMS - PRCS	24120203	101-6010-451.3002	250074	220.54
02/27/2025	104822	NORBERTS ATHLETIC PRODU...	MATS FOR RECREATION PROGRAMS - PRCS	24120203	214-6010-451.2808	250074	3,500.50
02/27/2025	104823	ODP BUSINESS SOLUTIONS, L...	TISSUE,MARKERS,CLICKER,FOLDERS,NOTE PADS - FINANCE	409788394001	101-1210-413.3001		85.17
02/27/2025	104824	PARKHOUSE TIRE INC	TIRE - TRUCK #118	3010432375	501-1921-419.2816		475.79
02/27/2025	104825	PARS	DEC 2024 - ARS/PARS FEES (CA)	57285	101-1130-412.2006	250032	460.53
02/27/2025	104826	PITNEY BOWES INC(INVOICE ...	E-Z SEAL BOTTLES (2BX)	1026894374	101-1920-419.2809		63.16
02/27/2025	104827	SAN DIEGO MOTORSPORTS, ...	BRAKES REPAIR - MS	32143970B	101-3030-423.2801		2,041.26
02/27/2025	104828	SD LUXURY LIMOS	02/25/25 - 30 PAX SHUTTLE - SENIORS TRIP	32717	214-6030-453.2310		1,820.00
02/27/2025	104829	SITEONE LANDSCAPE SUPPLY,...	REACHING TOOL (11), OSCILLATING HOE (4)	149919443-001	101-6040-454.3002	250016	302.76

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02/27/2025	104830	SOLANA CENTER FOR ENVIR...	JAN 2025 SB 1383 SUPPORT SRVCS	40-42-1-25	214-5040-434.2904	250126	2,584.26
02/27/2025	104831	STAFF PRO INC	12/13/24 SECURITY SRVC (FINAL PYMT)-DEC SKATE RING	141024	101-6014-451.2808		413.77
02/27/2025	104832	UNDERGROUND SERVICE AL...	JAN 2025 NEW TICKET CHARGES QTY 45, DATABASE MAINT	120250346	601-5060-436.2023	250034	93.25
02/27/2025	104833	XCEPTIONAL, ALTITUDE INTE...	CITY MANAGER AUDIO VIDEO CONFERENCE TECHNOLOGY	31187	101-1110-412.2903	250127	1,175.00
03/06/2025	104834	ADVANCED IMAGING SOLUT...	01/20/25-02/19/25 COPIER USAGE	38635388	101-1920-419.2017		666.05
03/06/2025	104834	ADVANCED IMAGING SOLUT...	01/20/25-02/19/25 COPIER LEASE	38635388	101-1920-419.2017		2,913.02
03/06/2025	104835	AMAZON CAPITAL SERVICES, ...	STAND UP DESK - PW	1JN6-NHQW-3LHN	101-5020-432.3001		163.11
03/06/2025	104835	AMAZON CAPITAL SERVICES, ...	CABLE WIRE ROPE - FACILITIES DIVISION	1N6X-MM6J-7YXL	101-6020-452.2801		20.50
03/06/2025	104836	AZTEC LANDSCAPING INC	DEC 2024 SR75 MEDIAN/PALM AVE/IB ENHANCEMENT	L5419	101-5010-431.2801	250155	8,119.24
03/06/2025	104836	AZTEC LANDSCAPING INC	JAN 2025 SR75 MEDIAN/PALM AVE/IB ENHANCEMENT	L5515	101-5010-431.2801	250155	8,119.24
03/06/2025	104836	AZTEC LANDSCAPING INC	FEB 2025 SR75 MEDIAN/PALM AVE/IB ENHANCEMENT	L5639	101-5010-431.2801	250155	8,119.24
03/06/2025	104837	CDCE, INC.	DATA ROUTER UPGRADES - FIRE STATION	143405	101-3020-422.3002	250152	5,954.81
03/06/2025	104838	CHEN RYAN ASSOCIATES INC.	11/01/24-01/31/25 PALM AVENUE MULTIMODAL CORRIDOR	0012019	214-5010-531.2006	250147	51,596.65
03/06/2025	104839	CHULA VISTA ALARM, INC	SERVICE CALL - LABOR, INSTALLATION, PROGRAMMING	88782	101-1910-419.2104		279.58
03/06/2025	104839	CHULA VISTA ALARM, INC	FEB 2025 - PW - 495 10TH ST	88808	101-1910-419.2023	250021	55.00
03/06/2025	104839	CHULA VISTA ALARM, INC	FEB 2025 - EOC - 825 IB BLVD	88826	101-1910-419.2023	250021	49.95
03/06/2025	104839	CHULA VISTA ALARM, INC	FEB 2025 - PW REAR BLDGS - 495 10TH ST	88839	101-1910-419.2023	250021	55.00
03/06/2025	104839	CHULA VISTA ALARM, INC	FEB 2025 CITY HALL - 825 IB BLVD	88856	101-1910-419.2023	250021	49.95
03/06/2025	104840	CLEAN HARBORS	AUG 2024 HOUSEHOLD HAZARDOUS WASTE SRVCS	1005371841	101-5040-434.2104	250022	1,532.37
03/06/2025	104840	CLEAN HARBORS	SEP 2024 HOUSEHOLD HAZARDOUS WASTE SRVCS	1005371844	101-5040-434.2104	250022	2,409.59
03/06/2025	104840	CLEAN HARBORS	OCT 2024 HOUSEHOLD HAZARDOUS WASTE SRVCS	1005371848	101-5040-434.2104	250022	1,240.49

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03/06/2025	104840	CLEAN HARBORS	NOV 2024 HOUSEHOLD HAZARDOUS WASTE SRVCS	1005371850	101-5040-434.2104	250022	1,240.49
03/06/2025	104840	CLEAN HARBORS	PER CAR RATE	1005371862	101-5040-434.2104	250022	1,021.58
03/06/2025	104841	COLANTUONO, HIGHSMITH &	THROUGH OCT 2024 SDCOE CONSORTIUM FEES	62729	303-1250-413.2001		100.00
03/06/2025	104842	COUNTY OF SAN DIEGO	EXEMPT FEE USE-22-0093 - 520 4TH ST (22-0093-DEP)	USE-22-0093	101-0000-221.0102		50.00
03/06/2025	104843	COURTNEY WALTERS	REFUND - NOT ATTENDING TAEKWONDO CLASS	83533054	101-0000-344.7715		102.00
03/06/2025	104843	COURTNEY WALTERS	REFUND - NOT ATTENDING TAEKWONDO CLASS	83533119	101-0000-344.7715		90.00
03/06/2025	104844	CRH CALIFORNIA WATER, INC	FEB 2025 WATER DELIVERY - PW	1453056	101-5020-432.3002	250096	173.00
03/06/2025	104844	CRH CALIFORNIA WATER, INC	AUG/2024-JAN/2025 WATER DELIVERY - SEWER	2229219	601-5060-436.3002	250154	1,149.00
03/06/2025	104845	EL TAPATIO CATERING	HOT CHOCOLATE - TREE LIGHTING EVENT	11-30-2024	101-6014-451.2808	250113	1,060.31
03/06/2025	104846	FLYERS ENERGY LLC	02/20/25 - 1,100 GAS, 78 DSL	25-301970	501-1921-419.2815		5,060.86
03/06/2025	104847	GRAINGER	BARRICADE BATTERIES (8)	9388340979	101-5010-431.2123		71.78
03/06/2025	104847	GRAINGER	BARRICADE BATTERIES (8)	9389764623	101-5010-431.2123		71.78
03/06/2025	104847	GRAINGER	GREASE,CUTTER,ADHESIVE,TA G,GLASSES -SEWER DIVISION	9402968730	601-5060-436.3002		415.89
03/06/2025	104847	GRAINGER	ELECTRIC RUGS (2) - PS #5 & #7	9405169658	601-5060-436.3002		488.70
03/06/2025	104848	LLOYD PEST CONTROL	11/19/24 495 10TH ST #1129320	8662152	101-1910-419.2022	250014	58.00
03/06/2025	104848	LLOYD PEST CONTROL	01/18/25 825 IB BLVD #1129122	8726360	101-1910-419.2022	250014	43.00
03/06/2025	104848	LLOYD PEST CONTROL	01/18/25 845 IB BLVD #1129247	8726367	101-1910-419.2022	250014	43.00
03/06/2025	104848	LLOYD PEST CONTROL	01/18/25 865 IB BLVD #1129288	8726375	101-1910-419.2022	250014	48.00
03/06/2025	104848	LLOYD PEST CONTROL	01/23/25 1075 8TH ST #1129312	8734802	101-1910-419.2022	250014	63.00
03/06/2025	104848	LLOYD PEST CONTROL	01/28/25 495 10TH ST #1129320	8739859	101-1910-419.2022	250014	63.00
03/06/2025	104848	LLOYD PEST CONTROL	02/01/25 425 IB BLVD #1650176	8743428	101-1910-419.2022	250014	65.00
03/06/2025	104848	LLOYD PEST CONTROL	02/05/25 950 OCEAN LN #1092502	8747185	101-1910-419.2022	250014	71.00
03/06/2025	104848	LLOYD PEST CONTROL	01/01/25 425 IB BLVD #1650176	8775084	101-1910-419.2022	250014	65.00
03/06/2025	104849	MAINTEX, INC.	TISSUE,LINER,TOWELS ROLL,GLOVES,BATTERIES,CLEANER	1120240-00	101-1910-419.3002		1,290.99

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03/06/2025	104849	MAINTEX, INC.	TOWELS ROLL (2CS), D BATTERIES (2PK), DUSTER REFIL	1120240-01	101-1910-419.3002		250.04
03/06/2025	104850	ODP BUSINESS SOLUTIONS, L...	MOUSE, PENS (3DZ) - PW	411330537001	101-5020-432.3001		106.76
03/06/2025	104850	ODP BUSINESS SOLUTIONS, L...	PENS - PW	411331641001	101-5020-432.3001		23.35
03/06/2025	104851	ORTIZ CORPORATION	JAN-FEB 2024 PS #5 & #7 REHABILITATION (W21107)	12	601-5060-536.2006	220185-R3	8,863.50
03/06/2025	104852	PHILLIPA TUCKER	JAN 2025 LIVESCAN SRVCS (1 EMPLOYEE)	443	101-1130-412.2104		25.00
03/06/2025	104852	PHILLIPA TUCKER	FEB 2025 LIVESCAN SRVCS (1 EMPLOYEE)	463	101-1130-412.2104		25.00
03/06/2025	104853	RED WING BUSINESS ADVAN...	BOOTS - D COLAHAN	20241010025372	101-1910-419.3002		117.44
03/06/2025	104853	RED WING BUSINESS ADVAN...	BOOTS - A ZAVALA	20241110025372	101-5020-432.3002		247.92
03/06/2025	104854	REXEL, INC.	OFFICE LIGHTS (6)	S140724327.001	401-5020-532.2006	250092	1,325.33
03/06/2025	104854	REXEL, INC.	OFFICE LIGHTS	S140724327.001	401-5020-532.2006	250092	65.80
03/06/2025	104854	REXEL, INC.	LATE FEE ON INV S140724327.001	S141590050.001	401-5020-532.2006	250092	20.87
03/06/2025	104855	SAN DIEGO ELEVATOR AND L...	JAN 2025 ELEVATOR SRVC - SAFETY CTR	9249	101-1910-419.2006		150.00
03/06/2025	104855	SAN DIEGO ELEVATOR AND L...	FEB 2025 ELEVATOR SRVC - SAFETY CTR	9555	101-1910-419.2006		150.00
03/06/2025	104856	SITEONE LANDSCAPE SUPPLY,..	IRRIGATION REPAIRS	149180540-001	101-6020-452.2801		1,360.27
03/06/2025	104857	STANDARD ELECTRONICS	01/30/25 - FA PANEL SERVICE LABOR	2058	101-1910-419.2104		600.52
03/06/2025	104858	STANLEY STEEMER	CLEANING - SAFETY CENTER	1558365	101-1910-419.2104		333.33
03/06/2025	104859	STC TRAFFIC, INC.	OCT 2024 CALLA AVE PARKING DESIGN	7525	101-5010-431.2006		855.00
03/06/2025	104859	STC TRAFFIC, INC.	OCT 2024 PALM AVE ATP - MULTIMODAL CORRIDOR	7525	101-5010-431.2006	240134-R1	190.00
03/06/2025	104859	STC TRAFFIC, INC.	OCT 2024 9TH ST & BAYSHORE BIKEWAYS	7525	101-5010-431.2006		170.00
03/06/2025	104859	STC TRAFFIC, INC.	OCT 2024 TRAFFIC SIGNAL SUPPORT	7525	101-5010-431.2104		480.00
03/06/2025	104859	STC TRAFFIC, INC.	OCT 2024 GENERAL SRVCS FIBER OPTIC SUPPORT	7525	101-5010-431.2104		1,880.00
03/06/2025	104859	STC TRAFFIC, INC.	OCT 2024 10TH & DONAX AWS	7525	101-5010-431.2104		852.50
03/06/2025	104859	STC TRAFFIC, INC.	OCT 2024 GENERAL SRVCS	7525	101-5010-431.2104		1,162.50
03/06/2025	104859	STC TRAFFIC, INC.	NOV 2024 - GENERAL SRVCS	7628	101-5010-431.2006		297.50
03/06/2025	104859	STC TRAFFIC, INC.	NOV 2024 - CALLA AVE PARKING DESIGN	7628	101-5010-431.2006		750.00
03/06/2025	104859	STC TRAFFIC, INC.	NOV 2024 - 9TH ST & BAYSHORE BIKEWAYS	7628	101-5010-431.2104		1,090.00
03/06/2025	104859	STC TRAFFIC, INC.	NOV 2024 - GENERAL SRVCS FIBER OPTIC SUPPORT	7628	101-5010-431.2104		1,000.00

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03/06/2025	104859	STC TRAFFIC, INC.	NOV 2024 - 10TH & DONAX AWS	7628	101-5010-431.2104		4,532.50
03/06/2025	104859	STC TRAFFIC, INC.	NOV 2024 - TRAFFIC SIGNAL SUPPORT	7628	101-5010-431.2104		3,990.00
03/06/2025	104859	STC TRAFFIC, INC.	DEC 2024 - FIELD MTNGS IB BLVD & 13TH	7656	101-5010-431.2006		1,190.00
03/06/2025	104859	STC TRAFFIC, INC.	DEC 2024 - PALM AVE ATP MULTIMODAL CORRIDOR	7656	101-5010-431.2006	240134-R1	330.00
03/06/2025	104859	STC TRAFFIC, INC.	DEC 2024 - GENERAL SRVCS	7656	101-5010-431.2006		430.00
03/06/2025	104859	STC TRAFFIC, INC.	DEC 2024 - TRAFFIC SIGNAL SUPPORT	7656	101-5010-431.2104		1,280.00
03/06/2025	104859	STC TRAFFIC, INC.	DEC 2024 - BAYSHORE BIKEWAYS	7656	101-5010-431.2104		480.00
03/06/2025	104859	STC TRAFFIC, INC.	JAN 2025 - GENERAL SRVCS	7786	101-5010-431.2006		340.00
03/06/2025	104859	STC TRAFFIC, INC.	JAN 2025 - BAYSHORE BIKEWAYS	7786	101-5010-431.2006		340.00
03/06/2025	104859	STC TRAFFIC, INC.	JAN 2025 - TRAFFIC SIGNAL SUPPORT	7786	101-5010-431.2123		4,324.99
03/06/2025	104860	THE SHERWIN-WILLIAMS CO	PAINT (2GL) - PLAZA RESTROOM/TRELLIS	0428-0	101-6040-454.3002		161.63
03/06/2025	104860	THE SHERWIN-WILLIAMS CO	PAINT - SPORTS PARK WALLS	0483-8	101-6020-452.2801		128.85
03/06/2025	104860	THE SHERWIN-WILLIAMS CO	PAINT - SENIOR CTR	2669-9	101-6020-452.3002		147.55
03/06/2025	104860	THE SHERWIN-WILLIAMS CO	PAINT - PW	2713-5	101-1910-419.3002		84.92
03/06/2025	104860	THE SHERWIN-WILLIAMS CO	PAINT - PW	3521-1	101-1910-419.3002		66.60
03/06/2025	104860	THE SHERWIN-WILLIAMS CO	PAINT - SENIOR CTR	4414-8	101-1910-419.3002		102.54
03/06/2025	104861	TRANE U.S. INC.	DEMPEY CTR IMPROVEMENTS (F24102-HVAC)	315012855	401-1920-419.5003		14,146.45
03/06/2025	104861	TRANE U.S. INC.	SHERIFF STATION SERVICES	315086330	101-1910-419.2104		2,833.17
03/06/2025	104861	TRANE U.S. INC.	HVAC PM SRVCS - CIVIC CTR, PW, SENIOR CTR, MS	315118525	101-1910-419.2104	250038	7,011.50
03/06/2025	104861	TRANE U.S. INC.	SERVICE (4HRS)	315144807	101-1910-419.2104		1,057.61
03/06/2025	104861	TRANE U.S. INC.	SERVICE (1.5 HRS)	315219311	101-1910-419.2104		408.00
03/06/2025	104862	U.S. TELEPACIFIC CORP	02/23/25-03/22/25 NETWORK REFRESH	184398687-0	503-1923-419.2104		3,035.33
03/06/2025	104862	U.S. TELEPACIFIC CORP	02/23/25-03/22/25 NETWORK REFRESH	184398687-0	503-1923-519.2006	250052	2,343.72
03/06/2025	104863	WSP USA ENVIRONMENT & I...	SEP 2024 SD BAY WQIP - SP2500	40150661	101-0000-221.0110	250075	26,840.66
03/06/2025	104863	WSP USA ENVIRONMENT & I...	SEP 2024 SD BAY WQIP - SP2500	40150661	101-5050-540.2006	250075	492.03
03/06/2025	104863	WSP USA ENVIRONMENT & I...	SEP 2024 TJ RIVER WQIP - SP2501	40150662	101-0000-221.0110	250076	15,129.24
03/06/2025	104863	WSP USA ENVIRONMENT & I...	SEP 2024 TJ RIVER WQIP - SP2501	40150662	101-5050-540.2006	250076	2,286.77

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03/06/2025	104863	WSP USA ENVIRONMENT & I...	OCT 2024 SD BAY WQIP - SP2500	40150663	101-0000-221.0110	250075	58,777.52
03/06/2025	104863	WSP USA ENVIRONMENT & I...	OCT 2024 SD BAY WQIP - SP2500	40150663	101-5050-540.2006	250075	1,077.48
03/06/2025	104863	WSP USA ENVIRONMENT & I...	OCT 2024 TJ RIVER WQIP - SP2501	40150664	101-0000-221.0110	250076	38,191.52
03/06/2025	104863	WSP USA ENVIRONMENT & I...	OCT 2024 TJ RIVER WQIP - SP2501	40150664	101-5050-540.2006	250076	5,772.62
03/06/2025	104864	XCEPTIONAL, ALTITUDE INTE...	LAPTOP REPLACEMENT	31235	503-1923-419.3022	250144	2,154.55
02/24/2025	DFT0009226	AFLAC	AFLAC POST-TAX FEB 2025	125798	101-0000-209.0113		132.21
02/24/2025	DFT0009227	AFLAC	AFLAC PRE-TAX FEB 2025	125798 (2)	101-0000-209.0113		17.50
			REFUND OF CY24 OVERPY-BELL				
02/24/2025	DFT0009227	AFLAC	AFLAC PRE-TAX FEB 2025	125798 (2)	101-0000-209.0113		605.12
02/27/2025	DFT0009228	CALIFORNIA STATE DISBURS...	SDU CHILD SUPPORT PPE 02/20/25	51517346	101-0000-209.0107		846.92
02/24/2025	DFT0009229	COLONIAL LIFE & ACCIDENT	COLONIAL PRE-TAX FEB 2025	94981140202685	101-0000-209.0113		25.00
02/26/2025	DFT0009236	CALPERS	LG L2 23011 EE PPE 02/20/25	100000017790309 EE	101-0000-209.0106		454.05
02/26/2025	DFT0009237	CALPERS	LG L2 23011 ER PPE 02/20/25	100000017790309 ER	101-0000-209.0106		569.85
02/26/2025	DFT0009238	CALPERS	MISC L2 23012 EE PPE 02/20/25	100000017790353 EE	101-0000-209.0106		872.63
02/26/2025	DFT0009239	CALPERS	MISC L2 23012 ER PPE 02/20/25	100000017790353 ER	101-0000-209.0106		1,096.52
02/26/2025	DFT0009240	CALPERS	FIRE PEPRA 25375 EE PPE 02/20/25 JONES PP OFFSET	100000017790388 EE	101-0000-209.0106		-5.73
02/26/2025	DFT0009240	CALPERS	FIRE PEPRA 25375 EE PPE 02/20/25	100000017790388 EE	101-0000-209.0106		4,873.85
02/26/2025	DFT0009241	CALPERS	FIRE PEPRA 25375 ER PPE 02/20/25	100000017790388 ER	101-0000-209.0106		4,876.39
02/26/2025	DFT0009241	CALPERS	FIRE PEPRA 25375 ER PPE 02/20/25 PP OFFSET- JONES	100000017790388 ER	101-0000-209.0106		-4.73
02/26/2025	DFT0009242	CALPERS	LG PEPRA 25376 EE PPE 02/20/25	100000017790424 EE	101-0000-209.0106		2,200.62
02/26/2025	DFT0009243	CALPERS	LG PEPRA 25376 ER PPE 02/20/25	100000017790424 ER	101-0000-209.0106		2,202.21
02/26/2025	DFT0009244	CALPERS	MISC 26352 EE PPE 02/20/25 GOMEZ-RODRIGUEZ 1/09/25	100000017790462 EE	101-0000-209.0106		-24.74
02/26/2025	DFT0009244	CALPERS	MISC PEPRA 26352 EE PPE 02/20/25	100000017790462 EE	101-0000-209.0106		11,698.99
02/26/2025	DFT0009245	CALPERS	MISC 26352 ER PPE 02/20/25 GOMEZ-RODRIGUEZ 1/09/25	100000017790462 ER	101-0000-209.0106		-25.13
02/26/2025	DFT0009245	CALPERS	MISC 26352 ER 02/20/25 GOMEZ-RODRIGUEZ 1/09/25	100000017790462 ER	101-0000-209.0106		0.01
			O/S				
02/26/2025	DFT0009245	CALPERS	MISC 26352 ER PE 2/20/25 RODRIGUEZ-ROJAS PP OFFSET	100000017790462 ER	101-0000-209.0106		0.93

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02/26/2025	DFT0009245	CALPERS	MISC 26352 ER 02/20/25 LARIOS CY24 CONTRIB ADJ	100000017790462 ER	101-0000-209.0106		171.66
02/26/2025	DFT0009245	CALPERS	MISC PEPRA 26352 ER PPE 02/20/25	100000017790462 ER	101-0000-209.0106		11,707.54
02/26/2025	DFT0009246	CALPERS	FIRE L1 4625 EE PPE 02/20/25	100000017790229 MEM	101-0000-209.0106		3,942.09
02/26/2025	DFT0009247	CALPERS	FIRE L1 4625 ER PPE 02/20/25	100000017790229 CITY	101-0000-209.0106		5,131.20
02/26/2025	DFT0009248	CALPERS	LG L1 4626 EE PPE 02/20/25	100000017790270 EE	101-0000-209.0106		1,180.60
02/26/2025	DFT0009249	CALPERS	LG L1 4626 ER PPE 02/20/25	100000017790270 ER	101-0000-209.0106		1,488.97
02/26/2025	DFT0009250	CALPERS	MISC L1 470 EE PPE 02/20/25	100000017790190 EE	101-0000-209.0106		7,712.32
02/26/2025	DFT0009251	CALPERS	MISC L1 470 ER PPE 02/20/25	100000017790190 ER	101-0000-209.0106		9,440.48
02/26/2025	DFT0009252	CALPERS	SCP MEMBER PAID ARREARS TAXED PPE 02/20/25	PPE 02-20-2025 MAT	101-0000-209.0106		7.02
02/26/2025	DFT0009253	CALPERS	SCP ARSC POST-TAX PPE 02/20/25	PPE 02-20-2025 ARSCT	101-0000-209.0106		180.63
02/26/2025	DFT0009254	CALPERS	SCP SPM PRE-TAX PPE 02/20/25	PPE 02-20-2025 SPMTD	101-0000-209.0106		87.85
02/26/2025	DFT0009255	CALPERS	PERS SCP SPM TAXED PPE 02/20/25	PPE 02-20-2025 SPMT	101-0000-209.0106		395.55
02/27/2025	DFT0009260	STATE OF CALIFORNIA	PIT PPE 2/20/25 PR CORRECT GOMEZ-RODRIGUEZ 1/9/25	8266310	101-0000-209.0105		-16.01
02/27/2025	DFT0009260	STATE OF CALIFORNIA	STATE TAX W/H PPE 02/20/25	8266310	101-0000-209.0105		13,382.51
02/27/2025	DFT0009261	STATE OF CALIFORNIA	SDI W/H PPE 02/20/25	8266490	101-0000-209.0115		383.20
02/26/2025	DFT0009262	INTERNAL REVENUE SERVICE	FED PPE 02/20/25 PR CORRECT GOMEZ-RODRIGUEZ 1/9/25	93509348 FED	101-0000-209.0102		-39.53
02/26/2025	DFT0009262	INTERNAL REVENUE SERVICE	FED TAX W/H PPE 02/20/25	93509348 FED	101-0000-209.0102		34,763.56
02/26/2025	DFT0009263	INTERNAL REVENUE SERVICE	MEDICARE W/H PPE 02/20/25	93509348 MED	101-0000-209.0104		10,974.06
02/26/2025	DFT0009263	INTERNAL REVENUE SERVICE	MED PPE 2/20/25 PR CORRECT GOMEZ-RODRIGUEZ 1/9/25	93509348 MED	101-0000-209.0104		-9.26
02/26/2025	DFT0009265	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PPE 02/20/25	93509348 SS	101-0000-209.0104		44,493.42
02/26/2025	DFT0009265	INTERNAL REVENUE SERVICE	SS PPE 02/20/25 PR CORRECT GOMEZ-RODRIGUEZ 1/9/25	93509348 SS	101-0000-209.0104		-39.58
02/28/2025	DFT0009267	MIDAMERICA ADMINISTRATI...	FEB FSA HC 02/18/25- 02/24/25	02-28-2025	101-0000-209.0125		43.67
02/28/2025	DFT0009267	MIDAMERICA ADMINISTRATI...	FEB FSA HC 01/01/2024- 12/31/2024	02-28-2025	101-0000-209.0125		358.53
02/28/2025	DFT0009272	MIDAMERICA ADMINISTRATI...	4Q24 JOURNEY ONLY FSA	0290281	101-1130-412.2006		30.00
Grand Total:							1,595,921.32

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	521,458.84
207 - RMRA	3,927.50
214 - MISCELLANEOUS GRANTS	59,501.41
303 - REDEV OBLIG RETIRE FUND	100.00
401 - CAPITAL IMPROVEMENT FUND	15,641.50
501 - VEHICLE REPLACEMENT/MAINT	7,485.87
502 - RISK MANAGEMENT FUND	83.39
503 - TECHNOLOGY/COMMUNICATIONS	7,533.60
601 - SEWER ENTERPRISE FUND	980,189.21
Grand Total:	1,595,921.32

Account Summary

Account Number	Account Name	Payment Amount
101-0000-209.0102	P/R FIT PAYABLE	34,724.03
101-0000-209.0104	P/R FICA PAYABLE	55,418.64
101-0000-209.0105	P/R STATE TAX LIABILITI...	13,366.50
101-0000-209.0106	P/R PERS RETIREMENT P...	70,231.63
101-0000-209.0107	P/R GARNISHMENT PAY...	846.92
101-0000-209.0108	P/R EMPLOYEE ASSOC D...	1,356.16
101-0000-209.0110	P/R DEFERRED COMP	18,301.56
101-0000-209.0113	P/R VOLUNTARY LIFE IN...	779.83
101-0000-209.0115	P/R STD-PART-TIME	383.20
101-0000-209.0120	PARS EMPLOYEE CONTR...	1,470.24
101-0000-209.0122	EDUCATIONAL SAVINGS ...	50.00
101-0000-209.0125	P/R FSA	402.20
101-0000-221.0102	DEVELOPER DEPOSITS	94.50
101-0000-221.0110	WQIP-COST SHARE DEP...	138,938.94
101-0000-344.7715	RECREATION CLASSES - ...	192.00
101-1010-411.2804	TRAVEL, TRAINING, MEE...	210.80
101-1020-411.2006	PROFESSIONAL SERVICES	285.62
101-1110-412.2903	CONTINGENCY ACCOUNT	1,175.00
101-1130-412.2006	PROFESSIONAL SERVICES	490.53
101-1130-412.2104	TECHNICAL SERVICES	50.00
101-1210-413.3001	OFFICE SUPPLIES	85.17
101-1210-413.3002	OPERATING SUPPLIES	33.34
101-1230-413.2102	ADMINISTRATION CHAR...	5.50
101-1910-419.2006	PROFESSIONAL SERVICES	361.56
101-1910-419.2022	PEST CONTROL SERVICE	519.00
101-1910-419.2023	SECURITY & ALARM	209.90
101-1910-419.2104	TECHNICAL SERVICES	12,523.71

Account Summary

Account Number	Account Name	Payment Amount
101-1910-419.2702	UTILITIES-WATER	20.39
101-1910-419.2801	MAINTENANCE & REPAIR	63.30
101-1910-419.3002	OPERATING SUPPLIES	1,912.53
101-1920-419.2017	COPIER LEASES	3,579.07
101-1920-419.2809	POSTAGE & FREIGHT	63.16
101-3020-422.2104	TECHNICAL SERVICES	75,446.72
101-3020-422.3001	OFFICE SUPPLIES	7.60
101-3020-422.3002	OPERATING SUPPLIES	6,136.64
101-3020-422.5004	EQUIPMENT	607.18
101-3030-423.2801	MAINTENANCE & REPAIR	2,041.26
101-3030-423.3001	OFFICE SUPPLIES	237.08
101-3030-423.3002	OPERATING SUPPLIES	27.34
101-3040-424.2016	PLAN CHECK SERVICES	220.00
101-5010-431.2006	PROFESSIONAL SERVICES	4,892.50
101-5010-431.2104	TECHNICAL SERVICES	16,747.50
101-5010-431.2123	TRAFFIC CONTROL	4,468.55
101-5010-431.2801	MAINTENANCE & REPAIR	24,357.72
101-5010-431.3002	OPERATING SUPPLIES	227.10
101-5020-432.1108	MGT MEDICAL REIMBUR...	420.00
101-5020-432.2503	RENT-UNIFORMS	547.60
101-5020-432.3001	OFFICE SUPPLIES	515.70
101-5020-432.3002	OPERATING SUPPLIES	420.92
101-5040-434.2104	TECHNICAL SERVICES	7,444.52
101-5050-540.2006	PROFESSIONAL SERVICES	9,628.90
101-6010-451.2107	CONTRACTS - RECREATI...	108.00
101-6010-451.3002	OPERATING SUPPLIES	220.54
101-6014-451.2808	COMMUNITY PROGRAMS	1,474.08
101-6016-451.2808	COMMUNITY PROGRAMS	16.54
101-6020-452.2101	TEMPORARY STAFFING	2,586.72
101-6020-452.2702	UTILITIES-WATER	20.39
101-6020-452.2801	MAINTENANCE & REPAIR	1,770.41
101-6020-452.3002	OPERATING SUPPLIES	147.55
101-6030-453.2310	SENIOR PROGRAMS	400.00
101-6030-453.3022	SMALL TOOLS/NON-CAP...	338.78
101-6040-454.2022	PEST CONTROL SERVICE	500.00
101-6040-454.3002	OPERATING SUPPLIES	1,336.07
207-5000-532.2006	PROFESSIONAL SERVICES	3,927.50
214-5010-531.2006	PROFESSIONAL SERVICES	51,596.65
214-5040-434.2904	OTHER SERVICES & CHA...	2,584.26
214-6010-451.2808	COMMUNITY PROGRAMS	3,500.50
214-6030-453.2310	SENIOR PROGRAMS	1,820.00
303-1250-413.2001	ATTORNEY SERVICES	100.00

Account Summary

Account Number	Account Name	Payment Amount
401-1920-419.5003	IMPROVEMNTS NOT BUI...	14,146.45
401-5020-532.2006	PROFESSIONAL SERVICES	1,495.05
501-1921-419.2813	FEES & LICENSES	294.00
501-1921-419.2815	VEHICLE OPERATE-FUEL...	5,060.86
501-1921-419.2816	VEHICLE OPERATE-PARTS..	1,594.62
501-1921-419.3002	OPERATING SUPPLIES	536.39
502-1922-419.2904	OTHER SERVICES & CHA...	83.39
503-1923-419.2104	TECHNICAL SERVICES - I...	3,035.33
503-1923-419.3022	SMALL TOOLS/NON-CAP...	2,154.55
503-1923-519.2006	PROFESSIONAL SERVICES	2,343.72
601-5060-436.2023	SECURITY & ALARM	93.25
601-5060-436.2104	TECHNICAL SERVICES	964,261.00
601-5060-436.2702	UTILITIES-WATER	2,596.14
601-5060-436.2801	MAINTENANCE & REPAIR	126.29
601-5060-436.2813	FEES & LICENSES	2,125.00
601-5060-436.3002	OPERATING SUPPLIES	2,124.03
601-5060-536.2006	PROFESSIONAL SERVICES	8,863.50
Grand Total:		1,595,921.32

Project Account Summary

Project Account Key	Payment Amount
None	1,354,320.09
22-0093-DEP	50.00
23-0052-DEP	44.50
F22104-PWST	1,495.05
F24102-HVAC	14,146.45
GRT068-EXP	400.00
GRT072-EXP	3,500.50
GRT077-EXP	1,820.00
GRT084-EXP	2,584.26
GRT088-EXP	476.38
R13103-P	100.00
S22101-RMRA	3,927.50
S22109-DE	51,596.65
SP2021-EXP	210.80
SP24108-EXP	413.77
SP24109-EXP	1,060.31
SP2500-P	87,187.69
SP2501-P	61,380.15
T24101-EXP	2,343.72

Project Account Summary

Project Account Key	Payment Amount
W21107-P	8,863.50
Grand Total:	1,595,921.32



March 19, 2025

ITEM TITLE: RESOLUTION 2025-011 AMENDING THE AGREEMENT WITH COAR DESIGN GROUP FOR ARCHITECTURAL SERVICES FOR THE IMPERIAL BEACH SPORTS PARK PROJECT TO INCREASE THE CONTRACT LIMIT. (0920-40)

ORIGINATING DEPARTMENT:

Public Works

EXECUTIVE SUMMARY: Resolution 2025-011 for Coar Design Group amends their current Agreement for Architecture Design Services on the City of Imperial Beach Sports Park building. The original agreement has a not to exceed amount of \$165,000 for the project. Staff is requesting an increase to the agreement to a not to exceed amount of \$300,000 for this project.

RECOMMENDATION:

Adoption of Resolution 2025-011 approving an amendment to the Professional Services Agreement (PSA) with Coar Design Group for the design services of the Imperial Beach Sports Park building.

OPTIONS:

- Approve resolution 2025-011 and recommendation from staff
- Request additional information and an additional report

BACKGROUND/ANALYSIS:

In February 2023 the city contracted with Coar Design Group to provide Architectural Services on the Imperial Beach Sports Park building for design development, construction documents and bidding and construction administration services in the amount of \$165,000. Since issuance of the PSA, several City-initiated changes have been made that have required contract change orders to be negotiated with the architect. The changes vary and include pre-construction scope of design modifications related to the gymnasium as well as real-time construction changes involving the relocation of HVAC equipment and the addition of supplemental on-site construction inspection services.

There is no budgetary impact due to this amendment as the costs are included within the contingency funds budgeted for the Imperial Beach Sports Park Building Improvements Project.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

Budget:

Architectural Design and Construction Administration Services	\$ 165,000
---------------------------------------------------------------	------------

Pre-Construction Design Scope Changes	\$ 80,000
Change Order #1 (HVAC Ductwork and Screening Design)	\$ 29,675
Change Order #2 (Additional On-site Construction Inspection)	\$ 12,800
Contingency	\$ <u>12,525</u>
TOTAL BUDGET	\$ 300,000

ATTACHMENTS:

1. Resolution No. 2025-011

RESOLUTION NO. 2025-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING THE AGREEMENT WITH COAR DESIGN GROUP FOR ARCHITECTURAL SERVICES FOR THE IMPERIAL BEACH SPORTS PARK PROJECT TO INCREASE THE CONTRACT LIMIT

WHEREAS, in February 2023 the city contracted with Coar Design Group to provide Architectural Services on the Imperial Beach Sports Park building for design development, construction documents and bidding and construction administration services in the amount of \$165,000; and

WHEREAS, since issuance of the architectural services agreement, several City-initiated changes have been made that require contract change orders to be negotiated with Coar Design Group; and

WHEREAS, the changes include pre-construction scope of design modifications, HVAC equipment and screening relocation, and supplemental on-site inspection services; and

WHEREAS, there is no budgetary change needed as the costs for these change orders is included within the contingency funds budgeted for the Imperial Beach Sports Park Building Improvement Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Manager or designee is authorized to sign an amendment to the Coar Design Group agreement with a not to exceed amount of \$300,000.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 19th day of March 2025, by the following vote:

**AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:**

PALOMA AGUIRRE, MAYOR

ATTEST:

**JACQUELINE M. KELLY, MMC
CITY CLERK**



March 19, 2025

ITEM TITLE: RESOLUTION NUMBER 2025-012 AUTHORIZING AN APPLICATION FOR SANDAG’S SMART GROWTH INCENTIVE PROGRAM (SGIP) FOR THE PALM AVENUE STREETScape AND GATEWAY PROJECT. (0140-40 & 0720-10)

ORIGINATING DEPARTMENT:

Public Works

EXECUTIVE SUMMARY:

Resolution No. 2025-012 would authorize the City Manager to submit an application for SANDAG’s Smart Growth Incentive Program (SGIP) and execute agreements with SANDAG, and other agencies as necessary, following award of the grant.

The *TransNet* Extension Ordinance provides funding for the grant program to support local jurisdictions’ efforts to increase walking, biking, and transit usage throughout the region. The Palm Avenue Streetscape and Gateway Project would complement the bicyclist and pedestrian safety improvements being designed along the corridor by adding new median and bike buffer landscaping, bicycle and pedestrian wayfinding signage, and two new gateway signs to Palm Avenue, creating a complete inviting multimodal corridor that would promote non-vehicular travel across the City. The project would also assist in completing the Palm Avenue Master Plan project. Grant applications are due by April 11, 2025.

RECOMMENDATION:

Adopt Resolution No. 2025-012 to authorize the City Manager to submit an application for SANDAG’s SGIP grant.

OPTIONS:

- Request additional information and an additional report.

BACKGROUND/ANALYSIS:

Staff is preparing to make a grant application to secure funding for the Palm Avenue Streetscape and Gateway Project. The campaign would focus on improving the visual elements of Palm Avenue by improving the landscape, hardscape, and signage along the corridor, and would assist in completing the Palm Avenue Master Plan project. These improvements would create a sense of placemaking for residents and be more welcoming for visitors. The requested amount of the grant is \$2,400,000 with a City in-kind match of \$600,000 for a total of \$3,000,000 for this project if awarded.

ENVIRONMENTAL DETERMINATION:

The City is preparing a CEQA analysis for the project, which would be considered at a later date.

FISCAL IMPACT:

There is no fiscal impact associated with applying for the grant. Acceptance of the grant, if awarded, would result in a City in-kind match funding requirement of \$600,000 to be determined at the time of award of the grant.

ATTACHMENTS:

1. Resolution No. 2025-012

RESOLUTION NO. 2025-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE FILING OF AN APPLICATION FOR GRANT FUNDS FROM THE SAN DIEGO ASSOCIATION OF GOVERNMENTS AND ACCEPTING THE TERMS OF THE GRANT AGREEMENT

WHEREAS, up to \$45 million of *TransNet* funding for Smart Growth Incentive Program (SGIP) projects is available to local jurisdictions and the County of San Diego through the SGIP Program; and

WHEREAS, the City of Imperial Beach wishes to receive grant funding from SANDAG; and

WHEREAS, the City of Imperial Beach certifies that it has an adopted Climate Action Plan (CAP) or Greenhouse Gas (GHG) reduction plan that includes all of the following items:

- Establishes a locally appropriate 2030 GHG reduction target for communitywide GHG emissions derived from the State’s legislative target for 2030 (as established by SB 32 or as amended by future legislation) and establishes long-term targets
- Quantifies, using substantial evidence, how local GHG reduction strategies, programs, and measures would meet or exceed the local GHG reduction target
- Establishes a mechanism to monitor the plan’s progress toward achieving the target, including reporting data to SANDAG and a requirement to amend the plan if it is not achieving adopted goals; and

WHEREAS, the Project to SANDAG, which is referred to as Palm Avenue Streetscape and Gateway project.

NOW, THEREFORE, BE IT RESOLVED that the City of Imperial Beach is authorized to submit a grant application and if a grant award is made by SANDAG to fund one or more of these projects, the City of Imperial Beach commits to providing the matching fund amounts per project as listed in the grant application.

BE IT FURTHER RESOLVED that if a grant award is made by SANDAG, the City of Imperial Beach authorizes staff to accept the grant funds, execute the grant agreement(s) with no exceptions in substantially the same form as provided with the call for projects, and complete the Project(s).

BE IT FURTHER RESOLVED that the City of Imperial Beach understands and agrees that SANDAG shall have no liability for costs that may arise associated with the Project(s), which are not included in the grant agreement(s), including but not limited to costs stemming from claims, litigation, changes in law, or force majeure events.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 19th day of March 2025, by the following vote:

**AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:**

PALOMA AGUIRRE, MAYOR

ATTEST:

**JACQUELINE M. KELLY, MMC
CITY CLERK**



March 19, 2025

ITEM TITLE: 2025 UPDATE ON THE COMMUNITY OUTREACH PROGRAM. (0240-10)

ORIGINATING DEPARTMENT:

Community Development

EXECUTIVE SUMMARY:

City staff currently conducts outreach efforts throughout the community to best understand and address the unsheltered community in Imperial Beach. This report is intended to provide an update on the overall outreach efforts, as well as provide some statistics and highlight successes over the past year.

RECOMMENDATION:

That the City Council receive and file the report.

OPTIONS:

The City Council can also:

- Request additional information and an additional report; or
- Provide direction to the City Manager.

BACKGROUND/ANALYSIS:

History and Overview of the Community Outreach Program

Imperial Beach is a small city close in proximity to its larger neighboring cities of San Diego, National City, and Chula, with various methods of travel throughout these cities including walkable paths, sidewalks, roadways, bus lines, and the trolley. Considering its location regional context, Imperial Beach has a low number of unsheltered individuals per capita for the South Bay area.

Imperial Beach has a population of just over 26,000 people by comparison to approximately 273,000 in Chula Vista and slightly more than 54,000 for National City. During the 2023 United States Department of Housing and Urban Development Point-In-Time Count (PIT), Imperial Beach counted 19 people. The 2024 PIT resulted in a 5.3% increase, to 20 individuals. The 2025 PIT was held in the early hours of January 30, 2025, and while the finalized numbers for the PIT will not be available until May 2025, there is no anticipation of growth in the overall number, and possibly even a reduction.

During the 2024 PIT, Chula Vista had 503 individuals (later that year they self-reported 780 individuals in their privately held “CV Count”) and National City had 174 individuals.

- National City has just over twice the population of Imperial Beach but greater than eight times the homeless population.

- Chula Vista has 10 times the population of Imperial Beach but 25 times the homeless population

Imperial Beach is a built-out community with a lack of space to accommodate services that are often utilized by the unsheltered population, such as shelter space, rehabilitation clinics, hospitals, Department of Motor Vehicles, Family Resource Centers, or other similar resources. Therefore, the Imperial Beach community outreach program relies on establishing, nurturing, and maintaining relationships with service providers outside of the City to help clientele on their journey back to being housed.

The primary method of outreach for the unsheltered is making personal contact in the field, known as “Street Outreach.” It is the first step in connecting with the unsheltered community to help them move forward toward finding permanent housing. The Imperial Beach team goes to the individuals, using a by-name list, meets the individuals where they are, builds trust, works together, develops an individualized plan for each person, and then helps them connect with and utilize the resources they need to find permanent housing.

In August 2021, a Housing Specialist in the Community Development Department coordinated efforts with multiple city departments to conduct individual-focused contact throughout the community. In November of 2023, the Department was able to secure grant funding from the Regional Task Force on Homelessness to hire a Community Outreach Worker intended to build a systematic approach to addressing homeless issues within the City by creating and working from a by-name list of clients, utilizing motivational interviewing, following a trauma informed care approach, and collaborating with a multidisciplinary care team from various agencies to support and connect clients with the appropriate services. In 2024, the Department obtained grant funding to purchase a vehicle dedicated to the program.

The outreach team has been able to establish a mailing address that individuals can use to receive their mail and paperwork in efforts to get them document ready for housing opportunities. When feasible, the Imperial Beach program facilitates transportation, bus passes, identification vouchers, entry into the Coordinated Entry System (a network to assist individuals and families resolve their housing crises), and provision of sundry needs that are purchased with grant funds. Most importantly, the program helps individuals to focus on their strengths and develop individualized plans to help them move towards permanent housing. When the client is ready, the outreach program uses its strong connections to partner agencies to connect individuals with the appropriate services at the right time to make that journey realistic and possible.

In addition to focused contact efforts, the City provides regular outreach on Thursday mornings, which is when all regional partners and their services are made available to clients. The skillset and breadth of services available to the weekly street outreach team has grown, and the capability and services provided now include members from the various agencies on any given week:

- Human Service Specialists from the County of San Diego
- Social Workers from the County of San Diego
- Nurses from the County of San Diego
- Case workers from PATH (People Assisting the Homeless)
- Community Liaisons from Acadia Healthcare CTC (Comprehensive Treatment Centers)
- Outreach specialists from Veteran’s Village of San Diego
- Senior specialists at Molina Healthcare
- Outreach teams from MTS (Metropolitan Transit System)
- Outreach specialists from McAlister Institute
- HUD-VASH clinicians from U.S. Department of Veterans Affairs
- NAMI San Diego staff members

- US Fish and Wildlife Rangers
- Port of San Diego personnel
- Salvation Army intake counselors
- San Diego Rescue Mission outreach director
- Imperial Beach Community Park Rangers
- San Diego Sheriff Deputies

Additionally, the team is in constant contact with other city outreach providers in National City, Chula Vista, and La Mesa, and more, working together and brainstorming over individual cases.

Most recently, the Imperial Beach program has established a strong relationship with the San Diego Rescue Mission’s South County Lighthouse. This is a 162-bed facility in National City which serves men, women and families. It is a referral-only, low barrier shelter providing safe sleeping, hot meals, clothing, access to showers, laundry, necessities and wrap-around services.

2024 to Current Accomplishments

Prior to the Community Outreach Worker joining the City, the outreach team placed six individuals in permanent housing over the course of 18 months. In 2024 to current, the efforts of the full-time Community Outreach Worker has helped more than 14 individuals be placed into permanent housing, long-term programs, veterans’ programs, rehabilitation programs - resulting in successful ongoing sober living arrangements, and more. Fourteen individuals represent more than half of Imperial Beach’s last official point in time count. The regular field contacts by the Housing Division, inclusive of the Housing Manager and Community Outreach Worker, and assistance from other supporting City staff, Sheriff Department, and regional partners, have helped reduce the numbers of unsheltered individuals in Imperial Beach by helping them progress toward housing solutions.

Results from the addition of the Community Outreach Worker to the City program:

- Three (3) individuals to permanent housing
- One (1) individual reunited with family and housed
- One (1) individual in Alpha Project long term program
- Two (2) individuals at the San Diego Rescue Mission Academy
- Two (2) individuals in the Salvation Army Program
- Two (2) individuals completing long-term rehabilitation programs and moved into sober living
- Two (2) individuals at the lighthouse shelter anticipating entry into housing
- One (1) individual at Veterans Village of San Diego

Future Projects

Imperial Beach is in discussions with a neighboring city to make available additional shelter beds and anticipates this partnership to come to fruition this calendar year.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

There is no fiscal impact for the report.