

**City Council Agenda  
Regular Meeting - 6:00 p.m.**

**Wednesday, April 16, 2025  
Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**THE CITY COUNCIL ALSO SITS AS THE IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY, AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY.**

Public Comments: Members of the public can participate in-person at the City Council meeting to provide public comments. Members of the public can also submit written comments prior to the City Council meeting via e-mail at: [comments@imperialbeachca.gov](mailto:comments@imperialbeachca.gov). Written comments received by noon on the day of the City Council meeting, that are within the subject matter jurisdiction of the City of Imperial Beach, will be provided to the City Council and be made available to the public at the City Council meeting. They will be part of the official record of the meeting, but they will not be read aloud at the meeting. Members of the public who wish to watch City Council meetings, are encouraged to stream from the City website's at:  
<https://www.imperialbeachca.gov/129/Agendas-Minutes>.

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<https://www.imperialbeachca.gov/129/Agendas-Minutes>.

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES  
All City Council assignments are available for review in the City Clerk's Office.
5. COMMUNICATIONS FROM CITY STAFF
6. PUBLIC COMMENT  
Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.
7. PRESENTATIONS
  - 7.a INTRODUCTION OF INCOMING SHERIFF'S LIEUTENANT CHRISTOPHER GALVE.\*  
\*No Staff Report.
  - 7.b PROCLAMATION RECOGNIZING MUNICIPAL CLERKS WEEK. (0410-30) 5  
Recommendation:  
That the City Council approve the Proclamation.
8. CONSENT CALENDAR  
All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless the item is removed from the Consent Calendar by action of the City Council. A Councilmember or member of the public may make a comment on any item on the Consent Calendar.  
  
Recommendation:  
To approve Consent Calendar Item Nos. 8.a through 8.e.
  - 8.a APPROVAL OF CITY COUNCIL MEETING MINUTES. 7  
Recommendation:  
That the City Council approves the Regular Meeting Minutes of January 15, 2025.
  - 8.b RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM MARCH 22, 2025 TO APRIL 4, 2025. (0300-25) 17  
Recommendation:  
Staff is seeking that the City Council ratify and file the Warrant Register Report.

8.c	<b>RESOLUTION 2025-018 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER. (0150-40 &amp; 0210-26)</b>	31
	<b>Recommendation:</b>	
	Adopt Resolution No. 2025-018 to maintain a state of local emergency related to the cross-border pollution impacts from the Tijuana River and authorize the City Manager, Mayor, and Council members to work with local, State, Federal, and Mexican authorities to advance binational projects to improve conditions in the Tijuana River.	
8.d	<b>SECOND READING AND ADOPTION OF ORDINANCE 2025-1254 AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE TO DISSOLVE THE PARKS AND RECREATION COMMITTEE AND ADDING ATTENDANCE PROCEDURES FOR VARIOUS CITY COMMISSIONS, BOARDS, AND COMMITTEES. (0120-80)</b>	36
	<b>Recommendation:</b>	
	Conduct the second reading and adopt Ordinance No. 2025-1254 by title only by waiving the full reading.	
8.e	<b>RESOLUTION NUMBER 2025-017 AUTHORIZING AN APPLICATION FOR SANDAG'S SMART GROWTH INCENTIVE PROGRAM (SGIP) FOR THE CLIMATE ACTION PLAN UPDATE. (0140-40 &amp; 0230-15)</b>	44
	<b>Recommendation:</b>	
	Adopt Resolution No. 2025-017 to authorize the City Manager or designee to submit a grant application for Smart Growth Incentive Program through SANDAG.	
9.	<b>ORDINANCES/INTRODUCTION &amp; FIRST READING</b>	
	None.	
10.	<b>PUBLIC HEARINGS</b>	
	None.	
11.	<b>REPORTS</b>	
11.a	<b>CONSIDERATION OF A SPECIAL EVENT APPLICATION INCLUDING A STREET CLOSURE FOR THE 2025 CHANGING OF THE GUARD SUMMER KICKOFF PARTY HOSTED BY YE OLDE PLANK INN. (1040-10)</b>	48
	<b>Recommendation:</b>	
	Staff recommends the City Council consider approval of the request submitted by the Ye Olde Plank Inn to host an event, including a street closure on Saturday, May 31, 2025.	
11.b	<b>CONSIDERATION OF RESOLUTION 2025-020 PRIORITIZING ENHANCED FEDERAL AND STATE ACTION TO MITIGATE THE ONGOING HEALTH AND ECONOMIC IMPACTS FROM CROSS BORDER POLLUTION CRISIS IN THE TIJUANA RIVER VALLEY. (0150-30, 0150-40 &amp; 0210-26)</b>	65
	<b>Recommendation:</b>	
	Hold a discussion on priorities in the Tijuana River including consideration to approve Resolution 2025-020 regarding City Council priorities to address the Tijuana River pollution crisis.	

- 11.c **RESOLUTION 2025-019 SELECTING 1300 BLOCK ELM AVENUE AS THE CITY OF IMPERIAL BEACH'S 20A PROJECT AND ALLOCATING ALL 20A WORK CREDITS FROM SDGE IN THE AMOUNT OF \$2,197,966 TO THE PROJECT. (0810-20)**

**Recommendation:**

Adopt Resolution 2025-019 approving the selection of 1300 Block Elm Avenue as the City of Imperial Beach's 20A project and allocate all 20A work credits from SDG&E in the amount of \$2,197,966 to the Project.

12. **I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS**  
None.
13. **ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**
14. **CITY COUNCIL FUTURE AGENDA REQUESTS**
15. **ADJOURN REGULAR MEETING**



April 2, 2025

**ITEM TITLE: PROCLAMATION RECOGNIZING MUNICIPAL CLERKS WEEK. (0410-30)**

**ORIGINATING DEPARTMENT:**

Mayor

**RECOMMENDATION:**

That the City Council approve the Proclamation.

**ATTACHMENTS:**

ATT 1 - Proclamation



# PROCLAMATION

## MUNICIPAL CLERKS WEEK

**May 4 to May 10, 2025**

**WHEREAS**, the Office of the Municipal Clerk, is a time-honored and vital part of local government, existing throughout the world, and recognized as one of the oldest among public professions; and

**WHEREAS**, Municipal Clerks have pledged to perform their duties with integrity, neutrality, and impartiality; and they remain current with the affairs of their office through continued education, programs, seminars, workshops and the annual meetings of their state, county and international professional organizations; and

**WHEREAS**, the Imperial Beach Office of the City Clerk serves as a professional and essential link between members of the community, the local governing bodies and agencies of government at all levels; and

**WHEREAS**, the Imperial Beach City Clerk administers democratic processes such as elections, access to city records, and all legislative actions, ensuring transparency to the public; and

**WHEREAS**, the Imperial Beach City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act and the Brown Act; and

**WHEREAS**, the services and professionalism of the Office of the City Clerk provide a vital foundation for effective government and public trust; and

**WHEREAS**, we recognize the valuable contributions and accomplishments of the Office of the City Clerk.

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Paloma Aguirre, Mayor of the City of Imperial Beach, together with the City Council, do hereby recognize the week of May 4 through May 10, 2025, as Municipal Clerks Week, and further extend appreciation to our City Clerk, Jacqueline M. Kelly, her staff, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated: April 16, 2025

April 16, 2025

**ITEM TITLE: APPROVAL OF CITY COUNCIL MEETING MINUTES.**

**ORIGINATING DEPARTMENT:**

City Clerk

**RECOMMENDATION:**

That the City Council approves the Regular Meeting Minutes of January 15, 2025.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:** No Fiscal impact associated with this item.

**ATTACHMENTS:**

ATT 1 – 01-15-25 Regular Meeting Minutes\_DRAFT

**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
REGULAR MEETING MINUTES**

**January 15, 2025, 6:00 p.m.  
Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

Present: Mayor Aguirre, Mayor Pro Tem Seabury, Councilmember Fisher,  
Councilmember Leyba-Gonzalez, Councilmember McKay

Staff: City Manager Foltz, Chief Administrative Officer Cortez-Martinez, City  
Attorney Lyon, City Clerk Kelly, Fire Chief French, Marine Safety  
Captain Lindquist

**The City Council also sits as the Imperial Beach Planning Commission, Public Financing  
Authority, and Imperial Beach Redevelopment Agency Successor Agency.**

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**1. CALL TO ORDER**

Mayor Aguirre called the Regular Meeting to order at 6:00 p.m. and she asked for a moment of silence to honor former Councilmember Jackie Palmer.

**2. ROLL CALL**

City Clerk Kelly took roll.

**3. PLEDGE OF ALLEGIANCE**

Fire Chief French led the Pledge of Allegiance.

**4. REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Councilmember McKay

- Oath of Office Ceremony
- Metro Wastewater JPA Closed Session meeting
- SANDAG Board of Directors Meeting
- CalCities Regional Meeting
- Port of San Diego's Oath of Office Ceremony

Councilmember Leyba-Gonzalez

- Oath of Office Ceremony
- MTS Board of Directors meeting
- Announced the 5th Annual District 4 Community Cleanup is on February 22, 2025

Councilmember Fisher

- Thanked staff and the public for showing up at the Oath of Office Ceremony
- SANDAG Board of Directors meeting

Mayor Pro Tem Seabury

- She shared that there had been a kitchen fire and expressed gratitude for having a fire blanket; She urged everyone to have a fire blanket and fire extinguisher in their homes and reminded people to stay cautious while cooking and never leave the stove unattended.
- Port of San Diego's Oath of Office Ceremony

Mayor Aguirre

- She attended the Chula Vista Chamber of Commerce meeting to give a presentation on the sewage crisis
- Presented a proclamation to Debbie Espe, outgoing Chair of the South County Economic Development Council
- League of California Cities - San Diego Division meeting
- Port of San Diego's Oath of Office Ceremony
- City Selection Committee meeting

## **5. COMMUNICATIONS FROM CITY STAFF**

Chief French stressed the importance of fire prevention, urging homeowners to create fire-resistant zones by clearing debris and trimming bushes. He warned about dry conditions and the high risk of human-caused fires, such as discarded cigarette butts and malfunctioning equipment. He also mentioned efforts like the CERT program and pre-positioned strike teams to prevent fires in San Diego County.

Marine Safety Captain Lindquist showed a PowerPoint presentation on an emergency drill conducted with Harbor Police and the fire department to prepare for a potential pier fire. The drill focused on communication, response times, and staging. They worked together to test strategies, but no water was sprayed on the pier to avoid damage.

Mayor Pro Tem Seabury announced the Burn Institute will install free smoke alarms for seniors who are 62 years and older.

CAO Cortez-Martinez invited everyone to the State of the City Address that will be held on January 30, 2025.

City Manager Foltz announced the next regular City Council meeting will be on February 19, 2025.

## **6. PUBLIC COMMENT**

A written comment was submitted by Mark Williams and it was provided as Last Minute Agenda Information.

Truth called for transparency in taxpayer-funded City Council trips, requesting detailed information on the trips. She also condemned negative comments made about her at a previous

meeting. She defended free speech and warned against limiting it. She also spoke about a woman buying crystals at a local shop for a friend who lost her home in the LA fires.

Bobby Douthit raised concerns about a potential domino effect stemming from the County of San Diego's Special Election, including the possibility of multiple costly elections in Imperial Beach. He urged the City Council to consider these implications and ensure the City is prepared for such situations.

Liisa Thomas expressed concerns about safety near the newly renovated soccer field on Encina Avenue. She said she was recently struck by a soccer ball, resulting in a sore neck. She also noted that her vehicles have been hit by soccer balls and suggested installing safety netting on the north side of the fields, like the existing netting on the east and south sides. Additionally, she proposed adding a stop sign at the end of Ken Blinsman Way to enhance safety.

## **7. PRESENTATIONS**

### **7.a PRESENTATION BY SAN DIEGO REGIONAL FIRE FOUNDATION. (0390-84)**

Fire Chief French introduced the item and announced that Joan Jones, Executive Director, and Frank Ault, Board Chair of the San Diego Regional Fire Foundation, were in attendance.

Frank Ault presented staff with commemorative plaques and a check.

## **8. CONSENT CALENDAR**

**Motion by** Councilmember McKay

**Seconded by** Councilmember Fisher

To approve Consent Calendar Item Nos. 8.a through 8.f.

AYES (5): Mayor Aguirre, Mayor Pro Tem Seabury, Councilmember Fisher, and Councilmember Leyba-Gonzalez, Councilmember McKay

**Motion Carried (5 to 0)**

### **8.a APPROVAL OF CITY COUNCIL MEETING MINUTES.**

City Council approved the Regular Meeting Minutes of November 20, 2024.

### **8.b RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM DECEMBER 7, 2024 TO JANUARY 3, 2025. (0300-25)**

City Council ratified and filed the Warrant Register Report.

### **8.c RECEIVE TREASURER'S REPORT FOR NOVEMBER 2024. (0300-90)**

City Council received and filed the November 2024 Treasurer's Report.

### **8.d RESOLUTION 2025-001 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER (0150-40 & 0210-26).**

Adopted Resolution No. 2025-001 to maintain a state of local emergency related to the cross-border pollution impacts from the Tijuana River and authorize the City Manager,

Mayor, and Council members to work with local, State, Federal, and Mexican authorities to advance binational projects to improve conditions in the Tijuana River.

**8.e ADOPTION OF RESOLUTION NUMBER 2025-002 ACCEPTING THE SAN DIEGO REGIONAL FIRE FOUNDATION GRANT ALLOCATION OF \$65,342 IN THE FORM OF REIMBURSEMENT FOR THE PURCHASE OF SAFETY EQUIPMENT FOR FIREFIGHTERS AND LIFEGUARDS (0390-84).**

City Council adopted Resolution No. 2025-002 accepting the San Diego Regional Fire Foundation Grant allocation of \$65,342 in the form of reimbursement for the purchase of safety equipment for Firefighters and Lifeguards.

**8.f RESOLUTION NO. 2025-003 ADDING THE FY25 INFORMATION TECHNOLOGY SERVER ROOM HVAC PROJECT TO THE CAPITAL IMPROVEMENT PROGRAM; APPROPRIATE \$110,000 TO THE PROJECT BUDGET; AND AWARD A CONTRACT TO TRANE TECHNOLOGIES FOR CONSTRUCTION OF THE PROJECT (0330-35).**

Adopted Resolution No. 2025-003 to: (1) add the FY25 Information Technology Server Room HVAC Project (F25102) to the Imperial Beach Capital Improvement Program; (2) authorize the appropriation of \$110,000 to the Project budget; and (3) award a Public Works contract for a not to exceed amount of \$110,000 to Trane Technologies to construct the Project.

**9. ORDINANCES/INTRODUCTION & FIRST READING**

**9.a CONSIDER REPORT FROM AD HOC AND CONSIDERATION TO ADOPT URGENCY/REGULAR ORDINANCES TO ENACT A LOCAL JUST CAUSE ORDINANCE FOR TERMINATION OF RESIDENTIAL TENANCIES. (0660-95)**

Mayor Aguirre announced revised Ordinance Nos. 2025-1252 and 2025-1253 were provided as Last Minute Agenda Information.

City Manager Foltz gave a PowerPoint presentation on the item.

Mayor Aguirre expressed gratitude to Councilmember Fisher for working on the ad hoc committee with her to develop a tenant protection ordinance. She thanked the public for their input and emphasized the importance of hearing all perspectives while trying to reach a balanced solution for the community.

Councilmember Fisher expressed gratitude for being able to participate in the ad hoc committee. He appreciated the varied perspectives shared during the public meetings, which helped the committee develop a balanced approach to protect tenants while also considering the concerns of landlords and property owners.

Written comments were submitted by Mark Williams, Sandra Brillhart, Dan Feder, John Nelson with Procopio, Cheryl Quinones, Melanie Woods with the California Apartment Association, Molly Kirkland with the Southern California Rental Housing Association and Jose Lopez with ACCE.

Jessie Schmitte, with Aliant San Diego, urged City Council to extend tenant protections to those currently facing eviction and to close the substantial remodel loophole.

John Hine was opposed to the ordinance as he believed it would negatively impact the local economy, landlords, real estate values, and discourage improvements to aging properties. He favored a balanced approach that considers the entire community's needs.

Tim Keeton noted that there are hundreds of cities in California that have not enacted just cause ordinances. He stressed that the ordinance would harm small, local property owners rather than large corporate landlords.

Jennifer Manterroso, with the Legal Aid Society, proposed several amendments to strengthen the ordinance.

Gilberto Vera, Deputy Director of the Legal Aid Society, supported the ordinance with amendments.

Anna Villadolid pleaded with City Council to protect tenants against unfair evictions.

Gerri Wood-Hermann requested a ban on substantial remodel evictions.

Truth expressed skepticism about the ordinance's timing, fairness, potential economic impact on property owners and the broader rental market, and political timing. She raised questions about research gaps.

Felicia House shared real life experience as a renter. She supported consideration of both property owners' and renters' interests.

Ricardo Puzon shared that he received an eviction notice despite being a long-term, loyal tenant with deep ties to the community.

Robert Lucas spoke in support for stopping no-fault evictions.

Councilmembers Seabury and Leyba-Gonzalez left Council Chambers at 7:20 p.m. and returned at 7:22 p.m.

Brenda Bautista said she is being evicted and said she felt abandoned by City Council. She was opposed to corporate landlords using the substantial remodel process to evict tenants, remodel and raise rent.

George Ching, representing the Pacific Southwest Association of Realtors, advocated against the ordinance, suggesting it may harm the very market it aims to regulate. He spoke about the need for more rental housing.

Molly Kirkland, with the Southern California Rental Housing Association, believed that sticking with a statewide standard is the best approach.

Martin Mattes acknowledged the challenges faced by both renters and property owners. He emphasized the need for understanding of each group's perspectives and challenges.



Melanie Woods, representing the California Apartment Association, opposed the ordinance. She said that there are balanced protections through the California Tenant Protection Act and that it is the most robust renter protection law in the nation.

Nacho Martinez spoke about property ownership as a path to economic stability, while acknowledging the challenges faced by renters. He spoke about empathy and balance between property owners' rights and tenants' needs.

Sheila Martinez spoke in support for a balanced, collaborative approach that prioritizes communication and mutual respect between property owners and tenants.

Nerea Urtasun supported comprehensive community engagement and cautioned that regulations could have unintended negative consequences for the local economy.

Juan Nevarez was opposed to the ordinance. He supported comprehensive tenant protections that addresses current eviction threats, with a focus on stopping exploitative practices by landlords seeking to maximize rental income.

Susan Vanderlinden expressed concern about increased homelessness and corporations taking over Imperial Beach.

Philip del Rio said that he cannot afford his rent and will be living out of his car by the end of the month. He wanted the loophole closed.

Iris Guevara spoke about needing a law that helps everybody and asked for a ban on no-fault evictions.

Luis Guillen spoke in opposition to being evicted due to remodeling.

Anthony Azul spoke in support of the ordinance and asked City Council to adopt the urgency ordinance.

Sandra del Rio spoke about her personal challenges and economic hardship. She was opposed to no-fault evictions for substantial remodels and said the owners are only doing cosmetic work.

Alysson Snow commented that tenants lack the legal resources to fight unfair evictions. She advocated for proactive intervention to prevent tenant displacement.

Daniel Loza asked for help in stopping evictions and in keeping people in their homes.

Nicole Le expressed frustration with the proposed law noting that it fails to protect tenants despite months of community advocacy.

Paulina Olvera Canez expressed disappointment with the proposed ordinance as it is inadequate and fails to provide protection against evictions.

Jose Lopez Eguino, Director of San Diego ACCE, was disappointed with the ordinance because it will not help tenants, and he called for a ban on remodeling evictions.

Rachel Orozco Ramirez asked City Council to close the loopholes.

Sara Gonzalez Quintero advocated for stronger tenant protections.

Miguel Lopez spoke against remodeling evictions and wanted protection for residents from displacement.

Veronica Hernandez asked City Council to fix the loopholes.

Juliana Hernandez complained about her struggles to keep up with high rent costs.

Patricia Mendoza shared her personal eviction experience and ongoing frustration with residents getting evicted. She demanded action to prevent evictions.

Jaime Hernandez shared his personal experience with a former landlord, describing how he was treated unfairly.

Rosie Covarrubias expressed concern about potentially having to move out because she may not be able to keep up with rising rent costs.

Mayor Aguirre called a recess at 8:42 p.m. and called the meeting back to order at 8:49 p.m. with all Councilmembers present.

Councilmember Leyba-Gonzalez thanked Mayor Aguirre and Councilmember Fisher for their proactive efforts as the ad hoc committee. He identified himself as a renter and empathized with tenants' struggles. He spoke in support of the ordinance.

Councilmember McKay expressed appreciation to the ad hoc committee and staff for their time and dedication to this matter. He announced that he will not support the emergency ordinance nor the standard ordinance. He advocated for state-level solutions rather than a local ordinance. He emphasized the importance of addressing tenant protections through the state legislative process.

Mayor Pro Tem Seabury commented on the financial burden faced by new property owners, who must not only update older properties but also pay higher property taxes based on elevated property values. She challenged ACCE's role, commenting that there is focus on creating an emotional impact rather than actively helping tenants find housing solutions. She agreed with Councilmember McKay's comments and expressed support for adhering to state laws.

Councilmember Fisher was disappointed with the lack of support by fellow councilmembers. He commented that the ad hoc committee worked hard to create a fair and balanced ordinance that considered both tenant and landlord concerns. It contains protections to support vulnerable residents, it was well thought out and based on community feedback. He also commented that it could help protect future tenants. He stressed the importance of representing the entire community and to continue seeking balanced solutions.

Mayor Aguirre expressed disappointment over the lack of City Council discussion and the rejection of the ordinance. She commented that the ordinance was legally sound and within the City's authority. She acknowledged that the ordinance may not help current residents facing eviction and emphasized that it could benefit future tenants. She praised

the efforts of Councilmembers Fisher and Leyba-Gonzalez for listening to the community and working toward a balanced solution. She suggested expanding eviction data collection to include both no-fault and at-fault cases to better inform future decisions.

Councilmember Fisher concurred with Mayor Aguirre's suggestion.

City Manager Foltz questioned if the additional month of relocation for elderly or disabled will be market rate or the current rate.

City Council discussion ensued.

Councilmember Fisher supported an additional month of relocation for disabled and elderly tenants at market rate.

Mayor Aguirre and Councilmember Leyba-Gonzalez concurred with Councilmember Fisher.

City Attorney Lyon announced the changes would be under section 9.90.060(A)(1) "Notice to City Required. The Owner shall provide written notice to the City of the At Fault Just Cause Termination of Tenancy no later than three (3) business days after the date the Owner provides the required notice to the Tenant. Such notice to City shall be provided on a form approved by the City, for such purpose, and in the manner specified in the attendant Administrative Regulations." Additionally, under section 9.90.060(B)(1)(c)(i), the Council option would be number 1 and part 2, related to the additional payment to elderly or disabled, would be stricken.

Discussion followed, with clarification that the City Council was considering the regular ordinance rather than the urgency ordinance.

City Clerk Kelly read the title of Ordinance No. 2025-1253 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ADOPTING A JUST CAUSE FOR TERMINATION OF A RESIDENTIAL TENANCY ORDINANCE IN THE CITY OF IMPERIAL BEACH WHICH AMENDS THE IMPERIAL BEACH MUNICIPAL CODE TO ADD CHAPTER 9.90.

**Motion by** Councilmember Leyba-Gonzalez

**Seconded by** Councilmember Fisher

To introduce Regular Ordinance No. 2025-1253 adopting a local just cause ordinance for termination of residential tenancies.

AYES (3): Mayor Aguirre, Councilmember Leyba-Gonzalez, Councilmember Fisher

NOES (2): Councilmember McKay, and Mayor Pro Tem Seabury

**Motion Carried (3 to 2)**

## 10. PUBLIC HEARINGS

None.

**11. REPORTS**

**11.a PRESENTATION AND FINANCIAL REPORT BY THE IMPERIAL BEACH CHAMBER OF COMMERCE FOR THE 2024 MILITARY APPRECIATION VETERANS DAY EVENT. (1040-10)**

Martin Mattes gave a PowerPoint presentation on the item.

No public comments.

Councilmembers Leyba-Gonzalez and McKay thanked Martin Mattes for organizing the event.

Mayor Aguirre thanked Frank Martin of the Armed Services YMCA for providing the tents and expressed appreciation to Martin Mattes for organizing the event.

**11.b PRESENTATION AND FINANCIAL REPORT BY THE YE OLDE PLANK INN FOR THE 2024 WINTER COMES TO THE BEACH EVENT. (1040-10)**

Martin Mattes gave a PowerPoint presentation on the event.

No public comments.

Councilmember Leyba-Gonzalez spoke about his positive experience attending the event.

Mayor Aguirre thanked Martin Mattes for recruiting local bands and expressed appreciation for his efforts in helping local businesses thrive.

**12. I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS**

None.

**13. ITEMS PULLED FROM THE CONSENT CALENDAR**

None.

**14. CITY COUNCIL FUTURE AGENDA REQUESTS**

None.

**15. ADJOURN REGULAR MEETING**

Mayor Aguirre adjourned the Regular Meeting at 9:36 p.m.

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Jacqueline M. Kelly, MMC  
City Clerk

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Paloma Aguirre  
Mayor

April 16, 2025

**ITEM TITLE: RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM MARCH 22, 2025 TO APRIL 4, 2025. (0300-25)**

**ORIGINATING DEPARTMENT:**

Finance

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council ratify the accompanying Warrant Register for the period from March 22, 2025, to April 4, 2025, in the amount of \$1,531,550.58.

**RECOMMENDATION:**

Staff is seeking that the City Council ratify and file the Warrant Register Report.

**OPTIONS:**

- Receive and file the report from the City Manager.
- Provide direction to the City Manager to take a specific action.
- Request additional information and an additional report.

**BACKGROUND/ANALYSIS:**

The City of Imperial Beach issues accounts payable and payroll disbursements on a regular basis and presents it to the City Council for ratification at its next regularly scheduled meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from March 22, 2025, to April 4, 2025, in the amount of \$1,531,550.58, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate department staff. The Finance Director or designee certifies the accuracy of the attached register and the availability of funds for payment.

Warrants above \$100,000 have been highlighted and explained in the table below:

<i><b>VENDOR</b></i>	<i><b>CHECK</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>AMOUNT</b></i>
SAN DIEGO COUNTY SHERIFF	104975	FEB 2025 SHERIFF SERVICES	\$ 715,577.46

The following registers are submitted for Council ratification:

**Accounts Payable:**

<b>DATE</b>	<b>CHECK NUMBER</b>	<b>AMOUNT(S)</b>
3/27/2025	CK104954-CK104984	\$ 992,688.41
4/3/2025	CK104985-CK105014	105,326.89
	<b>Sub-Total</b>	\$ 1,098,015.30

<b>DATE</b>	<b>EFT/DRAFT NUMBER</b>	<b>AMOUNT(S)</b>
3/24/2025	DFT0009328-29	\$ 754.83
3/26/2025	DFT0009331	25.00
3/27/2025	DFT0009362	12,500.10
3/28/2025	1799-1803; DFT0009330; DFT0009338-57; DFT0009363-65; DFT0009367; DFT0009370	174,076.06
	<b>Sub-Total</b>	\$ 187,355.99

Total reflected in the attached Expense Approval Report: **\$ 1,285,371.29**

**Check Reversals/Voids:**

<b>DATE</b>	<b>CHECK/EFT NUMBER</b>	<b>AMOUNT(S)</b>
N/A	N/A	\$
	<b>Sub-Total</b>	\$

**Payroll Checks/Direct Deposits**

<b>DATE</b>	<b>CHECK/EFT NUMBER</b>	<b>AMOUNT(S)</b>
3/27/2025	CK49252-57; EFT0000225	\$ 246,179.29
	<b>Sub-Total</b>	\$ 246,179.29

**TOTAL: \$ 1,531,550.58**

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL ANALYSIS:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

**ATTACHMENTS:**

ATT 1 - Expense Approval Report – 03.22.2025 – 04.04.2025



Imperial Beach, CA

## Expense Approval Report

By (None)

Payment Dates 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
03/28/2025	1799	FORESTERS INVESTOR SERVI...	FORESTERS 529 PLAN PPE 03/20/25	PPE 03-20-2025	101-0000-209.0122		50.00
03/28/2025	1800	I B FIREFIGHTERS ASSOCIATI...	IBFA DUES ACH PPE 03/20/25	PPE 03-20-2025	101-0000-209.0108		480.00
03/28/2025	1801	ICMA RETIREMENT TRUST 457	ICMA % PPE 03/20/25	PPE 03-20-2025	101-0000-209.0110		4,875.79
03/28/2025	1801	ICMA RETIREMENT TRUST 457	ICMA CITY-PAID PPE 03/20/25	PPE 03-20-2025 (2)	101-0000-209.0110		2,350.04
03/28/2025	1801	ICMA RETIREMENT TRUST 457	ICMA FIXED PPE 03/20/25	PPE 03-20-2025 (3)	101-0000-209.0110		4,135.25
03/28/2025	1802	SEIU LOCAL 221	SEIU DUES ACH PPE 03/20/25	PPE 03-20-2025	101-0000-209.0108		903.21
03/28/2025	1802	SEIU LOCAL 221	SEIU COPE ACH PPE 03/20/25	PPE 03-20-2025 COPE	101-0000-209.0108		15.00
03/28/2025	1803	US BANK	PARS ACH PPE 03/20/25	PPE 03-20-2025	101-0000-209.0120		1,614.20
03/27/2025	104954	4LEAF INC	FEB 2025 BUILDING CONSULTING SRVCS	J4252K	101-3040-424.2006		16,260.16
03/27/2025	104954	4LEAF INC	FEB 2025 PLANNING CONSULTING SRVCS	J4252K	214-1230-413.2006		8,470.00
03/27/2025	104955	A. PREMAN ROOFING, INC.	ROOF REPLACEMENT - SPORTS PARK - RETENTION	20960	420-0000-202.0000		-3,910.35
03/27/2025	104955	A. PREMAN ROOFING, INC.	ROOF REPLACEMENT - SPORTS PARK (P24101-EXP)	20960	420-5000-532.2006	250148	78,207.00
03/27/2025	104956	AARON N MORGAN	JAN2025(CORRECT) CLASSIFICATION CONSULTANT(51.25HR)	02-06-2025	101-1130-412.2006		2,306.25
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	01/14/25-03/14/25 - 840 IMPERIAL BEACH BLVD	1015-210019335248 03/18/...	101-6020-452.2702		4,708.69
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	01/14/25-03/14/25 - 820 IMPERIAL BEACH BLVD	1015-210019335347 03/18/...	101-1910-419.2702		1,503.91
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 825 IMPERIAL BCH,CITY OF	1015-210019335484 03/18/...	101-1910-419.2702		263.50
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 855 IMPERIAL BEACH BLVD	1015-210019335682 03/18/...	101-6020-452.2702		61.89
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 865 IMPERIAL BEACH BLVD	1015-210019335774 03/18/...	101-1910-419.2702		384.55
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 915 IB BLVD IRRIG	1015-210019335835 03/18/...	101-6020-452.2702		52.68
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 1025 9TH ST	1015-210019401916 03/18/...	101-6020-452.2702		25.50
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/06/25-03/07/25 - HY MT 007015344	1015-210019512885 03/18/...	101-6020-452.2702		464.62
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	01/14/25-03/14/25 - 942 DONAX AVE IRRIG	1015-210019746893 03/18/...	101-6020-452.2702		22.81
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	01/07/25-03/07/25 - IB CLEAN UP TRUCK	1015-21002012597703/17/25	101-6020-452.2702		46.85

## Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	03/08/25-04/07/25 - 950 OCEAN LN 4IN FIRE	1015-21002015338503/17/25	101-6020-452.2702		61.89
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 711 ENCINA AVE	1015-210020277854 03/18/...	101-6020-452.2702		60.45
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 701 5TH ST IRRIG	1015-210020731235 03/17/...	101-6020-452.2702		24.85
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/12/25-03/13/25 - 425 IMPERIAL BEACH BLVD	1015-210021068268 03/17/...	101-1910-419.2702		186.70
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/12/25-03/13/25 - 401 IMPERIAL BEACH BLVD	1015-210021068367 03/17/...	601-5060-436.2702		2,770.05
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/12/25-03/13/25 - 423 IB BLVD IRRIG	1015-210021068541 03/17/...	601-5060-436.2702		183.84
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 845 ENCINA AVE IRRIG	1015-210021082448 03/18/...	101-6020-452.2702		454.80
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/12/25-03/13/25 - 710 5TH STREET	1015-220018914676 03/17/...	101-1910-419.2702		58.92
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/06/25-03/07/25 - HYDRANT METER #6	1015-220029776225 03/17/...	101-6010-451.2702		203.36
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/12/25-03/13/25 - 582 IB BLVD IRRG	1015-220030150199 03/17/...	101-6020-452.2702		58.92
03/27/2025	104957	CALIFORNIA AMERICAN WAT...	02/13/25-03/14/25 - 1309 9TH ST IRRG	1015-22004139520603/18/25	601-5060-436.2702		53.59
03/27/2025	104958	CHULA VISTA ALARM, INC	MAR 2025 - PW - 495 10TH ST	81088	101-1910-419.2023	250021	55.00
03/27/2025	104958	CHULA VISTA ALARM, INC	MAR 2025 - EOC - 825 IB BLVD	81114	101-1910-419.2023	250021	49.95
03/27/2025	104958	CHULA VISTA ALARM, INC	MAR 2025 - PW REAR BLDGS - 495 10 TH ST	81124	101-1910-419.2023	250021	55.00
03/27/2025	104958	CHULA VISTA ALARM, INC	MAR 2025 - CITY HALL - 825 IB BLVD	81139	101-1910-419.2023	250021	49.95
03/27/2025	104959	CINTAS CORPORATION	03/04/25 FACILITIES MATS	4222901664	101-1910-419.2006	250067	30.78
03/27/2025	104959	CINTAS CORPORATION	03/04/25 PW UNIFORMS	4222901962	101-5020-432.2503	250036	273.80
03/27/2025	104959	CINTAS CORPORATION	03/11/25 FACILITIES MATS	4223713082	101-1910-419.2006	250067	30.78
03/27/2025	104959	CINTAS CORPORATION	03/11/25 PW UNIFORMS	4223713242	101-5020-432.2503	250036	273.80
03/27/2025	104959	CINTAS CORPORATION	03/18/25 FACILITIES MATS	4224468949	101-1910-419.2006	250067	30.78
03/27/2025	104959	CINTAS CORPORATION	03/18/25 PW UNIFORMS	4224469148	101-5020-432.2503	250036	273.80
03/27/2025	104960	CSMFO	PROFESSIONAL MEMBERSHIP - D MCNEIL	300017855	101-1210-413.2804		60.00
03/27/2025	104961	ECKENROTH PUBLICATIONS	02/27/25 PUBLIC NOTICES - CC	150819	101-1020-411.2807	250011	140.00
03/27/2025	104962	EL TAPATIO INC	03/19/25 CITY COUNCIL DINNER - COUNCIL MTNG	03-19-2025	101-1010-411.2804		210.80
03/27/2025	104963	FIRE ETC	WILDLAND PANTS - FF FIGUEROA 2ND PAIR	196966	101-3020-422.3002		265.01
03/27/2025	104963	FIRE ETC	WILDLAND PANTS - FF MARTINEZ	197017	101-3020-422.3002		265.01
03/27/2025	104964	FLYERS ENERGY LLC	03/06/25 - 1,097 GAS, 137 DSL	25-313319	501-1921-419.2815		4,920.90



Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
03/27/2025	104965	GEOSOLUTIONS USA CORP	BASIC SUPPORT PLAN (50 HRS)	24030	503-1923-419.2025		10,000.00
03/27/2025	104966	GLOBAL VILLAGE LANGUAGE...	INTERPRETATION SERVICES	13968	101-1020-411.2006		240.62
03/27/2025	104967	HINDERLITER, DE LLAMAS & ...	Q3/2024(JAN-MAR 2025) - CONTRACT SRVCS - SALES TAX	SIN048007	101-1210-413.2006		1,404.00
03/27/2025	104967	HINDERLITER, DE LLAMAS & ...	Q3/2024 (JAN-MAR 2025) - AUDIT SRVCS - SALES TAX	SIN048007	101-1210-413.2006		6.72
03/27/2025	104967	HINDERLITER, DE LLAMAS & ...	Q3/2024 (JAN-MAR 2025) - TRANSACTION TAX	SIN048181	101-1210-413.2006		600.00
03/27/2025	104967	HINDERLITER, DE LLAMAS & ...	FEB 2025 CANNABIS MANAGEMENT PROGRAM	SIN048611	101-1230-413.2006		3,400.00
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	EVERBUILT FLAT HEAD WOOD SCREW(50 PCS) - C. HOWARD	1903563	101-6030-453.3022		11.12
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	VALVE - K. HENDERSON	2295506	101-6020-452.3002		58.09
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	GLOVES, BACK SUPPORT, KNEE PAD - M. DAUM	3522090	601-5060-436.3002		215.03
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	FENDER WASHER (100 PCS) - J. MAYORGA	4021430	101-6016-451.2808		27.20
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	TRANSFER PUMP SMALL TOOLS - A. RODRIGUEZ	4022513	501-1921-419.3022		246.73
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	CONCRETE REPAIR, SPRAYERS - A. REYES	4290304	101-6040-454.3002		110.97
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	FLEET DRILL BITS,DRILL SMALL TOOLS - A. RODRIGUEZ	4521859	501-1921-419.3022		630.77
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	MILWAUKEE 6 PRUING SAW CHAIN - C. HOWARD	4903358	101-6016-451.3002		29.60
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	BLADES FOR RED CURB SCRAPING - A. GALLEGOS	5015583	101-5010-431.3002		22.52
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	2 TOOL BOXES FOR RANGER AND F-150 - A. RODRIGUEZ	5015673	501-1921-419.2816		872.78
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	CEMENT, CONCRETE BITS, REBAR - A. REYES	553671	101-6040-454.3002		137.91
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	PINS - A. REYES	5554169	101-6040-454.3002		5.93
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	BASEBOARD FOR OFFICE- SENIOR CENTER - D. COLAHAN	6015504A	101-6030-453.3002		86.39
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	SURGE PROTECTOR FOR PW OFFICE - D. COLAHAN	6015504B	504-1924-519.2006		26.82
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	SANDERS, PAINT SUPPLIES - A. REYES	7290930	101-6040-454.3002		32.22
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	HEX NUT, WASHER - K. HENDERSON	7513829	101-6020-452.3002		4.05
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	SOCKET SET FOR FLEET - A. RODRIGUEZ	7545233	501-1921-419.3022		179.92
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	20- 50LB. BAGS OF CONCRETE - M. CORTEZ	8015176	101-5010-431.3002		144.60

## Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	PUSH BROOMS - G. GLORIA	8513686	101-6040-454.3002		103.34
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	WIRE, SWITCH, KEY, ELECTRICAL TAPE - D. COLAHAN	9022010	401-5020-532.2006		62.52
03/27/2025	104968	HOME DEPOT CREDIT SERVIC...	KEY BLANKS,SAFETY GLASSES,SPRAY BOTTLE - C. HOWARD	970071	101-6016-451.3002		34.84
03/27/2025	104969	I.B. CLEARWATER	03/14/25 WATER DELIVERY - FD	03-14-2025	101-3020-422.3002		33.55
03/27/2025	104969	I.B. CLEARWATER	03/18/25 WATER DELIVERY - FD	03-18-2025	101-3020-422.3002		20.00
03/27/2025	104969	I.B. CLEARWATER	03/24/25 WATER DELIVERY - FD	03-24-2025	101-3020-422.3002		12.62
03/27/2025	104970	LLOYD PEST CONTROL	03/18/25 - 495 10TH ST #1129320	8790867	101-1910-419.2022	250014	63.00
03/27/2025	104971	MAINTEX, INC.	BLEACH,TOWELS ROLL,TISSUE TP,SEAT COVERS,CLEANER,	1126052-00	101-1910-419.3002		1,195.18
03/27/2025	104972	NEXUSPLAN, INC	FEB 2025 - BAYSHOERE BIKEWAY RESILIENCY (GRT076)	GRT076-20	214-5050-435.2006	240051-R1	28,859.53
03/27/2025	104973	O'REILLY AUTO PARTS #3980	SERPENTINE BELT - TRUCK E- 239	3980-201342	501-1921-419.2816		70.60
03/27/2025	104973	O'REILLY AUTO PARTS #3980	OIL FILTER, WIPER BLADE - TRUCK 700	3980-202026	501-1921-419.2816		28.54
03/27/2025	104973	O'REILLY AUTO PARTS #3980	SHIFT TUBE, CLAMPS - TRUCK 619	3980-202036	501-1921-419.2816		73.07
03/27/2025	104973	O'REILLY AUTO PARTS #3980	TEMP SENDER, WATER PUMP - TRUCK 619	3980-202103	501-1921-419.2816		101.10
03/27/2025	104973	O'REILLY AUTO PARTS #3980	HOOD LATCH - TRUCK 601	3980-202130	501-1921-419.2816		35.63
03/27/2025	104973	O'REILLY AUTO PARTS #3980	WIPER P=BLADES (4) - TRUCK E-239 & E-39	3980-202415	501-1921-419.2816		47.46
03/27/2025	104973	O'REILLY AUTO PARTS #3980	BATTERIES (2) - TRUCK 109	3980-203757	501-1921-419.2816		480.72
03/27/2025	104973	O'REILLY AUTO PARTS #3980	SPARK PLUGS (2), SANDBLE GRAY PAINT (2)	3980-203905	501-1921-419.2816		40.91
03/27/2025	104973	O'REILLY AUTO PARTS #3980	MICRO-V BELT, FAN CLUTCH - TRUCK 619	3980-205053	501-1921-419.2816		65.26
03/27/2025	104973	O'REILLY AUTO PARTS #3980	SANDBLE GRAY PAINT (2), GASKET MAKER (2)	3980-205112	501-1921-419.2816		50.70
03/27/2025	104973	O'REILLY AUTO PARTS #3980	FAN CLUTCH - TRUCK 619	3980-205126	501-1921-419.2816		74.00
03/27/2025	104973	O'REILLY AUTO PARTS #3980	HAND CLEANER, PAINT, RUST BARRIER - TRUCK 617	3980-205413	501-1921-419.2816		68.09
03/27/2025	104973	O'REILLY AUTO PARTS #3980	OIL FILTERS (2) - TRUCK E-39 & HONDA VAN	3980-206133	501-1921-419.2816		8.79
03/27/2025	104973	O'REILLY AUTO PARTS #3980	REAR BREAKS - TRUCK EM-39	3980-206151	501-1921-419.2816		199.99
03/27/2025	104973	O'REILLY AUTO PARTS #3980	BRAKE FLUID (4) - FLEET SHOP	3980-206210	501-1921-419.2816		19.53

## Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
03/27/2025	104973	O'REILLY AUTO PARTS #3980	BODYWORK SUPPLIES - TRUCK 617	3980-206324	501-1921-419.2816		119.14
03/27/2025	104973	O'REILLY AUTO PARTS #3980	BATTERY - TRUCK 695	3980-206543	501-1921-419.2816		240.36
03/27/2025	104973	O'REILLY AUTO PARTS #3980	OIL FILTER,WIPER BLADES(2),PSA(2),PRIMER - CAR A-1	3980-207551	501-1921-419.2816		105.38
03/27/2025	104973	O'REILLY AUTO PARTS #3980	BATTERIES (2) - TRUCK 108	3980-209236	501-1921-419.2816		364.25
03/27/2025	104974	PARS	JAN 2025 - ARS/PARS FEES (CA)	57482	101-1130-412.2006	250032	455.44
03/27/2025	104975	SAN DIEGO COUNTY SHERIFF	2025 JAN SHERIFF'S LAW ENFORCEMENT SERVICES	01-01-2025	101-0000-338.6003		-210.84
03/27/2025	104975	SAN DIEGO COUNTY SHERIFF	2025 JAN SHERIFF'S LAW ENFORCEMENT SERVICES	01-01-2025	101-3010-421.2006		707,488.51
03/27/2025	104975	SAN DIEGO COUNTY SHERIFF	2025 JAN SHERIFF'S LAW ENFORCEMENT SERVICES RRP	01-01-2025	101-3010-421.2006		1,216.08
03/27/2025	104975	SAN DIEGO COUNTY SHERIFF	2025 JAN SHERIFF'S LAW ENFORCEMENT SERVICES	01-01-2025	212-3036-421.2006		-8,500.45
03/27/2025	104975	SAN DIEGO COUNTY SHERIFF	2025 JAN SHERIFF'S LAW ENFORCEMENT SERVICES	01-01-2025	212-3036-421.2006		-1,096.83
03/27/2025	104975	SAN DIEGO COUNTY SHERIFF	2025 JAN SHERIFF'S LAW ENFORCEMENT SERVICES	01-01-2025	212-3036-421.2006		16,680.99
03/27/2025	104976	SAN DIEGO FRICTION PROD...	E-239 AIR PRESSURE VALVE QTY 3	01P28688	501-1921-419.2816		354.68
03/27/2025	104977	SIGNAL HILL AUTO ENTERPRI...	SOAP(2CS)LINER(12CS)TOILET TISSUE(3CS)GLOVES(30BX)	083326	101-6040-454.3002		345.44
03/27/2025	104977	SIGNAL HILL AUTO ENTERPRI...	SOAP(2CS)LINER(12CS)TOILET TISSUE(3CS)GLOVES(30BX)	083326	101-6040-454.3002	250019	678.50
03/27/2025	104977	SIGNAL HILL AUTO ENTERPRI...	CUSTODIAL SUPPLIES - TOWELS, LINERS, TOILET TISSUE	084186	101-6040-454.3002		636.43
03/27/2025	104977	SIGNAL HILL AUTO ENTERPRI...	CAN LINERS 14CS, TOILET TISSUE 6CS	086301	101-6040-454.3002		880.82
03/27/2025	104977	SIGNAL HILL AUTO ENTERPRI...	CUSTODIAL SUPPLIES - GLOVES, LINERS, TOILET TISSUE	086966	101-6040-454.3002		844.28
03/27/2025	104978	STATE CONTROLLER	ANNUAL STREET REPORT FY23-24	FAUD-00004680	101-1210-413.2006		3,300.00
03/27/2025	104979	TERRA BELLA NURSERY, INC.	MANZANITA, SKYLARK, MOUND SAN BRUNO, PINK LADY	553961	101-6020-452.2801		310.75
03/27/2025	104980	THE SHERWIN-WILLIAMS CO	EPOXY FLEET SHOP PAINT QTY 1	6451-1	501-1921-419.2816		150.85
03/27/2025	104981	U.S. BANK CORPORATE PAY...	02-24-2025 US BANK	02-24-2025	101-1210-413.2102		11,266.98
03/27/2025	104982	U.S. TELEPACIFIC CORP	03/23/25-04/22/25 NETWORK REFRESH	184819681-0	503-1923-419.2104		3,046.37
03/27/2025	104982	U.S. TELEPACIFIC CORP	03/23/25-04/22/25 NETWORK REFRESH	184819681-0	503-1923-519.2006	250052	81,857.07

## Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
03/27/2025	104983	VERIZON BUSINESS SERVICES	2025 FEB SV645917 LIFEGUARD	73271621	503-1923-419.2704		164.39
03/27/2025	104983	VERIZON BUSINESS SERVICES	2025 FEB SV645915 CITY HALL	73271625	503-1923-419.2704		924.02
03/27/2025	104983	VERIZON BUSINESS SERVICES	2025 FEB SV645916 FIRE DEPT	73271913	503-1923-419.2704		133.72
03/27/2025	104983	VERIZON BUSINESS SERVICES	2025 FEB SV645918 PUBLIC WORKS	73271918	503-1923-419.2704		223.29
03/27/2025	104983	VERIZON BUSINESS SERVICES	2025 FEB SV932548 SENIOR CENTER	73272942	503-1923-419.2704		76.57
03/27/2025	104984	ZOLL MEDICAL CORPORATION	AED BATTERY REPLACEMENT	4155213	101-3020-422.3002		418.47
04/03/2025	104985	ACE UNIFORMS & ACCESSOR...	UNIFORM SHIRTS (11) - MS	SD0216907	101-3030-423.2503		829.68
04/03/2025	104985	ACE UNIFORMS & ACCESSOR...	GEAR BAGS (10) - MS	SD0218143	101-3030-423.3002		786.47
04/03/2025	104986	AEP-CALIFORNIA, LLC	HOUSING CONNECTOR, LABOR - MS	INV0037145	101-3030-423.2801		372.79
04/03/2025	104987	ALLIANT INSURANCE SEVICES,...	CY2025 Q1 SPECIAL EVENTS - IB WALKING CLUB	INV03267, INV03263	101-0000-221.0104		210.00
04/03/2025	104988	AMAZON CAPITAL SERVICES, ...	MELTING FURNACE KIT,ALUMINUM,CASTING SAND - FLEET	16MV-XWKC-6D37	501-1921-419.3002		196.78
04/03/2025	104988	AMAZON CAPITAL SERVICES, ...	JUMP STARTER - FLEET SHOP	1WXN-1JWY-T1CD	501-1921-419.3002		392.40
04/03/2025	104989	AT&T	02/15/25-03/14/25 CITY MANAGER 9391033954	23194576	503-1923-419.2704		52.76
04/03/2025	104989	AT&T	02/15/25-03/14/25 PUMP STATION 9391033960	23194579	503-1923-419.2704		301.79
04/03/2025	104989	AT&T	02/15/25-03/14/25 CITY OF I.B. 9391033952	23194580	503-1923-419.2704		31.65
04/03/2025	104989	AT&T	02/15/25-03/14/25 SENIOR CTR 9391033958	23194584	503-1923-419.2704		31.91
04/03/2025	104989	AT&T	02/15/25-03/14/25 ACCTS PAYABLE 9391053500	23194774	503-1923-419.2704		1.66
04/03/2025	104989	AT&T	02/15/25-03/14/25 LIFEGUARD 9391053672	23194786	503-1923-419.2704		41.85
04/03/2025	104989	AT&T	02/20/24-03/19/25 COMM DEV (UNK)9391033944	23216401	503-1923-419.2704		37.00
04/03/2025	104990	AZTEC LANDSCAPING INC	MAR 2025 SR75 MEDIAN/PALM AVE//IB ENHANCEMENT	L5754	101-5010-431.2801	250155	8,119.24
04/03/2025	104990	AZTEC LANDSCAPING INC	MAR 2025 LANDSCAPE/STORM DRAINS MAINT	L5755	101-5050-435.2801	250158	2,860.80
04/03/2025	104991	BOOT WORLD, INC.	WORK BOOTS - PW EMPLOYEE C CARRASCO	104061	101-6020-452.3002		234.86
04/03/2025	104991	BOOT WORLD, INC.	WORK BOOTS - PW EMPLOYEE I HERNANDEZ	104792	101-1910-419.3002		250.00
04/03/2025	104992	BRIOTIX HEALTH, LP	ERGONOMIC ASSESSMENT & REPORT - E CORTEZ	SI-45867	502-1922-419.2904		499.00

## Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/03/2025	104992	BRIOTIX HEALTH, LP	ERGONOMIC ACCESSORY KIT, ROLLERMOUSE - E CORTEZ	SI-45908	502-1922-419.2904		550.95
04/03/2025	104992	BRIOTIX HEALTH, LP	ERGONOMIC ASSESSMENT & REPORT - C BERGH	SI-45935	502-1922-419.2904		499.00
04/03/2025	104992	BRIOTIX HEALTH, LP	ERGONOMIC ASSESSMENT & REPORT - T SANTOS	SI-45936	502-1922-419.2904		499.00
04/03/2025	104992	BRIOTIX HEALTH, LP	ERGONOMIC ASSESSMENT & REPORT - S EMPEY	SI-45937	502-1922-419.2904		499.00
04/03/2025	104992	BRIOTIX HEALTH, LP	ERGONOMIC ASSESSMENT & REPORT - J FRENCH	SI-45938	502-1922-419.2904		499.00
04/03/2025	104992	BRIOTIX HEALTH, LP	ERGONOMIC VERTICAL MOUSE, FOOTREST - C BERGH	SI-46213	502-1922-419.2904		312.03
04/03/2025	104993	CALIFORNIA AMERICAN WAT...	02/14/25-03/17/25 - 1001 IRIS AVE IRRG	1015-210019176333	101-1910-419.2702		26.98
04/03/2025	104994	CALIFORNIA MARINE SAFETY...	2025-2026 CMSCA MEMBERSHIP	2025-2026	101-3030-423.2812		500.00
04/03/2025	104995	CALMAT CO	HIGHWAY 75 SINKHOLE	3041243	101-5010-431.3002		452.40
04/03/2025	104995	CALMAT CO	HIGHWAY 75 SINKHOLE	3041576	101-5010-431.3002		448.33
04/03/2025	104996	CHULA VISTA ALARM, INC	APR 2025 - PW - 495 10TH ST	81432	101-1910-419.2023	250021	55.00
04/03/2025	104996	CHULA VISTA ALARM, INC	APR 2025 - IB EOC - 825 IB BLVD	81456	101-1910-419.2023	250021	49.95
04/03/2025	104996	CHULA VISTA ALARM, INC	APR 2025 - PW REAR BLDGS - 495 10TH ST	81472	101-1910-419.2023	250021	55.00
04/03/2025	104996	CHULA VISTA ALARM, INC	APR 2025 - CITY HALL - 825 IB BLVD	81488	101-1910-419.2023	250021	49.95
04/03/2025	104997	CINTAS CORPORATION	03/25/25 FACILITIES MATS	4225214372	101-1910-419.2006	250067	30.78
04/03/2025	104997	CINTAS CORPORATION	03/25/25 PW UNIFORMS	4225214469	101-5020-432.2503	250036	273.80
04/03/2025	104998	COUNTY OF SAN DIEGO	EXEMPT FEE USE-24-0063 - 1441 CALIFORNIA	USE-24-0063	101-1230-413.2102		50.00
04/03/2025	104999	COX COMMUNICATIONS	03/22/25-04/21/25 - 495 10TH ST 001 3110 038384601	03-22-2025 4601	503-1923-419.2104		241.45
04/03/2025	104999	COX COMMUNICATIONS	03/25/25-04/24/25 - 825 IB BLVD 001 3110 039780701	03-25-2025 0701	503-1923-419.2104		900.00
04/03/2025	105000	DANIEL HOLIAN	REIMBURSE FOR BACHELOR'S DEGREE CLASS: GENERAL PSY	03-25-2025	101-1130-412.2901		723.50
04/03/2025	105001	ECKENROTH PUBLICATIONS	02/13/25 SUMMARY OF ORD 2025-1253 - CC	150681	101-1020-411.2807	250011	365.00
04/03/2025	105002	GO-STAFF, INC.	WE 03/16/25 PARKS TEMP STAFF - J TORRES 40 HRS	328978	101-6020-452.2101		1,293.36
04/03/2025	105002	GO-STAFF, INC.	WE 03/23/25 PARKS TEMP STAFF - J TORRES 40 HRS	329208	101-6020-452.2101		1,293.36
04/03/2025	105003	MICHAEL BAKER INTERNATI...	THROUGH 02/23/25 - PS #8 EMERGENCY REPAIR/DESIGN	1241795	601-5060-536.2006	240100-R1	4,870.00
04/03/2025	105004	PITNEY BOWES INC(INVOICE ...	12/20/24-03/19/25 POSTAGE MACHINE SRVCS	1027130382	101-1920-419.2809		243.12

## Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/03/2025	105005	SITEONE LANDSCAPE SUPPLY,...	ROUNDUP HERBICIDE / LESCO HERBICIDE	150899925-001	101-6020-452.3002		297.66
04/03/2025	105005	SITEONE LANDSCAPE SUPPLY,...	FERTILIZER/GOPHER TRAP/STOKE OIL	150900315-001	101-6020-452.3002		196.33
04/03/2025	105006	SOLANA CENTER FOR ENVIR...	FEB 2025 SB 1383 SUPPORT SRVCS	40-42-2-25	214-5040-434.2904	250126	2,529.13
04/03/2025	105007	SOUTHERN CALIFORNIA SHR...	03/26/25 PAPER SHREDDING SRVCS	278486	101-1020-411.2104	250012	54.00
04/03/2025	105008	SOUTHWEST SIGNAL	JUL 2024 SIGNAL MAINTENANCE	83595	101-5010-431.2104		720.00
04/03/2025	105008	SOUTHWEST SIGNAL	JUL 2024 REPAIRS	83596	101-5010-431.2123		45.60
04/03/2025	105009	STC TRAFFIC, INC.	FEB 2025 - TRAFFIC ENGINEERING SRVCS	7846	101-5010-431.2006		1,317.50
04/03/2025	105009	STC TRAFFIC, INC.	FEB 2025 - TRAFFIC SIGNAL SUPPORT	7846	101-5010-431.2123		4,325.00
04/03/2025	105010	TRANE U.S. INC.	APP 01 - HVAC REPLACEMENT - FD (RETENTION)	315268300	401-0000-202.0000		-2,805.55
04/03/2025	105010	TRANE U.S. INC.	APP 01 - HVAC REPLACEMENT - FIRE STATION	315268300	401-1920-419.5003	250157	56,111.00
04/03/2025	105011	U.S. BANK CORPORATE PAY...	FEB-MAR 2025 P-CARD CHARGES	03-24-2025	101-1210-413.2102		10,886.98
04/03/2025	105012	UNDERGROUND SERVICE AL...	FEB 2025 NEW TICKET CHARGES QTY 38, DATABASE MAINT	220250344	601-5060-436.2023	250034	80.30
04/03/2025	105013	VERIZON WIRELESS	02/10/25-03/19/25 - SIM CARDS - FIRE ZOLL MONITOR	6108943908	101-3020-422.2705		111.14
04/03/2025	105014	XCEPTIONAL, ALTITUDE INTE...	REPLACEMENT LAPTOP	31706	503-1923-419.3022	250144	1,412.95
04/03/2025	105014	XCEPTIONAL, ALTITUDE INTE...	LAPTOP REPLACEMENT	31706	503-1923-419.3022		13.25
03/24/2025	DFT0009328	AFLAC	AFLAC POST-TAX MAR 2025	454900	101-0000-209.0113		132.21
03/24/2025	DFT0009329	AFLAC	AFLAC PRE-TAX MAR 2025	454900-1	101-0000-209.0113		622.62
03/28/2025	DFT0009330	CALIFORNIA STATE DISBURS...	SDU CHILD SUPPORT PPE 03/20/25	51835982	101-0000-209.0107		688.77
03/26/2025	DFT0009331	COLONIAL LIFE & ACCIDENT	COLONIAL PRE-TAX MAR 2025	94981140302621	101-0000-209.0113		25.00
03/28/2025	DFT0009338	CALPERS	LG L2 23011 EE PPE 03/20/25	100000017820971 EE	101-0000-209.0106		454.05
03/28/2025	DFT0009339	CALPERS	LG L2 23011 ER PPE 03/20/25	100000017820971 ER	101-0000-209.0106		569.85
03/28/2025	DFT0009340	CALPERS	MISC L2 23012 EE PPE 03/20/25	100000017821022 EE	101-0000-209.0106		872.63
03/28/2025	DFT0009341	CALPERS	MISC L2 23012 ER PPE 03/20/25	100000017821022 ER	101-0000-209.0106		1,096.52
03/28/2025	DFT0009342	CALPERS	FIRE PEPR 25375 EE PPE 03/20/25	100000017821060 EE	101-0000-209.0106		4,897.24
03/28/2025	DFT0009343	CALPERS	FIRE PEPR 25375 ER PPE 03/20/25	100000017821060 ER	101-0000-209.0106		4,900.79
03/28/2025	DFT0009344	CALPERS	LG PEPR 25376 EE PPE 03/20/25	100000017821103 EE	101-0000-209.0106		2,152.24

## Expense Approval Report

Payment Dates: 3/22/2025 - 4/4/2025

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
03/28/2025	DFT0009345	CALPERS	LG PEPRA 25376 ER PPE 03/20/25	100000017821103 ER	101-0000-209.0106		2,153.83
03/28/2025	DFT0009346	CALPERS	MISC PEPRA 26352 EE PPE 03/20/25	100000017821139 EE	101-0000-209.0106		11,933.61
03/28/2025	DFT0009347	CALPERS	MISC 26352 ER PPE 03/20/25 pp offset -Jimenez	100000017821139 ER	101-0000-209.0106		0.01
03/28/2025	DFT0009347	CALPERS	MISC 26352 ER PPE 03/20/25 pp offset - Gonzalez-C	100000017821139 ER	101-0000-209.0106		0.01
03/28/2025	DFT0009347	CALPERS	MISC PEPRA 26352 ER PPE 03/20/25	100000017821139 ER	101-0000-209.0106		12,118.32
03/28/2025	DFT0009347	CALPERS	MISC 26352 ER PPE 03/20/25 pp offset - Godinez	100000017821139 ER	101-0000-209.0106		0.01
03/28/2025	DFT0009347	CALPERS	MISC 26352 ER PPE 03/20/25 pp offset - Gomez-Rodr	100000017821139 ER	101-0000-209.0106		-0.02
03/28/2025	DFT0009348	CALPERS	FIRE L1 4625 EE PPE 03/20/25	100000017820893 EE	101-0000-209.0106		3,942.09
03/28/2025	DFT0009348	CALPERS	FIRE 4625 EE PPE 03/20/25 SPEARS JAN CORRECTION	100000017820893 EE	101-0000-209.0106		601.12
03/28/2025	DFT0009349	CALPERS	FIRE 4625 ER PPE 03/20/25 SPEARS JAN CORRECTION	100000017851530 ER	101-0000-209.0106		782.42
03/28/2025	DFT0009349	CALPERS	FIRE L1 4625 ER PPE 03/20/25	100000017851530 ER	101-0000-209.0106		5,131.20
03/28/2025	DFT0009350	CALPERS	LG L1 4626 EE PPE 03/20/25	100000017820934 EE	101-0000-209.0106		1,119.97
03/28/2025	DFT0009351	CALPERS	LG L1 4626 ER PPE 03/20/25	100000017820934 ER	101-0000-209.0106		1,412.51
03/28/2025	DFT0009352	CALPERS	MISC L1 470 EE PPE 03/20/25	100000017820856 EE	101-0000-209.0106		7,712.33
03/28/2025	DFT0009353	CALPERS	MISC L1 470 ER PPE 03/20/25	100000017820856 ER	101-0000-209.0106		9,440.46
03/28/2025	DFT0009354	CALPERS	SCP MEMBER PAID ARREARS TAXED PPE 03/20/25	PPE 03-20-2025 MAT	101-0000-209.0106		7.02
03/28/2025	DFT0009355	CALPERS	SCP ARSC POST-TAX PPE 03/20/25	PPE 03-20-2025 ARSCT	101-0000-209.0106		180.63
03/28/2025	DFT0009356	CALPERS	SCP SPM PRE-TAX PPE 03/20/25	PPE 03-20-2025 SPMTD	101-0000-209.0106		87.85
03/28/2025	DFT0009357	CALPERS	PERS SCP SPM TAXED PPE 03/20/25	PPE 03-20-2025 SPMT	101-0000-209.0106		395.55
03/27/2025	DFT0009362	STATE OF CALIFORNIA	STATE TAX W/H PP...	8324270	101-0000-209.0105		12,500.10
03/28/2025	DFT0009363	STATE OF CALIFORNIA	SDI W/H PPE 03/20/25	8324272	101-0000-209.0115		396.64
03/28/2025	DFT0009364	INTERNAL REVENUE SERVICE	FED TAX W/H PPE 03/20/25	25187731 FED	101-0000-209.0102		32,984.00
03/28/2025	DFT0009365	INTERNAL REVENUE SERVICE	MEDICARE W/H PPE 03/20/25	25187731 MED	101-0000-209.0104		10,412.04
03/28/2025	DFT0009367	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PPE 03/20/25	25187731 SS	101-0000-209.0104		41,851.54
03/28/2025	DFT0009370	MIDAMERICA ADMINISTRATI...	MAR HC 01/01/2024- 12/31/2024	03-28-2025	101-0000-209.0125		53.13
03/28/2025	DFT0009370	MIDAMERICA ADMINISTRATI...	MAR HC 03/18/25-03/24/25	03-28-2025	101-0000-209.0125		1,304.21
Grand Total:							1,285,371.29

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	989,575.66
212 - SLESF (COPS) FUND	7,083.71
214 - MISCELLANEOUS GRANTS	39,858.66
401 - CAPITAL IMPROVEMENT FUND	53,367.97
420 - PARKS MAJOR MAINTENAN CIP	74,296.65
501 - VEHICLE REPLACEMENT/MAINT	10,139.33
502 - RISK MANAGEMENT FUND	3,357.98
503 - TECHNOLOGY/COMMUNICATIONS	99,491.70
504 - FACILITY MAINT/REPLACEMNT	26.82
601 - SEWER ENTERPRISE FUND	8,172.81
<b>Grand Total:</b>	<b>1,285,371.29</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-0000-209.0102	P/R FIT PAYABLE	32,984.00
101-0000-209.0104	P/R FICA PAYABLE	52,263.58
101-0000-209.0105	P/R STATE TAX LIABILITY...	12,500.10
101-0000-209.0106	P/R PERS RETIREMENT P...	71,962.24
101-0000-209.0107	P/R GARNISHMENT PAY...	688.77
101-0000-209.0108	P/R EMPLOYEE ASSOC D...	1,398.21
101-0000-209.0110	P/R DEFERRED COMP	11,361.08
101-0000-209.0113	P/R VOLUNTARY LIFE IN...	779.83
101-0000-209.0115	P/R STD-PART-TIME	396.64
101-0000-209.0120	PARS EMPLOYEE CONTR...	1,614.20
101-0000-209.0122	EDUCATIONAL SAVINGS ...	50.00
101-0000-209.0125	P/R FSA	1,357.34
101-0000-221.0104	DEPOSITS-G/L INSURAN...	210.00
101-0000-338.6003	VEHICLE IMPOUND FEE	-210.84
101-1010-411.2804	TRAVEL, TRAINING, MEE...	210.80
101-1020-411.2006	PROFESSIONAL SERVICES	240.62
101-1020-411.2104	TECHNICAL SERVICES	54.00
101-1020-411.2807	ADVERTISING	505.00
101-1130-412.2006	PROFESSIONAL SERVICES	2,761.69
101-1130-412.2901	TRAINING & EDUCATION...	723.50
101-1210-413.2006	PROFESSIONAL SERVICES	5,310.72
101-1210-413.2102	ADMINISTRATION CHAR...	22,153.96
101-1210-413.2804	TRAVEL, TRAINING, MEE...	60.00
101-1230-413.2006	PROFESSIONAL SERVICES	3,400.00
101-1230-413.2102	ADMINISTRATION CHAR...	50.00
101-1910-419.2006	PROFESSIONAL SERVICES	123.12



## Account Summary

Account Number	Account Name	Payment Amount
101-1910-419.2022	PEST CONTROL SERVICE	63.00
101-1910-419.2023	SECURITY & ALARM	419.80
101-1910-419.2702	UTILITIES-WATER	2,424.56
101-1910-419.3002	OPERATING SUPPLIES	1,445.18
101-1920-419.2809	POSTAGE & FREIGHT	243.12
101-3010-421.2006	PROFESSIONAL SERVICES	708,704.59
101-3020-422.2705	UTILITIES-CELL PHONES	111.14
101-3020-422.3002	OPERATING SUPPLIES	1,014.66
101-3030-423.2503	RENT-UNIFORMS	829.68
101-3030-423.2801	MAINTENANCE & REPAIR	372.79
101-3030-423.2812	MEMBERSHIP DUES	500.00
101-3030-423.3002	OPERATING SUPPLIES	786.47
101-3040-424.2006	PROFESSIONAL SERVICES	16,260.16
101-5010-431.2006	PROFESSIONAL SERVICES	1,317.50
101-5010-431.2104	TECHNICAL SERVICES	720.00
101-5010-431.2123	TRAFFIC CONTROL	4,370.60
101-5010-431.2801	MAINTENANCE & REPAIR	8,119.24
101-5010-431.3002	OPERATING SUPPLIES	1,067.85
101-5020-432.2503	RENT-UNIFORMS	1,095.20
101-5050-435.2801	MAINTENANCE & REPAIR	2,860.80
101-6010-451.2702	UTILITIES-WATER	203.36
101-6016-451.2808	COMMUNITY PROGRAMS	27.20
101-6016-451.3002	OPERATING SUPPLIES	64.44
101-6020-452.2101	TEMPORARY STAFFING	2,586.72
101-6020-452.2702	UTILITIES-WATER	6,043.95
101-6020-452.2801	MAINTENANCE & REPAIR	310.75
101-6020-452.3002	OPERATING SUPPLIES	790.99
101-6030-453.3002	OPERATING SUPPLIES	86.39
101-6030-453.3022	SMALL TOOLS/NON-CAP...	11.12
101-6040-454.3002	OPERATING SUPPLIES	3,775.84
212-3036-421.2006	PROFESSIONAL SERVICES	7,083.71
214-1230-413.2006	PROFESSIONAL SERVICES	8,470.00
214-5040-434.2904	OTHER SERVICES & CHA...	2,529.13
214-5050-435.2006	PROFESSIONAL SERVICES	28,859.53
401-0000-202.0000	CONTRACT RETENTION ...	-2,805.55
401-1920-419.5003	IMPROVEMNTS NOT BUI...	56,111.00
401-5020-532.2006	PROFESSIONAL SERVICES	62.52
420-0000-202.0000	CONTRACT RETENTION ...	-3,910.35
420-5000-532.2006	PROFESSIONAL SERVICES	78,207.00
501-1921-419.2815	VEHICLE OPERATE-FUEL...	4,920.90
501-1921-419.2816	VEHICLE OPERATE-PARTS..	3,571.83
501-1921-419.3002	OPERATING SUPPLIES	589.18

Account Summary

Account Number	Account Name	Payment Amount
501-1921-419.3022	SMALL TOOLS/NON-CAP...	1,057.42
502-1922-419.2904	OTHER SERVICES & CHA...	3,357.98
503-1923-419.2025	SOFTWARE MAINTENAN...	10,000.00
503-1923-419.2104	TECHNICAL SERVICES - I...	4,187.82
503-1923-419.2704	UTILITIES-TELEPHONE	2,020.61
503-1923-419.3022	SMALL TOOLS/NON-CAP...	1,426.20
503-1923-519.2006	PROFESSIONAL SERVICES	81,857.07
504-1924-519.2006	PROFESSIONAL SERVICES	26.82
601-5060-436.2023	SECURITY & ALARM	80.30
601-5060-436.2702	UTILITIES-WATER	3,007.48
601-5060-436.3002	OPERATING SUPPLIES	215.03
601-5060-536.2006	PROFESSIONAL SERVICES	4,870.00
Grand Total:		1,285,371.29

Project Account Summary

Project Account Key	Payment Amount
**None**	1,020,794.24
F22104-PWST	62.52
F25101-HVAC	56,111.00
GRT076-P	28,859.53
GRT084-EXP	2,529.13
GRT091-EXP	8,470.00
P24101-EXP	78,207.00
SP2021-EXP	210.80
SP22105-EXP	3,400.00
T24101-EXP	81,857.07
W23101-P	4,870.00
Grand Total:	1,285,371.29

April 16, 2025

**ITEM TITLE: RESOLUTION 2025-018 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER. (0150-40 & 0210-26)**

**ORIGINATING DEPARTMENT:**

Environmental & Natural Resources

**EXECUTIVE SUMMARY:**

This resolution maintains the City's declaration of a local state of emergency caused by the effects of cross-border pollution originating from the Tijuana River, including both treated and untreated wastewater. Due to contaminated flows in the river, the stretch of Imperial Beach shoreline between the southern end of Seacoast Drive and the border remains severely impacted, with closures lasting all of 2025 to date, 365 days in 2024, 365 days in 2023, 365 days in 2022, 246 days in 2021, 295 days in 2020, 245 days in 2019, and 101 days in 2018. The persistent impacts of these flows continue to affect the Tijuana River Valley, Estuary, beach water quality, and present an emerging threat to air quality that is currently being monitored and studied by the County Air Pollution Control District and Scripps Institute of Oceanography.

The City requires a local state of emergency to enable it to respond to the unpredictable conditions in the Tijuana River, which pose risks to the health, safety, and welfare of Imperial Beach residents, visitors, and the environment. Unless a continuing resolution is passed, declarations of a state of local emergency will expire within 60 days.

**RECOMMENDATION:**

Adopt Resolution No. 2025-018 to maintain a state of local emergency related to the cross-border pollution impacts from the Tijuana River and authorize the City Manager, Mayor, and Council members to work with local, State, Federal, and Mexican authorities to advance binational projects to improve conditions in the Tijuana River.

**OPTIONS:**

- Adopt Resolution and recommendation from staff;
- Reject Resolution; or
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

The presence of cross-border pollution in the Tijuana River, combined with the lack of action from federal and state agencies to address this issue, constitutes compelling evidence for the declaration of a local state of emergency within the City. The pollution in the river poses a serious threat to the health and safety of citizens and wildlife in the City of Imperial Beach, with particularly acute effects during and after rain events or illegal discharge events. This pollution has a severe impact on the surrounding ecosystem, leading to poor water quality that can persist for days,

months, or even years. Furthermore, the pollution has a significant impact on recreational activities along the Imperial Beach shoreline, with beach closures causing disruption to residents and visitors alike.

Given these circumstances, the City of Imperial Beach along with the City of Chula Vista, City of Coronado, City of San Diego, County of San Diego, Port of San Diego, South Bay Union School District, Sweetwater Union High School District of San Diego County have issued a state of local emergency resolution for the Tijuana River, which allows for flexible responses to changing conditions. The City Council has the authority to issue a local state of emergency, which would last for 60 days or until the next regularly scheduled City Council meeting unless renewed by a continuing resolution. This declaration would enable the City to take swift and effective action to protect the health, safety, and welfare of all those affected by the pollution in the Tijuana River.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None

**ATTACHMENTS:**

1. Resolution No. 2025-018

**RESOLUTION NO. 2025-018****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER**

**WHEREAS**, Government Code Section 8630 and Imperial Beach Municipal Code (IBMC) Section 2.52.060 empower the City Manager, acting as the Director of Emergency Services, to request that the City Council proclaim the existence of a local emergency when the City is affected by a public calamity; and

**WHEREAS**, the City Manager, as Director of Emergency Services of the City of Imperial Beach, does hereby find that continued conditions of extreme peril to safety of persons, property, and environment have arisen within said City, caused by persistent impacts from cross-border pollution in the Tijuana River; and

**WHEREAS**, the persistent impact of cross-border flows of treated and untreated wastewater in the Tijuana River, excessive discharge of sediment into the Tijuana Estuary during storm events, and the continued impact of trash and waste tires in the Tijuana River Valley maintains a condition of extreme peril in the City; and

**WHEREAS**, transboundary flow events in the Tijuana River impacts water quality along the Imperial Beach shoreline and result in significant beach closure days at Border Field State Park, which include 101 days in 2018; 243 days in 2019; 295 days in 2020, 246 days in 2021, 365 days in 2022, 365 days in 2023, 365 days in 2024, and all of 2025; and

**WHEREAS**, transboundary flows of pollution include untreated sewage, trash, sediment, hazardous chemicals, heavy metals, and toxins continue to impact the Tijuana River, Estuary, coastal waters of the Pacific Ocean, and tributary canyons including Stewart's Drain, Canon del Sol, Silva Drain, Smuggler's Gulch, Goat Canyon, and Yogurt Canyon; and

**WHEREAS**, the presence of pollution is creating unsafe conditions for residents and visitors who live, work, or recreate in the Tijuana River Valley and may come in contact with contaminated water; and

**WHEREAS**, pursuant to Section 8558(c) of the California Government Code, the pollution in the Tijuana River is beyond the control of the services, personnel, equipment and facilities of the City of Imperial Beach; and

**WHEREAS**, pollutants in the Tijuana River are causing contamination of the Tijuana River Valley, Tijuana Estuary, and the water and beaches of the City of Imperial Beach threatening the health, safety, and welfare of the citizens of Imperial Beach as well as visitors to our beaches; and

**WHEREAS**, the flow of the contaminants and untreated wastewater continues to escalate due to inadequate wastewater infrastructure in the city of Tijuana and lack of sufficient operation and maintenance of existing infrastructure; and

**WHEREAS**, this flow is the acknowledged responsibility of the federal governments of the United States and Mexico; and

**WHEREAS**, researchers at the Scripps Institute of Oceanography are studying the relationship of nearshore ocean currents and aerosolized transmission of contaminants as potential public health concerns for communities impacted by Tijuana River pollution; and

**WHEREAS**, this condition constitutes an economic and public health threat which warrants and necessitates the proclamation and existence of a local emergency; and

**WHEREAS**, after decades of sewage spills polluting the Tijuana River and after decades of talk and no meaningful action by federal agencies, the City of Imperial Beach, Port of San Diego, and City of Chula Vista filed a lawsuit on March 2, 2018 against the International Boundary and Water Commission for violation of the Clean Water Act which helped secure additional federal funding and commitments to the river valley; and

**WHEREAS**, the renewed federal attention from the Environmental Protection Agency and International Boundary and Water Commission led to a careful assessment of project options to manage pollution and ultimately a recommendation to support “Alternative 2” in the USMCA Programmatic Environmental Impact Statement, which represents the preferred Tijuana River Comprehensive Solution that is supported by the City; and

**WHEREAS**, additional funding and commitments are needed to completely implement the preferred Comprehensive Solution for the Tijuana River; and

**WHEREAS**, the City of San Diego has maintained a continuous local state of emergency for the Tijuana River since September 1993; and

**WHEREAS**, the County of San Diego issued a Public Health Emergency order for the Tijuana River in February 2021 and Local State of Emergency in June 2023; and

**WHEREAS**, the South Bay Union School District of San Diego County adopted a proclamation for a local emergency in the Tijuana River in February 2024; and

**WHEREAS**, the Sweetwater Union High School District of San Diego County adopted a resolution for a local emergency in the Tijuana River in March 2024; and

**WHEREAS**, the Southern Indian Health Council adopted a proclamation asking for funding and a declaration for a public health emergency in the Tijuana River in April 2024; and

**WHEREAS**, the Port of San Diego adopted a Local State of Emergency in April 2024; and

**WHEREAS**, the City of Chula Vista adopted a Resolution declaring a State of Local Emergency Related to the Impacts of Cross-Border Contamination in November 2024; and

**WHEREAS**, the City of Coronado adopted a Resolution declaring a State of Local Emergency Related to the Impacts of Cross-Border Contamination in March 2025; and

**WHEREAS**, the County Air Pollution Control District and Scripps Institute of Oceanography are monitoring potential impacts to air quality related to the ongoing sewage crisis; and

**WHEREAS**, the City Council authorizes the Mayor to send letters or other correspondence on the City's behalf to state, federal, or other local agencies related to the pollution crisis.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. A local emergency exists throughout the City of Imperial Beach.
3. The City Manager, Mayor, and Council members are authorized to work with local, State, Federal, and Mexican authorities and to explore any and all options to improve conditions in the Tijuana River.
4. This proclamation of a local emergency shall expire within the timeframes prescribed by State law unless renewed by the City Council.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of April 2025, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

April 16, 2025

**ITEM TITLE: SECOND READING AND ADOPTION OF ORDINANCE 2025-1254 AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE TO DISSOLVE THE PARKS AND RECREATION COMMITTEE AND ADDING ATTENDANCE PROCEDURES FOR VARIOUS CITY COMMISSIONS, BOARDS, AND COMMITTEES. (0120-80)**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

The proposed ordinance would dissolve the City's Parks and Recreation Committee that was formed in 2014 when the City did not have a Parks and Recreation Department. The ordinance would also add attendance procedures to the Imperial Beach Municipal Code for City Commissions, Boards and Committees.

**RECOMMENDATION:**

Conduct the second reading and adopt Ordinance No. 2025-1254 by title only by waiving the full reading.

**OPTIONS:**

- Adopt the ordinance;
- Do not adopt the ordinance; or
- Provide further direction to City Staff.

**BACKGROUND/ANALYSIS:**

The City Council has created various commissions, boards, and committees to allow volunteer citizen participation in City issues. In 2014, the City Council approved Ordinance 2014-1145 to create the Parks and Recreation Committee. The creation in 2014 was in part due to the fact that the City dissolved the City's internal Parks and Recreation Department. Therefore, in 2014, the City needed the volunteer Committee to assist with the creation and promotion of parks and recreation programs for all ages. Now, the City has created its own Parks and Recreation Department so that there are full-time and part-time City employees working on this important service for the City. As such, many of the duties and responsibilities intended for the Parks and Recreation Committee are fulfilled by dedicated staff. Parks and Recreation items are researched, developed, and presented to the City Council by City employees who conduct outreach as part of their program development process. The attached ordinance would dissolve the Parks and Recreation Committee.

The City recognizes the importance of regular outreach and engagement with the community to ensure that parks, recreation, and community services continue to meet the needs and interests of residents. To strengthen this connection, the City intends to establish a formal avenue for



community input at least once a year. This effort will provide residents with an opportunity to share feedback, voice concerns, and contribute ideas that help shape the programs, services, and facilities that enhance our community's quality of life.

Additionally, over the years, the issue of attendance at meetings of City Commissions, Boards and Committees has come up. The attached ordinance proposes language to allow for excused absences and unexcused absences at meetings of City Commissions, Boards and Committees along with a procedure to allow the City Council to declare a vacancy when there have been excessive unexcused absences of the members.

The first reading and introduction of Ordinance No. 2025-1254 took place at the regularly scheduled City Council meeting of April 2, 2025.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

Attachment 1 - Ordinance 2025-1254

**ORDINANCE NO. 2025-1254**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE TO DISSOLVE THE PARKS AND RECREATION COMMITTEE AND TO ADD ATTENDANCE PROCEDURES FOR VARIOUS CITY COMMISSIONS, BOARDS, AND COMMITTEES**

**WHEREAS**, the City of Imperial Beach ("City") has created various commissions, boards, and committees to allow citizen volunteer participation in City issues; and

**WHEREAS**, in 2014, the City Council approved Ordinance 2014-1145 to create the Parks and Recreation Committee; and

**WHEREAS**, the City Council desires to dissolve the Parks and Recreation Committee and repeal Ordinance 2014-1145.

**WHEREAS**, the City Council desires to adopt a policy related to attendance at meetings of City commissions, boards and committees.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:**

Section 1: The above recitals are true and correct and incorporated herein as findings as though set forth in full.

Section 2. The Parks and Recreation Committee created in 2014 by Ordinance 2014-1145 is hereby dissolved.

Section 3. Ordinance 2014-1145 is repealed in its entirety and all previous Ordinances, Resolutions, regulations, and laws pertaining to the Imperial Beach Parks and Recreation Commission and the Imperial Beach Parks and Recreation Committee are repealed.

Section 4. Chapter 2.32 of the Imperial Beach Municipal Code is hereby repealed in its entirety as shown in Exhibit A.

Section 5. Section 2.18.020 is added to the Imperial Beach Municipal Code to read as shown in Exhibit B (underlined text depicts new text).

Section 6. Section 2.18.030 of the Imperial Beach Municipal Code is amended to read as shown in Exhibit B (underlined text depicts new text).

Section 7. This Ordinance shall become effective thirty (30) days following its passage and adoption.

Section 8. The City Council of the City of Imperial Beach hereby declares that should any section, paragraph, sentence, phrase, term, or word of this Ordinance, hereby adopted, be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this Ordinance irrespective of any such portion declared invalid.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Imperial Beach, held on the 2<sup>nd</sup> day of April 2025, and thereafter **PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, held on the 16<sup>th</sup> day of April 2025 by the following vote:

**AYES: COUNCILMEMBERS:**

**NOES: COUNCILMEMBERS:**

**ABSENT: COUNCILMEMBERS:**

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

**APPROVED AS TO FORM:**

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**JENNIFER M. LYON**  
**CITY ATTORNEY**

## Exhibit A

### **~~§ 2.32.010. Creation.~~**

~~There is created in the City a Parks and Recreation Committee. (Ord. 2014-1145 § 1)~~

### **~~§ 2.32.020. Composition—Quorum.~~**

~~A. The Parks and Recreation Committee shall consist of seven members appointed in accordance with Chapter 2.18 of the Imperial Beach Municipal Code. Although there is no specific selection criteria the Mayor will consider the following in the identification of potential members for consideration:~~

~~A cross section of the community should be represented including youth and senior populations, active and passive recreation enthusiasts, and individuals familiar with recreation programming and community resources.~~

~~B. Members of the Parks and Recreation Committee may be removed in accordance with Imperial Beach Municipal Code Section 2.18.030.~~

~~C. Vacancies on the Committee shall be filled in accordance with Chapter 2.18 of the Imperial Beach Municipal Code.~~

~~D. The members of the Committee are subject to the provisions of the Brown Act and shall elect a chair and vice chair from the membership of the Committee, by majority vote. In general, parliamentary process will be a guideline for Committee deliberations and meeting decorum.~~

~~E. Each Committee member shall have one vote. Four members will constitute a quorum.~~

~~F. Notwithstanding Imperial Beach Municipal Code Section 2.18.040, all members of the Parks and Recreation Committee shall be residents of the City unless the City Council determines by a four-fifths vote that a non-resident shall be appointed due to special expertise that is not available among resident candidates. No more than one non-resident shall serve on the Committee at one time.~~

~~(Ord. 2014-1145 § 1; Ord. 2020-1194 § 2)~~

### **~~§ 2.32.030. Terms of office.~~**

~~Appointments to the Parks and Recreation Committee shall be for four years. The terms of office shall be staggered as follows:~~

~~A. Three terms of office shall expire on December 31, 2023, and each December four years thereafter;~~

~~B. Four terms of office shall expire on December 31, 2020, and each December four years thereafter.~~

~~(Ord. 2014-1145 § 1; Ord. 2020-1194 § 3)~~

#### **~~§ 2.32.040. Duties and responsibilities.~~**

~~The Parks and Recreation Committee shall meet on a quarterly basis and will act in a purely advisory capacity to the City Council. The stated and primary function of the Committee is to expand and enhance the recreational opportunities for the residents of Imperial Beach. In order to accomplish the identified task, the chair of the Committee will provide, on at least a quarterly basis or as directed by the City Council, suggestions and recommendations to the City Council in relation to the following:~~

- ~~A. A review of the sports and recreational programs in Imperial Beach in an effort to encourage increased participation levels, high quality volunteers, relevant and effective programming, efficient use of municipal resources and other issues related to the sports and recreational programs.~~
- ~~B. A review of the condition and maintenance of municipal sports and recreational facilities and recommendations for capital improvements, new or additional facilities, and proper maintenance of existing facilities.~~
- ~~C. The efforts to seek funding through federal, state and local grants, sports and recreation foundations, community contributions, charitable donations, and endowment funding opportunities.~~
- ~~D. Opportunities to expand the parks and recreation opportunities in Imperial Beach and surrounding areas. The efforts to seek partnerships and collaboration with organizations that provide amenities that Imperial Beach cannot efficiently or realistically provide to its residents.~~
- ~~E. The efforts to take a holistic approach to parks and recreation that encourage activities for all ages and income levels, physical abilities, and interests.~~
- ~~F. Strategies to expand beyond typical sports activities to include nontraditional sports, non-sporting activities and all forms of recreation and relaxation.~~
- ~~G. The efforts to seek and provide a positive alternative for the use of spare time. Efforts to recognize that an effective parks and recreation program is a necessity for a healthy community, not simply a luxury.~~

~~(Ord. 2014-1145 § 1)~~

#### **~~§ 2.32.050. Staff support.~~**

~~It is anticipated that staff support for the Committee will be minimal and limited to administrative support for scheduled meetings, the preparation of reports and information as directed by the City Council or City Manager, and other nominal staff time as needed to allow the Committee to function properly. It is further anticipated that expenditures for the Committee will be negligible considering most of the recommended expenditures will likely be included in the Capital Improvements Plan or maintenance budgets of the City of Imperial Beach.~~

~~(Ord. 2014-11)~~

## Exhibit B

### **2.18.020. Attendance**

A. The City Council relies on advice of the City's boards and commissions that grows from discussions among appointed members. The City Council anticipates that members appointed to the City's boards, commissions, and committees will make every reasonable effort to attend all regular meetings, to attend special meetings, and to be prepared to discuss matters on their respective agendas.

B. Any board, committee, or commission member who is absent from three consecutive, regular meetings will be deemed to have vacated their membership on the particular board, committee, or commission, unless the absence is excused by a majority vote of the other members on the particular board, committee, or commission, as reflected in the official minutes of the board, committee, or commission and ratified by the City Council.

C. Board, committee, and commission members, by a majority vote, may excuse a fellow member's absence from meetings for any of the following reasons:

1. Illness of the member, family member of the member, or personal friend of the member;

2. Business commitment of the member that interferes with the attendance of the member at a meeting;

3. Previously scheduled vacation of the member, notice of which was provided to the respective board, committee, commission or clerk of the board at least thirty (30) days in advance of the meeting;

4. Attendance of the member at a funeral, religious service or ceremony, wedding, or other similarly significant event;

5. Unexpected, emergency situation that prohibits the member's attendance; or

6. Other reason for which the member has given notice to the clerk of the board of unavailability at least seven (7) days in advance of the meeting.

D. Members shall vote on excusing a member's absence from a regular or special meeting. The vote shall be reflected in the official minutes for the meeting at which the vote was taken. A member may vote to excuse their own absence. If a member's absence is excused by a vote of the members, the excused absence shall be submitted to the City Council on its consent agenda for ratification. If a majority of the City Council does not ratify the excused absence of the member, then the absence will not be considered an excused absence.

E. The clerk of the board, committee, or commission shall notify the City Clerk if a voting member misses three regular and/or special consecutive meetings without being excused by a majority vote of the board, committee, or commission as expressed in its official minutes and ratified by the City Council. The City Clerk shall agendize the matter for City Council action. Between the occurrence of vacancy and the Council declaration of vacancy, the member shall be unable to continue serving as a member and shall have no duties of the office. The vacancy shall be effective on the date the Council declares the office vacant.

#### **2.18.030. Removal.**

- A. A member may be removed by a majority vote of the Council or by the Mayor with the approval of the Council.
- B. A member may be removed by a declaration of vacancy approved by a majority vote of the Council upon submission by the City Clerk in accordance with Imperial Beach Municipal Code section 2.18.020 E.

April 16, 2025

**ITEM TITLE: RESOLUTION NUMBER 2025-017 AUTHORIZING AN APPLICATION FOR SANDAG'S SMART GROWTH INCENTIVE PROGRAM (SGIP) FOR THE CLIMATE ACTION PLAN UPDATE. (0140-40 & 0230-15)**

**ORIGINATING DEPARTMENT:**

Community Development

**EXECUTIVE SUMMARY:**

Resolution No. 2025-017 authorizes the City Manager to apply for a Smart Growth Incentive Program (SGIP) grant through the San Diego Association of Governments (SANDAG). This funding, supported by the TransNet Extension Ordinance, aims to promote walking, biking, and transit use through compact, mixed-use development near public transit, ultimately reducing greenhouse gas emissions and improving public health. The City proposes to request \$150,000 to update the Imperial Beach Climate Action Plan (CAP). The CAP update would involve a current GHG emissions inventory, the development of new reduction strategies, and community engagement to ensure local relevance and effectiveness. Approval of this resolution would enable the City to pursue critical funding for this vital planning effort.

**RECOMMENDATION:**

Adopt Resolution No. 2025-017 to authorize the City Manager or designee to submit a grant application for Smart Growth Incentive Program through SANDAG.

**OPTIONS:**

- Request additional information and an additional report.

**BACKGROUND/ANALYSIS:**

The TransNet Extension Ordinance provides funding for the grant program to support local jurisdictions' efforts to increase walking, biking, and transit usage throughout the region.

The goals of the SGIP are to encourage comprehensive public infrastructure projects and planning activities that facilitate compact, mixed-use development focused near public transit, and that aim to increase housing and transportation choices, reduce greenhouse gas emissions (GHG), and improve public health.

The City of Imperial Beach is committed to proactive climate action and seeks funding through SANDAG's Smart Growth Incentive Program (SGIP) to undertake a comprehensive update to its existing Climate Action Plan (CAP). This update is crucial for maintaining a current and effective strategy to reduce greenhouse gas (GHG) emissions and align with regional and state climate goals.



This CAP update would employ a data-driven approach grounded in the latest scientific understanding and recognized protocols, ensuring the resulting plan is robust, actionable, and effectively guides the City toward achieving its climate objectives.

The CAP Update would involve several key components:

- **Greenhouse Gas (GHG) Emissions Inventory and Baseline Year:** Including an inventory update and establishment of a new baseline year. This recent baseline would provide an accurate reflection of current conditions for measuring future progress
- **GHG Emissions Forecasts:** Forecasting future "business-as-usual" emissions based on local growth projections, including key local drivers such as population growth and time horizons
- **GHG Reduction Targets:** Establishing or reaffirming quantifiable GHG reduction targets for 2030 and 2045, aligning with California's goals
- **GHG Reduction Measures:** Developing specific, measurable, and actionable GHG reduction measures
- **CAP Implementation, Monitoring, and Updates:** Creating a framework for ongoing monitoring and evaluation of the CAP's implementation and effectiveness

#### **ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

#### **FISCAL IMPACT:**

There is no fiscal impact associated with applying for the grant.

#### **ATTACHMENTS:**

1. Resolution No. 2025-017

**RESOLUTION NO. 2025-017**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE FILING OF AN APPLICATION FOR GRANT FUNDS FROM THE SAN DIEGO ASSOCIATION OF GOVERNMENTS AND ACCEPTING THE TERMS OF THE GRANT AGREEMENT**

**WHEREAS**, up to \$45 million of TransNet funding for Smart Growth Incentive Program (SGIP) projects is available to local jurisdictions and the County of San Diego through the SGIP Program; and

**WHEREAS**, the City of Imperial Beach wishes to receive grant funding from SANDAG; and

**WHEREAS**, the City of Imperial Beach certifies that it has an adopted Climate Action Plan (CAP) or Greenhouse Gas (GHG) reduction plan that includes all of the following items:

- Establishes a locally appropriate 2030 GHG reduction target for communitywide GHG emissions derived from the State's legislative target for 2030 (as established by SB 32 or as amended by future legislation) and establishes long-term targets
- Quantifies, using substantial evidence, how local GHG reduction strategies, programs, and measures would meet or exceed the local GHG reduction target.
- Establishes a mechanism to monitor the plan's progress toward achieving the target, including reporting data to SANDAG and a requirement to amend the plan if it is not achieving adopted goals; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The City Manager or designee is authorized to submit a grant application for the City of Imperial Beach Climate Action Plan Update to SANDAG; and
2. If a grant award is made by SANDAG to fund one or more of these projects, the City of Imperial Beach commits to providing the matching fund amounts per project as listed in the grant application; and
3. If a grant award is made by SANDAG, the City of Imperial Beach authorizes staff to accept the grant funds, execute the grant agreement(s) with no exceptions in substantially the same form as provided with the call for projects, and complete the Project(s); and
4. The City of Imperial Beach stands and agrees that SANDAG shall have no liability for costs that may arise associated with the Project, which are not included in the grant agreement, including but not limited to costs stemming from claims, litigation, changes in law, or force majeure events.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16<sup>th</sup> day of April 2025, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC  
CITY CLERK**

April 16, 2025

**ITEM TITLE: CONSIDERATION OF A SPECIAL EVENT APPLICATION INCLUDING A STREET CLOSURE FOR THE 2025 CHANGING OF THE GUARD SUMMER KICKOFF PARTY HOSTED BY YE OLDE PLANK INN. (1040-10)**

**ORIGINATING DEPARTMENT:**

Parks & Recreation

**EXECUTIVE SUMMARY:**

In accordance with the City's Special Event Policies and Procedures, the City Council may approve special events contingent upon submission of a completed special events application, staff review and approval, and fulfillment of all required insurance, permissions, and applicable agency permits. Staff is bringing forward for Council consideration a special event application request for an event by Ye Olde Plank Inn to host the 2025 Changing of the Guard Summer Kickoff Street Party to be held on Saturday, May 31, 2025. The event proposes a street closure, live music from local bands, a food vendor, and a fenced area for alcohol service.

**RECOMMENDATION:**

Staff recommends the City Council consider approval of the request submitted by the Ye Olde Plank Inn to host an event, including a street closure on Saturday, May 31, 2025.

**OPTIONS:**

- Approval of the request as submitted
- Approve with modifications
- Request additional information and a supplemental report

**BACKGROUND/ANALYSIS:**

Imperial Beach, known as Classic Southern California, and a natural tourist destination for visitors coming to enjoy our beach. The City of Imperial Beach strives to attract events to our community for both residents and visitors to enjoy, aligning with our mission to enhance and maintain Imperial Beach as a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources.

The applicant proposes hosting the 2025 Changing of the Guard Summer Kickoff Street Party to be held on Saturday, May 31, 2025 from 11:00 am to 8:00 pm. A special event application (Attachment 1) was submitted, requesting a street closure and fenced perimeter to support alcohol service pending an ABC license.

The event would feature local bands from the South Bay region and include one local food vendor. Setup is scheduled to begin at 7:00 a.m. on Friday, May 30th, with teardown and clean-up on Saturday, May 31, 2025. Removal of street fencing for road closure will take place on Saturday, May 31<sup>st</sup>. Portable restrooms and removal of the fence at the Ye Olde Plank Inn will be removed

on Monday, June 2<sup>nd</sup> in the morning. A map of the proposed layout and footprint has been provided as part of this report (Attachment 2). The applicant submitted a special event and facility rental alcoholic beverage application with the City (Attachment 3).

The applicant has not requested a fee waiver. Per the City's Special Event Fee Waiver and Sponsorship Policy, the event does not qualify for a fee waiver because it falls between Memorial Day and Labor Day (May 26, 2025 –September 1, 2025) —a period during which fee waivers are not granted.

If approved, event conditions would include the City's standard non-disparagement clause, waiver and release agreement, and post-event report to be presented to the City Council within 60 days. This report should include details on attendees, community benefits, positive economic impact and a financial overview.

#### **ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

#### **FISCAL IMPACT:**

This event requires special event fees including staff fees for staff to be onsite for inspections, during event setup, and before the event begins. City staff would also be required, and fees charged to event applicant for street closure and traffic control during the event hours. The fees would be paid directly by the event producer prior to the event and a special event permit being issued. Any related cost including staff cost not billed before the event would be invoiced after the event as a "cost recovery" based on actual additional staff time occurred during the event.

#### **ATTACHMENTS:**

- Att 1 – Changing of the Guards – 2025 Summer Kick Off Party Event Application
- Att 2 – Changing of the Guards – 2025 Summer Kick Off Party Event Map
- Att 3 – Special Event and Facility Rental Alcoholic Beverage Application

Special Event Permit Application

03/07/2025 8:53 AM (PST)



Special Event Permit Application

Have you reviewed and agree to adhere to the Special Event Policies and Procedures to ensure compliance for the duration of your event?

Yes

Reminder: Special event applications are due at least 90 days in advance.

Will this event application be submitted at least 90 days before the event?

Yes

Event Name PLANK SUMMER KICK OFF PARTY

Event Date 05/31/2025

Is your event setup date different than your event date?

No

Event Setup Time 7:00 AM (PST)

Event Start Time 11:00 AM (PST)

Event End Time 8:00 PM (PST)

What time will you leave the event venue? 9:00 PM (PST)

Contact Information

Organization PLANK 24, INC dba Ye Olde Plank Inn

Contact Name MARTIN R. MATTES

Address

Phone Number

Email

#### Event Day Contact Information

Event Day Contact MARTIN MATTES

Event Day Cell Phone #

Event Day Contact Email

Event Description Ye Olde Plank Inn Annual Summer Kick Off Party

Event Location 24 PALM AVE IMPERIAL BEACH CA 91932

Estimated Attendance 400

Estimated Staff/Volunteers 20

Do you have an Imperial Beach Business License?

Yes

Have you visited businesses with the Business Verification Form for signatures and provided a notice letter for your event to residents?

Yes

Event Elements

- Pop-up Canopies
- Food Vending
- Street Closure
- Reserved Parking Areas

## Booth Vendors

Food Vending

Food and drink vendors are not allowed at Pier Plaza.

[San Diego County Temporary Food Permits](#) Required.

Will your vendors be cooking onsite?

Yes

Quantity of Canopies 4

Size of Canopies 10 X 20

Will items or services sold at your event present unique liability issues? (e.g. body piercing, massage, etc.) Please explain: Scotty Burgers and El Tapito

## Sanitation and Recycling Information

Applicants are responsible for leaving the venue clean with no trash, or empty boxes left behind. A fee will be incurred if the area is not left in good condition. You are required to provide portable restrooms at your event unless you can substantiate the sufficient availability of ADA accessible and non-accessible facilities in the immediate area of the event which will be available to the public during the event.

**\*Applicant must be onsite for all deliveries and pickups.**

Trash & Recycling

# Trash Cans	4
# Recycling Containers	4
# Dumpsters	1
Delivery Date & Time	05/30/2025 12:00 PM (PDT)
Pickup Date & Time	06/02/2025 12:00 PM (PDT)

Portable Restrooms, Handwashing Stations, & 3-Compartment Sinks

# Standard Portables	2
Delivery Date	05/30/2025
Pickup Date	06/02/2025
# of 3-Compartment Sinks	0
# of Handwashing Stations	1
Delivery Date	05/30/2025
Pick-up Date	06/02/2025

Traffic and Parking Plan

Traffic and Parking Plan	<ul style="list-style-type: none"><li>Road Closure</li></ul>
--------------------------	--

Road closures require a contract for services with the San Diego County Sheriff Department. Staffing costs are determined by the San Diego County Sheriff Department.

Any traffic control equipment and personnel will be the responsibility of the applicant to acquire, maintain, and remove. Signage is required to be placed 72 hours prior to event.

All events in Pier Plaza require licensed security at designated areas for parking management.

Medical Plan

Events that involve competitions/fitness, high risk activity, or with an estimated attendance of 1000 or more people as indicated above must provide licensed medical services at the event. If you plan to use City public safety resources (Fire-Rescue or Lifeguards) additional fees will apply.

Will you be using City public safety resources?	No
---	----

City public safety is required to maintain a high level of service to the community at all times. Events that require services beyond what the City can provide while still maintaining a high level of service to the community will need to contract with other public safety agencies.

Electricity



If you plan to use electricity, please use a licensed electrician to ensure the correct equipment is being utilized. We will not provide electricity to events if it is raining for the safety of participants and attendees. The City of Imperial Beach does not guarantee the reliability of electrical power in public spaces, therefore it is recommended applicants provide alternative sources should failure occur.

## Alcohol

We strive to keep events in our community in line with our mission of a family friendly, classic southern California beach atmosphere, and do not permit designated alcohol areas for events in Pier Plaza. We bring events into the community that support our local businesses, so if you wish to have alcohol as part of your event please use one of our local establishments. If you desire to apply for approval, please submit an ABC 221 form for review by San Diego County Sheriff and the City Manager. If approved, licensed security and a San Diego County Sheriff contract are required.

You will need to provide the approved ABC permit a Special Event Permit will be issued.

Will you have alcohol at your event?	Yes
Will minors attend your event?	No
Will there be free alcohol provided?	No

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event. Please include how you plan to ensure minors do not consume alcohol illegally and how many security guards will be staffed.	Have 2 Security Guards and Plank 24, Inc Employees that are RBS Certified on site
--	---

### Amplified Sound

The City of Imperial Beach discourages the use of amplified sound for special events, unless deemed necessary.

Are you requesting amplified sound?	Yes
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Please explain why amplified sound is necessary for your event:	Live local bands will be playing at the Plank Summer Kick Off Party.
---	--

Are you requesting any fee waivers or in-kind staff support for your event?	No
---	----

### Special Requests

Do you have special requests not specified on the application?	No
--	----

Additional documents and permits may be required to supplement your application. Staff will contact you with a list of additional requirements upon reviewing your application.

Upload Layout Map

 SITE MAP FOR PLANK PARTY 2025\_000019.pdf

Upload Certificate of Liability and Additional Insured Form CG2026



IN PROGRESS INSURANCE SUMMER 2025.docx

Upload Retail Vendor Form



IN PROGRESS SUMMER KICK OFF 2025.docx

Upload Food Vendor Form



HEALTH PERMIT SUMMER KICK OFF 2025\_000020.pdf

Upload Event Timeline



EVENT-TIMELINE-FORM SUMMER KICK OFF 2025.pdf

Upload Stormwater Protection Plan Form



EVENT-STORMWATER-PROTECTION-FORM - SUMMER 2025.pdf

Upload Special Event Business Verification Form



IN PROGRESS INSURANCE SUMMER 2025.docx

Upload Resident Notification Letter



PLANK LETTER TO OCEAN DRIVE SUMMER 2025.docx

Upload Marketing/Promotional Items



Upload Utility Request Form



IN PROGRESS SUMMER KICK OFF 2025.docx

Upload Traffic Plan



IN PROGRESS SUMMER KICK OFF 2025.docx

Upload County Health Department Temporary Food Facility Permit receipt of payment



HEALTH PERMIT SUMMER KICK OFF 2025\_000020.pdf

By signing this application, I agree that I have reviewed the Special Event Rules and Regulations of the City of Imperial Beach, and I will comply with the Special Event regulations.

I, the undersigned, hereby certify and declare under penalty of perjury, that to the best of my knowledge and belief, the information contained in this application is truthful, correct and complete.


I, the undersigned, hereby certify and declare under penalty of perjury, that I will not conduct business activity in violation of any Federal, State, or local laws.

I, the undersigned, further agree and recognize that I am solely responsible and liable for obeying all Federal, State, local laws and my business shall be maintained and operated in accordance with the requirements of all Federal, State, and local laws.

I, the undersigned APPLICANT shall defend (with legal counsel chosen by CITY), indemnify, and hold harmless the CITY from and against any and all claims, damages, demands, suits and/or proceedings of any kind brought by anyone challenging the validity and/or legality of this permit.

I, the undersigned APPLICANT shall defend (with legal counsel chosen by CITY), indemnify, and hold harmless the CITY from and against any and all liability whatsoever that relates in any way to my business that is the subject of this permit and/or arising out of the acts or omissions of APPLICANT in the operation of the business that is the subject of this permit.

I, the undersigned APPLICANT shall pay all costs of defense, including but not limited to, attorneys' fees and costs, City Staff time, and City Attorney time.

Applicant Full Name	MARTIN R. MATTES
Applicant Signature	
Signature Date	03/07/2025

# Plank 24, Inc, dba Ye Olde Plank Inn

24 Palm Ave, Imperial Beach, CA 91932

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## IMPORTANT INFORMATION

### UPCOMING PLANK SUMMER SUNSET PARTY

### IN CONJUNCTION WITH THE IMPERIAL BEACH CHAMBER OF COMMERCE

**SATURDAY, MAY 31<sup>ST</sup>, 2025**

#### Event Schedule:

##### SET UP

- Friday, May 30<sup>th</sup>, 2025
- Saturday, May 31<sup>st</sup>, 2025

##### EVENT ACTIVITIES

- Saturday, May 31<sup>st</sup>, 2025, 7:00 AM – 8:00 PM

##### TEAR DOWN AND CLEAN UP

- Saturday, May 31<sup>st</sup>, 2025 at 8:00 PM

**Road Closure and Parking Restrictions:** Palm Avenue will be shut down from 7:00 AM until 8:00 PM. Ocean Lane will be converted from one-way southbound to one way northbound between Palm and Dahlia. At 8:00 PM, all of Ocean Lane will be reverted to normal traffic patterns.

**Event Description:** This is an annual event to celebrate the end of summer and the welcoming of the fall. There will be live music, a beer garden, and local vendors. There will be live music from 10:00 AM until 6:00 PM on Saturday, 31 May, 2025.

The event entrance will be on Palm Avenue and Seacoast Drive. The bands will be playing on Palm Avenue and Ocean Drive. We are working with the City of Imperial Beach to minimize all event-related disruptions. We hope to see you there!

Please contact Martin Mattes e-mail, [REDACTED]

[REDACTED] with any questions.

Ye Olde Plank Inn  
24 Palm Ave  
Imperial Beach CA 91932

# EVENT TIMELINE

EVENT NAME SUMMER KICK OFF PARTY

EVENT DATE 31 MAY 2025

DATE	TIME	ACTIVITY DETAILS
28 MAY	0900	CALL CITY TO ENSURE THAT PARKING IS RESERVED
30 MAY	1300	PORT A POTTY AND HAND SINK ARE DELIVERD
31 MAY	0700	FENCING IS ASSEMBLED
31 MAY	0800	CANOPIES AND TABLES ARE SET UP
31 MAY	0900	ALL AREAS ARE SET UP
31 MAY	0930	FIRE MARSHALL INSPECTION
31 MAY	1000	SET UP BARS OUTSIDE AND HAVE THEM STOCKED
31 MAY	1000	SET UP BAND AREA
31 MAY	1030	BRIEF SECURITY AND ENSURE THAT ALL BASES ARE COVERED
31 MAY	1100	FIRST BAND STARTS TO PLAY
31 MAY	2000	LAST BAND FINISHES UP
31 MAY	2005	START BREAKING DOWN - ENSURE ALL GUEST ARE OFF THE STREET
31 MAY	2100	ALL ITEMS ARE PUT AWAY AND AREA IS CLEANDED UP
2 JUN	0900	FENCE IS PICKED UP
2 JUN	1000	PORT-A-POTTY IS PICKED UP



THE CHANGING OF THE GUARD

4TH ANNUAL

Summer

KICKOFF

Street Party

Saturday



May 31st

11 a.m. – 8 p.m.

Food Vendors

Drink Specials

Beer Garden

1st Band Starts at 11 a.m.

5 Bands

24 Palm Ave.

Imperial Beach CA Open everyday 6a-2a

619-423-5976

PLANKSTERS RULE!

AIN'T NO PARTY LIKE A PLANK SUMMER PARTY!



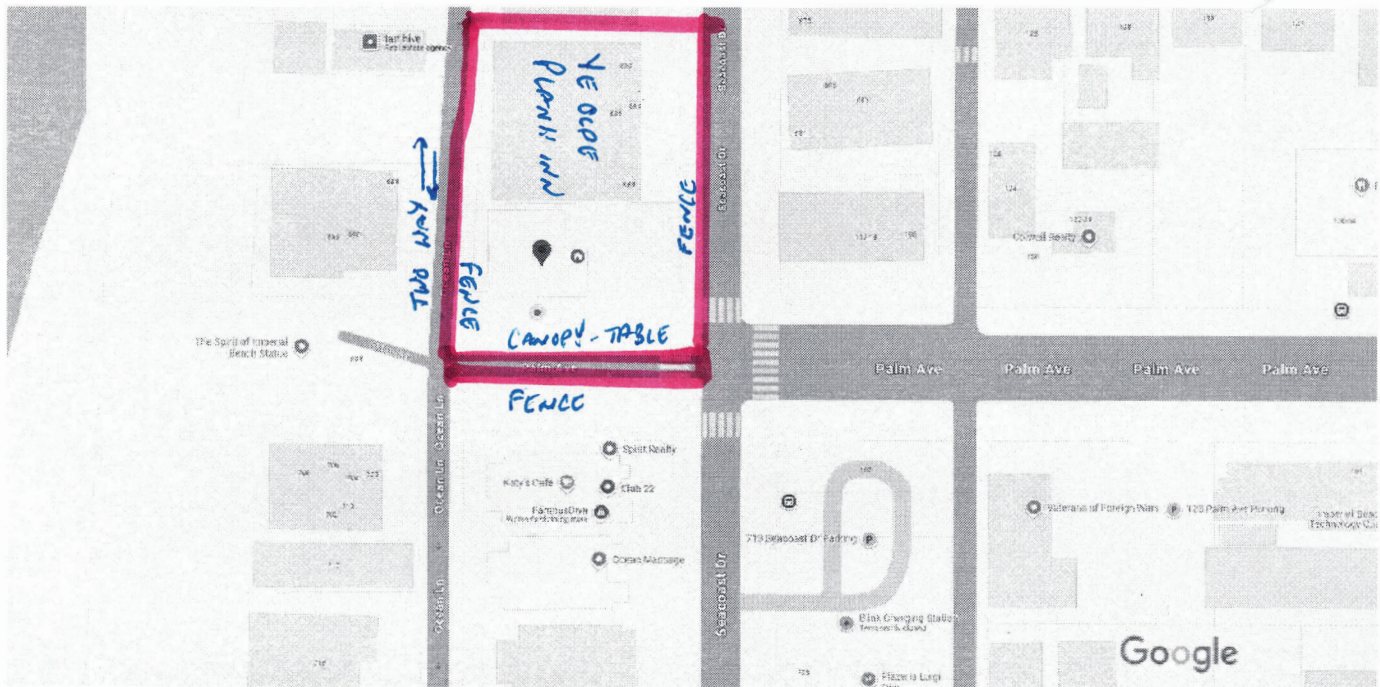


3/7/25, 7:54 AM

24 Palm Ave - Google Maps

Google Maps

24 Palm Ave



Map data ©2025 INEGI, Google 20 ft



24 Palm Ave

Building



Directions



Save



Nearby



Send to phone



Share



24 Palm Ave, Imperial Beach, CA 91932

Photos

SEACAST

SW

F YARD

DOOR

SW

PLANKING

SW

HC

PAIM AVE

TABLETS

STOP

VENOUS

SW

SW

MARKING

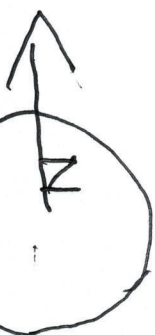
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SPLIT

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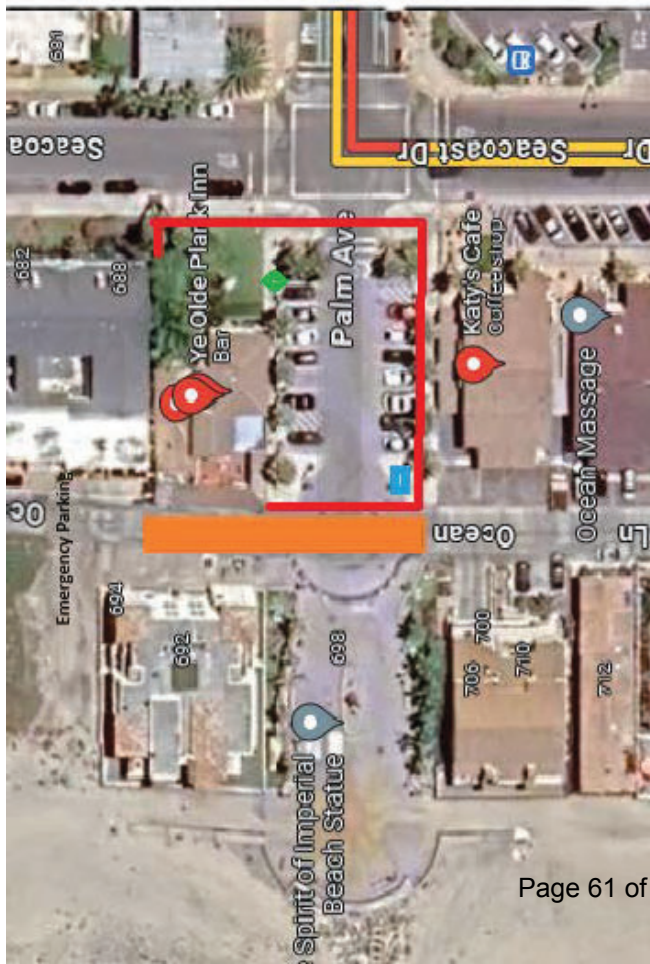
Fence

INDEX



24 PAIM AVE  
Imperial Beach CA 91932







## Imperial Beach SPECIAL EVENT FORM

825 Imperial Beach Blvd.  
Imperial Beach, CA 91932

619-423-8285  
www.ibparksandrec.org  
parksandrec@imperialbeachca.gov

### **SPECIAL EVENT AND FACILITY RENTAL ALCOHOLIC BEVERAGE APPLICATION**

The City of Imperial Beach may allow the consumption and sale of alcoholic beverages within designated City of Imperial Beach parks and facilities with a One-Day Use Permit in conjunction with a special event or facility rental permit only. The City may provide specified areas where alcoholic beverages may be served at special events in parks and limited occasions in City facilities including wedding receptions, anniversaries, birthday parties and banquets. Those event organizers or groups wishing to consume alcoholic beverages within public parks and facilities must submit an application and adhere to the following provisions established by the City. The City reserves the right to reject any application, modify the policy provisions, or discontinue the policy at any time.

The consumption of alcoholic beverages in Imperial Beach City parks and public facilities may only be allowed by first obtaining written approval (bottom of this form) by City Manager or designee. This form will be supplied by the Parks, Recreation and Community Services Department staff at the time the special event or facility permit is filled out, alcohol at event box is checked on permit application, and an alcoholic beverage permit is requested by applicant.

1. Alcoholic beverage permits must be requested by applicant before permit approval, use of the facility or park, and prior to the function. **This form must be completed by the applicant and returned to the office of the Parks, Recreation and Community Services Department 60 days before the event.**
2. Food and refreshments, including alcoholic beverages, shall be permitted in permitted area(s) only. Alcoholic beverages are not allowed without a permit.
3. Uniformed security guards are required at the expense of the applicant; one (1) uniformed security personnel up to 100 - 150 people (depending on event type and location), additional guards required as number of persons increase.

This document may be considered a public record subject to release under the CA Public Records Act.  
Imperial Beach Alcoholic Beverage Permit Application Page 1

4. Security Guards will act as security forces and not as identification or age checkers. Additional guards may be required.
5. **No alcoholic beverages shall be served to any person under the age of twenty-one (21) years.**
6. If minors are in possession of alcoholic beverages, or if any event participant(s) appear to be under the influence of alcohol or controlled substance(s) or in possession of illegal drugs, the Permit may be revoked by the City, and the event will be terminated immediately.
7. For the health, safety or welfare of the public, alcoholic beverage service may be terminated at any time by City staff, security, or law enforcement.
8. Alcoholic beverages shall not be purchased or brought into the Park or Facility by anyone other than the person responsible for the activity or a licensed caterer.
9. Alcoholic beverages are not to be consumed outside of the area designated in the Permit or the permitted Park or Facility. Alcohol consumption is strictly limited to the event time and area defined on the approved Permit and must comply with the terms of the ABC Daily On-Sale General License.
10. The alcoholic beverage applicant shall remove all such beverages and empty containers from the premises immediately following the approved function.
11. The sale of alcoholic beverages in Imperial Beach parks and public facilities may only be provided by an approved, licensed caterer, or temporary permit given by Alcoholic Beverage Control (ABC).
12. The applicant shall provide evidence of commercial general liability insurance in a form acceptable to the Risk Manager (and additional coverage(s) as appropriate for the activities of the Park or Facility use), naming the City of Imperial Beach as an additional insured, and with a coverage amount to be determined by the Risk Manager according to the size and risk factors of the event.
13. Commercial general liability insurance (CGL) including liquor liability coverage with a minimum limit of \$2 million per occurrence is required when an event includes alcohol. The liquor liability coverage must be the same as the CGL, i.e., a lower sub-limit will not be accepted.



14. A City Special Event Permit or Facility Permit will be required in addition to the Alcoholic Beverage Permit.

15. The City shall assume the right to make policy changes as deemed necessary.

16. The applicant will sign a defense and indemnification agreement provided by the City and agrees to defend and indemnify the City related to any issues with the event.

I, the undersigned, do hereby agree that I will abide by the policies governing the use of this park/facility and I will be responsible for any damages to the park/facility or equipment caused by the occupancy of our organization to the premises.

**Applicant Signature:**

\_\_\_\_\_

**Applicant Full Name (Please Print):**

MARTIN B. MATTES

Date of Birth: \_\_\_\_\_ California Driver's License: \_\_\_\_\_

Present Address: \_\_\_\_\_ 91932  
(City, State, Zip Code)

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

April 16, 2025

**ITEM TITLE: CONSIDERATION OF RESOLUTION 2025-020 PRIORITIZING ENHANCED FEDERAL AND STATE ACTION TO MITIGATE THE ONGOING HEALTH AND ECONOMIC IMPACTS FROM CROSS BORDER POLLUTION CRISIS IN THE TIJUANA RIVER VALLEY. (0150-30, 0150-40 & 0210-26)**

**ORIGINATING DEPARTMENT:**

Environmental & Natural Resources

**EXECUTIVE SUMMARY:**

During the April 2, 2025 City Council meeting, Councilmember McKay requested to bring forward a discussion on priorities in the Tijuana River, including a proposed resolution prepared by Councilmember McKay that is attached to this staff report. The intent of this discussion and proposed resolution is to reaffirm the City of Imperial Beach's urgent call for action and reaffirm the priorities for the multiple issues that are contributing to the ongoing public health and environmental crisis caused by transboundary pollution in the Tijuana River. Given the recent changes in federal administration and legislative leadership, the timing is critical to reassess current challenges, advance long-standing commitments, and identify new opportunities to engage federal, state, and international partners in achieving meaningful and lasting solutions.

**RECOMMENDATION:**

Hold a discussion on priorities in the Tijuana River including consideration to approve Resolution 2025-020 regarding City Council priorities to address the Tijuana River pollution crisis.

**OPTIONS:**

- Adopt Resolution 2025-020; or
- Adopt resolution with modifications; or
- Proceed with discussion, take no action, and provide direction to the City Manager

**BACKGROUND/ANALYSIS:**

Addressing pollution in the Tijuana River Valley remains one of the most pressing and complex environmental and public health challenges facing south San Diego County. Despite decades of advocacy and binational agreements, the issue continues to suffer from a lack of sustained political prioritization and emergency response at both the state and federal levels.

Imperial Beach and surrounding communities have endured more than a century of transboundary pollution from the Tijuana River, with over 100 billion gallons of contaminated water—including untreated or partially treated sewage, industrial waste, and urban runoff—flowing into U.S. territory since December 2021 alone. This crisis is the result of chronic underinvestment in wastewater infrastructure, rapid and unregulated urban growth in Tijuana, and

repeated failures by both the United States and Mexico to meet their obligations under existing treaties and agreements.

The City of Imperial Beach has previously declared a local state of emergency, along with its neighboring jurisdictions—the cities of Coronado, Chula Vista, San Diego, the Port of San Diego, and the County of San Diego. In addition, the Mayor, City Council Members, and City staff have remained actively engaged with state, federal, and binational partners to advocate for urgent action and long-term solutions.

At the request of Councilmember McKay, the attached resolution is intended to reaffirm the City's leadership and outline additional shared priorities for addressing the Tijuana River pollution crisis. It calls for enhanced federal accountability, strategic funding partnerships, and legislative options to consider protecting the health and environment of impacted communities. Supporting actions in the proposed resolution include:

- Urge the United States Congress and its representatives to adopt legislation that strengthens enforcement of international water and environmental treaty obligations and holds Mexico accountable for failing to control transboundary pollution in the Tijuana River.
- Accelerate the implementation by the International Boundary and Water Commission (IBWC) of the design and construction of the Tijuana River Diversion project to capture and treat transboundary flows in the river.
- Accelerate the implementation by IBWC of a permanent trash capture system for the main Tijuana River channel.
- Encourage the federal government to strategically partner and leverage \$200 million in U.S. Army Corps of Engineers (ACOE) funds and up to \$50 million in California Proposition 4 Climate Bond funds to fast-track the Tijuana River Diversion project and support cleanup and restoration of the flood control channel.
- Strongly oppose the construction of a 50 million-gallon-per-day (MGD) desalination plant in Playas de Rosarito as part of Mexico's National Water Plan unless and until Mexico completes the wastewater recycling projects identified in IBWC Treaty Minute 328 and demonstrates sufficient capacity and funding to provide wastewater treatment for any new potable water deliveries.
- Actively engage with Senator Steve Padilla on Senate Bill 10 – the Otay Mesa East Toll Facility Act – to ensure toll revenues are dedicated to environmental mitigation and restoration in the Tijuana River Valley and not diverted to cover federal obligations for wastewater treatment at the International Treatment Plant.
- Direct SANDAG to continue to advocate for potential funding sources from the Mexican share of the toll revenues to offset the detrimental impacts of the transportation, trade and population nexus being created at Otay Mesa East Port of Entry.
- Request that the Congress of the United States of America and its representatives consider passing statutory enforcement requirements to:
  - Allow federal regulation/restriction on the export of potable water into the City of Tijuana, Mexico during any health-related threat(s) declared by the County of San Diego (DEH). Such restrictions could also include limited crossing activity at US ports of entry during the aforementioned declared health threats; and
  - Include federal authorization to temporarily divert and/or restrict the Tijuana River

and its tributaries as necessary including the Tijuana River mouth located in the City of Imperial Beach.

- Until such time that Federal legislation can be passed and fully implemented, request President Donald J. Trump consider initiating an Executive Order requiring such near-term actions with enforcement, as necessary, by all Federal Entities and departments, including but not limited to: Department of State, EPA, and the Department of the Navy.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None

**ATTACHMENTS:**

1. Resolution 2025-020

**RESOLUTION NO. 2025-020****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, PRIORITIZING ENHANCED FEDERAL AND STATE ACTIONS TO MITIGATE THE ONGOING HEALTH AND ECONOMIC IMPACTS FROM THE CROSS BORDER POLLUTION CRISIS IN THE TIJUANA RIVER VALLEY**

**WHEREAS**, the City of Imperial Beach, Coronado and neighboring communities within southern San Diego County have endured decades of transboundary pollution from Mexico, including the continuous discharge of over 150 billion gallons of untreated or partially treated sewage, industrial waste, and urban runoff since October 2018 – leading to sustained beach closures and significant public health and environmental impacts; and

**WHEREAS**, the primary cause of pollution in the Tijuana River is from the lack of adequate wastewater infrastructure and treatment capacity, compounded by rapid and unplanned population growth in the Tijuana metropolitan region that is driven by substantial economic activity and cross-border commerce centered around multiple regional ports along the US-Mexican border – which together have overwhelmed existing systems and resulted in chronic transboundary sewage spills into the Tijuana River. Additionally, the annual exportation over 488 billion gallons (1.5 million acre feet) of fresh water to Mexico under treaty is continuing to contribute toward accelerated population growth in the Tijuana metropolitan region; and

**WHEREAS**, the 1944 United States–Mexico Water Treaty established the International Boundary and Water Commission (IBWC) to manage shared water resources and boundary sanitation issues, and the 1983 La Paz Agreement further committed both nations to prevent and control pollution in the border region; and

**WHEREAS**, a series of subsequent IBWC treaty minutes—Minute 270 (1985), Minute 283 (1990), Minute 311 (2008), Minute 320 (2015), and Minute 328 (2022) – were specifically written to address the chronic transboundary pollution of the Tijuana River, calling for binational cooperation, the construction and expansion of wastewater infrastructure, emergency response protocols to prevent transboundary pollution, and long-term investment plans to mitigate untreated sewage, industrial waste, and stormwater runoff impacting communities in southern San Diego County – but unfortunately these binational commitments continue to fall far short of satisfactorily preventing the Transboundary pollution crisis in the Tijuana River; and

**WHEREAS**, the U.S. Environmental Protection Agency's Border Water Infrastructure Program (BWIP) plays a critical role in addressing transboundary pollution by funding the planning, design, and construction of high-priority water and wastewater infrastructure projects along the U.S. - Mexico border including multiple binational projects for IBWC Treaty Minute 328; and

**WHEREAS**, continued and expanded federal investment in the U.S. Environmental Protection Agency BWIP protects public health and environmental quality in U.S. border communities and can serve as a key diplomatic tool to incentivize matching investments by the Government of Mexico in critical infrastructure improvements on its side of the border; and

**WHEREAS**, the effective coordination between the U.S. Environmental Protection Agency and the IBWC is essential for advancing binational water and wastewater infrastructure projects, ensuring on-going compliance with international treaty obligations, and holding the Government of Mexico accountable for its role in addressing and preventing transboundary pollution impacting U.S. communities; and



**WHEREAS**, approximately 90% of Tijuana's imported water originates from the Colorado River, underscoring the city's dependence on U.S. water exports under the 1944 United States-Mexico Water Treaty, which also highlights the shared responsibility of the IBWC to manage both fresh water supply and resulting sanitation issues from these water deliveries. Additionally, over 90% of the returned volume of the cross-border effluent impacting the South San Diego communities is directly tied to these water deliveries. Furthermore, wastewater reclamation/reuse and river diversion are necessary components of any long-term regional solution in the decades-long, impacted 1,800 sq. mile watershed; and

**WHEREAS**, Baja California's continued reliance on imported US water and recent urgent need for local water import sources has led Mexico's President Sheinbaum and Baja Governor Pilar to publicly support the construction of a 50 MGD desalination plant in Playas de Rosarito as part of Mexico's National Water Plan; and

**WHEREAS**, IBWC Minute 328 already identifies wastewater reuse and recycling projects in Tijuana as a priority strategy to reduce transboundary pollution, with specific investments proposed to capture and treat effluent before it reaches the Tijuana River; and

**WHEREAS**, implementing these water recycling projects would address pollution at its source and help provide more immediate and cost-effective benefits for both countries compared to desalination, which does not directly reduce sewage discharges or resolve the existing treatment capacity limitations affecting the Tijuana metropolitan border region; and

**WHEREAS**, recent health surveys conducted by the US Federal Center for Disease Control Center (CDC) have verified the impact of airborne pathogens and toxic gases (i.e., Hydrogen Sulfide, etc.) effecting large portions of the South County including Imperial Beach, Chula Vista, Nestor, and San Ysidro. San Diego APCD is currently distributing up to 10,000 Air Purifiers along with applicable filters to affected residents in the 91932, 92154 and 92173 ZIP Codes. The long-term cost and impacts on the future mental and physical health of these regional residents are yet to be fully understood or mitigated; and

**WHEREAS**, despite longstanding commitments under the 1944 U.S. – Mexico Water Treaty and subsequent IBWC minutes - reinforced at the 1985 U.S. – Mexico Summit in Mexico City to preclude and prevent transboundary pollution - Mexico has repeatedly failed to meet its obligations, resulting in ongoing and escalating cross-border discharges of untreated and partially treated effluent/wastewater into the United States via the Tijuana River; and

**WHEREAS**, in response to Mexico's persistent noncompliance with the 1944 Water Treaty and related IBWC agreements, the U.S. Congress possesses the rightful authority to hold foreign governments accountable - exemplified by 2024 legislation introduced by Senator Ted Cruz, which proposed imposing sanctions and withholding foreign aid to Mexico for on-going treaty violations; and

**WHEREAS**, the recent restoration (2024) of the 18 MGD San Antonio de los Buenos sewage treatment facility (Punta Bandera) in Mexico which had originally missed multiple deadlines for going online and being fully operational, the US Federal government must consider appropriate and impactful actions to ensure on-going compliance, operation and maintenance be carried out at this specific facility; and

**WHEREAS**, the only conditions that have been broken more frequently than the sanitation infrastructure in the Tijuana watershed are the myriad of promises made by the Federal and State

governments of the United States and Mexico to permanently address this egregious environmental crisis; and

**WHEREAS**, the 2024 Water Resources Development Act (WRDA) authorizes the U.S. Army Corps of Engineers to invest up to \$200 million for projects aimed at addressing flood control, sediment management, and water quality improvements in the Tijuana River Valley—marking a historic federal commitment to reducing transboundary pollution, protecting public health, and enhancing environmental resilience in affected adjacent border communities; and

**WHEREAS**, the U.S. Environmental Protection Agency (EPA) and the IBWC have committed significant funding to repair and upgrade the International Treatment Plant, including a \$300 million allocation from the United States-Mexico-Canada Agreement (USMCA) in 2020, \$159 million allocated in FY 2024 budget (projected \$78M in FY25) for IBWC construction projects for mitigation of sewage pollution in Southern California, and an additional \$250 million secured through the Continuing Appropriations and Disaster Relief Supplemental Appropriations Act of 2025; and

**WHEREAS**, California voters approved Proposition 4, a Climate Bond in November 2024, authorizing \$10 billion in bonds for climate resilience projects, including a dedicated allocation of \$50 million for cross-border rivers and coastal waters, specifically targeting pollution mitigation efforts in the Tijuana and New Rivers; and

**WHEREAS**, additional significant funding and smart strategic investments are needed by local, state and federal agencies to fully control transboundary pollution, maintain wastewater infrastructure, and cleanup and restore damage caused in the Tijuana River Valley; and

**WHEREAS**, this ongoing sewage flow is the acknowledged responsibility of the federal governments of BOTH the United States and Mexico and that this problem is beyond the capacity of any local City, municipality or even the State of California to mitigate and control.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach to support the following actions to further address the on-going transboundary pollution crisis in the Tijuana River as follows:

1. A separate local state of emergency already exists for the City of Imperial and adjacent communities (City of Coronado, City of Chula Vista, the Port of San Diego, City of San Diego, and County of San Diego).
2. The City Manager, Mayor, and Council members are authorized to work with local, State, Federal, and Mexican authorities and to explore any and all options to improve conditions in the Tijuana River.
3. We urge the United States Congress and its representatives to immediately consider adopting legislation that strengthens enforcement of international water and environmental treaty obligations that will hold Mexico accountable for failing to control transboundary pollution in the Tijuana River.
4. We request to accelerate the implementation for IBWC on the design and construction of the Tijuana River Diversion project to capture and treat transboundary flows in the river.
5. We request to accelerate the implementation for IBWC on the design and construction of a permanent trash capture system for the main river channel.
6. We encourage the federal government to strategically partner and leverage \$200 million in ACOE funds and up to \$50 million of California Climate Bond funds to accelerate the implementation of the Tijuana River Diversion project and the clean-up

- and restoration of the flood control channel.
7. We strongly oppose the construction of a 50 MGD desalination plant in Playas de Rosarito as part of Mexico's National Water Plan unless Mexico specifically agrees to implement the existing recycled water projects already identified in IBWC Treaty Minute 328. Furthermore, Mexico needs to demonstrate they have the capacity and funding to provide wastewater treatment for any new potable water deliveries into the region.
  8. We continue with active engagement with California Senator Steve Padilla on Senate Bill 10 – the Otay Mesa East Toll Facility Act - to ensure that toll revenues are dedicated for the environmental mitigation and restoration in the Tijuana River Valley and not used to offset Federal government obligations for wastewater treatment at the International Treatment Plant.
  9. We direct SANDAG to continue to advocate for potential funding sources from the Mexican share of the toll revenues to offset the detrimental impacts of the transportation, trade and population nexus being created at Otay Mesa East Port of Entry.
  10. Furthermore, the City Council requests on April 16, 2025 that the Congress of the United States of America and its representatives consider passing statutory enforcement requirements to:
    - a. Allow federal regulation/restriction on the export of potable water into the City of Tijuana, Mexico during any health-related threat(s) declared by the County of San Diego (DEH). Such restrictions could also include limited crossing activity at US ports of entry during the aforementioned declared health threats; and
    - b. Include federal authorization to temporarily divert and/or restrict the Tijuana River and its tributaries as necessary including the Tijuana River mouth located in the City of Imperial Beach.
  11. Until such time that Federal legislation can be passed and fully implemented, we request President Donald J. Trump consider initiating an Executive Order requiring such near-term actions with enforcement, as necessary, by all Federal entities and departments, including but not limited to the: Department of State, EPA, and the Department of the Navy.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of April 2025, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

**ATTEST:**

**PALOMA AGUIRRE, MAYOR**

**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

April 16, 2025

**ITEM TITLE: RESOLUTION 2025-019 SELECTING 1300 BLOCK ELM AVENUE AS THE CITY OF IMPERIAL BEACH'S 20A PROJECT AND ALLOCATING ALL 20A WORK CREDITS FROM SDGE IN THE AMOUNT OF \$2,197,966 TO THE PROJECT. (0810-20)**

**ORIGINATING DEPARTMENT:**

Public Works

**EXECUTIVE SUMMARY:**

Adoption of Resolution 2025-019 will approve the selection of 1300 Block Elm Avenue as the City's 20A project and allocate all 20A work credits from SDGE in the amount of \$2,197,966 to the Project. The Rule 20A is a program under the California Public Utilities Commission (CPUC) that facilitates the undergrounding of overhead utility lines, such as electric and telecommunication lines, in areas served by utilities like San Diego Gas & Electric (SDG&E). This initiative aims to enhance public safety, improve aesthetics, and bolster system reliability.

**RECOMMENDATION:**

Adopt Resolution 2025-019 approving the selection of 1300 Block Elm Avenue as the City of Imperial Beach's 20A project and allocate all 20A work credits from SDG&E in the amount of \$2,197,966 to the Project.

**OPTIONS:**

- Adopt Resolution No. 2025-019 selecting the 1300 Block of Elm Avenue as the City's 20A project and allocate all 20A work credits from SDG&E in the amount of \$2,197,966 to the Project.
- The City Council could select an alternate 20A project and provide funding necessary to cover any shortfall.
- The City Council could elect to not proceed with any projects or provide alternate direction.

**BACKGROUND/ANALYSIS:**

The Rule 20A is a program under the California Public Utilities Commission (CPUC) that facilitates the undergrounding of overhead utility lines, such as electric and telecommunication lines, in areas served by utilities like SDGE. This initiative aims to enhance public safety, improve aesthetics, and bolster system reliability.

In 2016, the City Council adopted Resolutions 2016-7669, 2016-7670, and 2016-7671 establishing underground utility districts in the 1300 block of Donax Avenue, the 1300 block of Elm Avenue, and the 900-1000 blocks of Fern Avenue respectively. At the time of the creation of the districts, the staff report noted that due to the limited 20A funding the City of Imperial Beach receives annually, it was unlikely that funding for all three Underground Utility Districts proposed

would be available for many years. SDG&E's Rule 20A Status and Summary letter (Attachment 2) states that the City's Rule 20A work credits in the amount of \$2,197,966 are set to expire if they are not designated to an "Active" project. In order to meet the requirements of an "Active" project, the City must designate a project and allocate sufficient funds necessary to complete the project through a resolution adopted by the City Council. Based on the City's current undergrounding districts and Rule 20A balance, the only viable project staff has identified is the 1300 Block of Elm Avenue Project, which SDG&E estimates has a cost of \$1,889,263. Both the 1300 Block of Donax Avenue Project (\$5,735,570) and 900-1000 Block of Fern Avenue Project (\$3,905,934) have cost estimates in excess of the City's Rule 20A fund balance. In order to select either the 1300 Block of Donax Avenue Project or 900-1000 Block of Fern Avenue Project, the City would be required to allocate additional non-20A funding necessary to meet any shortfall.

To secure Rule 20A work credits, staff has prepared a Resolution (Attachment 1) selecting the 1300 Block of Elm Avenue Project and allocating the balance of the City's 20A work credits. The Resolution includes a Boundary Map Exhibit detailing the boundary of the proposed Project.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

There are no near-term fiscal impacts of selecting the 1300 Block of Elm Avenue Project and allocating the City's 20A work credits towards the Project. SDG&E will prepare all the project drawings and perform construction using 20A funds.

**ATTACHMENTS:**

1. Resolution No. 2025-019
2. Rule 20A Status and Summary

**RESOLUTION NO. 2025-019****RESOLUTION 2025-019 SELECTING 1300 BLOCK ELM AVENUE AS THE CITY OF IMPERIAL BEACH'S 20A PROJECT; AND ALLOCATING ALL 20A WORK CREDITS FROM SDGE IN THE AMOUNT OF \$2,197,966 TO THE PROJECT**

**WHEREAS**, in 2016, the City Council adopted Resolutions 2016-7669, 2016-7670, and 2016-7671 establishing underground utility districts in the 1300 block of Donax Avenue, the 1300 block of Elm Avenue, and the 900-1000 blocks of Fern Avenue respectively; and

**WHEREAS**, the City's Rule 20A work credits in the amount of \$2,197,966 are set to expire if they are not designated to an "Active" project; and

**WHEREAS**, in order to meet the requirements of an "Active" project, the City must designate a project and allocate all the funds necessary to complete the project through a resolution adopted by the City Council; and

**WHEREAS**, the 1300 Block Elm Avenue Project, more particularly shown in the 1300 Block Elm Avenue Project Boundary Map attached as Exhibit A, is estimated by SDGE to have a total project cost of \$1,889,263.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The 1300 Elm Avenue Project is designated as the City's 20A Project; and
3. The balance of the City of Imperial Beach's Rule 20A funds totaling \$2,197,966 are allocated to the 1300 Block Elm Avenue Project.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 16th day of April 2025, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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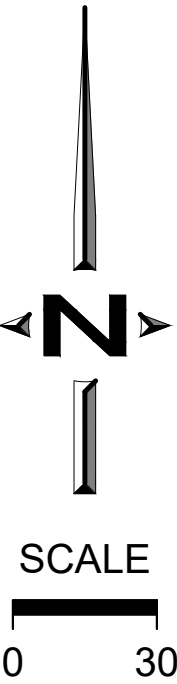
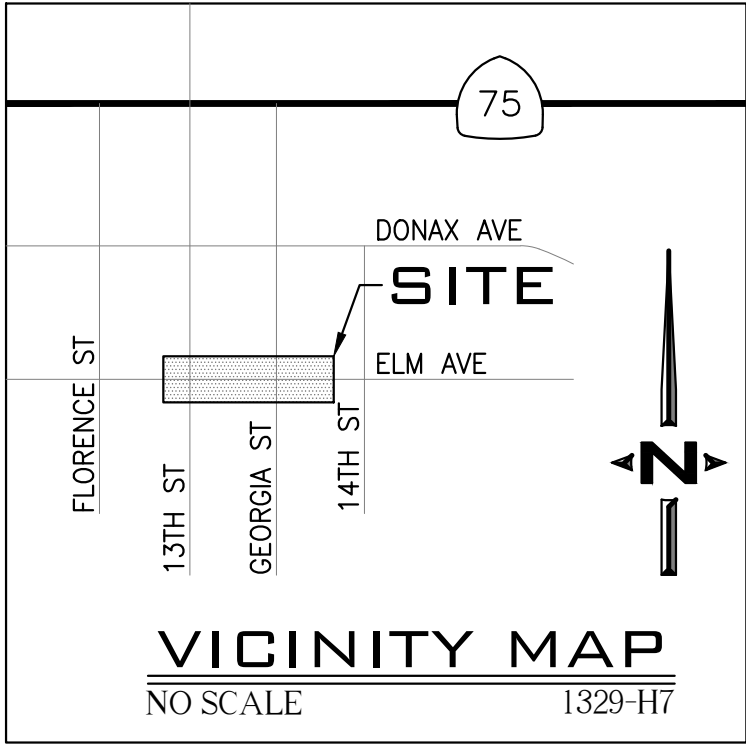
**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

# ELM AVE



H117468  
EX. 3315  
W.O. 2606410

x

870

M  
M

L104031

875

EX. UG

859

851

843

835

ALLEY

860

1344

ELM AVE

D/W

1291

L104032

P184414

1111

EX. UG

1305

EX. UG

1307

EX. UG

P169186

1309

912

917

917

x 1-4" PRI

INTERCEPT & EXTEND

STANDBY LINEMAN REQUIRED

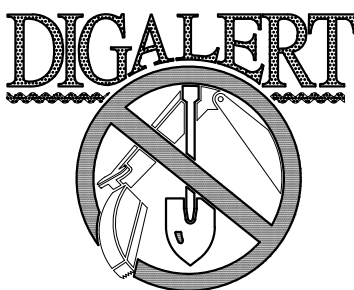
x

1-3" SVC.

## CONVERSION NOTES

- MAINTAIN A MINIMUM OF 5' SEPARATION WHEN PARALLELING WET UTILITIES AND 6" WHEN CROSSING.
- CLOUDED AREAS IDENTIFY POINT OF INTERCEPT/RE-ROUTE OF EXISTING UNDERGROUND FACILITIES. ALL EXISTING ENERGIZED CONDUIT TO BE IDENTIFIED AND ALIGNED WITH NEW CONDUIT STUB FOR FUTURE INTERCEPTS ON CABLE JOB W.O. \_\_\_\_\_.
- ALL COMMERCIAL INTERCEPT LOCATIONS TO BE WORKED ON DOUBLE TIME.
- FINAL STREET REPAIR OF ALL INTERCEPTS RESPONSIBILITY OF CABLE CREW.
- CAUTION: ELECTRIC STAND BY LINEMAN REQUIRED FOR ALL WORK AROUND ENERGIZED FACILITIES.
- ALL CROSSED OFF LOCATION BOXES ON THIS JOB HAVE BEEN OMITTED.
- ALL SERVICE CONDUITS FOR COMMUNICATION COMPANIES TO BE INSTALLED ON THIS JOB AS REQUIRED PER JOINT TRENCH AGREEMENT.
- ALL NEW UG SERVICE CABLE IS ON THE CONVERSION SERVICE WORKSHEET AND WILL BE INSTALLED AT A FUTURE DATE.
- EXISTING OH ELECTRIC SERVICES WITHIN CONVERSION BOUNDARY TO BE REMOVED ON THIS WORK ORDER.
- REMOVE ALL OH ELECTRIC DISTRIBUTION WIRE WITHIN CONVERSION BOUNDARY UNLESS OTHERWISE NOTED.
- T-TRENCH CONSTRUCTION PER REGIONAL STANDARDS WHEN REQUIRED BY MUNICIPALITY.
- ALL QUESTIONS RELATED TO SERVICE TRENCH SHOULD BE DIRECTED TO THE APPROPRIATE LIAISON PLANNER.

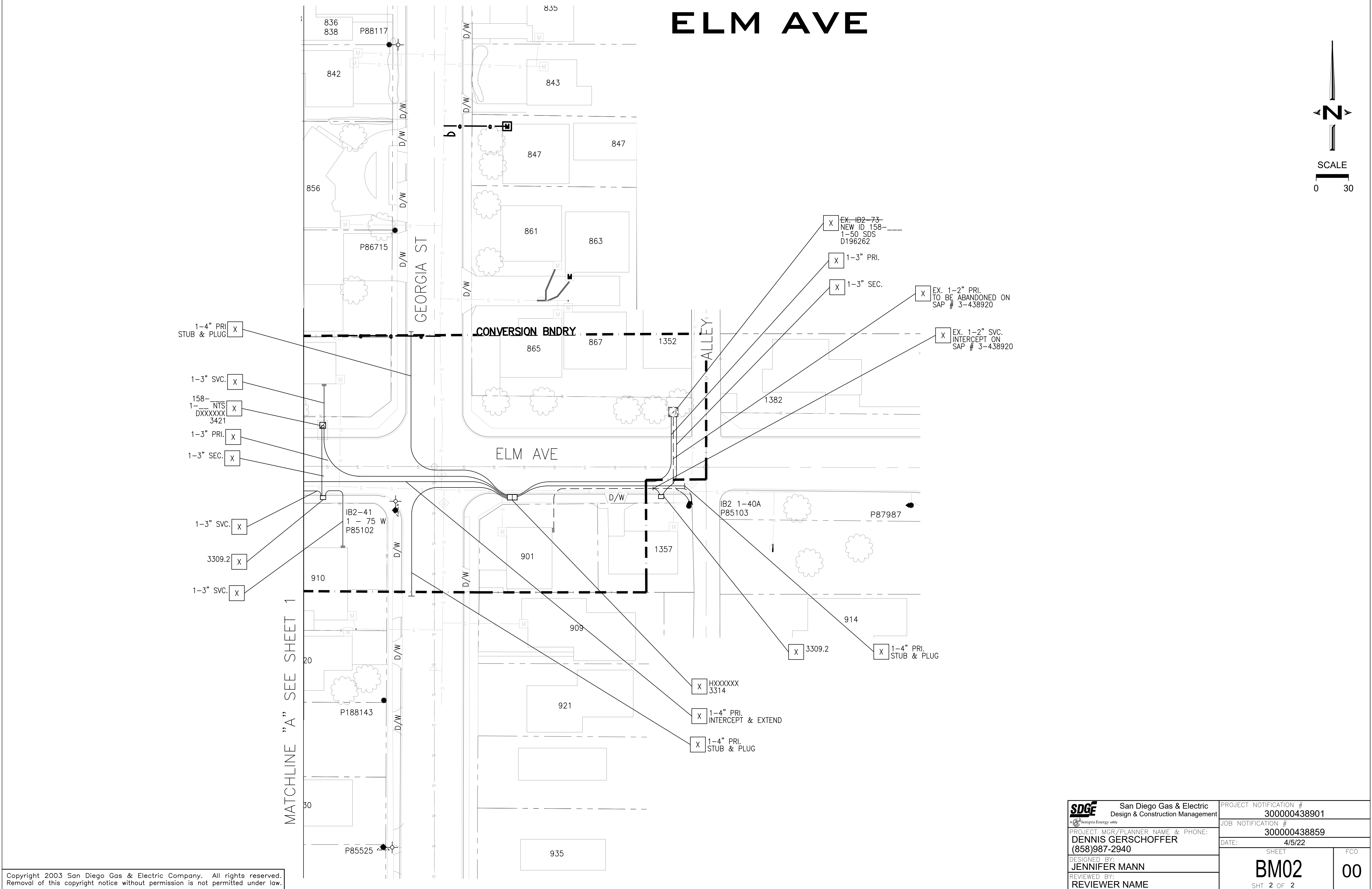
NAME \_\_\_\_\_ PHONE \_\_\_\_\_



Call 811: Two Working  
Days Before You Dig!

<b>SDGE</b> San Diego Gas & Electric Design & Construction Management	PROJECT NOTIFICATION # <b>300000438901</b>
PROJECT MGR/PLANNER NAME & PHONE: <b>DENNIS GERSCHOFFER</b> <b>(858)987-2940</b>	JOB NOTIFICATION # <b>300000438859</b>
DESIGNED BY: <b>JENNIFER MANN</b>	DATE: <b>4/5/22</b>
REVIEWED BY: <b>REVIEWER NAME</b>	SHEET <b>BM01</b> SHT 1 OF 2

PROJECT NOTIFICATION # <b>300000438901</b>	FCO <b>00</b>
JOB NOTIFICATION # <b>300000438859</b>	
DATE: <b>4/5/22</b>	
SHEET <b>BM01</b> SHT 1 OF 2	







April 30, 2024

Juan Larios  
City of Imperial Beach | Director of Public Works  
495 10<sup>th</sup> Street  
Imperial Beach, CA 91932

**SUBJECT: California Public Utilities Commission Electric Rule 20A Update and Work Credit Summary**

Dear Juan,

Thank you for your continued partnership with San Diego Gas & Electric (SDG&E) to underground our overhead electric power lines and meet our commitment to provide clean, safe, and reliable energy to our customers. This letter is intended to provide an explanation concerning the recent California Public Utility Commission (CPUC) Rule 20 Decision (D. 23-06-008) and the consequences to the City of Imperial Beach's Rule 20A program.

**Rule 20A Background and CPUC D. 23-06-008 Summary:**

Rule 20A is a subprogram of Rule 20 under which the CPUC permits utilities to allocate ratepayer-funded work credits to cities and unincorporated counties for electric facility undergrounding projects that meet eligibility criteria focused on aesthetic purposes. In 2017, the CPUC opened a Rulemaking, R.17-05-010, to review issues related to the undergrounding of electric distribution lines, and specifically to consider the possibility of modifying the undergrounding programs pursuant to the Electric Tariff Rule 20 which is applicable to the investor-owned utilities in California. The rulemaking was separated into two phases. The Phase 1 Decision (D.21-06-013) was released in June 2021 and the Commission issued the Phase 2 Decision (D.23-06-008) approving a revised Electric Rule 20, on June 8, 2023. The second closed Rulemaking 17-05-010.

As directed by D.23-06-008 SDG&E submitted modifications to its Electric Rule 20A Tariff in Advice Letter 4253 and in Advice Letter 4254 (approved on September 13, 2023), which was served on all communities with Rule 20A programs.

The revised Electric Rule 20A Tariff has been updated to the following:

- (a) An Active Rule 20A project shall be defined as a project with a signed resolution that the utility has designated as either “active” or on “hold.” Whereas Resolution E-4971 defines an “inactive” community as a community that has not (i) formally adopted an undergrounding district ordinance which expires at completion of work within the district boundaries, (ii) started or completed construction of an undergrounding conversion project since 2011, or (iii) received Rule 20A allocations from the utility for only 5 years or fewer due to recent incorporation. An “underserved” community is defined as any city, unincorporated county, or tribal jurisdiction that has not completed a Rule 20A project since 2004.
- (b) A Rule 20A project that a utility has designated as on “hold” is a project that was initiated but has stopped for an indeterminate amount of time due to the community possessing insufficient work credits to fund the entire project.
- (c) Any Rule 20A work credit that has not been allocated to a community with an Active Rule 20A Project within two years of the effective date of this decision shall be deemed expired.
- (d) Communities shall have the option to contribute financially to any Rule 20A project that has insufficient work credits for completion.
- (e) Any Rule 20A work credit that has not been deducted from a community’s work credit balance by December 31, 2033, shall be deemed expired.

For any questions, please refer to the documents at <https://www.sdge.com/major-projects/Rule20Undergrounding>.

**Work Credit Allocations Balance:**

Work Credit Balance as of January 1, 2023	\$2,197,996
2023 Adjustments to previously reported projects	\$0
2023 Closed Projects	\$0
2024 Allocation	\$0
<b>Work Credit Allocation Balance Total</b>	<b>\$2,197,966</b>

**Underground Utility Districts Status Summary:**

Imperial Beach City Council has established Utility Underground Districts (UUD) as listed.

- Donax Avenue 20A
- Elm Avenue 20A
- Fern Avenue 20A

SDG&E designs are in progress to underground electrical facilities within these three project districts. The current cost estimate for these projects exceed the City of Imperial Beach’s \$2.2M work credit allocation balance.

Therefore, the City of Imperial Beach will need to determine which project(s) will proceed forward under Rule 20A and provide an update to SDG&E for consideration no later than December 1, 2024. This is to allow SDG&E time to review and allocate to the Project(s) within two years of the effective date (by June 2025) as per item (c) listed above. Alternatively, the City of Imperial Beach may choose to proceed with the current designs and provide additional funding sources with the execution of a Mixed-Use Agreement as per item (d) listed above.

It is important to note that effective December 22, 2017, any Contributions in Aid of Construction (CIAC) and any contribution by any governmental entity or civic group shall be treated as taxable income to SDG&E, unless a specific exemption under the law applies. Therefore, if a Mixed-Use Agreement alternative is utilized, the CPUC has authorized SDG&E to collect from the participating community a charge to cover SDG&E's estimated liability for income taxes related CIAC, also known as the Income Tax Component of Contributions and Advances (ITCCA). Currently, ITCCA tax is collected at a rate of 24% of the collectible value of the project. Please refer to the attached appendices if the City elects to request a waiver of ITCCA tax as a cost saving measure.

Lastly, SDG&E utilizes a vendor to assist with community outreach prior to and during construction. The assigned vendor responsibilities are, but not limited to, prepare a Community Outreach Engagement Plan, prepare fact sheets in English and Spanish, send e-blasts monthly, post on Nextdoor.com at least quarterly, prepare and distribute door hangers, and attend community meetings. If City staff has resources and prefers to manage these items, please notify SDG&E so that our vendor, and the associated costs, will not be assigned to the project(s).

Preliminary cost estimates for the City's Rule 20A projects are included below. Please note, SDG&E is providing the following cost estimates for reference purposes only and makes no representations, warranties, or promises regarding the accuracy, timeliness, quality, or completeness of the estimates. Estimates are based on known, current information and existing circumstances. Actual costs may change as the project or circumstances change. If work is billed, such bills will be based on actual costs, not estimates. SDG&E will not be liable for any damages, causes of action or losses arising or claimed to arise out of the use of these estimates.

#### Cost Estimate

Donax Avenue 20A	\$
	5,735,570
Fern Avenue 20A	\$
	3,905,934
Elm Avenue 20A	\$
	1,889,263
TOTAL	\$
	11,530,767

Provided estimates each assume the project will leverage the City's available Rule 20A Work Credits (\$2.2 Million). ITCCA tax (24%) was applied as applicable for collectible values.

### Next Steps:

The City will need to provide final direction on which district(s) they will be proceeding forward with along with a finalized, detailed boundary map to ensure the SDG&E conversion design aligns with City expectations. If the City opts to proceed with 20A projects beyond the available Rule 20A Work Credits, a Mixed-Funds Agreement will be required.

Other items to note include:

- The City will need to provide its streetlighting design(s), so SDG&E can confirm proper service to these service points.
- The City will need to confirm the Community Outreach Engagement Plan.
- For any outstanding UUD Resolution that will not be constructed within the Rule 20A work credit allocation budget, SDG&E asks that City staff notify us if said resolution will be cancelled or will proceed as a Rule 20B.

Please feel free to contact Michael McEachern or me if you have any questions.

Sincerely,



Kelli Fitzgerald  
Franchise Planning Manager  
[kfitzgerald@sdge.com](mailto:kfitzgerald@sdge.com)



cc:

Michael McEachern – SDG&E | Design & Proj Mgmt | Project Manager II  
Roberto Alcantar – SDG&E | Regional Public Affairs | Public Affairs Manger

### Attachments:

- ITCCA Letter | Exemption Qualification
- SDG&E ITCCA Exemption Request Form | Master Development Plan
- SDG&E ITCCA Exemption Request Form | Section 1033
- 2023 Rule 20A Conversion Report - SUMMARY





## 2023 Rule 20A Conversion Report - SUMMARY

### City of Imperial Beach

#### **Work Credit Allocation Balance**

Work Credit Balance as of January 1, 2023	\$2,197,996
2023 Adjustments to previously reported projects	\$0
2023 Closed Projects	\$0
<b>Work Credit Allocation Balance Total</b>	<b>\$2,197,996</b>

#### **Estimated Allocation Expenditures\*\***

2023 Projects in Construction	\$0
2023 Closing Projects	\$0
<b>Estimated Allocation Expenditures** Total</b>	<b>\$0</b>

#### **Waitlisted Projects (Estimates)**

Active Allocated Projects in Design With Resolution	(\$11,530,767)
On Hold Projects With Resolution	\$0
<b>Waitlisted Projects (Estimates) Total</b>	<b>(\$11,530,767)</b>

<b>City of Imperial Beach Total</b>	<b>(\$9,332,771)</b>
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\*APPROXIMATE AMOUNT - VALUE WILL BE ADJUSTED WITH COMPLETION OF PROJECT AS ACTUAL PROJECT COSTS ARE RECORDED IN PLACE OF ESTIMATED AMOUNTS

\*\*SDG&E IS PROVIDING THESE ESTIMATES FOR REFERENCE PURPOSES ONLY AND MAKES NO REPRESENTATIONS, WARRANTIES OR PROMISES REGARDING THE ACCURACY, TIMELINESS, QUALITY OR COMPLETENESS OF THESE ESTIMATES. ESTIMATES ARE BASED ON KNOWN, CURRENT INFORMATION AND EXISTING CIRCUMSTANCES. ACTUAL COSTS MAY CHANGE AS THE PROJECT OR CIRCUMSTANCES CHANGE. IF WORK IS BILLED, SUCH BILLS WILL BE BASED ON ACTUAL COSTS, NOT ESTIMATES. SAN DIEGO GAS & ELECTRIC COMPANY WILL NOT BE LIABLE FOR ANY DAMAGES, CAUSES OF ACTION OR LOSSES ARISING OR CLAIMED TO ARISE OUT OF THE USE OF THESE ESTIMATES.



## 2023 Rule 20A Conversion Report - DETAIL

### City of Imperial Beach

#### Work Credit Expenditures

<b>2023 Adjustments to previously reported projects</b>	
None	\$0
<b>2023 Closed Projects</b>	
None	\$0
<b>Work Credit Expenditures Total</b>	<b>\$0</b>

#### Estimated Allocation Expenditures\*\*

<b>2023 Projects in Construction</b>	
None	\$0
<b>2023 Closing Projects</b>	
None	\$0
<b>Estimated Allocation Expenditures** Total</b>	<b>\$0</b>

#### Waitlisted Projects (Estimates)

<b>Active Allocated Projects in Design With Resolution</b>	
Donax Ave 20A	(\$5,735,570)
Elm Avenue 20A	(\$1,889,263)
FERN AVE 20A	(\$3,905,934)
<b>On Hold Projects With Resolution</b>	
None	\$0
<b>Waitlisted Projects (Estimates) Total</b>	<b>(\$11,530,767)</b>

<b>City of Imperial Beach Total</b>	<b>(\$11,530,767)</b>
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