



CITY COUNCIL

STAFF REPORT

September 21, 2022

ITEM TITLE: RESOLUTION NO. 2022-71 REVISING AN AGREEMENT BETWEEN THE CITY OF IMPERIAL BEACH AND AZTEC LANDSCAPING, INC. (0940-10)

ORIGINATING DEPARTMENT:

Public Works

EXECUTIVE SUMMARY:

Resolution No. 2022-71 amends the current agreement with Aztec Landscaping, Inc. (AZTEC) for landscaping maintenance services within the City of Imperial Beach. The original agreement has a not to exceed amount of \$62,627 per year, staff is requesting an increase to the agreement to a not to exceed of \$175,000 per year.

This maintenance is funded through the Streets Division and Sewer Division O&M adopted 2-year budget.

This amendment to our current agreement will allow Aztec to maintain the landscaping on Imperial Beach Boulevard as well as provide additional storm drain maintenance.

Aztec Landscaping, Inc. also has a Custodial Services division. This amendment will allow City staff to contract with Aztec for custodial services as needed in city parks and facilities. These services will be funded through the appropriate division O&M adopted 2-year budget.

RECOMMENDATION:

Adopt Resolution No. 2022-71 to increase the not to exceed agreement with Aztec Landscaping to \$175,000.

OPTIONS:

- Adopt Resolution 2022-71 to authorize the City Manager or his designee to enter into an amendment to the current Agreement with Aztec Landscaping to increase the limit to a not to exceed amount of \$175,000; or
- Request additional information and an additional report

BACKGROUND/ANALYSIS:

On November 20, 2019, the City Council of the City of Imperial Beach, adopted Resolution 2019-8106 approving the Agreement between the City of Imperial Beach and Aztec Landscaping for landscaping maintenance services within the City of Imperial Beach. The Agreement was effective for a 3-year term with 2 one-year optional extensions beginning November 20, 2019. The 3-year

term expires November 19, 2022, with the 2 one-year extensions expiring November 19, 2023 and November 19, 2024. The current agreement has a cost not to exceed \$62,627 per year.

The original contract stated that Aztec will be doing weekly landscape maintenance of Palm Avenue and Old Palm Avenue which includes litter and weed removal. Three times a year Aztec will be cutting back overgrown vegetation and doing fertilization of shrubs and groundcover. On a monthly basis Aztec will also be maintaining 7 storm drain easements within the City.

This amendment to the agreement will allow Aztec to maintain the landscaping on Imperial Beach Boulevard twice a month as well as provide additional storm drain maintenance. The amendment will also include necessary custodial services as needed in City parks and facilities

ENVIRONMENTAL DETERMINATION:

This project is categorically exempt in accordance with CEQA article 15301. (h) – Maintenance of existing landscaping, native growth and water supply reservoirs.

FISCAL IMPACT:

FISCAL YEAR:	2022/2023
BUDGETED:	Yes
BUDGET AMENDMENT	No
ACCOUNT NO(S):	N/A
PROJECT NO(S):	None
FISCAL ANALYSIS:	
CURRENT BUDGET:	Street: \$154,700
	Sewer: \$ 69,000
	Parks: \$119,186
ANTICIPATED	Street: \$ 90,050
EXPENDITURE:	Sewer: \$ 32,000
	Parks: \$ 22,050

ATTACHMENTS:

1 Resolution No. 2022-71