



CITY COUNCIL

STAFF REPORT

September 21, 2022

**ITEM TITLE: RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM AUGUST 5, 2022 TO SEPTEMBER 2, 2022. (0300-25)**

**ORIGINATING DEPARTMENT:**

Finance

**EXECUTIVE SUMMARY:**

Staff is recommending that the City Council ratify the accompanying Warrant Register for the period from August 5, 2022 to September 2, 2022 in the amount of \$ 1,998,060.55.

**RECOMMENDATION:**

Staff is requesting that the City Council ratify and file the Warrant Register Report.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

The City of Imperial Beach issues accounts payable and payroll disbursements on a regular basis and presents it to the City Council for ratification at its next regular scheduled meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from August 5, 2022 to September 2, 2022 in the amount of \$ 1,998,060.55 is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate department staff. The Finance Director or designee certifies the accuracy of the attached register and the availability of funds for payment.

Warrants above \$100,000 have been highlighted and explained in the table below:

<b>VENDOR</b>	<b>CHECK</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
JERUSALEM CONSTRUCTION	CK99686	ADA RAMPS	113,002.50
GREENFIELDS OUTDOOR	CK99718	SENIOR FITNESS EQP	128,072.16
CALPERS	DFT0005616	AUG22 MEDICAL	103,262.39

The following registers are submitted for Council ratification:

**Accounts Payable:**

<b>DATE</b>	<b>CHECK NUMBER</b>	<b>AMOUNT(S)</b>
8/11/2022	CK99601-CK99640	156,370.64
8/18/2022	CK99641-CK99676	231,611.06
8/25/2022	CK99677-CK99707	289,590.51
9/1/2022	CK99708-CK99740	297,707.18
	<b>Sub-Total</b>	<b>\$ 975,279.39</b>

<b>DATE</b>	<b>EFT/DRAFT NUMBER</b>	<b>AMOUNT(S)</b>
8/5/2022	1476-1480; DFT0005471-88; DFT0005492-95; DFT0005497; DFT0005616	262,316.03
8/9/2022	DFT0005508-09	63.47
8/11/2022	DFT0005506-DFT0005507	10.99
8/12/2022	1481	57.76
8/15/2022	DFT0005531	368.05
8/19/2022	1482-1486; DFT0005534; DFT0005540; DFT0005544-62; DFT0005566-71	163,450.68
8/29/2022	DFT0005606-07; DFT0005609	577.98
9/2/2022	DFT0005608; DFT0005617-35; DFT0005639-44	145,925.56
	<b>Sub-Total</b>	<b>\$ 572,770.52</b>

Total reflected in the attached Expense Approval Report: \$ 1,548,049.91

**Payroll Checks/Direct Deposits:**

<b>DATE</b>	<b>CHECK/EFT NUMBER</b>	<b>AMOUNT(S)</b>
8/18/2022	CK48803-CK48808; EFT0000103; REVERSE CK48676 & CK48693	226,441.35
9/1/2022	CK48809-CK48813; EFT0000104	223,569.29
	<b>Sub-Total</b>	<b>450,010.64</b>

**TOTAL: \$ 1,998,060.55**

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL ANALYSIS:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

**ATTACHMENTS:**

ATT 1 - Expense Approval Report 08.05.2022-09.02.2022