



CITY COUNCIL

STAFF REPORT

December 7, 2022

**ITEM TITLE: RESOLUTION NO. 2022-109 CHANGING THE START TIME FOR THE DECEMBER 14, 2022 REGULAR CITY COUNCIL MEETING TO 6:00 P.M. AND ADJOURNING THE REGULAR MEETING OF DECEMBER 7, 2022 TO DECEMBER 14, 2022. (0410-95)**

**ORIGINATING DEPARTMENT:**

City Clerk

**EXECUTIVE SUMMARY:**

The Imperial Beach Municipal Code authorizes the City to set forth the time and date of its regular meetings. State law also allows the City Council to adjourn its regular meetings to a specific date and time. On November 16, 2022, the City Council adopted Resolution No. 2022-103 to hold a regular City Council meeting on December 7, 2022 at 5:00 p.m. at the Dempsey Holder Safety Center, located at 950 Ocean Lane, Imperial Beach. Additionally, a regular City Council meeting was scheduled for December 14, 2022 at 5:00 p.m. to canvass the results of the November 2022 election, including Measure "R." The meeting will be held at Novo Brazil, located at 535 Florence Street, Imperial Beach. Due to scheduling adjustments, staff is recommending the start time for the December 14, 2022 regular meeting be changed to 6:00 p.m.

**RECOMMENDATION:**

Adopt Resolution No. 2022-109 setting the start time of the regular City Council meeting of December 14, 2022, to be held at Novo Brazil, located at 535 Florence Street, Imperial Beach, for 6:00 p.m. and confirming the adjournment of the December 7, 2022 regular meeting to December 14, 2020 at 6:00 p.m.

**BACKGROUND/ANALYSIS:**

Imperial Beach Municipal Code section 2.12.040(A) specifies that regular meetings will be held on the first and third Wednesdays of the month unless otherwise specified by resolution. In November of 2021, the City Council approved a resolution setting its regular meetings in 2022. On November 16, 2022, the City Council adopted Resolution No. 2022-103 to hold a Council meeting on December 7, 2022 at 5:00 p.m. at the Dempsey Holder Safety Center, located at 950 Ocean Lane, Imperial Beach. Additionally, a Council meeting was scheduled for December 14, 2022 at 5:00 p.m. to canvass the results of the November 2022 election, including Measure "R." The meeting will be held at Novo Brazil, located at 535 Florence Street, Imperial Beach. The resolution also designated the December 7, 2022 and December 14, 2022 City Council meetings as regular meetings.

Due to schedule adjustments, the start time of the December 14, 2022 regular meeting must be changed to 6:00 p.m. Staff is recommending adoption of Resolution No. 2022-109 setting the start time of the December 14, 2022 for 6:00 p.m. and confirming the adjournment of the December 7, 2022 regular meeting to December 14, 2020 at 6:00 p.m. A new agenda will be posted prior to the December 14, 2022 City Council meeting as usual.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None associated with this report.

**ATTACHMENTS:**

1. Resolution No. 2022-109