

August 16, 2023

ITEM TITLE: RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM JULY 22, 2023, TO AUGUST 4, 2023. (0300-25)

ORIGINATING DEPARTMENT:

Finance

EXECUTIVE SUMMARY:

Staff is recommending that the City Council ratify the accompanying Warrant Register for the period from July 22, 2023, to August 4, 2023, in the amount of \$2,358,302.29.

RECOMMENDATION:

Staff is requesting that the City Council ratify and file the Warrant Register Report.

OPTIONS:

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

BACKGROUND/ANALYSIS:

The City of Imperial Beach issues accounts payable and payroll disbursements on a regular basis and presents it to the City Council for ratification at its next regular scheduled meeting. The Warrant Register containing checks and electronic funds transfers for the period from July 22, 2023, to August 4, 2023 in the amount of \$2,358,302.29 is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate department staff. The Finance Director or designee certifies the accuracy of the attached register and the availability of funds for payment.

Warrants above \$100,000 have been highlighted and explained in the table below:

VENDOR	CHECK	DESCRIPTION	AMOUNT
CITY OF SAN DIEGO	CK101425	FY24 Q1 METROPOLITAN SEWERAGE SYSTEM FEE	873,216.91
CALPERS	DFT0006913	FY24 CALPERS PLAN 470 - UNFUNDED ACCRUED LIAB.	492,708.00

CALPERS	DFT0006914	FY24 CALPERS PLAN 4625 - UNFUNDED ACCRUED LIAB.	311,378.00
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The following registers are submitted for Council ratification:

Accounts Payable:

DATE	CHECK NUMBER	AMOUNT(S)
7/27/2023	CK101380-CK101418	124,238.05
8/3/2023	CK101419-CK101452	1,144,116.47
	Sub-Total	\$ 1,268,354.52

DATE	EFT/DRAFT NUMBER	AMOUNT(S)
7/27/2023	DFT0006912-916	849,303.21
7/28/2023	DFT0006964	35.00
	Sub-Total	\$ 849,338.21

Total reflected in the attached Expense Approval Report: \$ 2,117,692.73

Check Reversals/Voids:

DATE	CHECK/EFT NUMBER	AMOUNT(S)
N/A	N/A	N/A
	Sub-Total	(\$ 0.00)

Payroll Checks/Direct Deposits:

DATE	CHECK/EFT NUMBER	AMOUNT(S)
7/31/2023	DFT0006918	220.00
8/3/2023	CK48955-59; EFT0000154-55	240,389.56
	Sub-Total	\$ 240,609.56

TOTAL: \$ 2,358,302.29

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL ANALYSIS:

Warrants are issued from budgeted funds and there is no additional impact on reserves.

ATTACHMENTS:

ATT 1 - Expense Approval Report 07.22.2023-08.04.2023