



April 3, 2024

ITEM TITLE: CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2024-017 TO APPROVE THE FIRST AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT (0530-60).

ORIGINATING DEPARTMENT:

Mayor

EXECUTIVE SUMMARY:

The City Council appointed Tyler Foltz as the City Manager in February 2023. The employment agreement requires an annual performance evaluation which was held on March 20, 2024. The City Council is now considering an amendment to the employment agreement to modify the amount of administrative leave and severance pay.

RECOMMENDATION:

Consider approval of Resolution No. 2024-017 to approve the First Amendment to the City Manager Employment Agreement and authorize the Mayor to sign the First Amendment.

OPTIONS:

- Approve resolution; or
- Provide further direction to Staff.

BACKGROUND/ANALYSIS:

The City Council appointed Tyler Foltz as the City Manager in February 2023. The employment agreement requires an annual performance evaluation which the City Council held on March 20, 2024. The recent performance evaluation concluded that City Manager Foltz serves the City well with fiscal prudence and leadership on many projects.

The City Council is now considering an amendment to the employment agreement to modify the amount of administrative leave and severance pay for City Manager Foltz. The proposed First Amendment would change (1) the administrative leave from 80 hours per year to 110 hours per year and (2) the severance pay from 180 days (six months' worth) to 270 days (nine months' worth).

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT: The adopted FY24-FY25 budget has sufficient funds to cover the difference of the additional administrative leave hours.

ATTACHMENTS:

1. Resolution No. 2024-017

2. First Amendment