



CITY COUNCIL

STAFF REPORT

September 18, 2024

ITEM TITLE: SECOND READING & ADOPTION OF ORDINANCE 2024-1248, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO TERMS OF OFFICE FOR VARIOUS COMMISSIONS, BOARDS, AND COMMITTEES.

ORIGINATING DEPARTMENT:

City Manager

EXECUTIVE SUMMARY:

The attached ordinance amends the term expiration dates of various commissions, boards, and committees such that expirations will occur in March of odd-numbered years instead of December of even numbered years to allow for sufficient time and full City Council involvement in the selection process.

RECOMMENDATION:

Conduct the second reading and adopt the ordinance.

OPTIONS:

- Conduct the second reading and adopt ordinance; or
- Provide direction to the City Manager.

BACKGROUND/ANALYSIS:

Currently, the terms of office for City commissions, boards, and committees expire at the end of December of even-numbered years. With the City Council's relatively recent changes to the appointment process which includes application review by an ad hoc and interviews by the entire City Council, the process can be time-consuming. The holiday season at the end of the year has not been an ideal time to carry out this appointment selection process. Further, newly elected councilmembers take office in early December which also means that such newly elected councilmembers may not be able to fully participate in the process if the appointments must be made before the end of December of even-numbered years. Moving the expiration dates for the terms of office to March in odd-numbered years solves these issues.

In addition to changing the expiration dates in the Municipal Code, this proposed ordinance will also modify the terms of office of current members of the City commissions, boards, and committees to line up with the new expiration dates at the end of March of the indicated odd-numbered years.

City Council conducted the second reading and adoption of Ordinance No. 2024-1248 at their meeting of August 21, 2024. However, when the ordinance was introduced at the August 7, 2024 City Council meeting, a reading of the title of the ordinance was not conducted. In California, a

reading of an ordinance's title is not required if the following conditions are met per Government Code §36934:

- The title is included in the published agenda
- A copy of the full ordinance is available to the public in print and online before the ordinance is introduced or passed

Therefore, the second reading and adoption of Ordinance No. 2024-1248 is being reconsidered in compliance with the above requirements.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

No fiscal impact associated with this report.

ATTACHMENTS:

ATT 1- Ordinance 2024-1248 (A copy is also available in print in the Office of the City Clerk)