



CITY COUNCIL

STAFF REPORT

November 6, 2024

ITEM TITLE: RESOLUTION NO. 2024-083 TO AWARD A PROFESSIONAL SERVICES CONTRACT TO CR ASSOCIATES FOR THE PROJECT APPROVAL AND ENVIRONMENTAL DOCUMENTATION PHASE OF THE PALM AVENUE COMPLETE MULTIMODAL CORRIDOR PROJECT (S22109). (0720-25)

ORIGINATING DEPARTMENT:

Public Works

EXECUTIVE SUMMARY:

Resolution No, 2024-083 awards a consultant contract for professional services to complete the Project Approval & Environmental Documentation (PA&ED) Phase of the Palm Avenue Complete Multimodal Corridor Project (S22109). The City successfully applied for a Cycle 6 Active Transportation Program (ATP) grant and also received TransNet Major Corridors funding to support the design and construction of this Project. This will be a multi-benefit project to address storm water, active transportation, landscaping, aesthetic and safety improvements on Palm Avenue.

Once the PA&ED Phase is complete, City staff would return to City Council to provide an update on the Project and award a consultant contract for professional services to CR Associates for the Right-of-Way (R/W) Phase and Plans, Specifications & Estimate (PS&E) Phase.

RECOMMENDATION:

Adopt Resolution No. 2024-083 to award a consultant contract for professional services up to \$1,150,000 to CR Associates to complete the Project Approval & Environmental Documentation Phase of the Palm Avenue Complete Multimodal Corridor Project.

OPTIONS:

- Adopt Resolution to award a consultant contract for professional services to CR Associates to complete the PA&ED Phase for the Palm Avenue Complete Multimodal Corridor Project; or
- Request additional information and an additional report.

BACKGROUND/ANALYSIS:

Palm Avenue is a critical corridor for the local community and region as it provides access to essential destinations including schools, beaches, library, regional employers, transit facilities, residential homes, and commercial centers where people can access restaurants, grocery stores, and other daily services.

The City is fortunate to have been awarded a State ATP grant and TransNet Major Corridor funds to rehabilitate Palm Avenue within the City of Imperial Beach to make storm water, active

transportation, landscaping, aesthetic and safety improvements. The project would provide enhanced travel experience and environment for motorized and non-motorized users through the implementation of protected bike facilities, transit boarding islands, upgraded sidewalks with landscaping, traffic calming features, and intersection improvements. A review of the existing conditions and previous planning efforts/outreach demonstrated the need to address multiple community concerns along the corridor including safety, connectivity, and protection/visibility of vulnerable users such as children, pedestrians, and bicyclists. The proposed improvements would be designed to address these identified community concerns and ensure a safer corridor.

The City advertised a Request for Proposals (RFP) for consultant services to complete the environmental, engineering and specifications for the Project on August 2, 2024.

The City received six qualified proposals that were independently evaluated and ranked relative to the criteria described in the RFP. The first round of evaluations identified three principal firms that were invited for formal interviews with City Staff held on October 3, 2024. The staff interview panel found CR Associates to be the most qualified to provide the services for the Project.

CR Associates had a total fee of \$3,343,000 broken up between PA&ED, R/W, PS&E and Construction Support. The PA&ED Phase totaled \$1,038,000.

On October 18, 2023, through Resolution No. 2023-84, City Council accepted and appropriated \$150,000 in ATP grant funds for the PA&ED Phase of the Palm Avenue Complete Multimodal Corridor Project (S22109).

The ATP grant also includes \$120,000 for the R/W Phase and \$1,100,000 for the PS&E Phase. Although these funds are already included in City's current biennial budget, City staff would need to make a formal allocation request to the State for the awarded R/W and PS&E funds after the PA&ED Phase is complete.

Additionally, there is \$2,000,000 programmed in the 2025 Regional Transportation Improvement Program (RTIP) for Environmental/Engineering for the Project in TransNet Major Corridors funding evenly split between this fiscal year and next fiscal year. The 2025 RTIP Program of Projects for the City of Imperial Beach was approved by City Council on June 18, 2024.

Resolution No. 2024-83 awards a consultant contract for professional services up to \$1,150,000 to CR Associates to complete the PA&ED Phase. The current available funds for PA&ED are \$150,000 in State ATP grant funds and \$1,000,000 in TransNet Major Corridors funds. Once the PA&ED Phase is complete, City staff will return to Council to provide an update on the Project and request approval for a consultant contract for professional services with CR Associates for the R/W and PS&E Phases.

ENVIRONMENTAL DETERMINATION:

Awarding a contract for professional services is not a project as defined by CEQA Guidelines Section 15378. Future consideration of the project would require environmental analysis.

FISCAL IMPACT:

Project Funding Sources:

State ATP Grant–Project Approval & Environmental Documentation (PA&ED)	\$ 150,000
State ATP Grant–Right-of-Way (R/W)	\$ 120,000
State ATP Grant–Plans, Specifications & Estimate (PS&E)	\$ 1,100,000
State ATP Grant–Construction	<u>\$21,742,000</u>
Total ATP Funding:	\$23,112,000

Matching Funds Required by City:

Prior Years – PA&ED	\$ 695,000
Prior Years – PS&E	\$ 420,000
TransNet Major Corridors Funds – Environmental/Engineering	<u>\$2,000,000</u>
Total Matching Funds :	\$3,115,000

FISCAL YEAR: 2025

BUDGETED: YES

BUDGET AMENDMENT

ACCOUNT NO(S): 214-5010-531.2006 (S22109-DE) - \$150,000

202-5016-431.2006 (S22109- TR PAED) - \$1,000,000

PROJECT NO(S): S22109

FISCAL ANALYSIS:

CURRENT BUDGET: \$0

ANTICIPATED EXPENDITURE: \$1,150,000

ATTACHMENTS:

ATT 1 - Resolution No. 2024-083