

RESOLUTION NO. 2024-086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE RECEIPT OF HOUSING ACCELERATION PROGRAM (HAP) CYCLE 2 FUNDS, APPROVING BUDGET ADJUSTMENTS, AND ENTERING INTO A PROFESSIONAL SERVICES AGREEMENT WITH CITYTHINKERS, INC TO DEVELOP A 13TH STREET CORRIDOR IMPROVEMENT PLAN FOR THE CITY OF IMPERIAL BEACH. ADDITIONALLY, THE RESOLUTION APPROVES AN AMENDMENT TO THE EXISTING PROFESSIONAL SERVICES AGREEMENT WITH 4LEAF, INC.

WHEREAS, the San Diego Association of Governments (SANDAG) released the Housing Acceleration Program (HAP) call for projects in May of 2023, for approximately \$16 million in grants; and

WHEREAS, City staff submitted a full proposal for and was awarded the full award amount of \$650,000 to fund an Imperial Beach Housing Acceleration and Support Program, which included \$335,000 for the development of the Imperial Beach 13th Street Corridor Improvement Plan; and

WHEREAS, after a Request for Proposals/Qualifications was issued in accordance with Imperial Beach Municipal Code section 3.04.160, the City's Selection Committee considered four (4) proposals from qualified consultants to develop the 13th Street Corridor Improvement Plan; and

WHEREAS, the City recognizes that development of the Imperial Beach 13th Street Corridor Improvement Plan requires specialized knowledge of the City of Imperial Beach's community, policies, and urban form; and

WHEREAS, the City of Imperial Beach finds Citythinkers, Inc. has met the criteria of the RFQ/P, has experience with affordable housing design, land use policy and planning, urban design, zoning, and community outreach, among other disciplines, making Citythinkers, Inc. uniquely qualified among the consultants to have submitted proposals for the development of the Imperial Beach 13th Street Corridor Improvement Plan; and

WHEREAS, the City Council finds that the award of this contract is not a project as defined by the CEQA Guidelines Section 15378.

WHEREAS, the City desires to employ the services of a consultant, 4Leaf, Inc., to provide professional consultant services for the Community Development Department; and

WHEREAS, the City has an pre-existing contract with 4Leaf, Inc. for consultant services; and

WHEREAS, the consultant is an experienced and professional firm an has represented that consultant possesses the necessary qualifications to provide such services; and

WHEREAS, the City seeks an amendment to the Professional Services Agreement not to exceed amount of \$315,000; and

NOW, THEREFORE, THE CITY COUNCIL of the **City of Imperial Beach** resolves as follows:

1. The above recitals are true and correct.
2. The City Manager or designee is authorized to enter into, execute, and deliver a Standard Agreement for the amount of \$650,000, and any and all documents required or deemed necessary or appropriate to evidence and secure the Housing Acceleration Program (HAP) Cycle 2 grant, the City of Imperial Beach's obligations related thereto, and all amendments thereto (collectively, the "HAP Grant Documents").
3. The City shall be subject to the terms and conditions as specified in the Standard Agreement and any applicable grant guidelines published by the HAP grant. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the HAP and in accordance with the Standard Agreement.
4. The City Manager or designee is authorized to accept the Housing Acceleration Program (HAP) Cycle 2 grant funds from the San Diego Association of Governments (SANDAG) in the amount of six hundred and fifty thousand dollars (\$650,000) to fund an Imperial Beach Housing Acceleration and Support Program.
5. The City Manager or designee is authorized to enter into and execute a professional services agreement with Citythinkers, Inc. to develop the Imperial Beach 13th Street Corridor Improvement Plan for an amount not to exceed \$335,000.
6. The City Manager or designee is authorized to increase the amount of a pre-existing contract with 4Leaf, Inc. for an amount not to exceed \$315,000
7. The Finance Director is authorized to increase expenditures in account 214-1230-413.2006 (Professional Services) in the amount of \$650,000 using project number GRT091 and increase revenues in account 214-0000-334.4001 (State of CA Grants) in the amount of \$650,000 (for the HAP Grant).

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 4th day of December 2024, by the following roll call vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PALOMA AGUIRRE, MAYOR

ATTEST:

JACQUELINE M. KELLY, MMC
CITY CLERK