



CITY COUNCIL

STAFF REPORT

February 19, 2025

ITEM TITLE: EXTENSION OF TERMS OF OFFICE FOR MEMBERS ON THE DESIGN REVIEW BOARD AND TIDELANDS ADVISORY COMMITTEE WITH TERMS EXPIRING ON MARCH 31, 2025. (0120-30 & 0120-90)

ORIGINATING DEPARTMENT:

City Clerk

EXECUTIVE SUMMARY:

The terms of the boards and committees in Imperial Beach typically expire on March 31 of certain years. Staff is recommending that the City Council take action to extend the terms of office for the members of the Design Review Board (DRB) and Tidelands Advisory Committee (TAC) until new appointees have been selected. This action will allow the boards and committees to continue to function and conduct business.

RECOMMENDATION:

Staff recommends the City Council, by majority vote, takes action to extend the terms of office for DRB Members: Miguel Beltran, Chelsea Grace, and Lance Rogers and TAC Members: Joe Ellis and Tiffany Lavan to June 30, 2025.

OPTIONS:

- Extend the terms of office for board/committee members with terms expiring March 31, 2025.
- Provide direction to the City Manager to take a specific action.
- Request additional information and an additional report.

BACKGROUND/ANALYSIS:

On March 31, 2025, the terms for DRB Members: Miguel Beltran, Chelsea Grace, and Lance Rogers and TAC Members: Joe Ellis and Tiffany Lavan are set to expire.

Extending the terms of the committee members will allow the DRB and TAC to continue to function, consider projects and conduct business, as needed. Term extensions also allow staff to coordinate with the Mayor and City Council to complete the appointment procedures.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

No fiscal impact associated with this action.