



April 2, 2025

ITEM TITLE: RESOLUTION 2025-015 TO AWARD A PROFESSIONAL SERVICES AGREEMENT (PSA) TO COAR DESIGN GROUP TO PROVIDE ARCHITECTURAL SERVICES FOR THE IMPERIAL BEACH SPORTS PARK BUILDING. (0920-40)

ORIGINATING DEPARTMENT:

Public Works

EXECUTIVE SUMMARY:

Resolution 2025-015 (Attachment 1) awards a professional services agreement to Coar Design Group for Architecture Design Services on the City of Imperial Beach Sports Park building for a not to exceed amount of \$300,000.

RECOMMENDATION:

Adoption of Resolution 2025-015 awarding a Professional Services Agreement with Coar Design Group for the design services of the Imperial Beach Sports Park building.

OPTIONS:

- Approve Resolution 2025-015 and recommendation from staff
- Request additional information and an additional report

BACKGROUND/ANALYSIS:

In November 2022 City Council adopted Resolution No. 2022-95 amending the American Rescue Plan Act (ARPA) Mitigation Plan and updated the funding allocation. Included in the funding allocation was a budget of \$2,144,322 for improvements to the Imperial Beach Sports Park. In May 2023 the City Council adopted Resolution No. 2023-37 which amended the appropriation to \$2,074,322. In May 2024, the City Council adopted Resolution No. 2024-35 adding additional ARPA funding in the amount of \$423,830 as well as other additional funds in the amount of \$1,076,170 bringing the total project budget to \$3,574,322.

In February 2023, Coar Design Group (COAR) agreed to provide Architectural Services on the Imperial Beach Sports Park building for design development, construction documents and bidding and construction administration services, and in 2024 agreed to expand the scope of the services to incorporate design modifications related to the gymnasium area of the building. The overall budget for architectural design and construction administration services and pre-construction design scope changes totals \$257,525. Since construction on the building began in late 2024, Public Works staff has negotiated two change orders with COAR, including construction design changes involving the relocation of HVAC equipment (\$29,675) and the addition of supplemental on-site construction inspection services (\$12,800).

Approval of Resolution 2025-015 awards a professional services agreement to COAR for architectural design services for the Imperial Beach Sports Park Building Improvement Project for

a not-to-exceed amount of \$300,000. There is no budgetary impact associated with this Resolution as these design costs are already accounted for within the funds previously budgeted for the Imperial Beach Sports Park Building Improvements Project.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

Budget:

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|---|-------------------|
| Architectural Design and Construction Administration Services & Pre-Construction Design Scope Changes | \$ 257,525 |
| Change Order #1 (HVAC Ductwork and Screening Design) | \$ 29,675 |
| Change Order #2 (Additional On-site Construction Inspection) | <u>\$ 12,800</u> |
| TOTAL BUDGET | \$ 300,000 |

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| FISCAL YEAR: | 2025 |
| BUDGETED: | Yes |
| BUDGET AMENDMENT | No |
| ACCOUNT NO(S): | 214-5000-532.2006 420-5000-532.2006 |
| PROJECT NO(S): | SP22101-SP P24101-EXP |
| FISCAL ANALYSIS: | No additional funds needed at this time |
| CURRENT BUDGET: | \$3,574,322 |
| ANTICIPATED EXPENDITURE: | \$3,574,322 |

ATTACHMENTS:

1. Resolution No. 2025-015