



April 2, 2025

**ITEM TITLE: CONSIDERATION TO INTRODUCE ORDINANCE 2025-1254 TO AMEND TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE TO DISSOLVE THE PARKS AND RECREATION COMMITTEE AND TO ADD ATTENDANCE PROCEDURES FOR VARIOUS CITY COMMISSIONS, BOARDS, AND COMMITTEES. (0120-80)**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

The proposed ordinance would dissolve the City’s Parks and Recreation Committee that was formed in 2014 when the City did not have a Parks and Recreation Department. The ordinance would also add attendance procedures to the Imperial Beach Municipal Code for City Commissions, Boards and Committees.

**RECOMMENDATION:**

Introduce the ordinance by title only by waiving the full reading and setting the matter for adoption at the next regularly scheduled Council meeting.

**OPTIONS:**

- Introduce the ordinance;
- Do not introduce the ordinance; or
- Provide further direction to City Staff.

**BACKGROUND/ANALYSIS:**

The City Council has created various commissions, boards, and committees to allow volunteer citizen participation in City issues. In 2014, the City Council approved Ordinance 2014-1145 to create the Parks and Recreation Committee. The creation in 2014 was in part due to the fact that the City dissolved the City’s internal Parks and Recreation Department. Therefore, in 2014, the City needed the volunteer Committee to assist with the creation and promotion of parks and recreation programs for all ages. Now, the City has created its own Parks and Recreation Department so that there are full-time and part-time City employees working on this important service for the City. As such, many of the duties and responsibilities intended for the Parks and Recreation Committee are fulfilled by dedicated staff. Parks and Recreation items are researched, developed, and presented to the City Council by City employees who conduct outreach as part of their program development process. The attached ordinance would dissolve the Parks and Recreation Committee.

The City recognizes the importance of regular outreach and engagement with the community to ensure that parks, recreation, and community services continue to meet the needs and interests of residents. To strengthen this connection, the City intends to establish a formal avenue for

community input at least once a year. This effort will provide residents with an opportunity to share feedback, voice concerns, and contribute ideas that help shape the programs, services, and facilities that enhance our community's quality of life.

Additionally, over the years, the issue of attendance at meetings of City Commissions, Boards and Committees has come up. The attached ordinance proposes language to allow for excused absences and unexcused absences at meetings of City Commissions, Boards and Committees along with a procedure to allow the City Council to declare a vacancy when there have been excessive unexcused absences of the members.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

Attachment 1 - Ordinance 2025-1254