

CITY OF IMPERIAL BEACH
VETERANS AND MILITARY AFFAIRS COMMITTEE
REGULAR MEETING MINUTES
November 25, 2024, 4:00 p.m.
Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932

Members Present: Chair Haythe, Vice Chair Martin, Member Phyu, Member Pochedly

Members Absent: Member Foley

Staff Present: Fire Chief French, CAO Cortez-Martinez, Sr. Administrative Assistant Carballo

1. **CALL TO ORDER**
Chair Haythe called the meeting to order at 4:00 p.m.
2. **ROLL CALL**
Sr. Administrative Assistant Carballo took roll.
Chair Haythe led the Pledge of Allegiance
3. **PUBLIC COMMENT**
None.
4. **BUSINESS ITEMS**
 - 4.a **APPROVAL OF THE SEPTEMBER 30, 2024 VETERANS AND MILITARY AFFAIRS COMMITTEE SPECIAL MEETING MINUTES**
Motion by Member Pochedly
Seconded by Vice Chair Martin

That the Veterans and Military Affairs Committee approve the September 30, 2024 Special Meeting Minutes.

AYES (4): Chair Haythe, Member Martin, Member Phyu, Member Pochedly
ABSENT (1): Member Foley

Motion Carried (4 to 0)

4.b PRESENTATION ON NAVY COMMUNICATIONS AND RESOURCES BY AMY PUGA, NAVY BASE CORONADO OMBUDSMAN.

Not Presented.

4.c PRESENTATION ON THE CITY'S SPECIAL EVENT PERMITTING PROCESS.

CAO Cortez-Martinez gave a PowerPoint presentation on the item. She reviewed various types of permits and the requirements and procedures for each.

CAO Cortez-Martinez responded to questions of Vice Chair Martin stating that the VMAC could partner with the City on events, if necessary, however for private events the VMAC should not be involved. She also reviewed the process for presenting special event information to the City Council and advised that VMAC could attend the City Council meetings as individuals and not as VMAC, and/or city staff can share the presentation and report to the Committee.

5. INFORMATIONAL ITEMS/REPORTS

Vice Chair Martin inquired how to assist or provide support for an event if an issue arises and how to provide that information to the public. It was advised by Chair Haythe and CAO Cortez-Martinez that in order to follow proper procedure, items would need to be placed on an agenda for taking action.

Fire Chief French informed VMAC of changes to the regular meeting schedule for 2025. He invited the VMAC and attendees to join the City of Imperial Beach at the raising of the United States Space Force Flag at City Hall on December 2nd at 9:00 a.m.

Vice Chair Martin requested a future agenda item to discuss the brief after it is presented at the City Council Meeting.

CAO Cortez-Martinez advised that it is tentatively scheduled for February 5th or February 19th.

Vice Chair Martin requested an agenda item to discuss non-profit involvement from Armed Forces-YMCA and get the word out to other non-profits that can assist with Imperial Beach Events.

CAO Cortez-Martinez informed VMAC about hosting a Veterans Resource Fair event that could be combined with the City's Senior Resource Fair that is scheduled to take place in May. She said if there is any interest to please email Fire Chief French directly.

6. ADJOURNMENT

Chair Haythe adjourned the meeting at 4:37 p.m.

Sunem Carballo, CMC
Sr. Administrative Assistant

John H.M. Haythe
Chair