

## City Council Agenda Regular Meeting - 6:00 p.m.

Wednesday, May 1, 2024  
Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932

**THE CITY COUNCIL ALSO SITS AS THE IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY, AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY.**

Public Comments: Members of the public can participate in-person at the City Council meeting to provide public comments. Members of the public can also submit written comments prior to the City Council meeting via e-mail at: [comments@imperialbeachca.gov](mailto:comments@imperialbeachca.gov). Copies of the written comments received by noon on the day of the City Council meeting will be provided to the City Council and be made available to the public at the City Council meeting. They will be part of the official record of the meeting, but they will not be read aloud at the meeting. Members of the public who wish to watch City Council meetings, are encouraged to stream from the City website at: [https://www.imperialbeachca.gov/council\\_meetings](https://www.imperialbeachca.gov/council_meetings).

In compliance with the Americans with Disabilities Act, the City of Imperial Beach requests that individuals who require reasonable accommodation to fully participate in this meeting contact the City Clerk's office at (619) 628-2347 or TTY 711 as soon as possible during regular business hours and not later than at least twelve (12) hours in advance of the meeting to discuss your accessibility needs.

**Foreign language and American Sign Language interpretation services are now available for City Council meetings. Contact the City Clerk's office at (619) 628-2347 or TTY 711 by noon on Monday prior to the meeting.**

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. RDA Successor Agency regarding any item on this agenda will be available to the public on the City's website at: <https://pub-imperialbeach.escribemeetings.com/?Year=2024>

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **REIMBURSEMENT DISCLOSURES/REPORTS ON ASSIGNMENTS AND COMMITTEES**  
All City Council assignments are available for review in the City Clerk's Office.
5. **COMMUNICATIONS FROM CITY STAFF**
6. **PUBLIC COMMENT**  
Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.
7. **PRESENTATIONS**
  - 7.a **PRESENTATION ON TIJUANA SLOUGH DECK REPLACEMENT. (0150-40)\***
  - 7.b **SHERIFF'S DEPARTMENT UPDATE BY SHERIFF'S LT. AL GATHINGS. (0260-80)\***  
\*No Staff Report.
8. **CONSENT CALENDAR**  
All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless the item is removed from the Consent Calendar by action of the City Council. A Councilmember or member of the public may make a comment on any item on the Consent Calendar.

**Recommendation:**

To approve Consent Calendar Item Nos. 8.a through 8.d.

- |   |    |
|---|----|
| <ol style="list-style-type: none"> <li>8.a <b>RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM APRIL 6, 2024, TO APRIL 19, 2024. (0300-25)</b></li> </ol>   | 5  |
| <p><b>Recommendation:</b><br/>Staff is seeking that the City Council ratify and file the Warrant Register Report.</p>   |    |
| <ol style="list-style-type: none"> <li>8.b <b>RECEIVE TREASURER'S REPORT FOR MARCH 2024 (0300-90).</b></li> </ol>   | 19 |
| <p><b>Recommendation:</b><br/>Staff recommends that the City Council receive and file the March 2024 Treasurer's Report.</p>  |    |
| <ol style="list-style-type: none"> <li>8.c <b>RESOLUTION NO. 2024-030 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER. (0150-40 &amp; 0210-26)</b></li> </ol>  | 44 |
| <p><b>Recommendation:</b><br/>Adopt Resolution No. 2024-030 to maintain a state of local emergency related to the cross-border pollution impacts from the Tijuana River and authorize the City Manager, Mayor, and Council members to work with local, State, Federal, and Mexican authorities to advance binational projects to improve conditions in the Tijuana River.</p> |    |

8.d	<b>RESOLUTION NO. 2024-028 RATIFYING AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH HINDERLITER DE LLAMAS AND ASSOCIATES COMPANIES. (0610-20)</b>	49
	<b>Recommendation:</b> That the City Council adopt Resolution No. 2024-028 ratifying the execution of a second professional services agreement amendment with HdL Companies subject to the rates as shown in Attachment 3.	
9.	<b>ORDINANCES/INTRODUCTION &amp; FIRST READING</b>	
9.a	<b>AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING CHAPTER 2.11 OF THE IMPERIAL BEACH MUNICIPAL CODE TO INCREASE CITY COUNCIL COMPENSATION IN ACCORDANCE WITH NEWLY ENACTED STATE LAW. (0520-95)</b>	62
	<b>Recommendation:</b> Consider introduction of ordinance by title only, waiving full reading, and set for adoption at the next regularly scheduled Council meeting.	
9.b	<b>CITY COUNCIL CONSIDERATION TO INTRODUCE ORDINANCE 2024-1245 AMENDING CHAPTERS 12.56 AND 4.64 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO USE OF THE MULTIPURPOSE TURF FIELD. (0920-95)</b>	70
	<b>Recommendation:</b> Introduce ordinance by title only waiving the full reading of the ordinance and set adoption for the next regular meeting.	
10.	<b>PUBLIC HEARINGS</b> None.	
11.	<b>REPORTS</b>	
11.a	<b>CONSIDERATION OF A SPECIAL EVENT APPLICATION FOR THE USE OF PIER PLAZA BY MIKE HESS BREWING COMPANY TO HOST THE 2024 HESSFEST XIV EVENT. (1040-10)</b>	78
	<b>Recommendation:</b> Staff recommends the City Council consider the request from the HessFest XIV event applicant to activate Pier Plaza as an event venue on Saturday, August 10, 2024.	
11.b	<b>RESOLUTION NO. 2024-033 APPROVING EIGHTH AMENDMENT TO AGREEMENT BETWEEN THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) AND THE CITY OF IMPERIAL BEACH FOR ADMINISTRATION OF FOR-HIRE VEHICLE REGULATIONS. (0680-70 &amp; 0680-75)</b>	95
	<b>Recommendation:</b> Staff recommends that the City Council adopt Resolution No. 2024-033 approving an eighth amendment to an Agreement for the administration of For-Hire Vehicle Regulations between San Diego Metropolitan Transit System (MTS) and the City of Imperial Beach and authorize the City Manager to execute the agreement.	
12.	<b>I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS</b> None.	
13.	<b>ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)</b>	

14. CITY COUNCIL FUTURE AGENDA REQUESTS
15. ADJOURN REGULAR MEETING

May 1, 2024

ITEM TITLE: RATIFICATION OF WARRANT REGISTER FOR THE PERIOD FROM APRIL 6,2024, TO APRIL 19, 2024. (0300-25)

ORIGINATING DEPARTMENT: Finance

EXECUTIVE SUMMARY:

Staff is recommending that the City Council ratify the accompanying Warrant Register for the period from April 6, 2024, to April 19, 2024, in the amount of \$1,681,210.70.

RECOMMENDATION:

Staff is seeking that the City Council ratify and file the Warrant Register Report.

OPTIONS:

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action.
- Request additional information and an additional report.

BACKGROUND/ANALYSIS:

The City of Imperial Beach issues accounts payable and payroll disbursements on a regular basis and presents it to the City Council for ratification at its next regular scheduled meeting. The attached Warrant Register containing checks and electronic funds transfers for the period from April 6, 2024, to April 19, 2024, in the amount of \$1,681,210.70, is being presented for ratification by the City Council. Payments have been reviewed and approved by the appropriate department staff. The Finance Director or designee certifies the accuracy of the attached register and the availability of funds for payment.

Warrants above \$100,000 have been highlighted and explained in the table below:

VENDOR	CHECK	DESCRIPTION	AMOUNT
DOOSAN BOBCAT N AMERICA	102818	COMPACT EXCAVATOR E42	\$ 113,766.70
SAN DIEGO COUNTY SHERIFF	102886	FEB 2024 SHERIFF SRVCS	\$ 700,348.63

The following registers are submitted for Council ratification:

**Accounts Payable:**

<b>DATE</b>	<b>CHECK NUMBER</b>	<b>AMOUNT(S)</b>
4/11/2024	CK102808-CK102845	\$ 278,194.85
4/18/2024	CK102846-CK102899	994,330.34
	<b>Sub-Total</b>	\$ 1,272,525.19

<b>DATE</b>	<b>EFT/DRAFT NUMBER</b>	<b>AMOUNT(S)</b>
4/11/2024	DFT0008046	\$ 875.66
4/12/2024	DFT0007995; DFT0008004-22; DFT0008026-29; DFT0008031	169,616.09
	<b>Sub-Total</b>	\$ 170,491.75

**Check Reversals/Voids:**

<b>DATE</b>	<b>CHECK/EFT NUMBER</b>	<b>AMOUNT(S)</b>
N/A	N/A	\$
	<b>Sub-Total</b>	\$

Total reflected in the attached Expense Approval Report: **\$ 1,443,016.94**

**Payroll Checks/Direct Deposits**

<b>DATE</b>	<b>CHECK/EFT NUMBER</b>	<b>AMOUNT(S)</b>
4/11/2024	CK49082-87; EFT0000186	\$ 238,193.76
	<b>Sub-Total</b>	\$ 238,193.76

**TOTAL: \$ 1,681,210.70**

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL ANALYSIS:**

Warrants are issued from budgeted funds and there is no additional impact on reserves.

**ATTACHMENTS:**

ATT 1 - Expense Approval Report – 04.06.2024-04.19.2024



Imperial Beach, CA

## Expense Approval Report

By (None)

Payment Dates 4/6/2024 - 4/19/2024

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/11/2024	102808	ASBURY ENVIRONMENTAL S...	USED OIL SRVC, EPA FEE & A...	I500-01049682	501-1921-419.2104		100.00
04/11/2024	102809	ASCAP	01/01/24-03/31/25 MUSIC LI...	03-20-2024	101-6014-451.2814		437.50
04/11/2024	102810	AZTEC LANDSCAPING INC	MAR 2024 LANDSCAPE/STO...	L4211	101-5050-435.2801	240049	2,860.80
04/11/2024	102811	BIO-D PRODUCTS	GRAFFITI REMOVER - 55 GAL...	0001176	101-5010-431.3002	240208	1,604.70
04/11/2024	102811	BIO-D PRODUCTS	GRAFFITI REMOVER - 55 GAL...	0001176	101-6020-452.3002	240208	1,604.68
04/11/2024	102811	BIO-D PRODUCTS	GRAFFITI REMOVER - 55 GAL...	0001176	101-6040-454.3002	240208	1,604.68
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 400 1/2...	1015-210019027905 04/03/...	101-1910-419.2702		148.05
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 950 OC...	1015-210019276868 04/03/...	601-5060-436.2702		207.01
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 90 IMP...	1015-210019278093 04/03/...	101-6020-452.2702		47.52
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	3/2/2024-04/01/24 - 1150 S...	1015-210019278895 04/03/...	101-6020-452.2702		47.52
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 1234 S...	1015-210019279782 04/03/...	101-6020-452.2702		47.52
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	3/2/2024-04/01/24 - 1322 S...	1015-210019357057 04/03/...	601-5060-436.2702		47.52
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 90 DES...	1015-210019359015 04/03/...	101-6020-452.2702		47.52
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 105 IM...	1015-210019482014 04/03/...	101-1910-419.2702		169.06
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 981 2N...	1015-210019600799 04/03/...	101-6020-452.2702		769.70
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	02/09/24-03/08/24 - 710 PA...	1015-210020440898 03/12/...	101-1910-419.2702		318.98
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 170 PA...	1015-220036553772 04/03/...	101-6020-452.2702		139.52
04/11/2024	102812	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 170 PA...	1015-220036553789 04/03/...	101-6020-452.2702		93.21
04/11/2024	102813	CORODATA RECORDS MANA...	FEB 2024 RECORD STORAGE ...	RS4992955	101-1230-413.2006		61.16
04/11/2024	102814	COUNTY OF SAN DIEGO	EXEMPT FEE USE-23-0009 - 3...	040824 USE-23-0009	101-0000-221.0102		50.00
04/11/2024	102815	COUNTY OF SAN DIEGO RCS	SHERIFF - MONTHLY FEE FOR...	24CTOFIBN09	101-3010-421.2125	240027	1,339.50
04/11/2024	102815	COUNTY OF SAN DIEGO RCS	FD - MONTHLY RCS FEES FOR...	24CTOFIBN09	101-3020-422.2125	240027	598.50
04/11/2024	102815	COUNTY OF SAN DIEGO RCS	LIFEGUARD - MONTHLY RCS ...	24CTOFIBN09	101-3030-423.2125	240027	1,482.00
04/11/2024	102816	COX COMMUNICATIONS	04/01/24-04/30/24 - 825 IB ...	04-01-2024 3201	503-1923-419.2104		29.35
04/11/2024	102816	COX COMMUNICATIONS	04/01/24-04/30/24 - 825 IB ...	04-01-2024 8102	503-1923-419.2104		35.32
04/11/2024	102817	DECKARD TECHNOLOGIES, I...	ANNUAL SOFTWARE SUBS. &...	1359	101-3070-427.2104		4,500.00
04/11/2024	102818	DOOSAN BOBCAT NORTH A...	COMPACT EXCAVATOR: E42 ...	3709755	207-5010-431.5004	240076	113,766.70
04/11/2024	102819	FLYERS ENERGY LLC	03/18/24 - FUEL DELIVERY	24-053182A	501-1921-419.2815		1,930.25
04/11/2024	102819	FLYERS ENERGY LLC	03/28/24 - 1,100 GAS, 78 DSL	24-059924	501-1921-419.2815		5,603.04
04/11/2024	102820	GO-STAFF, INC.	WE 03/31/24 PARKS TEMP. S...	317650	101-6020-452.2101	240191	1,293.36
04/11/2024	102821	JEFFREY SCOTT ARVESON	MAR 2024 - DEAD ANIMAL R...	04012024	101-3050-425.2006		347.00
04/11/2024	102822	KIMLEY-HORN AND ASSOCIA...	JAN 2024 - 10TH STREETSCA...	27282959	207-5000-532.2006	240197	12,263.60
04/11/2024	102822	KIMLEY-HORN AND ASSOCIA...	FEB 2024 - 10TH STREETSCA...	27556187	207-5000-532.2006	240197	3,133.84
04/11/2024	102822	KIMLEY-HORN AND ASSOCIA...	MAR 2024 - 10TH STREETSC...	27605598	207-5000-532.2006	240197	4,834.81
04/11/2024	102823	KPA SERVICES LLC.	APR 2024 EHS PRO	INV597043	502-1922-419.2006	240061	687.96
04/11/2024	102824	LIFE-ASSIST, INC.	MEDICAL SUPPLIES - MS	1415959	101-3030-423.3005		791.22
04/11/2024	102824	LIFE-ASSIST, INC.	LANCETS - MS	1420296	101-3030-423.3005		49.12
04/11/2024	102825	MICHAEL BAKER INTERNATI...	THROUGH 02/29 PS8 DESIGN...	1208382	601-5060-536.2006	240100	6,000.00

Expense Approval Report						Payment Dates: 4/6/2024 - 4/19/2024	
Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/11/2024	102826	NANCY K BOHL, INC	MAR 2024 EMPLOYEE SUPP...	91057	101-1130-412.2006		300.00
04/11/2024	102827	NATIONWIDE MEDICAL SURG...	KETAMINE - FIRE TRUCK SUP...	IN33654	101-3020-422.3002		109.60
04/11/2024	102828	NEXUSPLAN, INC	MAR 2024 - BAYSHORE BIKE...	GRT076-10	214-5050-435.2006	240051	37,539.62
04/11/2024	102829	ODP BUSINESS SOLUTIONS, L...	1095 C FORMS & ENVELOPES...	353280971001	101-1210-413.3002		167.44
04/11/2024	102829	ODP BUSINESS SOLUTIONS, L...	CALC RIBBON - FINANCE	353280972001	101-1210-413.3001		13.03
04/11/2024	102829	ODP BUSINESS SOLUTIONS, L...	PENS - FINANCE	353280973001	101-1210-413.3001		10.86
04/11/2024	102829	ODP BUSINESS SOLUTIONS, L...	PEN REFILL - FINANCE	353280974001	101-1210-413.3001		3.14
04/11/2024	102829	ODP BUSINESS SOLUTIONS, L...	SCISSORS - FINANCE	359841948001	101-1210-413.3002		8.47
04/11/2024	102829	ODP BUSINESS SOLUTIONS, L...	ROLL,WIPES,TISSUE,TAPE,DU...	359890137001	101-1210-413.3002		61.77
04/11/2024	102830	O'REILLY AUTO PARTS #3980	RELAY (2) - TRUCK 695	3980-140583	501-1921-419.2816		16.60
04/11/2024	102830	O'REILLY AUTO PARTS #3980	EMISSION HOSE, VAPOR CAN...	3980-140622	501-1921-419.2816		189.63
04/11/2024	102830	O'REILLY AUTO PARTS #3980	FUSE ASSORTMENT - FLEET	3980-140635	501-1921-419.3002		326.24
04/11/2024	102830	O'REILLY AUTO PARTS #3980	OIL FILTER	3980-140991	501-1921-419.2816		14.00
04/11/2024	102831	PLUMBERS DEPOT INC.	GAPVAX BOOM BREAK GASK...	PD-55861	601-5060-436.2801		905.46
04/11/2024	102831	PLUMBERS DEPOT INC.	GAPVAX - TRUCK 118	PD-55863	601-5060-436.2801	240199	3,009.50
04/11/2024	102832	PRIDE INDUSTRIES	MAR 2024 LABOR 240 HRS B...	ARI/21305527	101-6040-454.2104	240045	5,520.00
04/11/2024	102833	PROTECTION ONE ALARM M...	APR 2024 - PUMP STATIONS ...	154351422	601-5060-436.2023	240014	426.71
04/11/2024	102834	R.S. HUGHES CO., INC.	GLOVES (20BX) - SEWER DIV	80916718-00	601-5060-436.3002	240198	259.20
04/11/2024	102835	ROGER TUCKER	MAR 2024 PRE-EMPLOYMEN...	264	101-1130-412.2006		150.00
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 170 PA...	0002 6464 5267 4 04/04/24	101-1910-419.2701		372.05
04/11/2024	102836	SDGE	02/29/24-03/28/24 - 1068 E...	0006 4675 3193 8 04/03/24	101-5010-431.2701		13.10
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 186 PA...	0008 2432 9204 1 04/04/24	101-5010-431.2701		375.37
04/11/2024	102836	SDGE	02/29/24-0328/24 - 755 DEL...	0020 2498 4701 7 04/03/24	601-5060-436.2701		124.96
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	0020 8169 2339 9 04/02/24	101-6010-451.2701		10.00
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 266 PA...	0020 8384 7903 2 04/04/24	101-6020-452.2701		22.57
04/11/2024	102836	SDGE	03/01/24-03/31/24 - PALM B...	0027 4196 9935 9 04/04/24	101-5010-431.2701		345.91
04/11/2024	102836	SDGE	03/01/24-03/31/24 - PALM/...	0028 1987 1631 5 04/04/24	101-5010-431.2701		2,723.66
04/11/2024	102836	SDGE	02/29/24-03/28/24 - 900 9TH...	0030 6284 3371 9 04/03/24	101-5010-431.2701		16.07
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 852 SE...	0032 8021 3142 4 04/04/24	601-5060-436.2701		16.89
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 111 PA...	0035 1619 2790 2 04/04/24	101-5010-431.2701		239.41
04/11/2024	102836	SDGE	02/029/24-03/28/24 - 1298 ...	0037 3630 3079 0 04/03/24	101-5010-431.2701		22.95
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 170 PA...	0049 3035 3196 9 04/02/24	101-1910-419.2701		11.42
04/11/2024	102836	SDGE	02/29/24-03/28/24 - 585 IB ...	0051 5327 2671 7 04/03/24	101-5010-431.2701		17.82
04/11/2024	102836	SDGE	02/27/24-03/26/24 - 1297 IB...	0052 8034 0664 1 04/02/24	101-5010-431.2701		105.49
04/11/2024	102836	SDGE	03/01/24-03/029/24 - 120 E...	0054 5795 0654 7 04/04/24	101-5010-431.2701		129.84
04/11/2024	102836	SDGE	02/27/24-03/26/24 - 1259 IB...	0055 7618 8054 1 02/02/24	101-5010-431.2701		13.07
04/11/2024	102836	SDGE	02/29/24-03/28/24 - 1025 9...	0087 7382 3642 4 04/03/24	601-5060-436.2701		1,744.56
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 100 1/2...	0094 7600 1698 9 04/04/24	101-5010-431.2701		720.30
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	2100 0097 9290 6 04/04/24	101-6020-452.2701		578.09
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	2100 0097 9893 7 04/04/24	101-6020-452.2701		670.95
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	2100 0097 9997 6 04/04/24	101-6020-452.2701		737.43
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	2100 0098 0282 0 04/04/24	101-6010-451.2701		276.38
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	2100 0098 0485 9 04/04/24	101-6020-452.2701		915.58
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 427 IB ...	2100 0098 0734 0 04/04/24	101-6020-452.2701		174.27



## Expense Approval Report

Payment Dates: 4/6/2024 - 4/19/2024

Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	2100 0098 1218 3 04/04/24	101-6010-451.2701		175.33
04/11/2024	102836	SDGE	03/01/24-03/29/24 - 425 IB ...	2100 0098 1222 5 04/04/24	101-6010-451.2701		122.15
04/11/2024	102836	SDGE	03/19/24-03/28/24 - 849 EN...	2100 0121 6790 6 04/05/24	101-6010-451.2701		5.63
04/11/2024	102837	SOUTHWEST SIGNAL	MAR 2024 - SRVC CALLS	83263	101-5010-431.2123		789.98
04/11/2024	102837	SOUTHWEST SIGNAL	MAR 2024 - SIGNAL MAINT	83264	101-5010-431.2104		720.00
04/11/2024	102838	SOUTHWESTERN COLLEGE	MAR 2024 TEMP STAFFING -...	8-MR	101-1210-413.2101		409.50
04/11/2024	102839	SPARKLETTS	03/12/24, 03/26/24 WATER ...	12529930032964	101-3020-422.3002		201.34
04/11/2024	102840	STC TRAFFIC, INC.	FEB 2024 - TE SRVCS (22-011...	6945	101-0000-221.0102		765.00
04/11/2024	102840	STC TRAFFIC, INC.	FEB 2024 - TE SRVCS (24-000...	6945	101-0000-221.0102		340.00
04/11/2024	102841	THE SHERWIN-WILLIAMS CO	PAINT SPRAYER INLET STRAI...	6785-0	101-5010-431.2123		34.25
04/11/2024	102842	U.S. BANK CORPORATE PAY...	FEB-MAR 2024 P-CARD CHA...	03-22-2024	101-1210-413.2102		44,794.23
04/11/2024	102843	UNDERGROUND SERVICE AL...	MAR 2024 NEW TICKET CHA...	320240339	601-5060-436.2023	240015	55.50
04/11/2024	102844	VIRTUAL PROJECT MANAGER,...	APR 2024 SOFTWARE SYS M...	12-4013	207-5000-532.2006		500.00
04/11/2024	102845	WAXIE SANITARY SUPPLY	LEMON DESINFECTANT (8CS)...	82282476	101-6040-454.3002		291.04
04/11/2024	102845	WAXIE SANITARY SUPPLY	LEMON DESINFECTANT (8CS)...	82282476	101-6040-454.3002	240044	489.27
04/18/2024	102846	ALEXANDRA UZARRAGA GO...	PHOTO SRVCS - ARC GIS PRO...	8	214-6010-451.2006		585.00
04/18/2024	102847	AT&T	02/20/24-03/19/24 UNKNO...	21444285	503-1923-419.2704		35.59
04/18/2024	102848	BOB HOFFMAN VIDEO PROD...	07/23-03/24 CAMERA TECH ...	SQ1825465	101-1020-411.2104	240063	5,928.31
04/18/2024	102849	BRIZO, INC	FY24 Q4 BEACH CAM SYS MA...	24-0472	101-3030-423.2104		3,850.00
04/18/2024	102850	BUSINESS ORIENTED SOFTW...	03/01/24-02/28/25 ASSET ...	BDKSUB24019085	503-1923-419.2025		4,428.00
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/05/24-04/02/24 - 505 H...	1015-210018811916 04/04/...	101-1910-419.2702		93.21
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/07/24-04/04/24 - 814 CY...	1015-210018820255 04/05/...	101-6020-452.2702		22.90
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/07/24-04/04/24 - 495 10...	1015-210019058534 04/03/...	101-1910-419.2702		348.96
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/07/24-04/04/24 - 630 FL...	1015-210019176067 04/10/...	101-1910-419.2702		274.52
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/07/24-04/04/24 - 624 FL...	1015-210019176128 04/08/...	101-1910-419.2702		20.10
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/07/24-04/04/24 - 1250 P...	1015-210019179080 04/08/...	101-6010-451.2702		127.62
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/13/24-04/10/24 - 825 IM...	1015-210019335484 04/12/...	101-1910-419.2702		232.21
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/13/24-04/10/24 - 855 IM...	1015-210019335682 04/12/...	101-6020-452.2702		50.32
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/13/24-04/10/24 - 865 IM...	1015-210019335774 04/12/...	101-1910-419.2702		339.33
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/13/24-04/10/24 - 915 IB ...	1015-210019335835 04/12/...	101-6020-452.2702		66.52
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/02/24-04/01/24 - 90 ENC...	1015-210019360534 04/08/...	101-6020-452.2702		58.03
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/13/24-04/10/24 - 1025 9...	1015-210019401916 04/12/...	101-6020-452.2702		20.10
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/06/24-04/03/24 - HY MT ...	1015-210019512885 04/08/...	101-6020-452.2702		509.95
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	04/04/24-05/03/24 - 950 OC...	1015-210020153385 04/05/...	101-6020-452.2702		44.67
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/06/24-04/03/24 - 825 IM...	1015-210020154739 04/09/...	101-1910-419.2702		47.52
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/13/24-04/10/24 - 711 EN...	1015-210020277854 04/12/...	101-6020-452.2702		47.52
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/12/24-04/09/24 - 701 5TH...	1015-210020731235 04/11/...	101-6020-452.2702		20.10
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/12/24-04/09/24 - 425 IM...	1015-210021068268 04/11/...	101-1910-419.2702		150.84
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/12/24-04/09/24 - 423 IB ...	1015-210021068541 04/11/...	601-5060-436.2702		148.05
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/13/24-04/10/24 - 845 EN...	1015-210021082448 04/12/...	101-6020-452.2702		269.02
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/12/24-04/09/24 - 710 5TH...	1015-220018914676 04/11/...	101-1910-419.2702		47.52
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/06/24-04/03/24 - HYDRA...	1015-220029776225 04/08/...	101-6010-451.2702		510.28
04/18/2024	102851	CALIFORNIA AMERICAN WAT...	03/12/24-04/09/24 - 582 IB ...	1015-220030150199 04/11/...	101-6020-452.2702		47.52
04/18/2024	102852	CINTAS CORPORATION	03/26/24 FACILITIES MATS	4187527019	101-1910-419.2006	240042	33.99

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Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/18/2024	102852	CINTAS CORPORATION	03/26/24 PW UNIFORMS	4187527246	101-5020-432.2503		331.97
04/18/2024	102852	CINTAS CORPORATION	04/02/24 FACILITIES MATS	4188252728	101-1910-419.2006	240042	33.99
04/18/2024	102852	CINTAS CORPORATION	04/02/24 PW UNIFORMS	4188252998	101-5020-432.2503		331.97
04/18/2024	102852	CINTAS CORPORATION	04/09/24 FACILITIES MATS	4189033302	101-1910-419.2006	240042	33.99
04/18/2024	102852	CINTAS CORPORATION	04/09/24 PW UNIFORMS	4189033348	101-5020-432.2503		331.97
04/18/2024	102853	CITY OF CHULA VISTA	FY24 Q3 ANIMAL CONTROL ...	7426	101-3050-425.2006	240163	94,197.00
04/18/2024	102854	COMPUTERSHARE TRUST C...	2022 TARBS ADMIN CHARGE	2315969	303-1250-413.2904		2,500.00
04/18/2024	102854	COMPUTERSHARE TRUST C...	2020 TARBS ADMIN CHARGE	2318183	303-1250-413.2904		2,500.00
04/18/2024	102855	CORODATA RECORDS MANA...	MAR 2024 RECORD STORAGE...	RS5002338	101-1230-413.2006		61.16
04/18/2024	102856	COUNTY OF SAN DIEGO	EXEMPT FEE USE-24-0002 - 4...	04092024 USE-24-0002	101-0000-221.0102		50.00
04/18/2024	102857	COX COMMUNICATIONS	04/04/24-05/03/24 - 950 OC...	04-04-2024 7001	503-1923-419.2104		245.17
04/18/2024	102857	COX COMMUNICATIONS	04/09/24-05/08/24- 1075 8T...	04-09-2024 0302	503-1923-419.2104		100.00
04/18/2024	102858	DOWNSTREAM SERVICES, IN...	MAR 2024 QTR STORMWAT...	1000659	101-5050-435.2104	240031	1,220.28
04/18/2024	102859	FEDERAL EXPRESS CORP.	SHIPMENT RETURN - MICROF...	8-467-85171	101-1020-411.2809		291.47
04/18/2024	102860	FLYERS ENERGY LLC	04/04/24 - 800 GAS, 51 DSL	24-065612	501-1921-419.2815		4,234.79
04/18/2024	102860	FLYERS ENERGY LLC	04/11/24 - 1,100 GAS, 142 D...	24-070433	501-1921-419.2815		6,097.00
04/18/2024	102861	GO-STAFF, INC.	WE 04/07/24 PARKS TEMP J ...	317889	101-6020-452.2101	240191	1,293.36
04/18/2024	102862	GOVERNMENT TRAINING AG...	SUPERVISOR'S ACADEMY REG..	73291	502-1922-419.2904		575.00
04/18/2024	102862	GOVERNMENT TRAINING AG...	SUPERVISOR'S ACADEMY REG..	73294	502-1922-419.2904		575.00
04/18/2024	102862	GOVERNMENT TRAINING AG...	SUPERVISOR'S ACADEMY REG..	73298	502-1922-419.2904		575.00
04/18/2024	102863	GRAINGER	FUSES FOR PIER PLAZA LIGHTS	9079265675	101-6040-454.3002	240036	77.64
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	ELECTRICAL SUPPLIES FOR BL...	1011138	401-1910-532.2006		156.13
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	WIRE AND HARDWARE FOR ...	1011176	501-1921-419.2816		154.80
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	ANCHOR ADHESIVE - G. GLO...	1013401	101-6040-454.3002		30.75
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	PIER RESTROOM SIGNS - G. ...	1081415	101-6040-454.3002		51.54
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	RETURN- BITS - M. CORTEZ	1221114	101-5010-431.3002		-137.86
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	HAND SOAP, UTILITY KNIFE, ...	1511565	601-5060-436.3002		368.04
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	SMALL TOOLS PLYERS - A. R...	1513330	501-1921-419.3022		57.59
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	CONCRETE PATCH, SPRAY BO...	1520839	101-5010-431.3002		82.35
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	BITS - M. CORTEZ	1523186	101-5010-431.3002		137.86
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	2 ANCHOR BOLTS - M. CORT...	2011046	101-5010-431.3002		3.66
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	PAINT FOR BOBCAT - J. PEREZ	2044541	501-1921-419.2801		34.39
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	VALVE - K. HENDERSON	2080944 (2)	101-6020-452.3002		36.11
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	TUBINS - J. PEREZ	21364	501-1921-419.2801		61.05
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	PAINTING SUPPLIES, STRIPPE...	2295319	101-6040-454.3002		60.25
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	DRILL BITS, SCRAPERS - D. M...	2524507	101-5010-431.3002		171.69
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	CAUTION TAPE - A. ZAVALA	2534740	207-5000-532.2006		29.06
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	UMBRELLAS FOR PLAZA - J. ...	2883732	101-6040-454.3002		511.49
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	SMALL TOOLS, DRY VAC AND...	3541120	501-1921-419.3022		125.95
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	DRILL BITS AND FLAGS - D. C...	4011950	101-6020-452.3002		18.22
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	WASHERS AND SELF TAPPING...	4524221	401-1910-532.2006		12.90
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	EAR MUFFS AND BROOMS - ...	513402	101-6040-454.3002		114.05
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	CONCRETE ANCHOR BOLTS - ...	513410	101-5010-431.3002		47.92
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	CHIPPING HAMMERS AND AI...	520977	101-6040-454.3002		100.12

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04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	IRRIGATION PARTS, PPE, LUB...	5294251	101-6040-454.3002		55.16
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	ZIP TIES AND SURGE PROTEC...	5295058	101-1910-419.2801		31.97
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	CONDUIT AND ADAPTERS - D...	6511983	101-1910-419.2801		12.07
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	SHACKLES, SLINGS, TROLLEY ...	6522599	601-5060-436.3002		374.89
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	CEMENT - A. REYES	7081165	101-6040-454.3002		11.03
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	RETURN - PLANTERS FOR C...	7211643	101-6016-451.3002		-55.90
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	KITCHEN SUPPLIES AT CITY H...	7294092	101-1910-419.3002		23.51
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	PALM CACTUS PLANT FOR C...	7295786	101-6016-451.3002		64.39
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	PAINT SUPPLIES - G. GLORIA	7520006	101-6040-454.3002		174.36
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	LYSOL, SOFTSOAP, VENT ELB...	7520070	101-3020-422.3002		108.41
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	LUMBER - A. REYES	8010452	101-6040-454.3002		51.52
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	PLANTERS AND PLANTS FOR ...	8295743	101-6016-451.3002		111.82
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	EDGER BLADES - K. HENDER...	8512622	101-6020-452.3002		64.59
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	TAPE MEASURE, BREAKERS - ...	8532790	101-6040-454.3002		31.93
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	GFCI REPAIR AND FIRE STATI...	8540401	101-1910-419.2801		21.91
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	DUCT TAPE - D. MARTINEZ	8540462	101-5010-431.3002		15.04
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	PRESSURE WASHING TIP, RA...	9521727	101-6040-454.3002		181.36
04/18/2024	102864	HOME DEPOT CREDIT SERVIC...	LANDSCAPE ADHESIVE - D. ...	9542732	214-5000-532.2006		15.47
04/18/2024	102866	I.B. CLEARWATER L.L.C.	04/11/24 WATER DELIVERY - ...	04-11-2024	101-3020-422.3002		130.65
04/18/2024	102866	I.B. CLEARWATER L.L.C.	04/15/24 WATER DELIVERY - ...	04-15-24	101-3020-422.3002		21.62
04/18/2024	102867	KANE, BALLMER & BERKMAN	FEB 2024 LEGAL SRVCS - (LW...	28430	101-1110-412.2903		12,092.60
04/18/2024	102868	LILY FLYTE	AIRFARE - GFOA CONFERENCE	04-10-2024	101-1210-413.2804		452.96
04/18/2024	102868	LILY FLYTE	FITNESS TRACKER - HEALTH ...	113-3251793-9101834	101-1210-413.1108		420.00
04/18/2024	102869	LLOYD PEST CONTROL	04/06/24 SVCS 425 IB BLVD ...	8423063	101-1910-419.2022	240028	60.00
04/18/2024	102869	LLOYD PEST CONTROL	04/11/24SVCS 865 IB BLVD #...	8428241	101-1910-419.2022	240028	44.00
04/18/2024	102869	LLOYD PEST CONTROL	04/11/24 SVCS 825 IB BLVD ...	8428400	101-1910-419.2022	240028	39.00
04/18/2024	102869	LLOYD PEST CONTROL	04/11/24SVCS 845 IB BLVD #...	8428421	101-1910-419.2022	240028	39.00
04/18/2024	102869	LLOYD PEST CONTROL	04/12/24 SVCS 950 OCEAN L...	8428952	101-1910-419.2022	240028	65.00
04/18/2024	102869	LLOYD PEST CONTROL	04/12/24 SVCS 1075 8TH ST ...	8428957	101-1910-419.2022	240028	58.00
04/18/2024	102869	LLOYD PEST CONTROL	04/13/24 SVCS 495 10TH ST ...	8429865	101-1910-419.2022	240028	58.00
04/18/2024	102870	MAINTEX, INC.	TISSUE TP, DISINFECTANT, LI...	1081789-00	101-6020-452.3002	240013	449.11
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - CODE ENFORCE...	108424	101-1220-413.2001		2,227.96
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - SPECIAL PROJEC...	108425	101-1220-413.2001		5,679.75
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - MONTHLY RETA...	108426	101-1220-413.2002		14,000.00
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - PERSONEL (LWC...	108427	502-1922-419.2001		351.50
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - SPECIAL PROJECT...	108428	101-1220-413.2001		609.50
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - LITIGATION (LW...	108429	502-1922-419.2001		351.50
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - DEVELOPMENT (...	108430	502-1922-419.2001		278.00
04/18/2024	102871	MCDUGAL LOVE BOEHMER...	MAR 2024 - DEVELOPMENT ...	108431	101-1220-413.2001		351.50
04/18/2024	102872	MOST DEPENDABLE FOUNTA...	DOG WASTE BAGS	INV77635	101-6020-452.3002		398.00
04/18/2024	102873	MSI TEC, INC.	2023 & 2024 ANNUAL BILLIN...	PS-INV27048	202-5016-531.2006	240216	1,152.00
04/18/2024	102874	NEXT DAY PRINTED TEES	CAPS	90503	101-1110-412.3007		3,306.00
04/18/2024	102874	NEXT DAY PRINTED TEES	SHIRT, FLEECE, JACKET & LO...	90581	101-1110-412.3007		170.06
04/18/2024	102875	NEXTAFF GROUP, LLC.	WE 03/24/24 CC TEMP E M...	5056064	101-1020-411.2101		600.00

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04/18/2024	102875	NEXTAFF GROUP, LLC.	WE 03/24/24 HR TEMP E M...	5056064	101-1130-412.2101		600.00
04/18/2024	102875	NEXTAFF GROUP, LLC.	WE 03/31/24 CC TEMP E M...	5056234	101-1020-411.2101		300.00
04/18/2024	102875	NEXTAFF GROUP, LLC.	WE 03/31/24 HR TEMP E M...	5056234	101-1130-412.2101		900.00
04/18/2024	102876	OCCUPATIONAL HEALTH CEN...	03/13/24 ANNUAL PHYSICAL ...	82539684	101-1130-412.2104		1,534.00
04/18/2024	102877	ODP BUSINESS SOLUTIONS, L...	TISSUES,BINDER CLIPS,AAA B...	359780055001	101-5020-432.3001		152.13
04/18/2024	102877	ODP BUSINESS SOLUTIONS, L...	BINDERS - FINANCE	359890138001	101-1210-413.3002		79.38
04/18/2024	102877	ODP BUSINESS SOLUTIONS, L...	ENVELOPES - FD	360162255001	101-3020-422.3002		184.44
04/18/2024	102878	PARS	FEB 2024 ARS-PARS FEES	55277	101-1130-412.2006		308.78
04/18/2024	102878	PARS	FEB 2024 ARS-PARS FEES	55277	101-1130-412.2006	240083	288.59
04/18/2024	102879	PITNEY BOWES INC(INVOICE ...	01/30/24-04/28/24 POSTAGE...	1025045372	101-1210-413.2904		208.85
04/18/2024	102880	PROTECTION ONE ALARM M...	PS #2 1306 SEACOAST DR	154435817	601-5060-436.2023		75.00
04/18/2024	102881	RAECORE, INC.	AV PROJECT NETWORK SWIT...	2698	401-1910-532.2006		900.00
04/18/2024	102882	REYNA AYALA	REIMB DINNER - CSMFO CON...	04-10-2024	101-1110-412.2804		16.75
04/18/2024	102882	REYNA AYALA	REIMB PARKING - SANDAG ...	04-10-2024	101-1230-413.2804		2.50
04/18/2024	102883	ROBERT HALF TECHNOLOGY	WE 04/05/24 - IT TEMP P GA...	63451004	503-1923-419.2101		1,680.00
04/18/2024	102884	ROGERS, ANDERSON, MALO...	FY22-23 SINGLE AUDIT FINAL...	74572	101-1210-413.2006		3,400.00
04/18/2024	102885	SAN DIEGO CENTRE FOR OR...	2024 FEB & MAR ASSESMEN...	TCFOE4586	101-1110-412.2006	240172	32,947.67
04/18/2024	102886	SAN DIEGO COUNTY SHERIFF	FEB 2024 SHERIFF SRVCS - T...	02-01-2024	101-0000-338.6003		-685.23
04/18/2024	102886	SAN DIEGO COUNTY SHERIFF	FEB 2024 SHERIFF SRVCS - R...	02-01-2024	101-3010-421.2006		1,353.19
04/18/2024	102886	SAN DIEGO COUNTY SHERIFF	FEB 2024 SHERIFF SRVCS	02-01-2024	101-3010-421.2006		683,563.77
04/18/2024	102886	SAN DIEGO COUNTY SHERIFF	FEB 2024 SHERIFF SRVCS - C...	02-01-2024	212-3036-421.2006		16,116.90
04/18/2024	102887	SAN DIEGO GAS & ELECTRIC	MAR 2024 - 0056 4977 1474 ...	04-08-2024	101-1910-419.2701		6,893.59
04/18/2024	102887	SAN DIEGO GAS & ELECTRIC	MAR 2024 - 0056 4977 1474 ...	04-08-2024	101-5010-431.2701		13,123.90
04/18/2024	102887	SAN DIEGO GAS & ELECTRIC	MAR 2024 - 0056 4977 1474 ...	04-08-2024	101-6020-452.2701		1,061.47
04/18/2024	102887	SAN DIEGO GAS & ELECTRIC	MAR 2024 - 0056 4977 1474 ...	04-08-2024	601-5060-436.2701		3,959.89
04/18/2024	102888	SIGN IT	DECAL SET (4) - MS BOATS	33142	101-3030-423.3002		360.10
04/18/2024	102889	SIGNAL HILL AUTO ENTERPRI...	CLEANING SCRATCH PADS	053082-01	101-6040-454.3002		47.09
04/18/2024	102889	SIGNAL HILL AUTO ENTERPRI...	HAND SOAP(2CS), CAN LINER...	058874	101-6040-454.3002		894.70
04/18/2024	102890	SITEONE LANDSCAPE SUPPLY,...	VALVE REPAIR	140115642-001	101-6020-452.2801		84.97
04/18/2024	102890	SITEONE LANDSCAPE SUPPLY,...	BENDA BOARD LANDSCAPE ...	140231410-001	214-5000-532.2006		39.89
04/18/2024	102891	SOFTWAREONE INC.	MICROSOFT ENTERPRISE MO...	US-PSI-1447635	503-1923-419.2025	240193	438.95
04/18/2024	102892	SOLANA CENTER FOR ENVIR...	MAR 2024 SB 1383 SUPPORT	40-42-3-24	214-5040-434.2904	240060	5,933.75
04/18/2024	102893	SOUTHWEST BOULDER & ST...	SHREDDED REDWOOD - CITY...	598296	101-6020-452.2801		84.26
04/18/2024	102893	SOUTHWEST BOULDER & ST...	CA GOLD CRUSH - CITY HALL ...	599336	101-6020-452.2801		192.17
04/18/2024	102893	SOUTHWEST BOULDER & ST...	CA GOLD CRUSH - CITY HALL ...	599487	101-6020-452.2801		192.17
04/18/2024	102893	SOUTHWEST BOULDER & ST...	CA GOLD CRUSHED - CITY HA...	600255	101-6020-452.2801		192.17
04/18/2024	102893	SOUTHWEST BOULDER & ST...	CA GOLD CRUSHED, BEACH S...	601986	101-6020-452.2801		783.20
04/18/2024	102893	SOUTHWEST BOULDER & ST...	BEIGE CRUSHED, BENDA BO...	634882	214-5000-532.2006		90.91
04/18/2024	102894	THE SHERWIN-WILLIAMS CO	5G GRAFFITI REPAINTING (5)	2728-3	101-6020-452.2801		224.35
04/18/2024	102894	THE SHERWIN-WILLIAMS CO	PAINT & PAINT SUPPLIES - M...	7330-4	101-1910-419.3002		119.30
04/18/2024	102894	THE SHERWIN-WILLIAMS CO	PRIMER SUPPLY	9601-5	101-1910-419.3002		36.69
04/18/2024	102895	TOPSIDE BOAT TRAINING	RESCUE VESSEL TRAINING - ...	1904	101-3030-423.2804		5,600.00
04/18/2024	102896	TRENTMAN CORPORATION	STOCK-SEACOAST	15642	101-5010-431.2123		2,567.69
04/18/2024	102897	TRUE NORTH COMPLIANCE S...	FEB 2024 - PLAN REVIEW SR...	24-02-028	101-3040-424.2016		12,359.06

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Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/18/2024	102897	TRUE NORTH COMPLIANCE S...	MAR 2024 - BLDG OFFICIAL/I...	24-03-01-028	101-3040-424.2006		10,335.00
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	101-1010-411.2705		29.83
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 CITY COU...	9961123939	101-1010-411.2705		489.26
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 CITY CLERK	9961123939	101-1020-411.2705		63.24
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	101-1110-412.2705		23.47
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 HUMAN R...	9961123939	101-1130-412.2705		46.73
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 FINANCE	9961123939	101-1210-413.2705		62.29
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	101-1210-413.2705		23.47
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 COMM D...	9961123939	101-1230-413.2705		121.86
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	101-1230-413.2705		23.47
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 FACILITIES	9961123939	101-1910-419.2705		156.78
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NON DEPT...	9961123939	101-1920-419.2705		228.06
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 FIRE	9961123939	101-3020-422.2705		168.41
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	101-3020-422.2705		46.94
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	101-3030-423.2705		23.47
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 LIFEGUAR...	9961123939	101-3030-423.2705		297.40
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24JUNIOR LIF...	9961123939	101-3035-423.2704		24.69
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 HOUSING	9961123939	101-3040-424.2705		41.51
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 BUILDING	9961123939	101-3040-424.2705		103.24
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 CODE	9961123939	101-3070-427.2705		95.07
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 STREETS	9961123939	101-5010-431.2705		215.29
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	101-5020-432.2705		41.51
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 PUBLIC W...	9961123939	101-5020-432.2705		176.31
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 ENV SERV...	9961123939	101-5050-435.2705		22.74
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 RANGER	9961123939	101-6010-451.2705		41.51
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 RECREATI...	9961123939	101-6010-451.2705		316.98
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 PARKS AN...	9961123939	101-6010-451.2705		41.51
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 PARKS	9961123939	101-6020-452.2705		167.59
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 TIDELANDS	9961123939	101-6040-454.2705		188.92
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 FLEET	9961123939	501-1921-419.2705		28.77
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 NO COST ...	9961123939	503-1923-419.2705		133.46
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 INFO TECH	9961123939	503-1923-419.2705		170.65
04/18/2024	102898	VERIZON WIRELESS	03/09/24-4/08/24 SEWER	9961123939	601-5060-436.2705		232.16
04/12/2024	DFT0007995	CALIFORNIA STATE DISBURS...	SDU CHILD SUPPORT PPE 04/...	47857728	101-0000-209.0107		830.21
04/12/2024	DFT0008004	CALPERS	LG L2 23011 EE PPE 04/04/24	100000017474920 EE	101-0000-209.0106		509.22
04/12/2024	DFT0008005	CALPERS	LG L2 23011 ER PPE 04/04/24	100000017474920 ER	101-0000-209.0106		633.56
04/12/2024	DFT0008006	CALPERS	MISC L2 23012 EE PPE 04/04...	100000017474966 EE	101-0000-209.0106		1,386.21
04/12/2024	DFT0008007	CALPERS	MISC L2 23012 ER PPE 04/04...	100000017474966 ER	101-0000-209.0106		-0.01
04/12/2024	DFT0008007	CALPERS	MISC L2 23012 ER PPE 04/04...	100000017474966 ER	101-0000-209.0106		1,732.78
04/12/2024	DFT0008008	CALPERS	FIRE PEPRA 25375 EE PPE 04...	100000017475007 EE	101-0000-209.0106		4,248.71
04/12/2024	DFT0008009	CALPERS	FIRE PEPRA 25375 ER PPE 04...	100000017475007 ER	101-0000-209.0106		4,183.84
04/12/2024	DFT0008010	CALPERS	LG PEPRA 25376 EE PPE 04/0...	100000017475043 EE	101-0000-209.0106		2,759.01
04/12/2024	DFT0008011	CALPERS	LG PEPRA 25376 ER PPE 04/0...	100000017475043 ER	101-0000-209.0106		2,716.85
04/12/2024	DFT0008012	CALPERS	MISC PEPRA 26352 EE PPE 04...	100000017475077 EE	101-0000-209.0106		11,055.50

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Payment Date	Payment Number	Vendor Name	Description (Item)	Payable Number	Account Number	Purchase Order Number	Amount
04/12/2024	DFT0008013	CALPERS	MISC PEPRA 26352 ER PPE 0...	100000017475077 ER	101-0000-209.0106		10,955.64
04/12/2024	DFT0008014	CALPERS	FIRE L1 4625 EE PPE 04/04/24	100000017474842 EE	101-0000-209.0106		3,867.50
04/12/2024	DFT0008015	CALPERS	FIRE L1 4625 ER PPE 04/04/24	100000017474842 ER	101-0000-209.0106		4,982.67
04/12/2024	DFT0008016	CALPERS	LG L1 4626 EE PPE 04/04/24	100000017474884 EE	101-0000-209.0106		1,171.68
04/12/2024	DFT0008017	CALPERS	LG L1 4626 ER PPE 04/04/24	100000017474884 ER	101-0000-209.0106		1,464.59
04/12/2024	DFT0008018	CALPERS	MISC L1 470 EE PPE 04/04/24	100000017474808 EE	101-0000-209.0106		7,768.28
04/12/2024	DFT0008019	CALPERS	MISC L1 470 ER PPE 04/04/24	100000017474808 ER	101-0000-209.0106		9,458.63
04/12/2024	DFT0008020	CALPERS	SCP ARSC POST-TAX PPE 04/...	PPE 04/04/2024 ARSCT	101-0000-209.0106		180.63
04/12/2024	DFT0008021	CALPERS	SCP SPM PRE-TAX PPE 04/04/...	PPE 04/04/2024 SPMTD	101-0000-209.0106		87.85
04/12/2024	DFT0008022	CALPERS	PERS SCP SPM TAXED 04/04/...	PPE 04/04/2024 SPMT	101-0000-209.0106		395.55
04/12/2024	DFT0008026	STATE OF CALIFORNIA	STATE TAX W/H PPE 04/04/24	7730031	101-0000-209.0105		12,625.99
04/12/2024	DFT0008027	STATE OF CALIFORNIA	SDI W/H PPE 04/04/24	7730035	101-0000-209.0115		397.27
04/12/2024	DFT0008028	INTERNAL REVENUE SERVICE	FED TAX W/H PPE 04/04/24	65674351 FED	101-0000-209.0102		33,126.05
04/12/2024	DFT0008029	INTERNAL REVENUE SERVICE	MEDICARE W/H PPE 04/04/24	65674351 MED	101-0000-209.0104		10,542.26
04/12/2024	DFT0008031	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PPE 04/04/...	65674351 SS	101-0000-209.0104		42,535.62
04/11/2024	DFT0008046	MIDAMERICA ADMINISTRATI...	MAR/APR 2024 FSA HC/DC 0...	04-05-2024	101-0000-209.0125		875.66
Grand Total:							1,443,016.94

## Report Summary

## Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	1,193,326.47
202 - PROP "A" (TRANSNET) FUND	1,152.00
207 - RMRA	134,528.01
212 - SLESF (COPS) FUND	16,116.90
214 - MISCELLANEOUS GRANTS	44,204.64
303 - REDEV OBLIG RETIRE FUND	5,000.00
401 - CAPITAL IMPROVEMENT FUND	1,069.03
501 - VEHICLE REPLACEMENT/MAINT	18,974.10
502 - RISK MANAGEMENT FUND	3,393.96
503 - TECHNOLOGY/COMMUNICATIONS	7,296.49
601 - SEWER ENTERPRISE FUND	17,955.34
<b>Grand Total:</b>	<b>1,443,016.94</b>

## Account Summary

Account Number	Account Name	Payment Amount
101-0000-209.0102	P/R FIT PAYABLE	33,126.05
101-0000-209.0104	P/R FICA PAYABLE	53,077.88
101-0000-209.0105	P/R STATE TAX LIABILITY...	12,625.99
101-0000-209.0106	P/R PERS RETIREMENT P...	69,558.69
101-0000-209.0107	P/R GARNISHMENT PAY...	830.21
101-0000-209.0115	P/R STD-PART-TIME	397.27
101-0000-209.0125	P/R FSA	875.66
101-0000-221.0102	DEVELOPER DEPOSITS	1,205.00
101-0000-338.6003	VEHICLE IMPOUND FEE	-685.23
101-1010-411.2705	UTILITIES-CELL PHONES	519.09
101-1020-411.2101	TEMPORARY STAFFING	900.00
101-1020-411.2104	TECHNICAL SERVICES	5,928.31
101-1020-411.2705	UTILITIES-CELL PHONES	63.24
101-1020-411.2809	POSTAGE & FREIGHT	291.47
101-1110-412.2006	PROFESSIONAL SERVICES	32,947.67
101-1110-412.2705	UTILITIES-CELL PHONES	23.47
101-1110-412.2804	TRAVEL, TRAINING, MEE...	16.75
101-1110-412.2903	CONTINGENCY ACCOUNT	12,092.60
101-1110-412.3007	PROMOTIONAL MERCH...	3,476.06
101-1130-412.2006	PROFESSIONAL SERVICES	1,047.37
101-1130-412.2101	TEMPORARY STAFFING	1,500.00
101-1130-412.2104	TECHNICAL SERVICES	1,534.00
101-1130-412.2705	UTILITIES-CELL PHONES	46.73
101-1210-413.1108	MGT MEDICAL REIMBUR...	420.00
101-1210-413.2006	PROFESSIONAL SERVICES	3,400.00

## Account Summary

Account Number	Account Name	Payment Amount
101-1210-413.2101	TEMPORARY STAFFING	409.50
101-1210-413.2102	ADMINISTRATION CHAR...	44,794.23
101-1210-413.2705	UTILITIES-CELL PHONES	85.76
101-1210-413.2804	TRAVEL, TRAINING, MEE...	452.96
101-1210-413.2904	OTHER SERVICES & CHA...	208.85
101-1210-413.3001	OFFICE SUPPLIES	27.03
101-1210-413.3002	OPERATING SUPPLIES	317.06
101-1220-413.2001	ATTORNEY SERVICES	8,868.71
101-1220-413.2002	ATTORNEY SERVICES-OT...	14,000.00
101-1230-413.2006	PROFESSIONAL SERVICES	122.32
101-1230-413.2705	UTILITIES-CELL PHONES	145.33
101-1230-413.2804	TRAVEL, TRAINING, MEE...	2.50
101-1910-419.2006	PROFESSIONAL SERVICES	101.97
101-1910-419.2022	PEST CONTROL SERVICE	363.00
101-1910-419.2701	GAS & ELECTRIC (SDG&E)	7,277.06
101-1910-419.2702	UTILITIES-WATER	2,190.30
101-1910-419.2705	UTILITIES-CELL PHONES	156.78
101-1910-419.2801	MAINTENANCE & REPAIR	65.95
101-1910-419.3002	OPERATING SUPPLIES	179.50
101-1920-419.2705	UTILITIES-CELL PHONES	228.06
101-3010-421.2006	PROFESSIONAL SERVICES	684,916.96
101-3010-421.2125	RCS PROGRAM	1,339.50
101-3020-422.2125	RCS PROGRAM	598.50
101-3020-422.2705	UTILITIES-CELL PHONES	215.35
101-3020-422.3002	OPERATING SUPPLIES	756.06
101-3030-423.2104	TECHNICAL SERVICES	3,850.00
101-3030-423.2125	RCS PROGRAM	1,482.00
101-3030-423.2705	UTILITIES-CELL PHONES	320.87
101-3030-423.2804	TRAVEL, TRAINING, MEE...	5,600.00
101-3030-423.3002	OPERATING SUPPLIES	360.10
101-3030-423.3005	MEDICAL SUPPLIES	840.34
101-3035-423.2704	UTILITIES-TELEPHONE	24.69
101-3040-424.2006	PROFESSIONAL SERVICES	10,335.00
101-3040-424.2016	PLAN CHECK SERVICES	12,359.06
101-3040-424.2705	UTILITIES-CELL PHONES	144.75
101-3050-425.2006	PROFESSIONAL SERVICES	94,544.00
101-3070-427.2104	TECHNICAL SERVICES	4,500.00
101-3070-427.2705	UTILITIES-CELL PHONES	95.07
101-5010-431.2104	TECHNICAL SERVICES	720.00
101-5010-431.2123	TRAFFIC CONTROL	3,391.92
101-5010-431.2701	GAS & ELECTRIC (SDG&E)	17,846.89
101-5010-431.2705	UTILITIES-CELL PHONES	215.29



## Account Summary

Account Number	Account Name	Payment Amount
101-5010-431.3002	OPERATING SUPPLIES	1,925.36
101-5020-432.2503	RENT-UNIFORMS	995.91
101-5020-432.2705	UTILITIES-CELL PHONES	217.82
101-5020-432.3001	OFFICE SUPPLIES	152.13
101-5050-435.2104	TECHNICAL SERVICES	1,220.28
101-5050-435.2705	UTILITIES-CELL PHONES	22.74
101-5050-435.2801	MAINTENANCE & REPAIR	2,860.80
101-6010-451.2701	GAS & ELECTRIC (SDG&E)	589.49
101-6010-451.2702	UTILITIES-WATER	637.90
101-6010-451.2705	UTILITIES-CELL PHONES	400.00
101-6014-451.2814	SUBSCRIPTIONS	437.50
101-6016-451.3002	OPERATING SUPPLIES	120.31
101-6020-452.2101	TEMPORARY STAFFING	2,586.72
101-6020-452.2701	GAS & ELECTRIC (SDG&E)	4,160.36
101-6020-452.2702	UTILITIES-WATER	2,349.16
101-6020-452.2705	UTILITIES-CELL PHONES	167.59
101-6020-452.2801	MAINTENANCE & REPAIR	1,753.29
101-6020-452.3002	OPERATING SUPPLIES	2,570.71
101-6040-454.2104	TECHNICAL SERVICES	5,520.00
101-6040-454.2705	UTILITIES-CELL PHONES	188.92
101-6040-454.3002	OPERATING SUPPLIES	4,777.98
202-5016-531.2006	PROFESSIONAL SERVICES	1,152.00
207-5000-532.2006	PROFESSIONAL SERVICES	20,761.31
207-5010-431.5004	EQUIPMENT	113,766.70
212-3036-421.2006	PROFESSIONAL SERVICES	16,116.90
214-5000-532.2006	PROFESSIONAL SERVICES	146.27
214-5040-434.2904	OTHER SERVICES & CHA...	5,933.75
214-5050-435.2006	PROFESSIONAL SERVICES	37,539.62
214-6010-451.2006	PROFESSIONAL SERVICES	585.00
303-1250-413.2904	OTHER SERVICES & CHA...	5,000.00
401-1910-532.2006	PROFESSIONAL SERVICES	1,069.03
501-1921-419.2104	TECHNICAL SERVICES	100.00
501-1921-419.2705	UTILITIES-CELL PHONES	28.77
501-1921-419.2801	MAINTENANCE & REPAIR	95.44
501-1921-419.2815	VEHICLE OPERATE-FUEL...	17,865.08
501-1921-419.2816	VEHICLE OPERATE-PARTS..	375.03
501-1921-419.3002	OPERATING SUPPLIES	326.24
501-1921-419.3022	SMALL TOOLS/NON-CAP...	183.54
502-1922-419.2001	ATTORNEY SERVICES	981.00
502-1922-419.2006	PROFESSIONAL SERVICES	687.96
502-1922-419.2904	OTHER SERVICES & CHA...	1,725.00
503-1923-419.2025	SOFTWARE MAINTENAN...	4,866.95

Account Summary

Account Number	Account Name	Payment Amount
503-1923-419.2101	TEMPORARY STAFFING	1,680.00
503-1923-419.2104	TECHNICAL SERVICES	409.84
503-1923-419.2704	UTILITIES-TELEPHONE	35.59
503-1923-419.2705	UTILITIES-CELL PHONES	304.11
601-5060-436.2023	SECURITY & ALARM	557.21
601-5060-436.2701	GAS & ELECTRIC (SDG&E)	5,846.30
601-5060-436.2702	UTILITIES-WATER	402.58
601-5060-436.2705	UTILITIES-CELL PHONES	232.16
601-5060-436.2801	MAINTENANCE & REPAIR	3,914.96
601-5060-436.3002	OPERATING SUPPLIES	1,002.13
601-5060-536.2006	PROFESSIONAL SERVICES	6,000.00
Grand Total:		1,443,016.94

Project Account Summary

Project Account Key	Payment Amount
**None**	1,346,682.65
22-0119-DEP	765.00
23-0009-DEP	50.00
24-0001-DEP	340.00
24-0002-DEP	50.00
F24101-P	1,069.03
GRT070-EXP	585.00
GRT071-EXP	5,933.75
GRT076-P	37,539.62
LWC002-P	2,227.96
LWC146-P	5,679.75
LWC259-P	351.50
LWC267-P	609.50
LWC336-P	351.50
LWC358-P	278.00
LWC361-P	351.50
LWC365-P	12,092.60
S22107-SB1CONST	20,761.31
S24103-P	1,152.00
SP22101-SR	146.27
W23101-P	6,000.00
Grand Total:	1,443,016.94

May 1, 2024

**ITEM TITLE: RECEIVE TREASURER'S REPORT FOR MARCH 2024 (0300-90).**

**ORIGINATING DEPARTMENT:**

Finance

**EXECUTIVE SUMMARY:**

The City has funds invested by Chandler Asset Management, Local Area Investment Fund (LAIF), Chase (the City's operating account), a section 115 trust fund, and tax allocation reserve bonds. On a monthly basis a Treasurer's Report is submitted to the City Council listing cash flows and a summary of cash and investments. The attached Monthly Account Statement Report from Chandler Asset Management provides the investment analysis to include a portfolio summary, listing of assets, and monthly transactions. The attached Local Agency Investment Fund (LAIF) statement provides a listing of monthly transactions. Detailed investment information for LAIF can be found on the California State Treasurer's website ([www.treasurer.ca.gov/pmia-laif/pmia](http://www.treasurer.ca.gov/pmia-laif/pmia)).

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the March 2024 Treasurer's Report.

**OPTIONS:**

- Receive and file the March 2024 Treasurer's Report.

**BACKGROUND/ANALYSIS:**

In accordance with the City's Investment Policy and Government Code Section 53646, the City Treasurer or designee submits to the City Council a monthly investment report (Treasurer's Report) with transactions and holdings as detailed in the attached Chandler Asset Management and LAIF investment reports. The Chandler Asset Management Report discloses the following information about the risk characteristics of the City's portfolio:

1. An asset listing showing par value, cost and accurate and complete market value of each security, type of investment, issuer, and interest rate;
2. Monthly transactions for the period;
3. A one-page summary report that shows: a) average maturity of the portfolio and modified duration of the portfolio; b) maturity distribution of the portfolio; c) average portfolio credit quality; d) time-weighted total rate of return for the portfolio for the prior one month, three months, twelve months, year to date, and since inception compared to the Benchmark Index returns for the same periods;
4. A statement of compliance with investment policy, including a schedule of any transactions or holdings which do not comply with this policy or with the California Government Code, including a justification for the presence in the portfolio and a timetable for resolution;
5. A statement that the City has adequate funds to meet its cash flow requirements for the next six months.

All these categories are reflected on the attached Monthly Account Statement Report from Chandler Asset Management, the City's portfolio and investment management consultant. Details regarding LAIF investments can be found on the California State Treasurer website ([www.treasurer.ca.gov/pmia-laif/pmia](http://www.treasurer.ca.gov/pmia-laif/pmia)). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The City has funds invested by Chandler Asset Management, Local Area Investment Fund (LAIF), Chase (the City's operating account), a section 115 trust fund, and tax allocation reserve bonds. As of the month ending March 31, 2024, the total market value of the City's investment portfolio equals \$37,641,991.92. The attached Treasurer's Report provides a statement of cash flows and cash and investments description.

**ATTACHMENTS:**

ATT 1 - 2024.03 Treasurer's Report

ATT 2 - 2024.03 Chandler Statement

ATT 3 - 2024.03 LAIF Statement



**CITY OF IMPERIAL BEACH**  
**TREASURER'S REPORT**  
**Statement of Cash Flows**  
**For the Month Ended**  
**March 31, 2024**

ATTACHMENT 1

	Beginning Balance	Total Activity	Ending Balance
<b>GENERAL FUND</b>			
101 - GENERAL FUND	17,117,759.99	(1,315,560.34)	\$ 15,802,199.65
103 - M&A DA FUND	1,497,429.27	11,480.57	1,508,909.84
105 - PEG FUND	54,348.29	397.87	54,746.16
			<u>17,365,855.65</u>
<b>OTHER GOVERNMENT FUNDS</b>			
201 - GAS TAX FUND	450,485.32	57,969.63	508,454.95
202 - PROP "A" (TRANSNET) FUND	36,361.41	(16,757.89)	19,603.52
207 - ROAD MTCE & REHAB (RMRA)	1,536,267.45	66,257.48	1,602,524.93
212 - SLESF (COPS) FUND	40,457.54	(6,116.90)	34,340.64
214 - MISCELLANEOUS GRANTS FUND	3,399,190.67	(350,968.56)	3,048,222.11
401 - CAPITAL IMPROVEMENT FUND	847,220.17	(69,675.28)	777,544.89
420 - PARKS MAJOR MAINTENANCE CIP	631,299.29	(86,745.38)	544,553.91
			<u>6,535,244.95</u>
<b>HOUSING AUTHORITY</b>			
216 - HOUSING AUTHORITY	858,967.35	6,585.57	865,552.92
			<u>865,552.92</u>
<b>SUCCESSOR AGENCY</b>			
303 - REDEV OBLIG RETIRE FUND	2,038,971.47	6,669.91	2,045,641.38
			<u>2,045,641.38</u>
<b>INTERNAL SERVICES</b>			
501 - VEHICLE REPLACEMENT/MAINT	828,244.16	114,144.23	942,388.39
502 - RISK MANAGEMENT FUND	1,257,029.27	206,029.65	1,463,058.92
503 - TECHNOLOGY/COMMUNICATIONS	456,802.81	64,407.49	521,210.30
504 - FACILITY MAINT/REPLACEMENT	244,624.63	39,502.52	284,127.15
			<u>3,210,784.76</u>
<b>SEWER FUND</b>			
601 - SEWER ENTERPRISE FUND	5,938,115.12	(148,759.54)	5,789,355.58
			<u>5,789,355.58</u>
<b>AGENCY FUNDS</b>			
715 - ASSESSMENT DIST. #63 FUND	124,239.62	952.53	125,192.15
720 - ASSESSMENT DIST. #64 FUND	31,665.24	242.77	31,908.01
725 - ASSESSMENT DIST. #66 FUND	179,164.16	1,373.62	180,537.78
730 - ASSESSMENT DIST. #68 FUND	106,445.37	816.10	107,261.47
735 - ASSESSMENT DIST. #71 FUND	17,125.17	131.30	17,256.47
			<u>462,155.88</u>
<b>GRAND TOTAL</b>			<u><u><b>\$ 36,274,591.12</b></u></u>



**CITY OF IMPERIAL BEACH  
TREASURER'S REPORT  
Statement of Cash Flows  
For the Month Ended  
March 31, 2024**

ATTACHMENT 1

	Beginning		
<b><u>CASH DEPOSIT ACCOUNTS</u></b>	<b><u>Balance</u></b>	<b><u>Total Activity</u></b>	<b><u>Ending Balance</u></b>
Chase - Checking (Operating)	357,759.05	(25,654.75)	\$ 332,104.30
Chandler Investments	22,935,597.80	58,032.10	22,993,629.90
LAIF	14,398,856.92	(1,450,000.00)	12,948,856.92
			<b><u><u>\$ 36,274,591.12</u></u></b>

**Operating Bank Reconciliation**

General Ledger Balance	332,104.30
Outstanding Checks/Deposits/Adjustments	\$245,950.30
Statement Balance	<b><u><u>\$578,054.60</u></u></b>

**Chandler Asset Management Reconciliation**

General Ledger Balance	22,993,629.90
Cash Receivable Pending/Interest/Market Value/Other Adjustments	29,882.19
Statement Balance	<b><u><u>\$ 23,023,512.09</u></u></b>

**LAIF Reconciliation**

General Ledger Balance	12,948,856.92
Interest/Market Value/Other Adjustments	-
Statement Balance	<b><u><u>\$ 12,948,856.92</u></u></b>



**CITY OF IMPERIAL BEACH  
TREASURER'S REPORT  
Cash and Investments  
As of March 31, 2024**

ATTACHMENT 1

Description	Cost Value	Market Value	Interest/Yield to Maturity	Maturity Date	% of Portfolio
<b>Cash and Cash Equivalents</b>					
Chase Bank (statement balance)	\$ 578,054.60	\$ 578,054.60	0.000%	n/a	1.54%
LAIF	12,948,856.92	12,873,640.47	4.232%	n/a	34.48%
<b>Investments</b>					
Chandler Investments					
Asset-Backed Securities	1,169,257.54	1,160,392.61	5.090%	See Attached	3.11%
Federal Agencies	3,993,732.00	3,988,947.73	4.660%	See Attached	10.64%
Collater. Mortgage Obligation	1,750,934.78	1,749,428.79	4.990%	See Attached	4.66%
Cash/ Receivable	29,882.10	29,882.10	0.000%	See Attached	0.08%
Commercial Paper	482,437.50	498,897.50	5.520%	See Attached	1.28%
US Corporate	5,370,831.70	5,348,998.56	5.470%	See Attached	14.30%
Money Market Funds	69,338.65	69,338.65	4.940%	See Attached	0.18%
Negotiable CDs	499,965.18	500,061.50	5.310%	See Attached	1.33%
Supranational	1,032,898.90	1,027,865.40	5.220%	See Attached	2.75%
US Treasury	8,624,233.74	8,612,586.28	5.330%	See Attached	22.97%
<b>Total Cash and Investments</b>	<b>\$ 36,550,423.61</b>	<b>\$ 36,438,094.19</b>	<b>5.199%</b>		
<b>PARS Section 115 Trust Fund</b>					
Pension					
Portfolio Balance	\$ 700,000.00	\$ 850,976.05	0.000%	n/a	1.86%
OPEB					
Portfolio Balance	\$ 300,000.00	\$ 352,291.56	0.000%	n/a	0.80%
	<b>\$ 1,000,000.00</b>	<b>\$ 1,203,267.61</b>			
<b>Bond Reserves</b>					
2020 Tax Allocation Revenue Bonds					
Cash Management	630.12	630.12	0.000%	n/a	0.00%
2022 Tax Allocation Revenue Bonds					
Cash Management	-	-	0.000%	n/a	0.00%
<b>Total Bond Reserves</b>	<b>\$ 630.12</b>	<b>\$ 630.12</b>			
<b>Total Investment Portfolio</b>	<b>\$ 37,551,053.73</b>	<b>\$ 37,641,991.92</b>			<b>100.00%</b>

I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six months. This report meets the requirements of Government Code Section 53646.

PREPARED BY:

Signature on file

Lily Flyte, Finance Director



# MONTHLY ACCOUNT STATEMENT

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City of Imperial Beach | Account | As of March 31, 2024

**CHANDLER ASSET MANAGEMENT** | [chandlerasset.com](http://chandlerasset.com)

**Chandler Team:**

For questions about your account, please call (800) 317-4747,  
or contact [clientservice@chandlerasset.com](mailto:clientservice@chandlerasset.com)

**Custodian:**

US Bank



# PORTFOLIO SUMMARY



City of Imperial Beach | Account | As of March 31, 2024

## Portfolio Characteristics

Average Modified Duration	1.76
Average Coupon	2.82%
Average Purchase YTM	3.79%
Average Market YTM	5.20%
Average Quality	AA
Average Final Maturity	1.98
Average Life	1.90

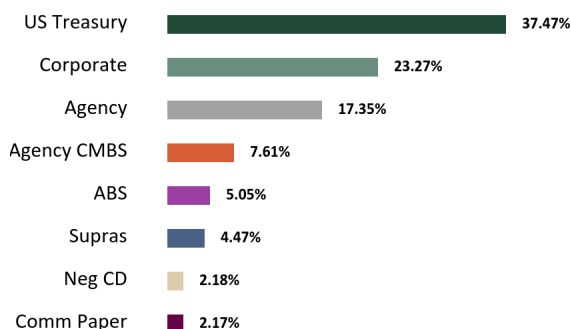
## Account Summary

	Beg. Values as of 03/01/2024	End Values as of 03/31/2024
Market Value	22,852,307.93	22,986,399.13
Accrued Interest	168,187.31	127,762.79
<b>Total Market Value</b>	<b>23,020,495.24</b>	<b>23,114,161.92</b>
Income Earned	70,232.09	44,652.47
Cont/WD	0.00	0.00
Par	23,354,604.95	23,468,215.44
Book Value	23,059,509.66	23,170,737.55
Cost Value	22,936,382.07	23,023,512.09

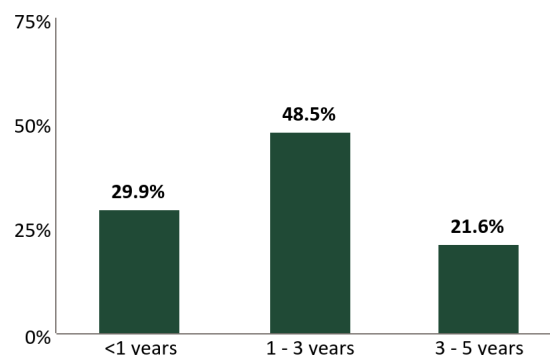
## Top Issuers

United States	37.47%
Federal Home Loan Banks	13.77%
FHLMC	7.61%
Farm Credit System	2.56%
Westpac Banking Corporation - New Yo	2.18%
Mitsubishi UFJ Financial Group, Inc.	2.17%
Inter-American Development Bank	2.00%
Bank of America Corporation	1.62%

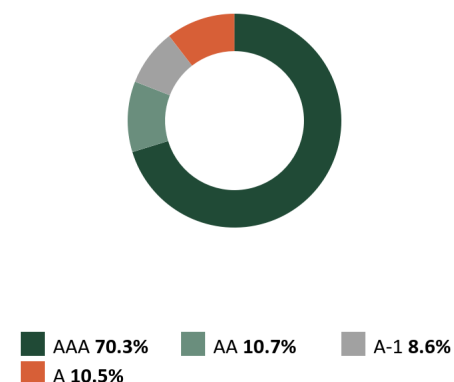
## Sector Allocation



## Maturity Distribution



## Credit Quality



\*See Footnote

## Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (08/01/13)
City of Imperial Beach	0.42%	0.55%	0.55%	4.25%	2.39%	0.71%	1.60%	1.39%	1.35%
Benchmark Return*	0.32%	0.30%	0.30%	2.97%	1.57%	0.08%	1.16%	1.07%	1.03%
Secondary Benchmark Return*	0.36%	0.39%	0.39%	3.29%	1.73%	0.20%	1.29%	1.21%	1.19%

\*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-3 Year US Treasury Index Secondary Benchmark: ICE BofA 1-3 Year AAA-A US Corporate & Government Index

The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

Execution Time: 04/03/2024 12:56:26 PM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

# STATEMENT OF COMPLIANCE



City of Imperial Beach | Account | As of March 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
<b>AGENCY MORTGAGE SECURITIES (CMOS)</b>				
Max % (MV)	100.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>ASSET-BACKED SECURITIES (ABS)</b>				
Max % (MV)	20.0	5.0	Compliant	
Max % Issuer (MV)	5.0	1.1	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>BANKERS' ACCEPTANCES</b>				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
<b>CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
<b>COMMERCIAL PAPER</b>				
Max % (MV)	25.0	2.2	Compliant	
Max % Issuer (MV)	5.0	2.2	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
<b>CORPORATE MEDIUM TERM NOTES</b>				
Max % (MV)	30.0	23.3	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	

# STATEMENT OF COMPLIANCE



City of Imperial Beach | Account | As of March 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	5	0.0	Compliant	
<b>FEDERAL AGENCIES</b>				
Max % (MV)	100.0	17.4	Compliant	
Max % Issuer (MV)	100.0	13.8	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
<b>LOCAL AGENCY INVESTMENT FUND (LAIF)</b>				
Max Concentration (MV)	75.0	0.0	Compliant	
<b>LOCAL GOVERNMENT INVESTMENT POOL (LGIP)</b>				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
<b>MONEY MARKET MUTUAL FUNDS</b>				
Max % (MV; Money Market Fund & Mutual Fund)	20.0	0.3	Compliant	
Max % Issuer (MV)	20.0	0.3	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
<b>MORTGAGE-BACKED SECURITIES (NON-AGENCY)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>MUNICIPAL SECURITIES</b>				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>MUTUAL FUNDS</b>				
Max % (MV; Money Market Fund & Mutual Fund)	20.0	0.3	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
<b>NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)</b>				
Max % (MV)	30.0	2.3	Compliant	
Max % Issuer (MV)	5.0	2.3	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 or A- by 1)	0.0	0.0	Compliant	

# STATEMENT OF COMPLIANCE



City of Imperial Beach | Account | As of March 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
REPURCHASE AGREEMENTS				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	1.0	0.0	Compliant	
SRI PROHIBITED INVESTMENTS				
Prohibited Investment - Fossil Fuels	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	4.5	Compliant	
Max % Issuer (MV)	10.0	2.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	37.4	Compliant	
Max % Issuer (MV)	100.0	37.4	Compliant	
Max Maturity (Years)	5	4	Compliant	

# RECONCILIATION SUMMARY



City of Imperial Beach | Account | As of March 31, 2024

## Maturities / Calls

Month to Date	(250,000.00)
Fiscal Year to Date	(9,305,000.00)

## Principal Paydowns

Month to Date	(38,294.91)
Fiscal Year to Date	(476,060.77)

## Purchases

Month to Date	993,623.61
Fiscal Year to Date	15,618,269.74

## Sales

Month to Date	(641,152.37)
Fiscal Year to Date	(5,694,201.07)

## Interest Received

Month to Date	70,590.72
Fiscal Year to Date	338,914.81

## Purchased / Sold Interest

Month to Date	(4,389.45)
Fiscal Year to Date	(28,145.75)

## Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Book Value	23,059,509.66	22,661,358.14
Maturities/Calls	(250,000.00)	(9,305,000.00)
Principal Paydowns	(38,294.91)	(476,060.77)
Purchases	993,623.61	15,618,269.74
Sales	(641,152.37)	(5,694,201.07)
Change in Cash, Payables, Receivables	29,097.87	179,333.56
Amortization/Accretion	18,875.72	192,919.82
Realized Gain (Loss)	(922.03)	(5,881.88)
Ending Book Value	23,170,737.55	23,170,737.55

## Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Market Value	22,852,307.93	22,165,020.48
Maturities/Calls	(250,000.00)	(9,305,000.00)
Principal Paydowns	(38,294.91)	(476,060.77)
Purchases	993,623.61	15,618,269.74
Sales	(641,152.37)	(5,694,201.07)
Change in Cash, Payables, Receivables	29,097.87	179,333.56
Amortization/Accretion	18,875.72	192,919.82
Change in Net Unrealized Gain (Loss)	22,863.31	311,999.25
Realized Gain (Loss)	(922.03)	(5,881.88)
Ending Market Value	22,986,399.14	22,986,399.14

# HOLDINGS REPORT



City of Imperial Beach | Account | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
<b>ABS</b>									
43813GAC5	HAROT 2021-1 A3 0.27 04/21/2025	3,914.99	02/17/2021 0.37%	3,914.92 3,914.98	99.43 5.97%	3,892.60 0.29	0.02% (22.38)	Aaa/NA AAA	1.06 0.15
02582JIT8	AMXCA 2022-2 A 05/17/2027	110,000.00	05/17/2022 3.42%	109,975.67 109,986.79	97.93 5.33%	107,727.49 165.73	0.47% (2,259.31)	NA/AAA AAA	1.12 1.60
47788UAC6	JDOT 2021 A3 0.36 09/15/2025	8,140.59	03/02/2021 0.37%	8,139.02 8,140.17	98.74 6.00%	8,038.32 1.30	0.03% (101.84)	Aaa/NA AAA	1.46 0.28
89190GAC1	TAOT 2021-B A3 0.26 11/17/2025	50,717.63	06/08/2021 0.27%	50,712.16 50,716.05	98.39 4.73%	49,898.84 5.86	0.22% (817.21)	NA/AAA AAA	1.63 0.44
43815EAC8	HAROT 2021-3 A3 0.41 11/18/2025	30,126.19	08/17/2021 0.33%	30,125.75 30,126.09	97.96 4.84%	29,511.69 4.46	0.13% (614.41)	NA/AAA AAA	1.64 0.52
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	25,000.00	02/07/2023 5.43%	24,999.41 24,999.65	99.76 5.63%	24,941.22 21.50	0.11% (58.43)	Aaa/AAA NA	1.65 0.64
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	21,733.94	11/16/2021 0.89%	21,729.36 21,732.15	97.56 4.99%	21,204.27 5.31	0.09% (527.88)	Aaa/NA AAA	1.81 0.67
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	22,397.70	07/13/2021 0.52%	22,395.70 22,397.19	97.64 5.45%	21,870.18 5.18	0.10% (527.01)	Aaa/NA AAA	1.96 0.53
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	22,354.72	11/09/2021 0.95%	22,354.25 22,354.58	97.44 4.51%	21,782.44 7.05	0.09% (572.14)	NA/AAA AAA	2.04 0.72
44935FAD6	HART 2021-C A3 0.74 05/15/2026	15,965.95	11/09/2021 0.75%	15,962.39 15,964.51	97.77 4.53%	15,609.78 5.25	0.07% (354.73)	NA/AAA AAA	2.12 0.66
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	35,741.49	05/10/2022 3.63%	35,739.63 35,740.65	98.48 4.87%	35,199.61 19.12	0.15% (541.04)	Aaa/AAA NA	2.40 0.93
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	34,717.49	03/10/2022 2.34%	34,709.81 34,713.55	97.90 5.26%	33,988.51 35.80	0.15% (725.05)	Aaa/NA AAA	2.46 0.77
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	17,526.40	10/13/2021 0.68%	17,525.95 17,526.25	97.10 4.44%	17,018.75 4.97	0.07% (507.51)	Aaa/AAA NA	2.46 0.85
448977AD0	HART 2022-A A3 2.22 10/15/2026	72,083.01	03/09/2022 2.23%	72,080.24 72,081.86	97.85 4.81%	70,533.53 71.12	0.31% (1,548.33)	NA/AAA AAA	2.54 0.91
380146AC4	GMCAR 2022-1 A3 1.23 11/16/2026	17,165.56	01/11/2022 1.24%	17,164.07 17,164.98	97.54 4.53%	16,743.57 9.01	0.07% (421.41)	NA/AAA AAA	2.63 0.90
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	36,409.04	04/05/2022 3.16%	36,401.44 36,405.48	98.21 4.82%	35,756.56 47.03	0.16% (648.92)	Aaa/AAA NA	2.88 1.12
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	45,000.00	02/16/2023 5.09%	44,991.64 44,993.86	99.74 5.30%	44,883.56 63.00	0.20% (110.30)	Aaa/NA AAA	3.06 1.74

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
58768PAC8	MBART 2022-1 A3 5.21 08/16/2027	85,000.00	02/15/2023 5.03%	85,438.28 85,301.02	99.89 5.36%	84,909.87 196.82	0.37% (391.15)	Aaa/AAA NA	3.38 1.59
47800CAC0	JDOT 2023 A3 5.01 11/15/2027	70,000.00	02/22/2023 3.39%	69,987.25 69,990.19	99.71 5.26%	69,794.95 155.87	0.30% (195.24)	Aaa/NA AAA	3.63 1.78
362583AD8	GMCAR 2023-2 A3 4.47 02/16/2028	65,000.00	04/04/2023 4.51%	64,998.21 64,998.57	98.91 5.01%	64,292.88 121.06	0.28% (705.69)	Aaa/AAA NA	3.88 2.28
438123AC5	HAROT 2023-4 A3 5.67 06/21/2028	75,000.00	11/01/2023 5.74%	74,986.79 74,987.93	101.21 5.30%	75,907.60 118.12	0.33% 919.67	Aaa/NA AAA	4.22 2.50
89239FAD4	TAOT 2023-D A3 5.54 08/15/2028	60,000.00	11/07/2023 6.30%	59,993.53 59,994.05	101.06 5.24%	60,637.66 147.73	0.26% 643.61	NA/AAA AAA	4.38 2.78
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	245,000.00	09/07/2023 5.17%	244,932.09 244,939.49	100.51 5.00%	246,248.74 561.87	1.07% 1,309.25	NR/AAA AAA	4.46 2.26
<b>Total ABS</b>		<b>1,168,994.69</b>	<b>3.77%</b>	<b>1,169,257.54</b> <b>1,169,170.02</b>	<b>99.28</b> <b>5.09%</b>	<b>1,160,392.61</b> <b>1,773.47</b>	<b>5.05%</b> <b>(8,777.41)</b>	<b>Aaa/AAA</b> <b>AAA</b>	<b>3.11</b> <b>1.61</b>

AGENCY									
3130ATUR6	FEDERAL HOME LOAN BANKS 4.625 12/13/2024	250,000.00	02/01/2023 4.42%	250,872.50 250,328.47	99.61 5.41%	249,022.49 3,468.75	1.08% (1,305.98)	Aaa/AA+ AA+	0.70 0.68
3130AQF40	FEDERAL HOME LOAN BANKS 1.0 12/20/2024	175,000.00	12/21/2021 1.03%	174,846.00 174,962.98	97.04 5.69%	169,814.10 490.97	0.74% (5,148.88)	Aaa/AA+ AA+	0.72 0.70
3133ENKS8	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025	90,000.00	01/06/2022 1.20%	89,797.50 89,948.03	96.99 5.63%	87,288.57 239.06	0.38% (2,659.46)	Aaa/AA+ AA+	0.77 0.75
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	250,000.00	03/07/2022 1.76%	238,280.00 245,269.41	93.93 5.17%	234,832.50 93.75	1.02% (10,436.91)	Aaa/AA+ AA+	1.40 1.37
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	350,000.00	01/26/2023 4.00%	354,683.00 352,773.12	99.50 4.73%	348,236.31 4,768.75	1.51% (4,536.82)	Aaa/AA+ AA+	1.70 1.60
3130AUU36	FEDERAL HOME LOAN BANKS 4.125 03/13/2026	250,000.00	03/14/2023 4.30%	248,767.50 249,198.99	99.00 4.71%	247,510.08 515.62	1.08% (1,688.91)	Aaa/AA+ AA+	1.95 1.85
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	250,000.00	08/09/2023 4.58%	249,425.00 249,546.19	99.94 4.53%	249,842.68 1,468.75	1.09% 296.48	Aaa/AA+ AA+	2.37 2.22
3130AWTQ3	FEDERAL HOME LOAN BANKS 4.625 09/11/2026	1,000,000.00	09/13/2023 4.81%	994,820.00 995,767.85	100.16 4.49%	1,001,640.92 2,569.44	4.36% 5,873.07	Aaa/AA+ AA+	2.45 2.29
3130AXQL5	FEDERAL HOME LOAN BANKS 4.875 12/11/2026	250,000.00	12/27/2023 4.04%	255,720.00 255,216.39	100.64 4.46%	251,590.09 5,010.42	1.09% (3,626.29)	Aaa/AA+ AA+	2.70 2.46
3130AWC24	FEDERAL HOME LOAN BANKS 4.0 06/09/2028	400,000.00	07/06/2023 4.49%	391,388.00 392,663.50	98.77 4.34%	395,094.61 4,977.78	1.72% 2,431.12	Aaa/AA+ AA+	4.19 3.77

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	500,000.00	09/07/2023 4.49%	497,450.00 497,737.52	100.42 4.36%	502,080.02 1,397.57	2.18% 4,342.50	Aaa/AA+ AA+	4.44 3.99
3133EPWK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028	250,000.00	10/12/2023 4.71%	247,682.50 247,898.44	100.80 4.41%	251,995.37 281.25	1.10% 4,096.93	Aaa/AA+ AA+	4.48 4.02
<b>Total Agency</b>		<b>4,015,000.00</b>	<b>4.12%</b>	<b>3,993,732.00 4,001,310.89</b>	<b>99.38 4.66%</b>	<b>3,988,947.73 25,282.12</b>	<b>17.35% (12,363.15)</b>	<b>Aaa/AA+ AA+</b>	<b>2.63 2.42</b>

AGENCY CMBS									
3137BKRJ1	FHMS K-047 A2 3.329 05/25/2025	100,000.00	05/19/2022 3.04%	100,578.13 100,212.83	97.94 5.35%	97,935.60 277.42	0.43% (2,277.23)	Aaa/AA+ AAA	1.15 1.00
3137BMTX4	FHMS K-052 A2 3.151 11/25/2025	250,000.00	02/10/2023 4.54%	241,220.70 244,865.44	97.23 5.16%	243,085.72 656.46	1.06% (1,779.71)	Aaa/AA+ AAA	1.65 1.41
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	250,000.00	02/15/2023 4.64%	237,392.58 242,278.71	96.31 5.14%	240,775.95 571.88	1.05% (1,502.76)	Aaa/AA+ AAA	1.82 1.61
3137BQYS0	FHMS K-056 A2 2.525 05/25/2026	250,000.00	02/08/2023 4.30%	236,826.17 241,464.53	95.44 5.05%	238,608.90 526.04	1.04% (2,855.63)	Aaa/AA+ AAA	2.15 1.92
3137BSP72	FHMS K-058 A2 2.653 08/25/2026	250,000.00	01/31/2023 4.11%	237,910.16 241,921.14	95.21 4.94%	238,023.15 552.71	1.04% (3,897.99)	Aaa/AA+ AAA	2.40 2.24
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	250,000.00	02/08/2023 4.21%	242,861.33 244,940.51	96.65 4.87%	241,629.22 714.58	1.05% (3,311.28)	Aaa/AA+ AAA	2.82 2.50
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	250,000.00	05/12/2023 3.98%	242,705.08 244,223.87	95.60 4.80%	238,990.25 675.83	1.04% (5,233.62)	Aaa/AA+ AA+	3.40 3.08
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	220,000.00	05/24/2023 4.27%	211,440.63 213,007.55	95.63 4.80%	210,379.99 614.17	0.92% (2,627.56)	Aaa/AA+ AAA	3.82 3.42
<b>Total Agency CMBS</b>		<b>1,820,000.00</b>	<b>4.22%</b>	<b>1,750,934.78 1,772,914.57</b>	<b>96.13 4.99%</b>	<b>1,749,428.79 4,589.08</b>	<b>7.61% (23,485.77)</b>	<b>Aaa/AA+ AAA</b>	<b>2.48 2.22</b>

CASH									
CCYUSD	Receivable	29,882.10	-- 0.00%	29,882.10 29,882.10	1.00 0.00%	29,882.10 0.00	0.13% 0.00	Aaa/AAA AAA	0.00 0.00
<b>Total Cash</b>		<b>29,882.10</b>	<b>0.00%</b>	<b>29,882.10</b>	<b>1.00 0.00%</b>	<b>29,882.10 0.00</b>	<b>0.13% 0.00</b>	<b>Aaa/AAA AAA</b>	<b>0.00 0.00</b>

COMMERCIAL PAPER									
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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
62479LDC6	MUFG Bank, Ltd., New York Branch 04/12/2024	500,000.00	08/30/2023 5.80%	482,437.50 499,141.39	99.78 5.52%	498,897.50 0.00	2.17% (243.89)	P-1/A-1 NA	0.03 0.04
<b>Total Commercial Paper</b>		<b>500,000.00</b>	<b>08/30/2023 5.80%</b>	<b>482,437.50 499,141.39</b>	<b>99.78 5.52%</b>	<b>498,897.50 0.00</b>	<b>2.17% (243.89)</b>	<b>P-1/A-1 NA</b>	<b>0.03 0.04</b>

CORPORATE									
023135BW5	AMAZON.COM INC 0.45 05/12/2024	100,000.00	05/10/2021 0.50%	99,854.00 99,994.54	99.41 9.22%	99,409.14 173.75	0.43% (585.40)	A1/AA AA-	0.11 0.12
91324PEB4	UNITEDHEALTH GROUP INC 0.55 05/15/2024	50,000.00	11/08/2021 0.78%	49,713.00 49,986.23	99.41 8.83%	49,705.55 103.89	0.22% (280.68)	A2/A+ A	0.12 0.13
14913R2L0	CATERPILLAR FINANCIAL SERVICES CORP 0.45 05/17/2024	155,000.00	05/10/2021 0.49%	154,792.30 154,991.28	99.35 8.86%	153,990.54 259.62	0.67% (1,000.74)	A2/A A+	0.13 0.13
89114QCA4	TORONTO-DOMINION BANK 2.65 06/12/2024	125,000.00	08/25/2021 0.63%	132,032.50 125,496.41	99.42 6.59%	124,274.64 1,002.95	0.54% (1,221.77)	A1/A AA-	0.20 0.20
06051GJY6	BANK OF AMERICA CORP 5.73449 06/14/2024	120,000.00	06/07/2021 0.52%	120,008.00 120,000.00	100.02 5.75%	120,018.69 343.94	0.52% 18.69	A1/A- AA-	0.21 0.01
06367TQW3	BANK OF MONTREAL 0.625 07/09/2024	150,000.00	09/10/2021 0.65%	149,878.50 149,988.31	98.64 6.77%	147,963.20 213.54	0.64% (2,025.11)	A2/A- AA-	0.27 0.27
79466LAG9	SALESFORCE INC 0.625 07/15/2024	25,000.00	06/29/2021 0.64%	24,987.25 24,998.78	98.61 6.93%	24,653.06 32.99	0.11% (345.72)	A1/A+ NA	0.29 0.29
91159HHX1	US BANCORP 2.4 07/30/2024	150,000.00	11/09/2021 0.81%	156,232.50 150,571.91	98.94 6.51%	148,413.68 610.00	0.65% (2,158.23)	A3/A A	0.33 0.33
78015K7C2	ROYAL BANK OF CANADA 2.25 11/01/2024	150,000.00	08/19/2021 0.77%	156,999.00 151,284.55	98.11 6.09%	147,171.49 1,406.25	0.64% (4,113.06)	A1/A AA-	0.59 0.57
63743HFC1	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 1.875 02/07/2025	125,000.00	03/18/2022 2.75%	121,962.50 124,100.00	97.09 5.70%	121,367.40 351.56	0.53% (2,732.60)	A2/A- A	0.86 0.83
69371RR73	PACCAR FINANCIAL CORP 2.85 04/07/2025	70,000.00	03/31/2022 2.86%	69,981.80 69,993.84	97.71 5.28%	68,398.37 964.25	0.30% (1,595.47)	A1/A+ NA	1.02 0.98
87612EBL9	TARGET CORP 2.25 04/15/2025	150,000.00	02/17/2022 2.08%	150,739.50 150,230.39	97.13 5.43%	145,690.72 1,556.25	0.63% (4,539.67)	A2/A A	1.04 1.00
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	110,000.00	04/19/2022 3.35%	109,984.60 109,994.53	97.99 5.54%	107,783.77 1,596.83	0.47% (2,210.77)	A1/A AA-	1.07 1.02
46647PCH7	JPMORGAN CHASE & CO 0.824 06/01/2025	130,000.00	05/24/2021 0.78%	130,170.10 130,009.47	99.13 6.36%	128,874.92 357.07	0.56% (1,134.55)	A1/A- AA-	1.17 0.17

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
438516CB0	HONEYWELL INTERNATIONAL INC 1.35 06/01/2025	150,000.00	03/09/2022 2.30%	145,542.00 148,387.86	95.83 5.30%	143,746.33 675.00	0.63% (4,641.52)	A2/A A	1.17 1.13
594918BJ2	MICROSOFT CORP 3.125 11/03/2025	250,000.00	01/27/2023 4.27%	242,652.50 245,760.78	97.40 4.97%	243,502.04 3,211.81	1.06% (2,258.74)	Aaa/AAA WR	1.59 1.51
92826CAD4	VISA INC 3.15 12/14/2025	200,000.00	02/09/2023 4.50%	192,858.00 195,707.90	97.25 4.99%	194,490.84 1,872.50	0.85% (1,217.06)	Aa3/AA- NA	1.71 1.62
857477BR3	STATE STREET CORP 1.746 02/06/2026	40,000.00	02/02/2022 1.75%	40,000.00 40,000.00	96.66 5.98%	38,663.14 106.70	0.17% (1,336.86)	A1/A AA-	1.85 0.82
713448FQ6	PEPSICO INC 4.55 02/13/2026	45,000.00	02/13/2023 4.57%	44,973.90 44,983.71	99.51 4.93%	44,778.23 273.00	0.19% (205.48)	A1/A+ NA	1.87 1.76
907818GE2	UNION PACIFIC CORP 4.75 02/21/2026	200,000.00	02/14/2023 4.82%	199,586.00 199,738.98	99.86 4.86%	199,711.39 1,055.56	0.87% (27.60)	A3/A- A-	1.90 1.78
037833BY5	APPLE INC 3.25 02/23/2026	250,000.00	02/01/2023 4.27%	242,755.00 245,501.09	97.20 4.87%	242,998.48 857.64	1.06% (2,502.61)	Aaa/AA+ NA	1.90 1.81
00440EAV9	CHUBB INA HOLDINGS INC 3.35 05/03/2026	200,000.00	03/09/2023 5.09%	190,024.00 193,372.53	96.60 5.11%	193,196.52 2,754.44	0.84% (176.01)	A3/A A	2.09 1.96
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	150,000.00	01/11/2023 4.55%	133,867.50 139,588.61	92.04 5.09%	138,064.18 482.81	0.60% (1,524.43)	A1/A+ A+	2.22 2.14
74340XBU4	PROLOGIS LP 3.25 06/30/2026	200,000.00	01/27/2023 4.42%	192,662.00 195,170.82	96.21 5.18%	192,414.94 1,643.06	0.84% (2,755.88)	A3/A NA	2.25 2.12
857477CD3	STATE STREET CORP 5.272 08/03/2026	100,000.00	07/31/2023 5.27%	100,000.00 100,000.00	100.54 5.04%	100,539.48 849.38	0.44% 539.48	A1/A AA-	2.34 2.09
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	215,000.00	08/03/2023 5.07%	214,892.50 214,915.55	100.36 4.87%	215,766.18 1,538.15	0.94% 850.63	A1/A+ NA	2.36 2.19
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	250,000.00	09/12/2023 5.54%	249,922.50 249,937.00	101.01 4.96%	252,536.08 1,650.12	1.10% 2,599.09	Aa1/A+ AA	2.38 2.13
437076CV2	HOME DEPOT INC 4.95 09/30/2026	80,000.00	11/27/2023 5.04%	79,824.80 79,845.02	100.16 4.86%	80,129.62 11.00	0.35% 284.60	A2/A A	2.50 2.22
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	250,000.00	10/31/2023 5.87%	250,077.50 250,066.74	101.93 5.08%	254,819.60 6,127.08	1.11% 4,752.86	Aa3/A+ AA-	2.58 2.25
713448FW3	PEPSICO INC 5.125 11/10/2026	90,000.00	11/08/2023 5.13%	89,975.70 89,978.87	100.79 4.84%	90,713.71 1,806.56	0.39% 734.84	A1/A+ NA	2.61 2.30
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	115,000.00	12/04/2023 5.26%	115,000.00 115,000.00	100.65 4.97%	115,746.54 1,849.71	0.50% 746.54	A1/A AA-	2.70 2.45
24422EXF1	JOHN DEERE CAPITAL CORP 4.5 01/08/2027	250,000.00	01/18/2024 4.52%	249,852.50 249,861.91	99.24 4.79%	248,088.51 2,593.75	1.08% (1,773.41)	A1/A A+	2.77 2.55

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	215,000.00	01/10/2024 4.88%	214,946.25 214,949.83	99.78 5.04%	214,529.74 2,096.25	0.93% (420.09)	A1/A AA-	2.80 2.57
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	250,000.00	03/01/2024 4.78%	250,167.50 250,163.22	100.16 4.80%	250,402.13 1,166.67	1.09% 238.91	A1/AA- NA	2.91 2.67
857477CL5	STATE STREET CORP 4.993 03/18/2027	160,000.00	03/13/2024 4.99%	160,000.00 160,000.00	100.19 4.99%	160,309.93 288.48	0.70% 309.93	NA/A AA-	2.96 2.72
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	150,000.00	10/13/2022 5.00%	143,916.00 145,856.30	97.42 4.92%	146,135.76 2,350.00	0.64% 279.46	A2/A+ A+	3.11 2.84
<b>Total Corporate</b>		<b>5,420,000.00</b>	<b>3.70%</b>	<b>5,370,831.70</b> <b>5,380,426.96</b>	<b>98.73</b> <b>5.47%</b>	<b>5,348,998.56</b> <b>44,232.56</b>	<b>23.27%</b> <b>(31,428.39)</b>	<b>A1/A</b> <b>A+</b>	<b>1.79</b> <b>1.62</b>

MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	69,338.65	-- 4.94%	69,338.65 69,338.65	1.00 4.94%	69,338.65 0.00	0.30% 0.00	Aaa/ AAAm AAA	0.00 0.00
<b>Total Money Market Fund</b>		<b>69,338.65</b>	<b>4.94%</b>	<b>69,338.65</b> <b>69,338.65</b>	<b>1.00</b> <b>4.94%</b>	<b>69,338.65</b> <b>0.00</b>	<b>0.30%</b> <b>0.00</b>	<b>Aaa/</b> <b>AAAm</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>

NEGOTIABLE CD									
96130AUH9	Westpac Banking Corporation - New York Branch 5.78 04/12/2024	500,000.00	08/30/2023 5.75%	499,965.18 499,998.30	100.01 5.31%	500,061.50 20,791.94	2.18% 63.20	P-1/A-1+ NA	0.03 0.04
<b>Total Negotiable CD</b>		<b>500,000.00</b>	<b>08/30/2023</b> <b>5.75%</b>	<b>499,965.18</b> <b>499,998.30</b>	<b>100.01</b> <b>5.31%</b>	<b>500,061.50</b> <b>20,791.94</b>	<b>2.18%</b> <b>63.20</b>	<b>P-1/A-1+</b> <b>NA</b>	<b>0.03</b> <b>0.04</b>

SUPRANATIONAL									
4581X0EE4	INTER-AMERICAN DEVELOPMENT BANK 3.25 07/01/2024	120,000.00	06/22/2022 3.26%	119,988.00 119,998.51	99.48 6.23%	119,372.73 975.00	0.52% (625.78)	Aaa/AAA NA	0.25 0.25
4581X0DZ8	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024	195,000.00	09/15/2021 0.52%	194,855.70 194,976.96	97.71 6.32%	190,529.50 21.67	0.83% (4,447.46)	Aaa/AAA NA	0.48 0.47
45950KCR9	INTERNATIONAL FINANCE CORP 1.375 10/16/2024	100,000.00	07/29/2021 0.47%	102,898.00 100,490.01	97.93 6.04%	97,927.20 630.21	0.43% (2,562.81)	Aaa/AAA NA	0.54 0.53
4581X0EKO	INTER-AMERICAN DEVELOPMENT BANK 4.5 05/15/2026	150,000.00	06/27/2023 4.53%	149,884.50 149,914.37	99.59 4.71%	149,384.65 2,550.00	0.65% (529.72)	Aaa/AAA NA	2.12 1.97

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
45950KDF4	INTERNATIONAL FINANCE CORP 4.375 01/15/2027	230,000.00	11/29/2023 4.49%	229,250.20 229,327.42	99.59 4.57%	229,060.76 2,124.31	1.00% (266.66)	Aaa/AAA NA	2.79 2.58
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	250,000.00	09/28/2023 4.82%	236,022.50 237,480.33	96.64 4.46%	241,590.56 1,920.14	1.05% 4,110.23	Aaa/AAA NA	4.28 3.89
<b>Total</b>				<b>1,032,898.90</b>	<b>98.38</b>	<b>1,027,865.40</b>	<b>4.47%</b>	<b>Aaa/AAA</b>	<b>2.11</b>
<b>Supranational</b>		<b>1,045,000.00</b>	<b>3.31%</b>	<b>1,032,187.60</b>	<b>5.22%</b>	<b>8,221.32</b>	<b>(4,322.19)</b>	<b>NA</b>	<b>1.94</b>
<b>US TREASURY</b>									
91282CCC3	UNITED STATES TREASURY 0.25 05/15/2024	250,000.00	05/12/2021 0.35%	249,218.75 249,968.58	99.39 8.87%	248,470.70 236.95	1.08% (1,497.87)	Aaa/AA+ AA+	0.12 0.13
91282CCG4	UNITED STATES TREASURY 0.25 06/15/2024	250,000.00	06/10/2021 0.33%	249,423.83 249,960.57	98.95 7.51%	247,377.93 184.43	1.08% (2,582.64)	Aaa/AA+ AA+	0.21 0.21
91282CCL3	UNITED STATES TREASURY 0.375 07/15/2024	250,000.00	08/05/2021 0.37%	250,068.36 250,006.68	98.58 6.80%	246,462.40 198.32	1.07% (3,544.28)	Aaa/AA+ AA+	0.29 0.29
91282CCT6	UNITED STATES TREASURY 0.375 08/15/2024	1,000,000.00	12/08/2023 5.23%	967,968.75 982,434.48	98.18 6.41%	981,777.34 473.90	4.27% (657.14)	Aaa/AA+ AA+	0.38 0.37
912797GW1	UNITED STATES TREASURY 10/03/2024	1,000,000.00	10/31/2023 5.44%	951,720.07 973,496.18	97.42 5.32%	974,156.53 0.00	4.24% 660.35	P-1/A-1+ F1+	0.51 0.50
91282CDB4	UNITED STATES TREASURY 0.625 10/15/2024	250,000.00	10/14/2021 0.63%	249,980.47 249,996.49	97.58 6.00%	243,940.43 721.48	1.06% (6,056.06)	Aaa/AA+ AA+	0.54 0.53
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	350,000.00	02/03/2023 4.39%	328,521.48 342,442.74	97.29 5.81%	340,501.47 995.19	1.48% (1,941.28)	Aaa/AA+ AA+	0.63 0.61
91282Z52	UNITED STATES TREASURY 1.375 01/31/2025	200,000.00	02/16/2021 0.38%	207,843.75 201,656.75	96.97 5.47%	193,937.50 460.85	0.84% (7,719.25)	Aaa/AA+ AA+	0.84 0.81
91282ZC7	UNITED STATES TREASURY 1.125 02/28/2025	250,000.00	02/09/2022 1.59%	246,533.20 248,963.69	96.49 5.41%	241,232.91 244.57	1.05% (7,730.78)	Aaa/AA+ AA+	0.91 0.89
91282ZF0	UNITED STATES TREASURY 0.5 03/31/2025	250,000.00	03/17/2021 0.63%	248,671.88 249,672.02	95.64 5.37%	239,090.39 3.42	1.04% (10,581.63)	Aaa/AA+ AA+	1.00 0.98
91282ZL7	UNITED STATES TREASURY 0.375 04/30/2025	250,000.00	03/30/2021 0.66%	247,138.67 249,243.89	95.18 5.33%	237,949.22 394.06	1.04% (11,294.67)	Aaa/AA+ AA+	1.08 1.06
91282ZT0	UNITED STATES TREASURY 0.25 05/31/2025	250,000.00	10/14/2021 0.78%	245,244.14 248,473.38	94.71 5.29%	236,777.34 210.04	1.03% (11,696.04)	Aaa/AA+ AA+	1.17 1.14
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	250,000.00	12/02/2021 1.05%	242,753.91 247,364.07	94.08 5.17%	235,195.31 104.74	1.02% (12,168.76)	Aaa/AA+ AA+	1.33 1.31

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
9128285C0	UNITED STATES TREASURY 3.0 09/30/2025	250,000.00	05/05/2022 2.99%	250,097.66 250,042.97	97.40 4.93%	243,496.10 20.49	1.06% (6,546.88)	Aaa/AA+ AA+	1.50 1.43
9128285J5	UNITED STATES TREASURY 3.0 10/31/2025	250,000.00	06/09/2022 3.05%	249,580.08 249,803.63	97.29 4.89%	243,212.89 3,152.47	1.06% (6,590.74)	Aaa/AA+ AA+	1.59 1.51
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	350,000.00	01/27/2023 3.84%	334,496.09 340,078.02	95.57 4.72%	334,496.09 3,493.99	1.46% (5,581.93)	Aaa/AA+ AA+	2.08 1.98
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	350,000.00	01/27/2023 3.83%	323,175.78 332,034.20	93.20 4.67%	326,183.59 663.46	1.42% (5,850.61)	Aaa/AA+ AA+	2.38 2.29
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	250,000.00	01/27/2023 3.79%	234,355.47 239,178.73	93.88 4.59%	234,687.50 1,895.60	1.02% (4,491.23)	Aaa/AA+ AA+	2.63 2.50
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	250,000.00	10/21/2022 4.40%	231,025.39 237,170.44	94.68 4.49%	236,699.22 17.08	1.03% (471.22)	Aaa/AA+ AA+	3.00 2.81
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	250,000.00	10/13/2022 4.26%	239,277.34 242,595.37	96.57 4.44%	241,425.78 2,053.57	1.05% (1,169.59)	Aaa/AA+ AA+	3.25 3.02
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	250,000.00	01/20/2023 3.59%	245,068.36 246,341.61	96.06 4.44%	240,156.25 679.35	1.04% (6,185.36)	Aaa/AA+ AA+	3.42 3.19
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	1,000,000.00	10/11/2023 4.70%	979,570.31 981,995.37	99.22 4.40%	992,226.56 112.70	4.32% 10,231.19	Aaa/AA+ AA+	3.50 3.16
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	500,000.00	02/09/2024 4.17%	473,593.75 474,379.84	94.43 4.36%	472,148.44 1,816.62	2.05% (2,231.40)	Aaa/AA+ AA+	4.38 4.04
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	400,000.00	03/18/2024 4.39%	378,906.25 379,067.37	95.25 4.34%	380,984.38 4,739.01	1.66% 1,917.01	Aaa/AA+ AA+	4.63 4.19
<b>Total US Treasury</b>		<b>8,900,000.00</b>	<b>3.44%</b>	<b>8,624,233.74</b> <b>8,716,367.08</b>	<b>96.80</b> <b>5.33%</b>	<b>8,612,586.28</b> <b>22,872.29</b>	<b>37.47%</b> <b>(103,780.80)</b>	<b>Aaa/AA+</b> <b>AA+</b>	<b>1.78</b> <b>1.66</b>
<b>Total Portfolio</b>		<b>23,468,215.44</b>	<b>3.79%</b>	<b>23,023,512.09</b> <b>23,170,737.55</b>	<b>97.56</b> <b>5.20%</b>	<b>22,986,399.13</b> <b>127,762.79</b>	<b>100.00%</b> <b>(184,338.41)</b>	<b>Aa2/AA-</b> <b>AA</b>	<b>1.98</b> <b>1.76</b>
<b>Total Market Value + Accrued</b>						<b>23,114,161.92</b>			

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	03/04/2024	31846V203	784.23	FIRST AMER:GVT OBLG Y	1.000	4.93%	(784.23)	0.00	(784.23)	0.00
Purchase	03/05/2024	17275RBQ4	250,000.00	CISCO SYSTEMS INC 4.8 02/26/2027	100.067	4.78%	(250,167.50)	(300.00)	(250,467.50)	0.00
Purchase	03/08/2024	31846V203	113,940.97	FIRST AMER:GVT OBLG Y	1.000	4.91%	(113,940.97)	0.00	(113,940.97)	0.00
Purchase	03/11/2024	31846V203	4,753.00	FIRST AMER:GVT OBLG Y	1.000	4.91%	(4,753.00)	0.00	(4,753.00)	0.00
Purchase	03/11/2024	31846V203	23,125.47	FIRST AMER:GVT OBLG Y	1.000	4.91%	(23,125.47)	0.00	(23,125.47)	0.00
Purchase	03/13/2024	31846V203	11,250.00	FIRST AMER:GVT OBLG Y	1.000	4.91%	(11,250.00)	0.00	(11,250.00)	0.00
Purchase	03/15/2024	31846V203	23,423.09	FIRST AMER:GVT OBLG Y	1.000	4.92%	(23,423.09)	0.00	(23,423.09)	0.00
Purchase	03/18/2024	31846V203	6,793.90	FIRST AMER:GVT OBLG Y	1.000	4.92%	(6,793.90)	0.00	(6,793.90)	0.00
Purchase	03/18/2024	857477CL5	160,000.00	STATE STREET CORP 4.993 03/18/2027	100.000	4.99%	(160,000.00)	0.00	(160,000.00)	0.00
Purchase	03/19/2024	9128285M8	400,000.00	UNITED STATES TREASURY 3.125 11/15/2028	94.727	4.39%	(378,906.25)	(4,292.58)	(383,198.83)	0.00
Purchase	03/21/2024	31846V203	4,510.14	FIRST AMER:GVT OBLG Y	1.000	4.92%	(4,510.14)	0.00	(4,510.14)	0.00
Purchase	03/22/2024	31846V203	5,625.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(5,625.00)	0.00	(5,625.00)	0.00
Purchase	03/25/2024	31846V203	6,534.42	FIRST AMER:GVT OBLG Y	1.000	4.92%	(6,534.42)	0.00	(6,534.42)	0.00
Purchase	03/25/2024	31846V203	3,809.64	FIRST AMER:GVT OBLG Y	1.000	4.92%	(3,809.64)	0.00	(3,809.64)	0.00
<b>Total Purchase</b>			<b>1,014,549.86</b>				<b>(993,623.61)</b>	<b>(4,592.58)</b>	<b>(998,216.19)</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>1,014,549.86</b>				<b>(993,623.61)</b>	<b>(4,592.58)</b>	<b>(998,216.19)</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Maturity	03/08/2024	3130A7PH2	(100,000.00)	FEDERAL HOME LOAN BANKS 1.875 03/08/2024	100.000	1.88%	100,000.00	0.00	100,000.00	0.00
Maturity	03/18/2024	808513BN4	(150,000.00)	CHARLES SCHWAB CORP 0.75 03/18/2024	100.000	0.75%	150,000.00	0.00	150,000.00	0.00
<b>Total Maturity</b>			<b>(250,000.00)</b>				<b>250,000.00</b>	<b>0.00</b>	<b>250,000.00</b>	<b>0.00</b>
Sale	03/05/2024	31846V203	(250,467.50)	FIRST AMER:GVT OBLG Y	1.000	4.90%	250,467.50	0.00	250,467.50	0.00
Sale	03/18/2024	31846V203	(7,689.17)	FIRST AMER:GVT OBLG Y	1.000	4.92%	7,689.17	0.00	7,689.17	0.00
Sale	03/19/2024	3130ATVD6	(250,000.00)	FEDERAL HOME LOAN BANKS 4.875 09/13/2024	99.764	4.59%	249,410.00	(203.13)	249,613.13	(922.07)
Sale	03/19/2024	31846V203	(133,585.70)	FIRST AMER:GVT OBLG Y	1.000	4.92%	133,585.70	0.00	133,585.70	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>Total Sale</b>			<b>(641,742.37)</b>				<b>641,152.37</b>	<b>(203.13)</b>	<b>641,355.50</b>	<b>(922.07)</b>
<b>TOTAL DISPOSITIONS</b>			<b>(891,742.37)</b>				<b>891,152.37</b>	<b>(203.13)</b>	<b>891,355.50</b>	<b>(922.07)</b>
<b>OTHER TRANSACTIONS</b>										
Coupon	03/01/2024	3137BKRJ1	0.00	FHMS K-047 A2 3.329 05/25/2025		2.94%	277.42	0.00	277.42	0.00
Coupon	03/01/2024	3137BMTX4	0.00	FHMS K-052 A2 3.151 11/25/2025		4.49%	656.46	0.00	656.46	0.00
Coupon	03/01/2024	3137BNGT5	0.00	FHMS K-054 A2 2.745 01/25/2026		4.58%	571.88	0.00	571.88	0.00
Coupon	03/01/2024	3137BQYS0	0.00	FHMS K-056 A2 2.525 05/25/2026		4.25%	526.04	0.00	526.04	0.00
Coupon	03/01/2024	3137BSP72	0.00	FHMS K-058 A2 2.653 08/25/2026		4.05%	552.71	0.00	552.71	0.00
Coupon	03/01/2024	3137BVZ82	0.00	FHMS K-063 A2 3.43 01/25/2027		4.18%	714.58	0.00	714.58	0.00
Coupon	03/01/2024	3137FBBX3	0.00	FHMS K-068 A2 3.244 08/25/2027		3.95%	675.83	0.00	675.83	0.00
Coupon	03/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.25%	614.17	0.00	614.17	0.00
Coupon	03/08/2024	3130A7PH2	0.00	FEDERAL HOME LOAN BANKS 1.875 03/08/2024		1.88%	937.50	0.00	937.50	0.00
Coupon	03/08/2024	3130AWTR1	0.00	FEDERAL HOME LOAN BANKS 4.375 09/08/2028		4.49%	13,003.47	0.00	13,003.47	0.00
Coupon	03/11/2024	3130AWTQ3	0.00	FEDERAL HOME LOAN BANKS 4.625 09/11/2026		4.81%	27,878.47	0.00	27,878.47	0.00
Coupon	03/13/2024	3130ATVD6	0.00	FEDERAL HOME LOAN BANKS 4.875 09/13/2024		4.59%	6,093.75	0.00	6,093.75	0.00
Coupon	03/13/2024	3130AUU36	0.00	FEDERAL HOME LOAN BANKS 4.125 03/13/2026		4.30%	5,156.25	0.00	5,156.25	0.00
Coupon	03/14/2024	06051GJY6	0.00	BANK OF AMERICA CORP 5.72 06/14/2024		5.85%	1,748.33	0.00	1,748.33	0.00
Coupon	03/15/2024	47788UAC6	0.00	JDOT 2021 A3 0.36 09/15/2025		0.38%	2.80	0.00	2.80	0.00



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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	03/15/2024	89190GAC1	0.00	TAOT 2021-B A3 0.26 11/17/2025		0.27%	12.54	0.00	12.54	0.00
Coupon	03/15/2024	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026		0.52%	10.67	0.00	10.67	0.00
Coupon	03/15/2024	89238JAC9	0.00	TAOT 2021-D A3 0.71 04/15/2026		0.71%	14.38	0.00	14.38	0.00
Coupon	03/15/2024	44935FAD6	0.00	HART 2021-C A3 0.74 05/15/2026		0.76%	10.79	0.00	10.79	0.00
Coupon	03/15/2024	448977AD0	0.00	HART 2022-A A3 2.22 10/15/2026		2.23%	142.55	0.00	142.55	0.00
Coupon	03/15/2024	47787JAC2	0.00	JDOT 2022 A3 0.36 09/15/2026		2.35%	70.65	0.00	70.65	0.00
Coupon	03/15/2024	58768PAC8	0.00	MBART 2022-1 A3 5.21 08/16/2027		4.97%	369.04	0.00	369.04	0.00
Coupon	03/15/2024	47800CAC0	0.00	JDOT 2023 A3 5.01 11/15/2027		5.07%	292.25	0.00	292.25	0.00
Coupon	03/15/2024	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,053.50	0.00	1,053.50	0.00
Coupon	03/15/2024	89239FAD4	0.00	TAOT 2023-D A3 5.54 08/15/2028		5.61%	277.00	0.00	277.00	0.00
Coupon	03/15/2024	02582JJT8	0.00	AMXCA 2022-2 A 05/17/2027		3.42%	310.75	0.00	310.75	0.00
Coupon	03/16/2024	362554AC1	0.00	GMCAR 2021-4 A3 0.68 09/16/2026		0.68%	10.71	0.00	10.71	0.00
Coupon	03/16/2024	380146AC4	0.00	GMCAR 2022-1 A3 1.23 11/16/2026		1.27%	19.30	0.00	19.30	0.00
Coupon	03/16/2024	362585AC5	0.00	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	99.54	0.00	99.54	0.00
Coupon	03/16/2024	362583AD8	0.00	GMCAR 2023-2 A3 4.47 02/16/2028		4.51%	242.13	0.00	242.13	0.00
Coupon	03/18/2024	808513BN4	0.00	CHARLES SCHWAB CORP 0.75 03/18/2024		0.75%	562.50	0.00	562.50	0.00
Coupon	03/18/2024	43815EAC8	0.00	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	11.53	0.00	11.53	0.00
Coupon	03/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	1.32	0.00	1.32	0.00



# TRANSACTION LEDGER



City of Imperial Beach | Account | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	03/21/2024	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	17.39	0.00	17.39	0.00
Coupon	03/21/2024	43815JAC7	0.00	HAROT 2023-1 A3 5.04 04/21/2027		5.10%	189.00	0.00	189.00	0.00
Coupon	03/21/2024	438123AC5	0.00	HAROT 2023-4 A3 5.67 06/21/2028		5.75%	354.38	0.00	354.38	0.00
Coupon	03/22/2024	3133EPWK7	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028		4.71%	5,625.00	0.00	5,625.00	0.00
Coupon	03/23/2024	4581X0DZ8	0.00	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024		0.52%	487.50	0.00	487.50	0.00
Coupon	03/25/2024	05601XAC3	0.00	BMWLT 2022-1 A3 1.03 03/25/2025		0.00%	2.35	0.00	2.35	0.00
Coupon	03/25/2024	05602RAD3	0.00	BMWOT 2022-A A3 3.21 08/25/2026		3.23%	102.56	0.00	102.56	0.00
Coupon	03/25/2024	05593AAC3	0.00	BMWLT 2023-1 A3 5.16 11/25/2025		5.22%	107.50	0.00	107.50	0.00
Coupon	03/30/2024	437076CV2	0.00	HOME DEPOT INC 4.95 09/30/2026		5.04%	1,276.00	0.00	1,276.00	0.00
Coupon	03/31/2024	9128285C0	0.00	UNITED STATES TREASURY 3.0 09/30/2025		2.99%	3,750.00	0.00	3,750.00	0.00
Coupon	03/31/2024	912828ZF0	0.00	UNITED STATES TREASURY 0.5 03/31/2025		0.63%	625.00	0.00	625.00	0.00
Coupon	03/31/2024	91282CEF4	0.00	UNITED STATES TREASURY 2.5 03/31/2027		4.40%	3,125.00	0.00	3,125.00	0.00
Coupon	03/31/2024	91282CFM8	0.00	UNITED STATES TREASURY 4.125 09/30/2027		4.70%	20,625.00	0.00	20,625.00	0.00
<b>Total Coupon</b>			<b>0.00</b>				<b>99,207.49</b>	<b>0.00</b>	<b>99,207.49</b>	<b>0.00</b>
Custody Fee	03/25/2024	CCYUSD	(104.17)	Cash		0.00%	(104.17)	0.00	(104.17)	0.00
<b>Total Custody Fee</b>			<b>(104.17)</b>				<b>(104.17)</b>	<b>0.00</b>	<b>(104.17)</b>	<b>0.00</b>
Dividend	03/31/2024	31846V203	0.00	FIRST AMER:GVT OBLG Y		4.92%	9.36	0.00	481.10	0.00
<b>Total Dividend</b>			<b>0.00</b>				<b>9.36</b>	<b>0.00</b>	<b>481.10</b>	<b>0.00</b>
Management Fee	03/18/2024	CCYUSD	(1,920.77)	Cash		0.00%	(1,920.77)	0.00	(1,920.77)	0.00

# TRANSACTION LEDGER



City of Imperial Beach | Account | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>Total Management Fee</b>			<b>(1,920.77)</b>				<b>(1,920.77)</b>	<b>0.00</b>	<b>(1,920.77)</b>	<b>0.00</b>
Principal Paydown	03/15/2024	89190GAC1	7,166.45	TAOT 2021-B A3 0.26 11/17/2025		0.27%	7,166.45	--	7,166.45	0.00
Principal Paydown	03/15/2024	47788UAC6	1,176.98	JDOT 2021 A3 0.36 09/15/2025		0.38%	1,176.98	--	1,176.98	0.00
Principal Paydown	03/15/2024	47789QAC4	2,236.75	JDOT 2021-B A3 0.52 03/16/2026		0.52%	2,236.75	--	2,236.75	0.00
Principal Paydown	03/15/2024	89238JAC9	1,943.00	TAOT 2021-D A3 0.71 04/15/2026		0.71%	1,943.00	--	1,943.00	(0.00)
Principal Paydown	03/15/2024	44935FAD6	1,539.30	HART 2021-C A3 0.74 05/15/2026		0.76%	1,539.30	--	1,539.30	0.00
Principal Paydown	03/15/2024	448977AD0	4,968.91	HART 2022-A A3 2.22 10/15/2026		2.23%	4,968.91	--	4,968.91	0.00
Principal Paydown	03/15/2024	47787JAC2	1,824.78	JDOT 2022 A3 0.36 09/15/2026		2.35%	1,824.78	--	1,824.78	0.00
Principal Paydown	03/16/2024	362554AC1	1,366.06	GMCAR 2021-4 A3 0.68 09/16/2026		0.68%	1,366.06	--	1,366.06	0.00
Principal Paydown	03/16/2024	380146AC4	1,219.13	GMCAR 2022-1 A3 1.23 11/16/2026		1.27%	1,219.13	--	1,219.13	(0.00)
Principal Paydown	03/16/2024	362585AC5	2,122.56	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	2,122.56	--	2,122.56	0.00
Principal Paydown	03/18/2024	43815EAC8	3,623.71	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	3,623.71	--	3,623.71	0.00
Principal Paydown	03/21/2024	43813GAC5	1,967.29	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	1,967.29	--	1,967.29	0.00
Principal Paydown	03/21/2024	43815GAC3	1,980.76	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	1,980.76	--	1,980.76	(0.00)
Principal Paydown	03/25/2024	05601XAC3	2,559.50	BMWLT 2022-1 A3 1.03 03/25/2025		0.00%	2,559.50	--	2,559.50	0.01
Principal Paydown	03/25/2024	05602RAD3	2,599.73	BMWOT 2022-A A3 3.21 08/25/2026		3.23%	2,599.73	--	2,599.73	0.00
<b>Total Principal Paydown</b>			<b>38,294.91</b>				<b>38,294.91</b>	<b>--</b>	<b>38,294.91</b>	<b>0.03</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>36,269.97</b>				<b>135,486.82</b>	<b>0.00</b>	<b>135,958.56</b>	<b>0.03</b>

# California State Treasurer

## Fiona Ma, CPA



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

April 23, 2024

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[PMIA Average Monthly Yields](#)

CITY OF IMPERIAL BEACH

CITY TREASURER  
825 IMPERIAL BEACH BLVD  
IMPERIAL BEACH, CA 91932

[Tran Type Definitions](#)

**Account Number:**

March 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
3/7/2024	3/7/2024	RW	1748817	1709239	LILY FLYTE	-250,000.00
3/12/2024	3/12/2024	RW	1748924	1709351	LILY FLYTE	-450,000.00
3/14/2024	3/14/2024	RW	1749025	1709449	LILY FLYTE	-300,000.00
3/22/2024	3/21/2024	RW	1749270	1709687	LILY FLYTE	-450,000.00

### Account Summary

Total Deposit:	0.00	Beginning Balance:	14,398,856.92
Total Withdrawal:	-1,450,000.00	Ending Balance:	12,948,856.92

May 1, 2024

**ITEM TITLE: RESOLUTION NO. 2024-030 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER. (0150-40 & 0210-26)**

**ORIGINATING DEPARTMENT:**

Environmental & Natural Resources

**EXECUTIVE SUMMARY:**

This resolution maintains the City's declaration of a local state of emergency caused by the effects of cross-border pollution originating from the Tijuana River, including both treated and untreated wastewater. Due to contaminated flows in the river, the stretch of Imperial Beach shoreline between the southern end of Seacoast Drive and the border remains severely impacted, with closures lasting all of 2024 to date, 365 days in 2023, 365 days in 2022, 246 days in 2021, 295 days in 2020, 245 days in 2019, and 101 days in 2018. The persistent impacts of these flows continue to affect the Tijuana River Valley, Estuary, beach water quality, and present an emerging threat to air quality that is currently being monitored and studied by the County Air Pollution Control District and Scripps Institute of Oceanography.

The City requires a local state of emergency to enable it to respond to the unpredictable conditions in the Tijuana River, which pose risks to the health, safety, and welfare of Imperial Beach residents, visitors, and the environment. Unless a continuing resolution is passed, declarations of a state of local emergency will expire within 60 days.

**RECOMMENDATION:**

Adopt Resolution No. 2024-030 to maintain a state of local emergency related to the cross-border pollution impacts from the Tijuana River and authorize the City Manager, Mayor, and Council members to work with local, State, Federal, and Mexican authorities to advance binational projects to improve conditions in the Tijuana River.

**OPTIONS:**

- Adopt Resolution and recommendation from staff;
- Reject Resolution; or
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

The presence of cross-border pollution in the Tijuana River, combined with the lack of action from federal and state agencies to address this issue, constitutes compelling evidence for the declaration of a local state of emergency within the City. The pollution in the river poses a serious threat to the health and safety of citizens and wildlife in the City of Imperial Beach, with particularly acute effects during and after rain events or illegal discharge events. This pollution has a severe

impact on the surrounding ecosystem, leading to poor water quality that can persist for days, months, or even years. Furthermore, the pollution has a significant impact on recreational activities along the Imperial Beach shoreline, with beach closures causing disruption to residents and visitors alike.

Given these circumstances, the City of Imperial Beach along with the City of San Diego and County of San Diego have issued a state of local emergency resolution for the Tijuana River, which allows for flexible responses to changing conditions. The City Council has the authority to issue a local state of emergency, which would last for 60 days or until the next regularly scheduled City Council meeting unless renewed by a continuing resolution. This declaration would enable the City to take swift and effective action to protect the health, safety, and welfare of all those affected by the pollution in the Tijuana River.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None

**ATTACHMENTS:**

1. Resolution No. 2024-030

**RESOLUTION NO. 2024-030****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER**

**WHEREAS**, Government Code Section 8630 and Imperial Beach Municipal Code (IBMC) Section 2.52.060 empower the City Manager, acting as the Director of Emergency Services, to request that the City Council proclaim the existence of a local emergency when the City is affected by a public calamity; and

**WHEREAS**, the City Manager, as Director of Emergency Services of the City of Imperial Beach, does hereby find that continued conditions of extreme peril to safety of persons, property, and environment have arisen within said City, caused by persistent impacts from cross-border pollution in the Tijuana River; and

**WHEREAS**, the persistent impact of cross-border flows of treated and untreated wastewater in the Tijuana River, excessive discharge of sediment into the Tijuana Estuary during storm events, and the continued impact of trash and waste tires in the Tijuana River Valley maintains a condition of extreme peril in the City; and

**WHEREAS**, transboundary flow events in the Tijuana River impacts water quality along the Imperial Beach shoreline and result in significant beach closure days at Border Field State Park, which include 101 days in 2018; 243 days in 2019; 295 days in 2020, 246 days in 2021, 365 days in 2022, 365 days in 2023, and all of 2024; and

**WHEREAS**, transboundary flows of pollution include untreated sewage, trash, sediment, hazardous chemicals, heavy metals, and toxins continue to impact the Tijuana River, Estuary, coastal waters of the Pacific Ocean, and tributary canyons including Stewart's Drain, Canon del Sol, Silva Drain, Smuggler's Gulch, Goat Canyon, and Yogurt Canyon; and

**WHEREAS**, the presence of pollution is creating unsafe conditions for residents and visitors who live, work, or recreate in the Tijuana River Valley and may come in contact with contaminated water; and

**WHEREAS**, pursuant to Section 8558(c) of the California Government Code, the pollution in the Tijuana River is beyond the control of the services, personnel, equipment and facilities of the City of Imperial Beach; and

**WHEREAS**, pollutants in the Tijuana River are causing contamination of the Tijuana River Valley, Tijuana Estuary, and the water and beaches of the City of Imperial Beach threatening the health, safety, and welfare of the citizens of Imperial Beach as well as visitors to our beaches; and

**WHEREAS**, the flow of the contaminants and untreated wastewater continues to escalate due to inadequate wastewater infrastructure in the city of Tijuana and lack of sufficient operation and maintenance of existing infrastructure; and

**WHEREAS**, this flow is the acknowledged responsibility of the federal governments of the United States and Mexico; and

**WHEREAS**, researchers at the Scripps Institute of Oceanography are studying the relationship of nearshore ocean currents and aerosolized transmission of contaminants as potential public health concerns for communities impacted by Tijuana River pollution; and

**WHEREAS**, this condition constitutes an economic and public health threat which warrants and necessitates the proclamation and existence of a local emergency; and

**WHEREAS**, after decades of sewage spills polluting the Tijuana River and after decades of talk and no meaningful action by federal agencies, the City of Imperial Beach, Port of San Diego, and City of Chula Vista filed a lawsuit on March 2, 2018 against the International Boundary and Water Commission for violation of the Clean Water Act which helped secure additional federal funding and commitments to the river valley; and

**WHEREAS**, the renewed federal attention from the Environmental Protection Agency and International Boundary and Water Commission led to a careful assessment of project options to manage pollution and ultimately a recommendation to support “Alternative 2” in the USMCA Programmatic Environmental Impact Statement, which represents the preferred Tijuana River Comprehensive Solution that is supported by the City; and

**WHEREAS**, additional funding and commitments are needed to completely implement the preferred Comprehensive Solution for the Tijuana River; and

**WHEREAS**, the City of San Diego has maintained a continuous local state of emergency for the Tijuana River since September 1993; and

**WHEREAS**, the County of San Diego issued a Public Health Emergency order for the Tijuana River in February 2021 and Local State of Emergency in June 2023; and

**WHEREAS**, the County Air Pollution Control District and Scripps Institute of Oceanography are monitoring potential impacts to air quality related to the ongoing sewage crisis.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. A local emergency exists throughout the City of Imperial Beach.
3. The City Manager, Mayor, and Council members are authorized to work with local, State, Federal, and Mexican authorities and to explore any and all options to improve conditions in the Tijuana River.
4. This proclamation of a local emergency shall expire within the timeframes prescribed by State law unless renewed by the City Council.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 1st day of May 2024, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

---

**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

---

**JACQUELINE M. KELLY, MMC  
CITY CLERK**



May 1, 2024

**ITEM TITLE: RESOLUTION NO. 2024-028 RATIFYING AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH HINDERLITER DE LLAMAS AND ASSOCIATES COMPANIES. (0610-20)**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

In 2018 the City entered into a Professional Services Agreement with Hinderliter de Llamas and Associates Companies (HdL) for as-needed and on-call services to review and process applications for cannabis-related business services and applications proposing to operate within Imperial Beach. On January 5, 2021, the City and HdL entered into Amendment #1 to the Agreement to modify the scope of services in the agreement and the rates to be charged. The professional services agreement amendment would include additional services that would be needed for the review of a forthcoming development application. The city has since used the on-call services of HdL and intends to continue to use such professional services, however, there is a need to modify the scope of services and rates. The HdL fees charged for processing of applications and regulatory services are mostly paid by applicants.

**RECOMMENDATION:**

That the City Council adopt Resolution No. 2024-028 ratifying the execution of a second professional services agreement amendment with HdL Companies subject to the rates as shown in Attachment 3.

**OPTIONS:**

- Request additional information.

**BACKGROUND/ANALYSIS:**

On July 18, 2018, the City Council adopted Ordinances 2018-1173 and 2018-1174 that allowed for one retail cannabis outlet according to state law authorization and strict regulations found in Imperial Beach Municipal Code (IBMC) Chapter 4.60, Cannabis Facilities. A retail cannabis outlet must have a valid Regulatory Safety Permit (RSP) before operation in addition to a valid state license and compliance with all other applicable state and local laws and regulations. The City utilized a third party, Hinderliter de Llamas and Associates (HdL) Companies, along with City Staff to administer the application process.

The qualified applicant was required to obtain all necessary RSP approvals and complete all conditions precedent listed in Section 4.60.090 before opening a cannabis outlet. The necessary approvals included applicable planning, zoning, building, environmental, and other pertinent licenses and permits, including a coastal development permit, design review case, and site plan

review that were subject to review by the Design Review Board and authorization by the City Council. These approvals would require additional review by HdL Companies and a professional services agreement amendment was executed on January 5, 2021 to include the services necessary for review, such as site plan evaluations, reports, site visits, inspections, cost recovery analysis, and technical assistance. These services would be subject to cost recovery and would be paid for by the qualified applicant.

On October 4, 2023, the City Council appointed a limited term ad-hoc subcommittee for the review of Imperial Beach Municipal Code Chapter 4.60 and Section 4.60.060 to consider allowing for a second cannabis permitted use. Should the council vote to allow for a second cannabis permitted use, the second amendment to the professional services agreement would include additional services that would be needed for the review of a forthcoming development application. The HdL fees charged for processing of applications and regulatory services are paid by applicants. The amendment also includes services for HdL to review Imperial Beach Municipal Code Chapter 4.60 and provide recommendations.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

All services are subject to cost recovery that would be mostly paid for by applicants.

**ATTACHMENTS:**

1. Resolution No. 2024-028
2. PSA Amendment No. 2 HdL
3. Exhibit A Scope of Services HdL

**RESOLUTION NO. 2024-028****A RESOLUTION OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH HINDERLITER DE LLAMAS AND ASSOCIATES**

**WHEREAS**, on October 8, 2018, the CITY entered into a Professional Services Agreement with Hinderliter de Llamas and Associates (HdL) for as-needed and on-call services for the review and processing of cannabis related businesses services/applications ("AGREEMENT"); and

**WHEREAS**, under the AGREEMENT, HdL agreed to perform the services as provided in the AGREEMENT; and

**WHEREAS**, on January 5, 2021, the CITY and HdL entered into Amendment #1 to the AGREEMENT to modify the scope of services in the AGREEMENT and the rates to be charged ("Amendment #1"); and

**WHEREAS**, the CITY has used the on-call services of HdL since entry into the AGREEMENT and intends to continue to use such professional services, but there is a need to modify the scope of services and rates; and

**WHEREAS**, the HdL fees charged for processing of applications and regulatory services are mostly paid by applicants; and

**WHEREAS**, the City Council now wishes to amend the AGREEMENT because it is necessary and convenient for the management of City affairs pursuant to Imperial Beach Municipal Code section 3.04.160.G.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above-listed recitals are true and correct and are hereby incorporated as findings.
2. The City Council hereby approves the Second Amendment to the AGREEMENT with HdL and authorizes the City Manager or designee to execute the amendment to modify the rates and services as set forth in the Second Amendment.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 1st day of May 2024, by the following vote:

<b>AYES:</b>	<b>COUNCILMEMBERS:</b>
<b>NOES:</b>	<b>COUNCILMEMBERS:</b>
<b>ABSENT:</b>	<b>COUNCILMEMBERS:</b>

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

---

**JACQUELINE M. KELLY, CMC**  
**CITY CLERK**



City of Imperial Beach

**AMENDMENT #2 TO AGREEMENT FOR PROFESSIONAL SERVICES**

This Amendment #2 to the Professional Services Agreement ("AMENDMENT #2") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2024 by and between the CITY OF IMPERIAL BEACH (hereinafter referred to as "CITY") and Hinderliter, de Llamas and Associates (hereinafter referred to as "CONSULTANT") (collectively "PARTIES").

**RECITALS**

WHEREAS, on October 8, 2018, the CITY entered into a Professional Services Agreement with CONSULTANT for as-needed and on-call services for the review and processing of cannabis related businesses services/applications ("AGREEMENT"); and

WHEREAS, under the AGREEMENT, CONSULTANT agreed to perform the services as provided in the AGREEMENT; and

WHEREAS, on January 5, 2021, the CITY and CONSULTANT entered into Amendment #1 to the AGREEMENT to modify the scope of services in the AGREEMENT and the rates to be charged ("Amendment #1"); and

WHEREAS, the CITY has used the on-call services of CONSULTANT since entry into the AGREEMENT and intends to continue to use such professional services, but there is a need to modify the scope of services and rates as shown in Amendment #1.

NOW, THEREFORE, the PARTIES hereby mutually covenant and agree to the following AMENDMENT #2 to the AGREEMENT:

1. Subsections A and D of Section 2 of the AGREEMENT and Amendment #1 are hereby amended to reflect the Scope of Services as shown in Exhibit A attached to this AMENDMENT #2 and CONSULTANT shall be paid for the services shown in Exhibit A to this AMENDMENT #2 at the rates shown in Exhibit A to this AMENDMENT #2.
2. Section 15 INDEMNITY is replaced in its entirety with the language below:

**INDEMNIFICATION.**

With the exception of any claims resulting from the willful misconduct of Consultant, City shall indemnify, hold harmless, and defend Consultant (including its officers, agents and employees) from and against any and all claims (including all litigation, demands, damages, liabilities, costs, and expenses, and including court costs and attorney's fees) resulting or arising from City's use of the work products provided by Consultant under this Agreement.

3. The first sentence of Section 16 TERMINATION is revised to read as follows:

**TERMINATION.**

Either PARTY may terminate this Agreement at any time for any reason by giving thirty (30) calendar days written notice to the other PARTY of such termination and specifying the effective date thereof at least thirty (30) calendar days before the effective date of such termination.

4. Except as modified by this AMENDMENT #2, all other terms and conditions of the AGREEMENT and Amendment #1 shall remain in full force and effect.

IN WITNESS WHEREOF the PARTIES hereto have executed this AMENDMENT #2 on the day and year first hereinabove written.

CONSULTANT:  
Hinderliter, de Llamas and Associates

CITY OF IMPERIAL BEACH,  
A municipal corporation

\_\_\_\_\_

\_\_\_\_\_  
Tyler Foltz, City Manager

APPROVED AS TO CONTENT:

DRAFT



## **EXHIBIT A SCOPE OF SERVICES**

### **Objective 1: Screen and Review Preliminary Applications**

HdL will conduct an initial screening of all preliminary cannabis business applications for completeness, based upon an objective checklist of required documentation found in the City's cannabis ordinance. HdL will inform the City Manager of any preliminary applications that are lacking required documentation. The City Manager may request additional information from any applicant as necessary to cure any deficiency.

Once preliminary applications have been deemed complete by the initial screening, they will receive a full review to ensure that they meet the minimum requirements in each category. Reviews shall determine whether the applicant has met all requirements of the City's Cannabis Ordinance and has demonstrated compliance with all applicable State laws. An application may be rejected for any of the reasons listed in the City's cannabis ordinance. HdL will provide a brief written report stating that the applicant has met all requirements or outlining any requirements that were not met.

Any additional services related to the review of cannabis business applications shall be subject to mutual agreement by both parties and will be billed at HdL's hourly rate.

### **Objective 2: Review Permit Renewal Applications**

HdL shall review and evaluate all applications for annual cannabis business permit renewals. The City shall notify HdL upon receipt of an application for a cannabis business permit renewal and shall forward all renewal application materials. HdL's reviewers shall evaluate whether the application is complete and provides all necessary and requested information as required by the City. Reviews shall include narrative comments noting any deficiencies. If an application is deemed incomplete, the applicant shall be given an opportunity to submit supplemental information to address any deficiencies.

HdL shall provide a brief written report for each renewal evaluation within 60 days of the City receiving the application, assuming reasonable cooperation by the applicant.

### **Objective 3: Site Plan Evaluations**

HdL shall review the premises diagram for each commercial cannabis business to assist the City's approval of any building plans prior to initiating any tenant improvements. The review shall ensure that the proposed site improvements address all cannabis-related interior and exterior physical site security requirements including entrances and exits, product and customer flow, limited access areas, locks and alarm systems, surveillance camera locations, safes, signage, and other criteria. HdL shall provide the City with a report identifying any deficiencies that need to be addressed and detailing any recommended changes to the site plan prior to beginning site improvements.

#### **Objective 4: Pre-License Site Visits**

HdL shall conduct a site visit of each cannabis business prior to issuance of a certificate of occupancy. Site visits shall complement the final building inspection by verifying all interior and exterior physical site security requirements have been addressed in accordance with the application and all State and local requirements as shown on the premises diagram. Site visits shall examine all entrances and exits, limited access areas, locks and alarm systems, access control procedures, surveillance camera locations, safes and cash management procedures, signage, operational protocols and administrative privileges associated with the license type(s) being sought, and other requirements as necessary. The HdL inspector may be accompanied on the site inspection by the City's building inspector or representatives from the Police Department and Fire Department, if desired by the City.

The cost for this service includes a secondary review of the premises diagram noting any revisions pursuant to HdL's recommendations, coordination and arrangements with the business and other agencies, site visit, post-inspection report, all travel costs and any follow up. This cost assumes 10-days advance notice for scheduling and travel arrangements. A shorter lead time may incur additional travel charges.

#### **Objective 5: Supplemental Background Checks**

HdL shall provide background checks of all owners, principals, managers and/or employees of cannabis businesses. Our background checks supplement the State-required Live Scan fingerprint check, which will only disclose Department of Justice (DOJ) records regarding arrests or convictions. California's licensing agencies are only allowed to consider convictions for certain "red line" offenses such as serious or violent felonies, or certain felonies involving fraud, minors or drug trafficking, as automatic disqualifiers before granting or denying a license.

Our supplemental background checks expand upon the Live Scan information to identify other factors that local governments may wish to consider before granting discretionary business licenses or permits. These considerations may include other felony offenses, misdemeanor convictions, arrest records, civil judgements, restraining orders, the terrorist screening database, the national sex offender registry, delinquent child support payments, bankruptcies, employment and credit records, and more. Our search includes up to 5 variations on the subject's name and will alert if additional aliases are found which might warrant further investigation.

Our comprehensive background process checks the subject's name and social security number against over 200 million datasets nationwide, including all of the following<sup>1</sup>:

- 7 yr. unlimited county courts and criminal records search
- Social Security, name and address comparison
- DMV search
- National Criminal Court report
- National Sex offender registry

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<sup>1</sup> Renewals and background checks for employees include a lesser level of investigation.



- Federal criminal history
- State Department of Public Safety
- State Department of Corrections
- Terror watch list
- Bankruptcy, lien and judgments
- Delinquent child support payments
- Employment credit report
  - Financial summary
  - Personal information comparison
  - Address comparison
  - Employment comparison
  - Credit bureau report / credit history
  - Public records search

Any felony convictions that would be automatic disqualifiers pursuant to B&P 26057 (Violent and Serious Felony Convictions) must be confirmed through the Live Scan process. The degree to which other records may be used to inform the approval or renewal of a local business license or permit is subject to local ordinance requirements. The findings of the background check shall be provided to the City in a brief written report.

HdL offers separate rates for owners, principals or managers of cannabis businesses and for regular employees or line staff. We also offer a lower rate for annual renewals after the initial background check has been completed. Our rates include an HdL-designed employee identification badge with the city or county logo which meets all State regulatory requirements.

HdL provides an online portal for applicants to submit their application and authorization for background checks and all necessary documentation. Applicants provide their payment directly to HdL through the portal, so there is no cost to the City.

Background Checks	Owner, principal or manager	Employee or line staff
Initial background check	\$300	\$100
Annual renewal	\$100	\$75
Reissue lost or stolen badge	\$10	\$10

Prices valid as of the date of this proposal and subject to change without notice.

#### **Objective 6: Compliance Inspections**

HdL will conduct one or more on-site compliance inspections annually, as requested by the City, for each permitted cannabis business to determine compliance with State and/or local laws. If HdL identifies any non-compliant activities, we will provide the City with a recommended appropriate action to address the deficiency and to ensure future compliance by the permittee.

The cost for these services includes all of the following:

- Notifying permittee of pending inspection
- On-site inspection to ensure that each business complies with all State and local laws and regulatory protocols for all of the following:
  - Inventory management
  - Cash handling procedures
  - Access control
  - Video surveillance
  - Product safety
  - Alarm system maintenance and safety
  - Lock standards
  - Packaging and labeling
  - Waste management
  - Transportation documentation
  - Surveillance equipment maintenance
  - Occupational badges
  - Business records
  - Other items as necessary to ensure compliance with laws
- Preparation of a draft report detailing the findings of the inspection and providing recommendations for improvement where needed. If the inspection identifies any violations of law or other non-compliance issues, then HdL will prepare a notice to comply as an included part of the report.
- All travel costs associated with the inspection, assuming a minimum of four inspections per day. If fewer than four inspections are requested, HdL will charge for travel based upon hourly rates, or a flat fee to be determined in consultation with City.
- All phone, email and other communications involved in preparing for, scheduling and coordinating the inspections and providing the report.

Facilities greater than 30,000 square feet will be subject to an additional cost at HdL's hourly rate to account for the additional time involved in conducting inspections, documenting issues of non-compliance and preparing reports. HdL will notify the City in advance if additional hourly charges are necessary to complete the inspection.

The cost for this service does not include any follow-up re-inspection or review of any documents provided to address or contest any findings of non-compliance, nor does it include any assistance with the appeal of any enforcement action by the City. Any costs associated with such additional services would be billed at HdL's hourly rate.

**Objective 7: Technical Assistance and Subject Matter Expertise**

HdL will provide additional hours of general consulting to be utilized on an as-needed basis at the City's request. Such assistance may include assistance with reviewing and revising the City's cannabis regulatory ordinance, redesigning the City's cannabis business application procedures, or additional services related to the review of cannabis business applications. Such hours may also be used to provide technical assistance, subject matter expertise, education, monitoring of changes to State laws and regulations, participation in conference calls, attendance at meetings, responding to staff inquiries via phone and email, reviewing staff reports to the City Council, assisting with responses to inquiries from the public, or other issues as mutually agreed to by the City and HdL.

## COMPENSATION

The costs in this proposal do not include any additional services that are not specifically enumerated herein. The proposal assumes HdL will not be asked to review any supplemental information provided by applicants or businesses, and that HdL will not be a part of any enforcement action, appeal, arbitration, or civil litigation resulting from the findings of an inspection and/or audit. Any such additional reports, documentation or assistance that may be required would be in addition to the costs shown in the table below and shall be billed at HdL's hourly rate. This includes assistance with administrative hearings and/or civil litigation involving cannabis applicants or licensees.

Prices are valid for 90 days from the date of this proposal to allow time for consideration and negotiating a service agreement. Once under contract, prices shall be honored for the first full year, with successive years subject to an annual increase based upon the Consumer Price Index for the Los Angeles-Long Beach-Anaheim region.

Scope of Service Objectives	Estimated Cost
<b>Objective 1: Screen and Review Preliminary Applications</b>	\$3,500 per application
<b>Objective 2: Permit Renewal Applications</b> Assumes up to 3 hours	\$900
<b>Objective 3: Site Plan Evaluations</b>	\$900
<b>Objective 4: Pre-License Site Visits</b>	\$2,500
<b>Objective 5: Supplemental Background Checks</b> Cost paid directly to HdL by applicant	No charge to City
<b>Objective 6: Compliance Inspections</b> One or more inspections per year, as requested by the City	\$2,500 per inspection
<b>Objective 7: Technical Assistance and Subject Matter Expertise</b>	Hourly Rate
<b>Travel:</b> As needed for site visits or in-person meetings	Hourly Rate <sup>1</sup> Plus Expenses
<b>TOTAL NOT TO EXCEED</b>	<b>TBD</b>
<sup>1</sup> Or at a flat rate to be determined in consultation with the City All City costs may be fully recoverable from applicants or permittees	

### Hourly Rates for HdL Staff

The prices in this proposal are based on the hourly rates for HdL staff as shown in the chart below. Any additional services requested by the client that are not specifically described in this proposal would be billed at the standard rate for the assigned staff person.

HdL Staff Person	Title	Hourly Rate
Matt Eaton	Director of Compliance	\$300
Mark Lovelace	Senior Policy Advisor	\$300
Elizabeth Eumurian	Audit Manager	\$300
Michelle Shaw	Compliance Inspector	\$235
Teresa Schnieder	Compliance Inspector	\$235
Valerie Carter	Senior Auditor	\$250
Tao Lu	Senior Auditor	\$250
Pamela Davis	Auditor	\$235
Eric Magana	Auditor	\$235
Jennifer Erwin	Auditor	\$235
Dante Chegini	Audit Analyst	\$225
Michael Cimino	Audit Analyst	\$225
Kristi Lervold	Compliance Administrator	\$200
All rates current as of the date of this proposal		

### Conflicts of Interest and Non-Disclosure

HdL Companies works for the benefit of public agencies and has no private-sector clients in the cannabis industry. All cannabis business information will be kept confidential by HdL and will not be shared internally beyond those HdL employees who are required to have access for purposes of conducting the work contemplated herein, or for administrative purposes as necessary.

### Drafts and Final Work Products

All work products assume one initial draft for review and comment, one iterative draft to incorporate any desired changes, and one final draft for presentation or publication. Additional drafts requested by the client may result in additional charges at HdL's hourly rate.

### Services Billed at Hourly Rate

Service objectives shown as being billed at HdL's hourly rate may be billed up to the maximum estimated hours. HdL will not exceed the maximum estimated hours without first notifying the City and receiving written approval in advance.

May 1, 2024

**ITEM TITLE: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING CHAPTER 2.11 OF THE IMPERIAL BEACH MUNICIPAL CODE TO INCREASE CITY COUNCIL COMPENSATION IN ACCORDANCE WITH NEWLY ENACTED STATE LAW. (0520-95)**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

There was a recent change to the state law that governs the amount of salary that Council members can receive while in office. Additionally, the Imperial Beach Municipal Code includes a process for the City Council to review the amount of compensation in the Spring of each year. The City Council has not raised its salary since 2018. This agenda item allows the City Council to consider adopting an ordinance based in conformance with the recent change in state law to increase the compensation that members of the Imperial Beach City Council receive effective after the November 2024 election as provided by law.

**RECOMMENDATION:**

Consider introduction of ordinance by title only, waiving full reading, and set for adoption at the next regularly scheduled Council meeting.

**OPTIONS:**

- Introduce ordinance as is.
- Introduce ordinance with changes.
- Do not adopt ordinance and provide further direction to Staff.

**BACKGROUND/ANALYSIS:**

State law regulates maximum compensation for Council members and when those adjustments can become effective. The compensation schedule for general law cities has not been adjusted since 1984, meaning that City Council compensation has not kept pace with inflation. On June 29, 2023, the Governor approved Senate Bill No. 329 (Dodd) ("SB 329") that increases the maximum amount of salary, based upon the population of the city, which can be approved by an ordinance passed by a city council. SB 329 amends Section 36516 of the Government code to read:

36516. (a)(1) A city council may enact an ordinance providing that each member of the city council shall receive a salary based on the population of the city as set forth in

paragraph (2).

(2) The salaries approved by ordinance under paragraph (1) shall be as follows:

- (A) In cities up to and including 35,000 in population, up to and including nine hundred fifty dollars (\$950) per month.
- (B) In cities over 35,000 up to and including 50,000 in population, up to and including one thousand two hundred seventy-five dollars (\$1,275) per month.
- (C) In cities over 50,000 up to and including 75,000 in population, up to and including one thousand six hundred dollars (\$1,600) per month.
- (D) In cities over 75,000 up to and including 150,000 in population, up to and including one thousand nine hundred dollars (\$1,900) per month.
- (E) In cities over 150,000 up to and including 250,000 in population, up to and including two thousand five hundred fifty dollars (\$2,550) per month.
- (F) In cities over 250,000 population, up to and including three thousand two hundred dollars (\$3,200) per month.

(3) For the purposes of this subdivision, the population of a city shall be determined by the last preceding federal census, or a subsequent census, or estimate validated by the Department of Finance.

(4) The salary of council members may be increased beyond the amount provided in this subdivision by an ordinance or by an amendment to an ordinance, but the amount of the increase shall not exceed the greater of either of the following:

- (A) An amount equal to 5 percent for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance or amendment is enacted.
- (B) An amount equal to inflation since January 1, 2024, based upon the California Consumer Price Index, which shall not exceed 10 percent for each calendar year.

(5) No ordinance shall be enacted or amended to provide automatic future increases in salary.

(b) Notwithstanding subdivision (a), at any municipal election, the question of whether city council members shall receive a salary for services, and the amount of that salary, may be submitted to the electors. If a majority of the electors voting at the election favor it, all of the council members shall receive the salary specified in the election call. The salary of council members may be increased beyond the amount provided in this section or decreased below the amount in the same manner.

(c) Unless specifically authorized by another statute, a city council may not enact an ordinance providing for compensation to city council members in excess of that authorized by the procedures described in subdivisions (a) and (b). For the purposes of this section, compensation includes payment for service by a city council member on a

commission, committee, board, authority, or similar body on which the city council member serves. If the other statute that authorizes the compensation does not specify the amount of compensation, the maximum amount shall be one hundred fifty dollars (\$150) per month for each commission, committee, board, authority, or similar body.

(d) Any amounts paid by a city for retirement, health and welfare, and federal social security benefits shall not be included for purposes of determining salary under this section, provided that the same benefits are available and paid by the city for its employees.

(e) Any amounts paid by a city to reimburse a council member for actual and necessary expenses pursuant to Section 36514.5 shall not be included for purposes of determining salary pursuant to this section.

(f) A city council member may waive any or all of the compensation permitted by this section.

(g) (1) For the purposes of this section, a city council shall consider the adoption of an ordinance to increase compensation in open session during at least two regular meetings of the city council.

(2) At the first meeting, the city council shall present the proposed ordinance, which shall include findings demonstrating the need for the increased compensation. The ordinance shall not be adopted at the first meeting.

(3) At least seven days after the first meeting, the city council shall hold a second meeting to consider whether to adopt the ordinance.

Currently, Council compensation is \$641 per month, an amount approved in 2017 and effective December 2018 by Ordinance 2017-1168. Per the Imperial Beach Municipal Code Chapter 2.08.020, the Mayor receives compensation of \$800 per month during the term of office as Mayor. Changes to the Mayor's compensation must be approved during an election by a vote of a majority of qualified city of Imperial Beach voters. Proposed Ordinance 2024-1244 applies to all councilmembers including the Mayor as a member of the City Council. SB 329 is recently enacted law and authorizes a city council to pass an ordinance to provide each member of the city council a salary based upon the population of the city, as specified above. According to the last preceding federal census in 2020 and the California Department of Finance, the City of Imperial Beach has an estimated population of 26,137. The maximum amount based on the population for Imperial Beach is \$950 per month. The Council could also choose to increase the salary of Council members to an amount that is lower.

According to Senator Dodd's statement as the author of SB 329 in the April 24, 2023 Assembly Floor Analysis, "[t]he Legislature has not raised the base pay amounts for City Councilmembers since 1984," and the increases authorized by SB 329 are designed to address recent inflationary increases and economic realities to "enable city councilmembers to balance their careers and personal obligations with the calling to serve their community," and "also make it easier for members of marginalized communities to serve."

There are several reasons that support higher salaries for City Council members in Imperial Beach. Higher pay can help remove financial barriers that may prevent individuals from running



for office. This can make Council positions more accessible to a wider range of people, including those from lower-income backgrounds, promoting greater socioeconomic diversity among elected representatives. Offering higher pay can also attract more qualified individuals to run for City Council positions. This can potentially increase the talent pool and diversity of candidates, leading to better decision-making governance. A higher salary can incentivize Council members to dedicate more time and effort to their roles. This can enable them to devote additional hours to understanding complex issues, researching policies, and engaging with constituents, thereby enhancing the quality of their work. A higher salary can also help retain experienced Council members who might otherwise leave for higher-paying opportunities elsewhere. Continuity and intuitional knowledge can benefit the City by enabling Council members to build expertise, establish relationships, and effectively address long-term challenges. Increasing compensation recognizes and compensates City Council members for their substantial workload. Serving on the City Council requires significant time and effort. Council members are responsible for attending meetings, conducting research, engaging with constituents, and making important decisions that directly impact the community. In Imperial Beach, the City Council's last compensation increase went into effect at the end of 2018, so it would be appropriate to increase compensation due to inflation and cost of living increases that have occurred over the last five years.

An Ordinance has been prepared for introduction that establishes an increase in Councilmember compensation to \$950 per month to be effective after the November 2024 City Council election. This represents an increase of \$309 per month over the current monthly Council compensation of \$641 per month. The compensation increase would only take effect when at least one member of the City Council commences a new term of office. (Gov. Code, § 36516.5; see also 54 Cal. Ops. Atty. Gen. 112 (1971).) Therefore, the new salary for each City Council member would go into effect beginning on the date on which a City Council member is sworn into office after the general municipal election held in November 2024.

#### **ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

#### **FISCAL IMPACT:**

The annual cost of increasing Council Compensation from \$641 per month to \$950 per month will increase the salary cost by \$18,540. Since the effective date of the compensation increase would only take effect when at least one member of the City Council commences a new term of office after the November 2024 City Council election, the increase will be reflected as part of the FY25 budget for Mayor and City Council.

#### **ATTACHMENTS:**

1. Ordinance No. 2024-1244

**ORDINANCE NO. 2024-1244****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AMENDING CHAPTER 2.11 OF THE IMPERIAL BEACH MUNICIPAL CODE TO INCREASE CITY COUNCIL COMPENSATION IN ACCORDANCE WITH NEWLY ENACTED STATE LAW**

**WHEREAS**, in June 2023, Governor Gavin Newsom signed into law Senate Bill 329 ("SB 329"), which amends California Government Code Section 36516 to update city council compensation schedules to account for inflation. The previous compensation schedules, which are based on population, had not been adjusted since 1984; and

**WHEREAS**, the legislative intent of SB 329 is to help city councils become more diverse because increased compensation can help individuals from across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support their families; and

**WHEREAS**, California Government Code Section 36516 provides a method by which salaries for members of a city council are established based on city population; and

**WHEREAS**, according to the last preceding federal census in 2020 and the California Department of Finance, the City of Imperial Beach has an estimated population of 26,137; and

**WHEREAS**, under SB 329, city council salaries in cities with populations up to 35,000 can be up to and including \$950 per month; and

**WHEREAS**, Imperial Beach City Council members currently receive \$641.00 per month in salary; and

**WHEREAS**, the City Council of the City of Imperial Beach makes the following findings in support of raising City Council salaries to \$950, as allowed by SB 329:

- i. Higher pay can help remove financial barriers that may prevent individuals from running for office. This can make council positions more accessible to a wider range of people, including those from lower-income backgrounds, promoting greater socioeconomic diversity among elected representatives.
- ii. Offering higher pay can attract more qualified individuals to run for city council positions. This can potentially increase the talent pool and diversity of candidates, leading to better decision-making governance.
- iii. A higher salary can incentivize council members to dedicate more time and effort to their roles. This can enable them to devote additional hours to

understanding complex issues, researching policies, and engaging with constituents, thereby enhancing the quality of their work.

- iv. A higher salary can help retain experienced council members who might otherwise leave for higher-paying opportunities elsewhere. Continuity and intuitional knowledge can benefit the city by enabling councilmembers to build expertise, establish relationships, and effectively address long-term challenges.
- v. Increasing compensation recognizes and compensates city council members for their substantial workload. Serving on the city council requires significant time and effort. Councilmembers are responsible for attending meetings, conducting research, engaging with constituents, and making important decisions that directly impact the community.
- vi. The City Council's last compensation increase went into effect at the end of 2018, so it would be appropriate to again increase compensation to account for cost-of-living increases and inflation over the last five years.

**WHEREAS**, California Government Code Section 36516.5 provides that a change in salary for each city council member does not take effect until one or more members of the city council begins a new term of office; and

**WHEREAS**, the new salary for each City Council member would go into effect beginning on the date on which a City Council member is sworn into office after the general municipal election held in November 2024.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:**

**Section 1:** The above recitals are true and correct and incorporated herein as findings as though set forth in full.

**Section 2:** Chapter 2.11 of the Imperial Beach Municipal Code is amended to read as follows:

**2.11.010 Amount.**

Upon the ~~effective~~ operative date specified in the ~~e~~Ordinance No. 2024-1244 ~~codified in this chapter~~, each member of the City Council shall be compensated at the rate of ~~\$644~~ \$950.00 per month.

**2.11.020 Annual review.**

A review of the compensation for the City Council shall be performed no later than March 31st of each year, beginning in March of ~~2019~~2025. The compensation annual review shall consider the ~~lowest~~ cost of living increase (COLA) or salary increase provided to the labor bargaining groups, provided that any increase to City Council compensation it does not exceed the limits of five percent per year per Government Code Section 36516 as amended from time to time. ~~and the increase of the labor groups.~~ Any increase to the compensation as a result of the annual review

must be approved by the City Council via an ordinance and shall be considered by the City Council no later than May 31st of each year.

**SECTION 3. Operative Date.** Pursuant to California Government Code Section 36516.5, the changes in Section 2 of this Ordinance shall become operative only on and after the date upon which a council member is sworn into a new term of office for the City Council of the City of Imperial Beach following the November 2024 general municipal election. Until said operative date, the City Council salary shall remain at \$641.00 per month.

**SECTION 4. Reimbursement.** The salaries prescribed by this Ordinance are exclusive of any other amount payable to a City Council member as reimbursement for actual and necessary expenses incurred by him or her in the performance of his or her official duties.

**SECTION 5. Severability.** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

**SECTION 6. Publication.** The Mayor shall sign this Ordinance and the City Clerk shall cause the same to be published within fifteen (15) days after its passage at least once, in a newspaper of general circulation, published and circulated in the City of Imperial Beach, California.

**SECTION 7. Effective date.** This Ordinance takes effect 30 days from and after the date of its passage.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Imperial Beach, held on the 1st day of May 2024, and thereafter **PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, held on the 15th day of May 2024 by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

**APPROVED AS TO FORM:**

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**JENNIFER M. LYON**  
**CITY ATTORNEY**

May 1, 2024

**ITEM TITLE: CITY COUNCIL CONSIDERATION TO INTRODUCE ORDINANCE 2024-1245 AMENDING CHAPTERS 12.56 AND 4.64 OF THE IMPERIAL BEACH MUNICIPAL CODE RELATED TO USE OF THE MULTIPURPOSE TURF FIELD. (0920-95)**

**ORIGINATING DEPARTMENT:**

Parks & Recreation

**EXECUTIVE SUMMARY:**

Staff has prepared amendments to chapters 12.56 and 4.64 of the Imperial Beach Municipal Code (IBMC) to clarify the rules and regulations associated with the renovated multipurpose turf field in Veterans Park. Some of the existing rules and regulations do not cover the new requirements for the renovated multipurpose turf field for both use and permitting. Amendments by staff will improve consistency of regulations for turf field use by the public and those applying for permitted use.

**RECOMMENDATION:**

Introduce ordinance by title only waiving the full reading of the ordinance and set adoption for the next regular meeting.

**OPTIONS:**

- Introduction of Ordinance 2024-1245 amending the codes related to the multipurpose turf field
- Continuation of the item with direction provided to the City Manager
- Reject the proposed Ordinance and amendments to the Municipal Code

**BACKGROUND/ANALYSIS:**

Staff has prepared a series of amendments to IBMC sections 12.56 and 4.64 to include renaming the soccer field to the multipurpose turf field that will help to clarify it being used as a multi-use sports facility. The amendments will also include good neighbor rules for noise, permitted use through the Parks, Recreation and Community Services Department and updated regulations for public use of the turf multipurpose field.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

None

**ATTACHMENTS:**

ATT1 Ordinance 2024-1245

**ORDINANCE NO. 2024-1245**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH,  
CALIFORNIA, AMENDING CHAPTERS 4.64 AND 12.56 OF THE IMPERIAL BEACH  
MUNICIPAL CODE RELATED TO THE MULTIPURPOSE TURF FIELD**

**WHEREAS**, the City of Imperial Beach ("City") had a soccer field at Veteran's Park that has now become a multipurpose turf field; and

**WHEREAS**, this Ordinance seeks to update various references in the Imperial Beach Municipal Code sections related to the soccer field and set rules for the use of the multipurpose turf field in Veteran's Park.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:**

Section 1: The above recitals are true and correct and incorporated herein as findings as though set forth in full.

Section 2. Various sections in Chapters 4.64 and 12.56 shall be amended to read as shown in Exhibit "A" to this Ordinance (underline indicates new language and ~~strikethrough~~ indicates deleted language).

Section 3. This Ordinance shall become effective thirty (30) days following its passage and adoption.

Section 4. The City Council of the City of Imperial Beach hereby declares that should any section, paragraph, sentence, phrase, term, or word of this Ordinance, hereby adopted, be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this Ordinance irrespective of any such portion declared invalid.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Imperial Beach, held on the 1st day of May 2024, and thereafter **PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, held on the 15th day of May 2024 by the following vote:

**AYES: COUNCILMEMBERS:**

**NOES: COUNCILMEMBERS:**

**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**JENNIFER M. LYON**  
**CITY ATTORNEY**



**Exhibit “A” to Ordinance 2024-1245**

**§ 4.64.020 Definitions.**

For purposes of this chapter, the following definitions shall apply:

"Alcohol" means an alcoholic beverage.

"Beach" means any public or private ocean front.

"Beach access way" means any sidewalk, stairway, driveway, road or path that provides access to the "beach."

"Park" includes, but is not limited to: Dunes Park; Veterans Park (including the multipurpose turf youth soccer field); Portwood Pier Plaza; Imperial Beach Sports Park (including the skateboard park); Tijuana Estuary Boardwalk; Reama Park; Teeple Park; any municipal park, trail, recreation, or reserve area that is owned, managed, or controlled by the City and under the jurisdiction of the City Manager; all dedicated parks and traffic islands maintained by the City; or any additional park space or recreation facilities identified on Table P-1 of the City's General Plan. "Park" does not include recreation facilities or tot lots owned and maintained by private associations.

"Pathway" means any paved or unpaved path or walkway owned by the City or other public entity that is specifically designed for pedestrian travel, other than a sidewalk.

"Person" means and includes all domestic and foreign corporations, associations, syndicates, joint stock corporations, partnerships of every kind, clubs, business or common law trusts, societies, and individuals transacting and carrying on any business in the City.

"Residential" means any area zoned exclusively as residential in Title 19 of the Imperial Beach Municipal Code.

"Roaming sidewalk vendor" means a sidewalk vendor who moves from place to place and stops only to complete a transaction.

"Sidewalk" means that portion of a highway, other than the roadway, set apart by curbs, barriers, marking or other delineation specifically designed for pedestrian travel and that is owned by the City or other public entity.

"Sidewalk vendor" means a person who sells food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance, or from one's person, upon a public sidewalk or other pedestrian path.

"Special event" means any special event described in Chapter **12.33**, or any successor section.

"Stationary sidewalk vendor" means a sidewalk vendor who vends from a fixed location.

**§ 12.56.010 Definitions.**

For the purpose of this chapter, the following definitions shall apply:

"Camp" means to reside in or use a park for living accommodation purposes, as exemplified by

remaining for prolonged or repetitious periods of time not associated with ordinary recreational use of a park with one's personal possessions (including, but not limited to, clothing, sleeping bags, bedrolls, blankets, sheets, luggage, backpacks, kitchen utensils, cookware, and similar material), sleeping or making preparations to sleep, storing personal belongings as above defined, regularly cooking or consuming meals, or living in a parked vehicle. These activities constitute camping when it reasonably appears, in light of all the circumstances, that the participants, in conducting these activities, are in fact using the area as a living accommodation regardless of the intent of the participants or the nature of any other activities in which they may also be engaging.

"Dunes Park" means the park located at 790 Seacoast Drive.

"Organized" means regularly scheduled or regularly recurring; or involving 15 or more participants; or scheduled, or publicized, or promoted in advance; or conducted or directed by an individual, or group of individuals, or an organization; or instructional or directional in nature; or participants wearing uniforms, vests, or other clothing and/or equipment that clearly designates opposing teams.

"Pier" means the public fishing pier located on the ocean in the City of Imperial Beach adjacent to Portwood Pier Plaza.

"Portwood Pier Plaza" or "Pier Plaza" means the park and plaza located at 940 Seacoast Drive.

"Public building" means any building owned or leased by the City.

"Public facility" means any place, structure, area or other facility owned, maintained or controlled by the City, not including public streets and sidewalks.

"Public park" includes, but is not limited to: Dunes Park; Veterans Park (including the multipurpose turf youth soccer field); Portwood Pier Plaza; Imperial Beach Sports Park (including the skateboard park); Tijuana Estuary Boardwalk; Reama Park; Teeple Park; any municipal park, trail, recreation, or reserve area that is owned, managed, or controlled by the City and under the jurisdiction of the City Manager; all dedicated parks and traffic islands maintained by the City; or any additional park space or recreation facilities identified on Table P-1 of the City's General Plan. "Park" does not include recreation facilities or tot lots owned and maintained by private associations.

"Public parking lot" means any place, structure or area owned or leased by the City and operated as an off-street parking facility.

"Public playground" means a place, structure, area, or other facility under the jurisdiction of the government body of the City used for community recreation purposes such as playing fields or courts, swimming pools, gymnasiums, auditoriums and meeting places.

"Skateboard park" means the skateboard park located at 425 Imperial Beach Boulevard immediately south of the Sports Park Recreation Center.

"~~Soccer field~~ Turf field" means the City's Veterans Park Youth Multipurpose Turf Soccer Field located at 1075 8th Street.

"Sports park" means the City's sports park located at 425 Imperial Beach Boulevard.

**§ 12.56.065**

~~Soccer field~~ Multipurpose Turf Field—Use and regulations.

In addition to the rules and regulations found in this chapter and Section 8.84.030(12) of this code, the following policies and restrictions shall also apply to use of the ~~soccer~~ Multipurpose turf field:

- A. The multipurpose turf field is open from sunrise to sunset unless otherwise permitted by the Imperial Beach Parks, Recreation and Community Services Department.
- B. The multipurpose turf field is designated for active sports and recreation and organized athletic activity only. City programs, events and permitted filming/photography are exempt.
- C. The multipurpose turf field is a multi-use sports facility.
- D. The City Parks, and Recreation and Community Services Department shall be responsible for scheduling and permitting the use of the ~~soccer~~ multipurpose turf field for all organized sporting events and other activities.
- E. The multipurpose turf field is located close to residential homes and is subject to the permit holder following good neighbor rules. Permit holders must require participants to refrain from excessive noise or using whistles prior to 8:00 am Monday – Saturday and 9:00 am on Sundays and avoid unnecessary amplified noise at all times. Permission must be received in writing from the Parks, Recreation and Community Services Department to utilize amplified sound.
- F. The City shall, from time to time by resolution, establish applicable fees for use of the ~~soccer~~ multipurpose turf field.
- G. Unless the ~~soccer~~ multipurpose turf field is reserved for use in an organized sporting event coordinated by a community group, non-profit, or sports league and reserved with a permit through the City Parks and Recreation and Community Services Department, the ~~soccer~~ multipurpose turf field shall be available for use by members of the general public on a first-come, first-served basis for non-organized use.
- H. No organized, reoccurring or commercial vendor use permitted on the multipurpose turf field without a permit issued by the Parks, Recreation and Community Services Department.
- I. It is unlawful for any person or group of persons, who have not reserved the ~~soccer~~ multipurpose turf field to fail or refuse to promptly leave the ~~soccer~~ multipurpose turf field following a request to do so by a representative of the City, or a law enforcement officer.
- J. Any reservation permit is for the designated multipurpose turf field space only. The open green space and parking lots are public access ways and not part of the rental. All permit groups must keep a copy of their permit on hand in case a conflict or inquiry occurs. Permits must be made available to view by City staff persons during permitted time if requested.
- K. Golfing is prohibited on the field.
- L. Every player using the soccer field shall clean his or her footwear prior to accessing the field to avoid soiling or staining the field from dirt or mud.
- M. Metal cleats and V cleats are prohibited on the field. Users must wear molded cleats or other athletic shoes. ~~only, metal cleats or "V" cleats are prohibited.~~
- N. Sharp objects, including tent stakes, corner flags, or other objects that can penetrate the surface of the field, are prohibited.
- O. Only existing marked athletic lines may be utilized by users. No additional athletic lines/markings allowed.

- P. P. Permit users may only use freestanding field markers and sports equipment on the multipurpose turf field may be used on the field.
- Q. No food, beverages, cans or bottles (whether plastic or glass) shall be permitted in the activities area of the ~~soccer~~ multipurpose turf field. ~~No alcohol or tobacco products shall be permitted in the area of the soccer field.~~ Water is allowed in a closed container.
- R. Smoking and alcoholic beverages are prohibited in all City parks pursuant to Chapter 8.84.
- S. No pets are allowed on the field.
- T. Bicycles, skateboards, scooters or other unapproved vehicles are prohibited on the field.
- U. Only approved athletic equipment listed on permit application and approved may be used on the field.
- V. ~~All trash and refuse must be deposited in a park trash receptacle.~~ All litter and debris must be picked up and deposited into trash receptacles, where provided, or removed from the premises. All turf field users are responsible for the condition in which they leave the facility.
- W. Only the gates shall be utilized to enter and exit the field. "Fence hopping," or sitting on the fence is prohibited.
- X. No music is allowed at the field without a sound amplification permit.
- Y. A temporary banner permit is required to place banners/signs on field perimeter fences.
- Z. No outside lights are allowed to be used at the field.
- AA. Any behavior or activity that is determined by the onsite staff person as unsafe, a violation of park rules or unsportsmanlike conduct is prohibited. Examples of unsportsmanlike conduct include, but are not limited to: aggressive, intimidating, abusive or threatening actions, cursing or fighting. Law enforcement officials may be called, and violators may be required to vacate the premises or may be subject to arrest.

May 1, 2024

**ITEM TITLE: CONSIDERATION OF A SPECIAL EVENT APPLICATION FOR THE USE OF PIER PLAZA BY MIKE HESS BREWING COMPANY TO HOST THE 2024 HESSFEST XIV EVENT. (1040-10)**

**ORIGINATING DEPARTMENT:**

Parks & Recreation

**EXECUTIVE SUMMARY:**

As part of the Special Event Policies and Procedures, the City Council will approve special events under the condition that a complete application is submitted by the applicant, reviewed, and approved by the City of Imperial Beach staff. All permissions, insurance requirements and other agency permits must also be obtained before a Special Event Permit is issued. Staff is bringing forward for Council consideration a special event application request for the use of Pier Plaza by Mike Hess Brewing Company to host HessFest XIV which is a ticketed event that includes a concert and alcohol on Saturday, August 10, 2024.

**RECOMMENDATION:**

Staff recommends the City Council consider the request from the HessFest XIV event applicant to activate Pier Plaza as an event venue on Saturday, August 10, 2024.

**OPTIONS:**

- Approval of the request.
- Modification to the proposed event.
- Request additional information and an additional report.

**BACKGROUND/ANALYSIS:**

Imperial Beach is Classic Southern California, and a natural tourist destination for visitors coming to enjoy our beach. The City of Imperial Beach strives to attract events to our community for both residents and visitors to enjoy, aligning with our mission to enhance and maintain Imperial Beach as a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources.

Mike Hess Brewing Company hosted HessFest in 2021, 2022 and 2023 at Pier Plaza. The event is requesting a one-day setup prior to the event as well as city staff support. As shown in the layout map (Attachment 2), the event venue proposes restricted access using required fencing to accommodate alcohol sales pending approval of an ABC license. The applicant submitted a special event and facility rental alcoholic beverage application with the City (Attachment 4). The event proposes to include a stage for bands, approximately thirteen vendor booths including food, sales and non-profit booths, an area for cornhole, and free water stations. The event is requesting to be held Saturday, August 10<sup>th</sup> from 10:00 am – 5:00 pm with event setup beginning on Friday,

August 9<sup>th</sup>, and removal of portable restrooms and handwashing stations by Monday, August 12<sup>th</sup>, pending the conditions of approval. A complete Special Event Application has been provided as part of this report (Attachment 1), a map of the proposed layout and footprint (Attachment 2), and staff proposed conditions and comments (Attachment 3).

Per the City Special Event Fee Waiver and Sponsorship Policy the HessFest XIV event does not qualify for a fee waiver due to the following:

- Event charges an entrance fee. With the current policy events must be open to the public and will not charge a fee for entrance.
- Event is held between Memorial Day and Labor Day (Monday, May 27, 2024 – Monday, September 2, 2024) during these dates no fee waivers will be issued for any events.

If authorized, conditions would be provided for the event, such as a non-disparagement clause and waiver and release agreement. The City Council may consider whether a financial report should be provided, to include the number of attendees, benefit to the community, positive economic impact, beneficiary of funds, and overview of the event budget.

#### **ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

#### **FISCAL IMPACT:**

This event requires special event fees including staff fees for staff to be onsite for inspections, during event setup, and before the event begins. The fees would be paid directly by the event producer prior to the event and a special event permit being issued. Any related cost including staff cost not billed before the event would be invoiced after the event as a “cost recovery” based on actual additional staff time occurred during the event.

#### **ATTACHMENTS:**

Att 1 – HessFest Application

Att 2 – HessFest Event Map

Att 3 – Staff Comments for Event Application



Special Event Permit Application

Have you reviewed and agree to adhere to the Special Event Policies and Procedures to ensure compliance for the duration of your event?

Yes

Reminder: Special event applications are due at least 90 days in advance.

Will this event application be submitted at least 90 days before the event?

Yes

Event Name HessFest XIV

Event Date 08/10/2024

Is your event setup date different than your event date?

Yes

Event Setup Date 08/09/2024

Do you have more than one setup date?

No

Event Setup Time 3:00 PM (PDT)

Event Start Time 10:00 AM (PDT)

Event End Time 5:00 PM (PDT)

What time will you leave the event venue? 6:30 PM (PDT)

Contact Information

Organization Mike Hess Brewing and Oncology and Kids (Non profit)

Contact Name Mike Hess

Address



Phone Number	
Email	

Event Day Contact Information

Event Day Contact	Mike Hess of Kevin Hellman
Event Day Cell Phone #	
Event Day Contact Email	hessfest@hessbrewing.com
Event Description	A family friendly, ticketed (main source of fund raising monies) concert at Pier Plaza Park raising money for an outstanding organization, Oncology and Kids (OAK). MHB is putting it on, but donating 100% of the proceeds (net) to OAK.
Event Location	Pier plaza park
Estimated Attendance	1500
Estimated Staff/Volunteers	75
Do you have an Imperial Beach Business License?	Yes
Have you visited businesses with the Business Verification Form for signatures and provided a notice letter for your event to residents?	No

Residents and surrounding businesses must be informed of impact at least 10 days prior to event. If there are road closures residents and businesses need to be informed of alternate routes.

Staff Support Request	<ul style="list-style-type: none"> <li>Electrical Connections</li> </ul>
Event Elements	<ul style="list-style-type: none"> <li>Pop-up Canopies</li> <li>Booth Vendors</li> <li>Food Vending</li> <li>Temporary Structures (staging, tents, scaffolding, etc)</li> </ul>

## Booth Vendors

Food Vending

Food and drink vendors are not allowed at Pier Plaza.

[San Diego County Temporary Food Permits](#) Required.

Any vendors selling cannabis items are strictly prohibited.

Reservation of the Pier Plaza parking lot is required if vendors will be present at your event, additional fees apply. Please be sure to submit a final vendor form at least two weeks prior to your event.

Will your vendors be cooking onsite?	Yes
Quantity of Canopies	10
Size of Canopies	10x10

Will items or services sold at your event present unique liability issues? (e.g. body piercing, massage, etc.) Please explain:

## Sanitation and Recycling Information

Applicants are responsible for leaving the venue clean with no trash, or empty boxes left behind. A fee will be incurred if the area is not left in good condition. You are required to provide portable restrooms at your event unless you can substantiate the sufficient availability of ADA accessible and non-accessible facilities in the immediate area of the event which will be available to the public during the event.

\*Applicant must be onsite for all deliveries and pickups.

Trash & Recycling	
# Trash Cans	25
# Recycling Containers	25
# Dumpsters	1
Delivery Date & Time	08/09/2024 10:00 AM (PDT)
Pickup Date & Time	08/12/2024 10:00 AM (PDT)


Portable Restrooms, Handwashing Stations, & 3-Compartment Sinks	
# Standard Portables	8
# ADA Portables	1
Delivery Date	08/09/2024
Pickup Date	08/12/2024
# of 3-Compartment Sinks	1
# of Handwashing Stations	2
Delivery Date	08/09/2024
Pick-up Date	08/12/2024

## Temporary Structures

Temporary Structure Types

- Staging

Please attach construction specs for review by the Building Official.

 1 Bigfoot Allstar Stage Certified Stamped Calculations-4.pdf

# Medical Plan

Events that involve competitions/fitness, high risk activity, or with an estimated attendance of 1000 or more people as indicated above must provide licensed medical services at the event. If you plan to use City public safety resources (Fire-Rescue or Lifeguards) additional fees will apply.

Will you be using City public safety resources?	No
---	----

City public safety is required to maintain a high level of service to the community at all times. Events that require services beyond what the City can provide while still maintaining a high level of service to the community will need to contract with other public safety agencies.

# Electricity

If you plan to use electricity, please use a licensed electrician to ensure the correct equipment is being utilized. We will not provide electricity to events if it is raining for the safety of participants and attendees. The City of Imperial Beach does not guarantee the reliability of electrical power in public spaces, therefore it is recommended applicants provide alternative sources should failure occur.

# Alcohol

We strive to keep events in our community in line with our mission of a family friendly, classic southern California beach atmosphere, and do not permit designated alcohol areas for events in Pier Plaza. We bring events into the community that support our local businesses, so if you wish to have alcohol as part of your event please use one of our local establishments. If you desire to apply for approval, please submit an ABC 221 form for review by San Diego County Sheriff and the City Manager. If approved, licensed security and a San Diego County Sheriff contract are required.

You will need to provide the approved ABC permit a Special Event Permit will be issued.

Will you have alcohol at your event?	Yes
Will minors attend your event?	Yes
Will there be free alcohol provided?	No

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event. Please include how you plan to ensure minors do not consume alcohol illegally and how many security guards will be staffed.	As in years past (three years so far, zero incident) we will have professional and non-professional security team on site, color coded, tamper proof wrist bands, as well as an army of volunteers and MHB employees patrolling and looking out for everyone's best interests, including MIP.
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## Amplified Sound

The City of Imperial Beach discourages the use of amplified sound for special events, unless deemed necessary.

Are you requesting amplified sound?	Yes
-------------------------------------	-----

Please explain why amplified sound is necessary for your event:	Bc we are putting on a concert! :)
---	------------------------------------

Are you requesting any fee waivers or in-kind staff support for your event?

Yes

Any additional in-kind staff support requested not listed above?

Any fee waiver offered will translate directly to the bottom line and amount of our donation to the cause.

Special Requests

Do you have special requests not specified on the application?


No


Additional documents and permits may be required to supplement your application. Staff will contact you with a list of additional requirements upon reviewing your application.

Upload Layout Map

 2023\_HESSFEST-Map.pdf

Upload Certificate of Liability and Additional Insured Form CG2026

 Certificate.pdf

 City of Imperial Beach specific AI.pdf

Upload Event Timeline

A	B
Hess Fest Production Schedule	Imperial Beach
Friday, August 11	
11:00 AM	Power turned on
1:00 PM	Load in Fence (South Bay Fence)
1:00 PM	Porta Potty deliver (United Site Services)
2:00 PM	Dumpser arrival (Edco)
Friday, August 11	
8:30 AM	Porta Potty deliver
11:00 AM	Power turned on
12:30 PM	Beer trailers delivered
1:00 PM	Load in Fence
2:00 PM	Dumpster arrival
Saturday, August 12	
6:00 AM	Stage Load in
8:00 AM	Sound Load in
8:00 AM	Backline Load in
8:00 AM	Hess Team starts bar set up
8:00 AM	Hess Team Places all venue signage
8:30 AM	Sully production team load in
10:00 AM	Hess Team places trash cans out, initial venue cleaning
10:30 AM	Anthony Cullins, Daring Greatly & PHT load in/backload stage
11:00 AM	SULLY Soundcheck
11:00 AM	Security arrives
12:00 PM	Venue opens
1:00pm-1:45pm	Anthony Cullins
2:00pm-3:15pm	The Sully Band
3:30pm- 4:30pm	Daring Greatly
4:45pm-6:00pm	PHT & Honky Tonks
5:35 PM	LAST CALL
6:00 PM	BARS CLOSE (Taps Off)
6:00 PM	Music Ends (maybe encore???)
6:00 PM	LAST CALL
7:00 PM	Festival Ends (EVERYONE must exit)
7:00 PM	Liquor license expires & Security out
8:30 PM	Sound, backline, stage load out completed

Upload Stormwater Protection  
Plan Form

TO BE PROVIDED AT LATER DATE

From Mike Hess (Actual) <mike@hessbrewing.com> ▾

To Certificate for HessFest XIV

TO BE PROVIDED AT LATER DATE

Upload Resident Notification  
Letter

TO BE PROVIDED AT LATER DATE

From Mike Hess (Actual) <mike@hessbrewing.com> ▾

To Certificate for HessFest XIV

TO BE PROVIDED AT LATER DATE

Upload Marketing/Promotional  
Items

TO BE PROVIDED AT LATER DATE

From Mike Hess (Actual) <mike@hessbrewing.com> ▾

To Certificate for HessFest XIV

TO BE PROVIDED AT LATER DATE

Upload Utility Request Form



UTILITY REQUEST FORM - PIER PLAZA.pdf

Upload Traffic Plan

TO BE PROVIDED AT LATER DATE

From Mike Hess (Actual) <mike@hessbrewing.com> ▾

To Certificate for HessFest XIV

TO BE PROVIDED AT LATER DATE

Upload Service Providers Form

TO BE PROVIDED AT LATER DATE

From Mike Hess (Actual) <mike@hessbrewing.com> ▾

To Certificate for HessFest XIV

TO BE PROVIDED AT LATER DATE

By signing this application, I agree that I have reviewed the Special Event Rules and Regulations of the City of Imperial Beach, and I will comply with the Special Event regulations.

I, the undersigned, hereby certify and declare under penalty of perjury, that to the best of my knowledge and belief, the information contained in this application is truthful, correct and complete.

I, the undersigned, hereby certify and declare under penalty of perjury, that I will not conduct business activity in violation of any Federal, State, or local laws.

I, the undersigned, further agree and recognize that I am solely responsible and liable for obeying all Federal, State, local laws and my business shall be maintained and operated in accordance with the requirements of all Federal, State, and local laws.

I, the undersigned APPLICANT shall defend (with legal counsel chosen by CITY), indemnify, and hold harmless the CITY from and against any and all claims, damages, demands, suits and/or proceedings of any kind brought by anyone challenging the validity and/or legality of this permit.

I, the undersigned APPLICANT shall defend (with legal counsel chosen by CITY), indemnify, and hold harmless the CITY from and against any and all liability whatsoever that relates in any way to my business that is the subject of this permit and/or arising out of the acts or omissions of APPLICANT in the operation of the business that is the subject of this permit.

I, the undersigned APPLICANT shall pay all costs of defense, including but not limited to, attorneys' fees and costs, City Staff time, and City Attorney time.

Applicant Full Name	Mike Hess on behalf of Oncology and Kids and Mike Hess Brewing Co., LLC
Applicant Signature	<div></div>
Signature Date	03/27/2024





**CITY OF IMPERIAL BEACH  
PARKS, RECREATION & COMMUNITY SERVICES  
CONDITIONS OF APPROVAL**

**SPONSORING ORGANIZATION:** Mike Hess Brewing Co.

**EVENT:** HessFest XIV

**PROPOSED EVENT DATE:** August 10, 2024

**APPROVALS:**

BUILDING	YES [ x ]	NO [ ]	SEE CONDITIONS [ x ]
MARINE SAFETY	YES [ x ]	NO [ ]	SEE CONDITIONS [ x ]
PUBLIC WORKS	YES [ x ]	NO [ ]	SEE CONDITIONS [ ]
TIDELANDS	YES [ x ]	NO [ ]	SEE CONDITIONS [ x ]
FIRE-RESCUE	YES [ x ]	NO [ ]	SEE CONDITIONS [ x ]
SHERIFF	YES [ x ]	NO [ ]	SEE CONDITIONS [ x ]
ENVIRONMENTAL	YES [ x ]	NO [ ]	SEE CONDITIONS [ x ]
PARKS & RECREATION	YES [ x ]	NO [ ]	SEE CONDITIONS [ ]
COMMUNITY DEVELOPMENT	YES [ x ]	NO [ ]	SEE CONDITIONS [ ]

**CONDITIONS OF APPROVAL:**

**Building:**

**INSPECTION REQUIRED**

Fees are required for the review and inspection of the structure by the Building Division. Clear plans or other documentation detailing how the stage will be constructed will be reviewed by Building Division staff.

It is the responsibility of the applicant and / or event organizer to ensure that ADA requirements are maintained throughout the event.

**Marine Safety:**

No loading or parking any vehicles on Elder Avenue or Elder street end. Proposed fencing shall not block pedestrian and public safety access at any time during the event.

**Public Works:**

No comments received.

**Tidelands:**

Must supply cable / extension cord covers to prevent trip hazards for all cords used during the event.

For anything heavy like staging, lighting frames, etc that will be installed on grass area needs to have plywood placed underneath.



Must provide any necessary clean up post event.

**Fire-Rescue:**

**INSPECTION REQUIRED**

Fire Department inspections are required when proposed activities or operations necessitate assessment to ensure compliance with applicable state codes and standards. This typically includes but is not limited to activities involving cooking, canopies, traffic control, controlled or modified pedestrian access, electrical generators, stages, pyrotechnics, etc.

The inspection shall take place 8/10/2024, 9:30 AM unless a preferred time is requested by the organizer.

See following pages for event requirements.

**Sheriff:**

Request for dedicated Sheriff's Deputy during event timeframe.

**Environmental:**

Food vendors must not dispose of any grease into the storm drain system.

Handwash stations must not be connected to the storm drain system.

Portable restrooms must be checked for any leaks throughout event timeframe.

**Parks & Recreation:**

No comments received.

**Community Development:**

No comments received.



fire engineering –fire prevention -fire education -disaster preparedness –fire code enforcement

IMPERIAL BEACH FIRE RESCUE DEPARTMENT, FIRE PREVENTION BUREAU  
865 IMPERIAL BEACH BOULEVARD, IMPERIAL BEACH, CALIFORNIA 91932  
(619) 423-8223 Fax (619) 628-1489

## FIRE DEPARTMENT SPECIAL EVENT REVIEW

EVENT NAME: Hess fest XIV

EVENT LOCATION: Mel Portwood Pier Plaza

EVENT DATE: 08 / 10 / 2024

REVIEW DATE: 04 / 24 / 2024

REVIEW TIME 1 . 0 HRS. BY T.Santos FEES DUE FROM PAGE 2 \$ 173 . 00

(FIRE INSPECTION AND PARAMEDIC FEES ARE ADDITIONAL AND NOT INCLUDED IN THE SPECIAL EVENT PERMIT FEE)

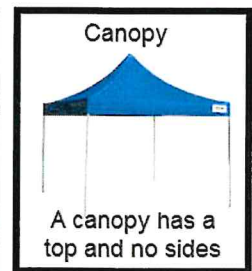
## EVENT REQUIREMENTS

### 1. CANOPIES AND TENTS

All temporary structures including tents and canopies **shall be secured** to the ground at every point of contact using sandbags or similar weights; **tent stakes are not permitted in any city park.**

### 2. COOKING WITHIN A CANOPY OR TENT

No vendor is allowed to cook within a canopy or tent unless all of the material has labels stating “flame retardant” with the California State Fire Marshal registered seal or NFPA 701 compliant (equivalent). Consumer grade tents and canopies are made specifically to be compliant with CPAI-84 (a test standard for camping tents not commercial cooking tents) and this standard does not apply to open flame or cooking appliances in proximity to material; if your tent or canopy label states CPAI-84 compliant or “KEEP AWAY FROM HEAT” it is not flame retardant and cannot be used in proximity to open flame or cooking appliances.



### 3. FIRE DEPARTMENT ACCESS

Event permit does not allow for the blocking of sidewalks, disabled access ramps, fire lanes or fire hydrants at any time.

### 4. TEMPORARY POWER

Extension cords shall be secured and protected. No multi plug adapters are allowed without over current protection and outdoor use rating. Tread devices shall be used wherever cords may come into contact with pedestrians or other traffic. Power cords shall not be placed in gutters or standing water.

PAGE 1 of 2

## 5. FOOD TRUCKS AND CONCESSION TRAILERS

Fixed automatic fire suppression systems within food trucks or concession trailers with shall be maintained every 6 months in accordance with California Code of Regulations Title 19 and shall have a current certification tag present. **Cooking vendors with expired certification tags will not be permitted to operate, no exceptions. It is the responsibility of the event applicant to remove any noncompliant vendor.** *Non-compliant vendors shall be reported to the San Diego Department of Health.*

## 6. FIRE EXTINGUISHERS

Each cooking vendor shall have a fire extinguisher for every applicable hazard below. If you have:

- Paper products, combustible liquids or electricity (2A:10B:C Fire extinguisher)
- Wok, fryer, kettle corn or cooking oil (Class K Fire extinguisher)
- Char coal or wood (4A:60B: C: Fire extinguisher)

**You will not be permitted to cook without your required fire extinguisher(s)**

## 7. ELECTRICAL GENERATORS

(1) 3A:40: B: C or higher rated portable fire extinguisher shall be provided for each electrical generator with a fuel capacity exceeding 2 gallons. Electrical generators regardless of size shall not be used within tents.

## 8. FIRE DEPARTMENT INSPECTION

Fire Department inspections are required when proposed activities or operations necessitate site assessment to ensure compliance with applicable codes and standards. An additional fee is assessed for this inspection and shall be paid directly to the Finance Department prior to the event. **Fire Department compliance inspection time** 09 : 30.

## 9. IBFD FIREFIGHTER / PARAMEDIC STAFFING

For athletic events, events with large anticipated attendance or when deemed necessary by the Fire Chief additional Firefighter Paramedics shall be provided. An additional fee is assessed for this service and shall be paid directly to the Finance Department prior to the event. **Firefighter Paramedics onsite from** \_\_\_\_\_ **to** \_\_\_\_\_.

- ☐ Use of a 3<sup>rd</sup> party medical provider is approved for this event

Fire Inspection fee \$ 173.00

Firefighter Paramedic standby fee \$ \_\_\_\_\_.

Total Due to the City of Imperial Beach Finance Department \$ 173.00

### IMPORTANT PLEASE READ CAREFULLY

This event application has been reviewed and safety requirements have been prescribed in accordance with the California Fire Code based specifically upon the information you have submitted. There can be no changes alterations or additions without a re-submittal and additional review; any changes may adversely affect public safety. **It is the responsibility of the event applicant to ensure compliance with regulations. Administrative Citations shall be issued if compliance is not demonstrated during your event.**

We realize that changes may be needed after your review however for a verity of reasons not all changes can be approved. If post review changes are proposed, please contact the City of Imperial Beach and we will attempt to process the information with the time provided. Guideline compliance is mandatory and the responsibility of the event applicant.

For any questions regarding these prescribed requirements please contact: T.SANTOS, IMPERIAL BEACH FIRE-RESCUE DEPARTMENT (619) 628-1392 Tsantos@imperialbeachca.gov





## Imperial Beach SPECIAL EVENT FORM

825 Imperial Beach Blvd.  
Imperial Beach, CA 91932

619-423-8285  
www.ibparksandrec.org  
parksandrec@imperialbeachca.gov

### SPECIAL EVENT AND FACILITY RENTAL ALCOHOLIC BEVERAGE APPLICATION

The City of Imperial Beach may allow the consumption and sale of alcoholic beverages within designated City of Imperial Beach parks and facilities with a One-Day Use Permit in conjunction with a special event or facility rental permit only. The City may provide specified areas where alcoholic beverages may be served at special events in parks and limited occasions in City facilities including wedding receptions, anniversaries, birthday parties and banquets. Those event organizers or groups wishing to consume alcoholic beverages within public parks and facilities must submit an application and adhere to the following provisions established by the City. The City reserves the right to reject any application, modify the policy provisions, or discontinue the policy at any time.

The consumption of alcoholic beverages in Imperial Beach City parks and public facilities may only be allowed by first obtaining written approval (bottom of this form) by City Manager or designee. This form will be supplied by the Parks, Recreation and Community Services Department staff at the time the special event or facility permit is filled out, alcohol at event box is checked on permit application, and an alcoholic beverage permit is requested by applicant.

1. Alcoholic beverage permits must be requested by applicant before permit approval, use of the facility or park, and prior to the function. **This form must be completed by the applicant and returned to the office of the Parks, Recreation and Community Services Department 60 days before the event.**
2. Food and refreshments, including alcoholic beverages, shall be permitted in permitted area(s) only. Alcoholic beverages are not allowed without a permit.
3. Uniformed security guards are required at the expense of the applicant; one (1) uniformed security personnel up to 100 - 150 people (depending on event type and location), additional guards required as number of persons increase.

4. Security Guards will act as security forces and not as identification or age checkers. Additional guards may be required.
5. **No alcoholic beverages shall be served to any person under the age of twenty-one (21) years.**
6. If minors are in possession of alcoholic beverages, or if any event participant(s) appear to be under the influence of alcohol or controlled substance(s) or in possession of illegal drugs, the Permit may be revoked by the City, and the event will be terminated immediately.
7. For the health, safety or welfare of the public, alcoholic beverage service may be terminated at any time by City staff, security, or law enforcement.
8. Alcoholic beverages shall not be purchased or brought into the Park or Facility by anyone other than the person responsible for the activity or a licensed caterer.
9. Alcoholic beverages are not to be consumed outside of the area designated in the Permit or the permitted Park or Facility. Alcohol consumption is strictly limited to the event time and area defined on the approved Permit and must comply with the terms of the ABC Daily On-Sale General License.
10. The alcoholic beverage applicant shall remove all such beverages and empty containers from the premises immediately following the approved function.
11. The sale of alcoholic beverages in Imperial Beach parks and public facilities may only be provided by an approved, licensed caterer, or temporary permit given by Alcoholic Beverage Control (ABC).
12. The applicant shall provide evidence of commercial general liability insurance in a form acceptable to the Risk Manager (and additional coverage(s) as appropriate for the activities of the Park or Facility use), naming the City of Imperial Beach as an additional insured, and with a coverage amount to be determined by the Risk Manager according to the size and risk factors of the event.
13. Commercial general liability insurance (CGL) including liquor liability coverage with a minimum limit of \$2 million per occurrence is required when an event includes alcohol. The liquor liability coverage must be the same as the CGL, i.e., a lower sub-limit will not be accepted.

14. A City Special Event Permit or Facility Permit will be required in addition to the Alcoholic Beverage Permit.

15. The City shall assume the right to make policy changes as deemed necessary.

16. The applicant will sign a defense and indemnification agreement provided by the City and agrees to defend and indemnify the City related to any issues with the event.

**I, the undersigned, do hereby agree that I will abide by the policies governing the use of this park/facility and I will be responsible for any damages to the park/facility or equipment caused by the occupancy of our organization to the premises.**

[Redacted Signature]

**Applicant Full Name (Please Print):**

michael hess

**Date of Birth:** [Redacted] **California Driver's License:** na

**Present Address:** 3812 grim ave san diego, ca 92104 (City, State, Zip Code)

**Telephone Number:** 6198876453 **Email:** mike@hessbrewing.com

May 1, 2024

**ITEM TITLE: RESOLUTION NO. 2024-033 APPROVING EIGHTH AMENDMENT TO AGREEMENT BETWEEN THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) AND THE CITY OF IMPERIAL BEACH FOR ADMINISTRATION OF FOR-HIRE VEHICLE REGULATIONS. (0680-70 & 0680-75)**

**ORIGINATING DEPARTMENT:**

City Manager

**EXECUTIVE SUMMARY:**

The San Diego Metropolitan Transit System (MTS) is authorized under the California Public Utilities (PUC) to enter into contracts with any city in the County of San Diego to regulate any For-Hire Vehicle Services rendered within the city's limits. The City of Imperial Beach and MTS entered into a five-year agreement in 1990 and there have been seven amendments to this agreement. Staff is recommending that the City Council adopt Resolution No. 2024-033 approving an eighth amendment to the agreement between MTS and the City for the administration of For-Hire Vehicles and to authorize the City Manager to execute the agreement.

**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 2024-033 approving an eighth amendment to an Agreement for the administration of For-Hire Vehicle Regulations between San Diego Metropolitan Transit System (MTS) and the City of Imperial Beach and authorize the City Manager to execute the agreement.

**OPTIONS:**

- Adopt Resolution No. 2024-033 approving an eighth amendment to an Agreement between San Diego Metropolitan Transit System (MTS) and the City of Imperial Beach for the administration of For-Hire Vehicles Regulations between and authorizing the City Manager or designee to execute the agreement.
- Provide direction to the City Manager to take a specific action.
- Request additional information and an additional report.

**BACKGROUND/ANALYSIS:**

The San Diego Metropolitan Transit System (MTS) is authorized under Section 120266, Chapter 2, Division 11 of the California Public Utilities Code (PUC), to enter into contracts with any city in the County of San Diego and with the County of San Diego to license or regulate by ordinance any For-Hire Vehicle Services rendered wholly within the city's corporate limits or within the unincorporated area of the county.

For-hire vehicle Services means vehicles, other than public transportation vehicles, transporting passengers over public streets for compensation, which includes taxicabs, non-emergency medical vehicles, passenger jitney services, low-speed vehicles, charts, and sightseeing vehicles.

Since July 1990, MTS has provided administration of taxicab and other for-hire vehicles in Imperial Beach. The regulations are in accordance with MTS Ordinance No. 11, "An Ordinance Providing for the Licensing and Regulating of Transportation Services Within the City and County by the Adoption of a Uniform Paratransit Ordinance" and its other policies and regulations.

The purpose of the revisions to the eighth amendment of the agreement is to match the updated language of PUC 120266 that became effective January 2, 2022, per AB 302 which allows MTS to now enter into contracts with any jurisdiction within the County to regulate for-hire vehicle services. Previously, MTS could only enter into contracts with jurisdictions within MTS's service area.

The current eighth amendment to the agreement would continue the same services from July 1, 2024, through June 30, 2029. MTS staff is scheduled to take this item to their Board for consideration and approval on June 20, 2024.

The City Council, with one member absent, considered the eighth amendment to the agreement on April 17, 2024, and a majority vote on the resolution for the agreement was not obtained. City of Imperial Beach Council Policies state that when a majority vote cannot be obtained and one or more Councilmembers is absent, that matter will automatically be added to a future agenda so that it can be considered at least once by the City Council with all Councilmembers present. Thereafter, should a tie vote occur, the City Council is required to continue the item by majority vote or make motions until an action receives three affirmative votes.

Following the April 17, 2024 City Council meeting, MTS offered to amend the MOU to exclude terms for low-speed vehicles. However, this would require the City of Imperial Beach to create new policies, regulations, monitoring, and enforcement for low-speed vehicles proposing to operate within the City. A regulatory framework and staffing are not currently in place and would require additional research.

Locally, the cities of Chula Vista, National City, and San Diego operate under the same model agreement with MTS as currently proposed in this staff report, though the City of Coronado does not. Staff contacted the City of Coronado to inquire about its regulations and were informed that its for-hire pilot project is not yet implemented, though SANDAG's Flexible Fleets model may be considered. The Flexible Fleets model requires significant stipulations and insurance requirements that are still being reviewed by staff.

#### **ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

#### **FISCAL IMPACT:**

None. The agreement between MTS and the City allows MTS to continue to regulate For-Hire Vehicle Services rendered wholly within the city's limits that would be otherwise regulated by city staff.

#### **ATTACHMENTS:**

ATT 1 – Resolution No. 2024-033



ATT 2 – Eighth Amendment to Agreement for Administration of For-Hire Vehicle Regulations  
between San Diego Metropolitan Transit System and City of Imperial Beach

**RESOLUTION NO. 2024-033****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, APPROVING AN EIGHTH AMENDMENT TO AN AGREEMENT BETWEEN THE SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) AND THE CITY OF IMPERIAL BEACH FOR THE ADMINISTRATION OF FOR-HIRE VEHICLE REGULATIONS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT**

**WHEREAS**, MTS is authorized under Section 120266, Chapter 2, Division 11 of the California Public Utilities Code (PUC), to enter into contracts with any city in the County of San Diego and with the County of San Diego to license or regulate by ordinance any For-Hire Vehicle Services rendered wholly within the city's corporate limits or within the unincorporated area of the county; and

**WHEREAS**, For-Hire Vehicle Services means vehicles, other than public transportation vehicles, transporting passengers over public streets for compensation, which includes taxicabs, non-emergency medical vehicles, passenger jitney service, low-speed vehicles, charts and sightseeing vehicles; and

**WHEREAS**, the City of Imperial Beach regulated taxicab and other for-hire vehicles in accordance with the Imperial Beach Municipal Code, Chapter 4.44; and

**WHEREAS**, The City of Imperial Beach desires that MTS regulate For-Hire Vehicles Services pursuant to PUC Section 120266 and in accordance with MTS Ordinance No. 11, "An Ordinance Providing for the Licensing and Regulating of Transportation Services Within the City and County by the Adoption of a Uniform Paratransit Ordinance" and its other policies and regulations; and

**WHEREAS**, The City of Imperial Beach and MTS entered into an agreement for the period of July 1, 1990, through June 30, 1995; a first amendment to that agreement for the period of July 1, 1995, through June 30, 1998; a second amendment to that agreement for the period of July 1, 1998, through June 30, 2003; a third amendment to that agreement for the period of July 1, 2003, through June 30, 2008; a fourth amendment to that agreement for the period of July 1, 2008, through June 30, 2013; a fifth amendment to that agreement for the period of July 1, 2013 through June 30, 2014; a sixth amendment to that agreement for the period of July 1, 2014 through June 30, 2019; and a seventh amendment to that agreement for the period of July 1, 2019 through June 30, 2024; and

**WHEREAS**, The City of Imperial Beach and MTS now desire to enter into an agreement to extend the period from July 1, 2024 through June 30, 2029.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. MTS will administer and enforce For-Hire Vehicle Services through MTS Ordinance No. 11 and its other policies and regulations as in effect on July 1, 2024, and as thereafter from time to time amended by MTS, and thereby regulate For-Hire Vehicles Services rendered wholly within the City's corporate limits during the period of July 1, 2024 through June 30, 2029, pursuant to PUC Section 120266.
3. MTS will collect and administer all such regulatory fees, fines, and forfeitures as now or hereafter provided by the MTS Ordinance No. 11 and its other policies and regulations.

4. The City Manager and MTS Chief Executive Officer may supplement this Agreement by executing a Memorandum of Understanding relative to administrative and operating procedures of For-Hire Vehicles Services regulation and to provide for reimbursable staff and legal support services.
5. This Agreement shall be effective upon execution by the City and MTS and shall continue until written notice of termination. This Agreement may be terminated at any time by either party upon 180 days' written notice to the other party.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 1<sup>st</sup> day of May 2024, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**PALOMA AGUIRRE, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**

**EIGHTH AMENDMENT TO AGREEMENT FOR  
ADMINISTRATION OF FOR-HIRE VEHICLE REGULATIONS  
BETWEEN  
SAN DIEGO METROPOLITAN TRANSIT SYSTEM  
AND  
CITY OF IMPERIAL BEACH**

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THIS AGREEMENT is entered into by and between the City of Imperial Beach, a municipal corporation, 825 Imperial Beach Boulevard, Imperial Beach, CA (herein called "CITY"), and the San Diego Metropolitan Transit System, a public agency, 1255 Imperial Avenue, Suite 1000, San Diego, CA (herein called "MTS"), in view of the following recitals, which are a substantive part of this Agreement:

**RECITALS**

- A. MTS is authorized under Section 120266, Chapter 2, Division 11 of the California Public Utilities Code (PUC), to enter into contracts with any city in the County of San Diego and with the County of San Diego to license or regulate by ordinance any For-Hire Vehicle Services rendered wholly within the city's corporate limits or within the unincorporated area of the county;
- B. For-Hire Vehicle Services means vehicles, other than public transportation vehicles, transporting passengers over public streets for compensation, which includes taxicabs, non-emergency medical vehicles, passenger jitney service, low-speed vehicles, charts and sightseeing vehicles;
- C. The City of Imperial Beach regulated taxicab and other for-hire vehicles in accordance with the Imperial Beach Municipal Code, Chapter 4.44;
- D. The City of Imperial Beach desires that MTS regulate For-Hire Vehicles Services pursuant to PUC Section 120266 and in accordance with MTS Ordinance No. 11, "An Ordinance Providing for the Licensing and Regulating of Transportation Services Within the City and County by the Adoption of a Uniform Paratransit Ordinance" and its other policies and regulations;
- E. The City of Imperial Beach and MTS entered into an agreement for the period of July 1, 1990, through June 30, 1995; a first amendment to that agreement for the period of July 1, 1995, through June 30, 1998; a second amendment to that agreement for the period of July 1, 1998, through June 30, 2003; a third amendment to that agreement for the period of July 1, 2003, through June 30, 2008; a fourth amendment to that agreement for the period of July 1, 2008, through June 30, 2013; a fifth amendment to that agreement for the period of July 1, 2013 through June 30, 2014; a sixth amendment to that agreement for the period of July 1, 2014 through June 30, 2019; and a seventh amendment to that agreement for the period of July 1, 2019 through June 30, 2024; and
- F. The City of Imperial Beach and MTS now desire to enter into an agreement to extend the period from July 1, 2024 through June 30, 2029.

NOW THEREFORE, in consideration of the mutual covenants and conditions contained in this Agreement, CITY and MTS agree as follows:

1. MTS will administer and enforce For-Hire Vehicle Services through MTS Ordinance No. 11 and its other policies and regulations as in effect on July 1, 2024, and as thereafter from time to time amended by MTS, and thereby regulate For-Hire Vehicles Services rendered wholly within the CITY's corporate limits during the period of July 1, 2024 through June 30, 2029, pursuant to PUC Section 120266.

2. MTS will collect and administer all such regulatory fees, fines, and forfeitures as now or hereafter provided by the MTS Ordinance No. 11 and its other policies and regulations.

3. The CITY Manager and MTS Chief Executive Officer may supplement this Agreement by executing a Memorandum of Understanding relative to administrative and operating procedures of For-Hire Vehicles Services regulation and to provide for reimbursable staff and legal support services.

4. This Agreement shall be effective upon execution by the City and MTS and shall continue until written notice of termination. This Agreement may be terminated at any time by either party upon 180 days' written notice to the other party.

IN WITNESS THEREOF, this eighth amendment to the Agreement is executed by the CITY acting by and through its City Manager pursuant to Council Resolution No. 2024-025, and by MTS acting through its Chief Executive Officer.

Dated this 1<sup>st</sup> day of July, 2024.

CITY OF IMPERIAL BEACH

SAN DIEGO METROPOLITAN TRANSIT  
SYSTEM

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Sharon Cooney  
Chief Executive Officer

WE HEREBY APPROVE the form of the foregoing Agreement.

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
General Counsel

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_